



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email: county.clerk@co.polk.wi.us

NOTICE AND AGENDA OF SPECIAL MEETING

OF THE ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
County Board Room

Wednesday, February 19, 2020 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for February 12, 2020
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Parks, Recreation and Trails, and Dams
 - a. Consideration of public input and recommendation of use alternatives for Master Plan of the Stower Seven Lakes Trail
 - b. Review and consideration of draft Master Plan of the Stower Seven Lakes Trail
 - c. Consideration of setting Public Hearing regarding the Master Plan of the Stower Seven Lakes Trail
7. Forestry
 - a. 15 Year Comprehensive Forest Comprehensive Land Use Plan- Review Chapters 400, 500, 600
8. Zoning and Land Information
 - a. Shoreland Protection Zoning Ordinance-
 - i. Review and discussion on the clean version of the Proposed Polk County Shoreland Protection Zoning Ordinance
 - ii. Review permit fee for landscaping or vegetation removal within the Shoreland area.
9. Divisional Form of Government update
10. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
11. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email: county.clerk@co.polk.wi.us

MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, February 12, 2020

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were: Joe Loso, Corporation Counsel; Vince Netherland, County Administrator; Emil Norby, Highway Commissioner; Jason Kjeseth, Zoning Administrator; Tim Anderson, County Planner; Ben Elfelt, Parks and Trails Coordinator; Bob Kazmierski, Environmental Services Division Director; Steve Geiger, Land Information; members of the public; and member of the press.

Meeting called to order by Chair O'Connell at 09:07 a.m.

Approval of Agenda- Chair O'Connell called for a motion to approve the amended agenda. **Motion** (Doug Route/Tracy LaBlanc) to approve the amended agenda, carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a motion to approve the minutes of the January 22, 2020 meeting. **Motion** (Brad Olson/Jim Edgell) to approve the minutes of the January 22, 2020 meeting as published, carried by unanimous voice vote.

Public Comment – 6 public comments were received by the Committee.

Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed – Chris Nelson introduced Resolution 03-20 Extending Moratorium on Swine Concentrated Animal Feeding Operations and highlighted the revised version, as some of the line items were missing in ES Committee packet.

CLOSED SESSION

Chairman O'Connell called to the floor for a motion to convene in Closed Session proceedings under Wis. Stat. §19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion (Tracy LaBlanc/Doug Route) to convene in closed session.

** Closed Session 9:30-9:40 a.m. (minutes separate and under seal)

Chairman O'Connell asked that the record reflect those present for closed session:

Attended by: Joe Loso, Vince Netherland, Tina Riley, Emil Norby, Joe Demulling, Carol Zygowicz

Tax Deed Property Online Auction Sale though Wisconsin Surplus - Chair O'Connell recognized Tina Riley for the purpose of receiving information. **Motion:** (Jim Edgell/Tracy LaBlanc) to accept the bid of \$20,800.00 for property located at 2215 260th St. St. Croix Falls, carried by unanimous voice vote.

Parks, Recreation, Trails, and Dams

Update regarding Atlas Dam: Committee received an update from Parks and Trails Coordinator, Ben Elfelt, regarding the Atlas Dam. Consideration of Resolution No. 02-20 Support of Polk County to apply for 50/50 Cost Share for Municipal Dam Grant Program. **Motion:** (Doug Route/Brad Olson) to recommend and present to General Government Committee. Carried by unanimous voice vote.

Update on Trail Consultant and Stower Trail: Trails update: Discussion and review of Toole Design's presentation by Shaun Murphy-Lopez, project manager. There is a public comment link on the Polk County webpage. Public was encouraged to use the Recreational page link to submit public input through the Public Hearing date. A Public Hearing date will be determined at next ES Committee meeting scheduled for February 19, 2020.

Public Comment on trails: **8** public comments were received by the committee.

Ben Elfelt, Parks and Trails Coordinator: Outdoor Rec Plan: Recreational links have been added and project line items will be prioritized in order of importance in the near future for ES Committee consideration.

Break: Chair O'Connell called for recess at 11:25-11:50a.m.

Forestry

Review Chapter 500 postponed until February 19, 2020 meeting by County Forester Mark Gossman and Paul Heimstead, WDNR

Zoning and Land Information

Chairman O'Connell recognized Zoning Administrator Jason Kjeseth for the purpose of receiving an update regarding development of the CAFO Ordinance from Jason Kjeseth. As part of the development of the conditional use permit development, Kjeseth provided the ES Committee with public input from the 'local officials' and 'concerned citizens' stakeholder groups.

Motion: (Doug Route/Brad Olson) to forward the Resolution 03.20 that extends Resolution 33.19 with the original intent to the full board. Carried by unanimous voice vote.

Review of final plat of BALSAM WOOD, noting that all conditions have been met. **Motion:** (Tracy LaBlanc/Doug Route) to approve, carried by unanimous voice vote.
Review preliminary plat of FOXWOOD FIRST ADDITION. **Motion:** (Brad Olson/Tracy LaBlanc) to approve Preliminary plat, carried by unanimous voice vote.

LWRD Harvest report was received by Chad Alberg, 7 damage claims. **Motion:** (Brad Olson/Lyle Doolittle) to approve all claims. Carried by unanimous voice vote.

Committee decided to draft a position statement for staff to deliver their vote against both of the North Central Land & Water Conservation Association Resolutions requiring nutrient management plans for septic haulers (#1) and for all agricultural lands without offers of cost sharing (#2) at the March 6th Annual Land & Water Conservation Association business meeting. Review of Candidates for the NCWLWCA. Votes will be cast for Craig Conroy, Michael Hofberger, and Monte Osterman. Vote will be faxed in to Land + Water before the March 6th meeting.

Divisional Form of Government Bob Kazmierski conveyed that a division committee has been formed and 4 reorganization models have been collected for consideration of the division. Individual roles will be defined.

Committee Calendar & Identification of Subject Matters for Upcoming Meetings

FEBRUARY 19, 2020 AGENDA ITEMS 9:00 A.M.

ITEMS TO INCLUDE ON AGENDA:

Parks, Recreation, Trails and Dams: Trails updates

Outdoor Recreation Plan: discussion

Shoreland Protection Zoning Ordinance

Forestry: Chapters 400-600 of 15 year Comprehensive Forest Land Use Plan

Divisional Form of Government: update

Chairman O'Connell called for a motion to adjourn. **Motion** (Brad Olson/Doug Route) to adjourn, carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 1:50 p.m.

Respectfully submitted,

Carol Zygowicz
Admin Asst. LWRD

Polk County Land Information Fee Schedule -- Effective 1/1/2020

LAND USE PERMIT

House, Commercial, Bunkhouse, Conditional Use, Grading/Filling	\$400
Signs- For profit Organization	\$300
Signs- Nonprofit Organization	\$50
Additions to Dwellings greater than 144 sq ft	\$275
Additions to Dwellings 144 sq ft or less	\$100
Accessory Buildings greater than 144 sq ft	\$175
Accessory Buildings 144 sq ft or less	\$100
Accessory Structures (walkways, retaining walls)	\$75
Seasonal Travel Trailer	\$250
Land Use Run-off Rating Review	\$100
Landscaping, Vegetation Removal	\$50
Yearly Tourist Rooming House	\$100

<u>RURAL ADDRESS</u> (includes \$25 town fee)	\$150
Address with State Sanitary Permit	\$125
Replacement Sign.....	\$75

SANITARY PERMITS

Conventional	\$450
Holding Tank.....	\$620
In-Ground Pressure, Mound System, Experimental System (at-grade)	\$450
Reconnection.....	\$150
Wisconsin Fund Application	\$125

<u>SEWER INSPECTIONS</u>	\$250
---------------------------------------	-------

PLAT REVIEW

Preliminary Plat.....	\$600, plus \$50 per lot
Final Plat.....	\$600
Minor Plat CSM.....	\$400
Survey Exempt Legal Description Review	\$400

ORDINANCE VIOLATIONS

Comprehensive Ordinance (per day of violation).....	\$50-\$1000
<i>There shall be a penalty fee of 2 times the regular permit fee in those cases where building is commenced without first obtaining a land use permit, providing the structure is in conformance with the provisions of this ordinance.</i>	
Shoreland Ordinance (per day of violation)	\$200-\$1,000
<i>There shall be a penalty fee of 2 times the regular permit fee in those cases where building is commenced without first obtaining a land use permit, providing the structure is in conformance with the provisions of this ordinance.</i>	
Subdivision Ordinance (per day of violation)	\$500-\$5,000

TELECOMMUNICATION TOWERS

Land Use Permit for New Transmission Facilities (Includes fee for Land Use Permit & Rural Address)	
120ft or less.....	\$500
121 to 160ft.....	1200
160 to 200ft.....	2100
201ft & Up.....	\$3000

*Height is measured to the highest point on the transmission facility

Land Use Permit for Modification or Collocation on Transmission Facility	\$400
--	-------

HEARINGS

Environmental Services Committee:

District Change, Ordinance Amendment, Conditional Use, Subdivision Variance.\$750

Board of Adjustment:

Variance, Administrative Appeal.....\$750

HARD COPY PRINTS

Standard Copy \$.25

Laser Printer\$1

Plotted

8 1/2"x11"\$5
11"x17"\$7.50
18"x18"\$12
24"x24"\$15
30"x30"\$20
36"x36"\$35
42"x42"\$50

DIGITAL DATA

GIS, general production datasets..... NO FEE

Orthophotos (Aerial imagery)

2015 Natural Color (6" res)

MrSID image, per section tile.....\$25
GeoTIFF image, per section tile.....\$50
GeoTIFF image, per section tile of a town\$350
MrSID image, entire county\$750
GeoTIFF image, per section tile, entire county\$1,000

2010 Natural Color (12" res)

MrSID image, per 2x2 section tile\$25
Tif image, per 2x2 section tile\$50
Tif image, per 2x2 section tile of a town.....\$350
MrSID image, entire county\$750
Tif image, entire county\$1,000

2006 Natural Color (12" res)

Tif image, per 1x2 section tile\$25
MrSID image, per town\$100
Tif image, per 1x2 section tile of a town.....\$350
MrSID image, entire county\$750
Tif image, entire county\$1,000

2001 B&W (18" res)

Tif image, per 3x3 section tile\$15
Tif image, per 3x3 section tile of a town\$40
MrSID image, entire county\$500

1996 B&W (1 meter)

Tif image, per town tile.....\$40
Tif image, per town tile, entire county.....\$500

OTHER FEES

650 MB Compact Disk or 4.7 GB DVD\$3
(Used for shipping data)

Postage and Handling, if mailed\$5

(Larger orders are weighed to determine postage fees)

Faxing and Handling

First page \$2

Each additional page \$1

ALL GIS data acquisitions are subject to a processing fee\$25 Special

requests to format, lot, or edit data..... Staff cost, plus 10% for overhead

**All credit card transactions are subject to a 2.5% convenience fee with a \$2.00 minimum charge.*

ENVIRONMENTAL SERVICES COMMITTEE – 2020 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2020 Work Plan • Wildlife Damage Crop Prices • Wildlife Damage Crop Claims • 	<ul style="list-style-type: none"> •
February	<ul style="list-style-type: none"> • Tree Replacement schedule • 	<ul style="list-style-type: none"> • Governor’s Budget & Impact
March	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
April	<ul style="list-style-type: none"> • Tax Deed Listings • 	<ul style="list-style-type: none"> •
May	<ul style="list-style-type: none"> • Budget Development – 2nd mtg/mo • Fee Schedule Review & Recommendations – 2nd mtg/mo • 	<ul style="list-style-type: none"> •
June	<ul style="list-style-type: none"> • Receipt of Annual Report • Tax Deed Update – 1st mtg/mo • Set Prices for Tax Deed Sales – 2nd mtg/mo • 	<ul style="list-style-type: none"> •
July	<ul style="list-style-type: none"> • Annual Reports • 	<ul style="list-style-type: none"> •
August	<ul style="list-style-type: none"> • Review County Owned Property Listings • Land Sales • 	<ul style="list-style-type: none"> •
September	<ul style="list-style-type: none"> • Annual Budget Review • 	<ul style="list-style-type: none"> •
October	<ul style="list-style-type: none"> • Budgets/Budget amendments • 	<ul style="list-style-type: none"> •
November	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
December	<ul style="list-style-type: none"> • Develop 2021 Work Plan • Comprehensive Plan Update • 	<ul style="list-style-type: none"> •

Ongoing Agenda Items to Include on Each Agenda as of 12/11/2019:

- Tax delinquent properties: Update and Possible Action Woodley property, Updates on other tax delinquent properties/sales
- Parks, Recreation, Trails and Dams: Trails updates, Update regarding Atlas Dam
- Forestry: Sterling Tower update
- Zoning & Land Information: CAFO Moratorium Development Work Updates, permit software demo from Land Information Office
- Outdoor Recreation Plan: discussion
- Divisional Form of Government: update

ADDITIONAL ITEMS FOR ES 2020 WORK PLAN CONSIDERATION

Timber Sales
CAFO moratorium Development
Shoreland Zoning Ordinance
Rec Plan

West Central

REVIEW/EVALUATION OF PROGRAMS:

Land Information
Land & Water Resources
Register of Deeds
Lime Quarry
Recycling Program Evaluation
Forestry
UW Extension Program Evaluation
Tourism Review
Parks & Trails