



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
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## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, December 18, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for November 11, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Tax Deed Properties – update and progress
7. Tax Delinquent Properties
  - a. Update Regarding Tax Delinquent Properties
  - b. Woodley Property Update
8. Lime Quarry – proposed fee schedule

### **PUBLIC HEARING**

On Wednesday, December 18, 2019 the Polk County Environmental Services Committee will hold a public hearing at 10:00 am at the Polk County Government Center (County Board Room) in Balsam Lake, WI, on the proposed text and map amendments to the Polk County Shoreland Protection Zoning Ordinance. All of the existing shoreland zoning standards will still apply, but comprehensive zoning districts under the shoreland overlay will designate the allowed, permitted, conditional, and prohibited uses of each property.

9. Parks, Recreation and Trails, and Dams
  - a. Trails discussion
  - b. Update Regarding Atlas Dam
10. Forestry
  - a. Sterling Tower Update
11. Zoning
12. Zoning/Land and Water
  - a. Updates Regarding CAFO and Health Department testing
  - b. Set 2019 crop prices for Polk County Wildlife Damage Abatement Claims program, Chad Alberg, USDA Wildlife Services
13. Outdoor Recreation Plan discussion
14. Divisional Form of Government update
15. Development of 2020 Work Plan
16. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
17. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, December 11, 2019

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were: Joleen Wiemann, Deputy County Clerk; Malia Malone, Corporation Counsel; Vince Netherland, County Administrator; Emil Norby, Highway Commissioner; Jason Kjeseth, Zoning Administrator; Tim Anderson, County Planner; Ben Elfelt, Parks and Trails Coordinator; Steve Geiger, Interim Director of Land Information; Brian Kaczmariski, Public Health & Consortium Director; Supervisor Chris Nelson; members of the public; and member of the press.

**Meeting called to order by Chair O'Connell at 9:02 a.m.**

**Approval of Agenda-** Chair O'Connell called for a motion to approve the amended agenda.

**Motion** (LaBlanc/Route) to approve the amended agenda, carried by unanimous voice vote.

**Approval of Minutes** – Chair O'Connell called for a motion to approve the minutes of the November 20, 2019 meeting. **Motion** (Olson/Edgell) to approve the minutes of the November 20, 2019 meeting as published, carried by unanimous voice vote.

**Public Comment** – 3 public comments were received by the Committee.

**Receipt of Information from Supervisors not seated as Committee Members on Matters**

**Noticed** – Supervisor Chris Nelson discussed updates to the Outdoor Recreation Plan.

**Lime Quarry Crushing Bid** - Highway Commissioner, Emil Norby provided information on the bid for the Lime Quarry crushing.

**Tax Delinquent Properties** - Highway Commissioner, Emil Norby provided the committee with an update regarding Tax Delinquent Properties.

**Tax Deed Property Online Auction Sale through Wisconsin Surplus** - Chair O'Connell recognized Highway Commissioner/Division Head Norby for the purpose of receiving information regarding the online sale of tax deed property located at 440 4<sup>th</sup> Ave, Clear Lake, WI through Wisconsin Surplus Auction which closed November 27, 2019. Committee received information from Chairman O'Connell that he approved and accepted the high bid amount of \$22,000. Committee received information from Highway Commissioner Norby regarding Eureka tax deed property with IRS issues. Corporation Council is involved with the resolution of said issues.

**Woodley Property** - Committee received an update regarding the Woodley property from County Surveyor Steve Geiger.

### **Parks, Recreation, Trails, and Dams**

**Trails update:** Committee received information from Parks and Trails Coordinator Ben Elfelt, regarding the Governor Knowles Trails.

**Update regarding Atlas Dam:** Committee received an update from Parks and Trails Coordinator, Ben Elfelt, regarding the Atlas Dam.

**Update on Trail Consultant and Stower Trail:** Committee received an update from Ben Elfelt and County Planner Tim Anderson regarding the Trail Consultant and the Stower Trail analysis.

**Discussion and Action Regarding Resolution No. 54-19:** Committee received information from County Planner Tim Anderson regarding Resolution No. 54-19: Resolution in Support of Polk County's Application for the 2020-2024 Transportation Alternatives Program Grant.

**Motion** (Olson/Route) to approve Resolution No. 54-19: Resolution in Support of Polk County's Application for the 2020-2024 Transportation Alternatives Program Grant and recommend to the County Board for passage, carried by unanimous voice vote.

### **Forestry**

Committee received an update from County Surveyor Steve Geiger regarding the Sterling Tower.

### **Zoning and Land & Water**

Committee received a presentation on public health considerations regarding large scale hog farms from Public Health and Consortium Director Brian Kaczmarek. Discussion.

Chair O'Connell called for a recess at 10:33 a.m. Chair O'Connell called the meeting back in session at 10:51 a.m.

### **Zoning**

Chairman O'Connell recognized Zoning Administrator Jason Kjeseth for the purpose of providing information to the committee regarding updates to the Shoreland Zoning Ordinance.

Committee received an update regarding development of the CAFO Ordinance from Jason Kjeseth.

## Committee Calendar & Identification of Subject Matters for Upcoming Meetings

### JANUARY 8, 2020 AT 9:00 A.M. AGENDA ITEMS:

Tax delinquent properties: Update and Possible Action Woodley property, Updates on other tax delinquent properties/sales

Parks, Recreation, Trails and Dams: Trails updates, Update regarding Atlas Dam

Forestry: Sterling Tower update

Zoning & Land Information: CAFO Moratorium Development Work Updates, permit software demo from Land Information Office

Outdoor Recreation Plan: discussion

Divisional Form of Government: update

Lime Quarry: Review fee Schedule in January

### AGENDA ITEMS TO INCLUDE ON EACH AGENDA:

Tax delinquent properties: Update and Possible Action Woodley property, Updates on other tax delinquent properties/sales

Parks, Recreation, Trails and Dams: Trails updates, Update regarding Atlas Dam

Forestry: Sterling Tower update

Zoning & Land Information: CAFO Moratorium Development Work Updates

Outdoor Recreation Plan: discussion

Divisional Form of Government: update

Chairman O'Connell called for a motion to adjourn. **Motion** (Edgell/Olson) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 12:07 p.m.

Respectfully submitted,

Joleen Wiemann  
Deputy County Clerk

## ENVIRONMENTAL SERVICES COMMITTEE

### 2019 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2019 Work Plan</li> <li>• Timber Sales</li> <li>• Wildlife damage crop prices</li> </ul>	<ul style="list-style-type: none"> <li>• Rules of Order review/suggested changes – Jan thru May</li> </ul>
February	<ul style="list-style-type: none"> <li>• Tree Replacement schedule</li> <li>• Wildlife damage/Crop Claims</li> </ul>	<ul style="list-style-type: none"> <li>• Governor’s Budget &amp; impact</li> </ul>
March		
April	<ul style="list-style-type: none"> <li>• Tax Deed Listings</li> </ul>	
May	<ul style="list-style-type: none"> <li>• Review of repairs on dams owned by Polk County</li> <li>• Business Analysis of Lime Quarry</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Development – end of May</li> </ul>
June	<ul style="list-style-type: none"> <li>• Annual Report Receipt</li> <li>• Tax Deed Update (1<sup>st</sup> mtg)</li> <li>• Set Prices for tax deed sales (2<sup>nd</sup> mtg)</li> </ul>	<ul style="list-style-type: none"> <li>• Lime Quarry Analysis</li> </ul>
July	<ul style="list-style-type: none"> <li>• Annual Reports – Tourism review</li> </ul>	
August	<ul style="list-style-type: none"> <li>• Review/Revise Comprehensive Forest Plan</li> <li>• Land and Water Public Hearing</li> </ul>	
September		
October	<ul style="list-style-type: none"> <li>• Budgets/Budget amendments</li> <li>• Annual Forestry Plan</li> </ul>	
November		
December	<ul style="list-style-type: none"> <li>• Develop 2020 Work Plan</li> </ul>	

## ENVIRONMENTAL SERVICES COMMITTEE – 2020 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2020 Work Plan</li> <li>• Wildlife Damage Crop Prices</li> <li>• Wildlife Damage Crop Claims</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
February	<ul style="list-style-type: none"> <li>• Tree Replacement schedule</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Governor's Budget &amp; Impact</li> </ul>
March	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
April	<ul style="list-style-type: none"> <li>• Tax Deed Listings</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
May	<ul style="list-style-type: none"> <li>• Budget Development – 2<sup>nd</sup> mtg/mo</li> <li>• Fee Schedule Review &amp; Recommendations – 2<sup>nd</sup> mtg/mo</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
June	<ul style="list-style-type: none"> <li>• Receipt of Annual Report</li> <li>• Tax Deed Update – 1<sup>st</sup> mtg/mo</li> <li>• Set Prices for Tax Deed Sales – 2<sup>nd</sup> mtg/mo</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
July	<ul style="list-style-type: none"> <li>• Annual Reports</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
August	<ul style="list-style-type: none"> <li>• Review County Owned Property Listings</li> <li>• Land Sales</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
September	<ul style="list-style-type: none"> <li>• Annual Budget Review</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
October	<ul style="list-style-type: none"> <li>• Budgets/Budget amendments</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
November	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
December	<ul style="list-style-type: none"> <li>• Develop 2021 Work Plan</li> <li>• Comprehensive Plan Update</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

## Ongoing Agenda Items to Include on Each Agenda as of 12/11/2019:

- Tax delinquent properties: Update and Possible Action Woodley property, Updates on other tax delinquent properties/sales
- Parks, Recreation, Trails and Dams: Trails updates, Update regarding Atlas Dam
- Forestry: Sterling Tower update
- Zoning & Land Information: CAFO Moratorium Development Work Updates, permit software demo from Land Information Office
- Outdoor Recreation Plan: discussion
- Divisional Form of Government: update

## **ADDITIONAL ITEMS FOR ES 2020 WORK PLAN CONSIDERATION**

Timber Sales  
CAFO moratorium Development  
Shoreland Zoning Ordinance  
Rec Plan

West Central

### REVIEW/EVALUATION OF PROGRAMS:

Land Information  
Land & Water Resources  
Register of Deeds  
Lime Quarry  
Recycling Program Evaluation  
Forestry  
UW Extension Program Evaluation  
Tourism Review  
Parks & Trails