

**POLK COUNTY, WISCONSIN**

**FEDERAL AND STATE SINGLE AUDIT REPORTS**

**DECEMBER 31, 2011**







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**INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION  
SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS  
AND STATE FINANCIAL ASSISTANCE**

Honorable Members  
of the Board of Supervisors  
Polk County, Wisconsin

We have audited the basic financial statements of Polk County, Wisconsin (County) as of and for the year ended December 31, 2011 and have issued our report thereon dated June 21, 2012. These financial statements are the responsibility of County management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Polk County's basic financial statements. The schedule of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration, respectively, and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

CliftonLarsonAllen LLP

Eau Claire, Wisconsin  
June 21, 2012



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**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/11
<u>Department of Agriculture</u>						
Passed through Wisconsin Department of Health and Family Services:						
Special Supplemental Food Program for Women, Infants and Children:	10.557	\$ 126,497	-	\$ 239,574	\$ 126,497	-
2010					188,170	51,404
2011						
WIC Infrastructure Grant:				490	490	-
2010		13,296			13,296	-
2011				13,168	8,798	4,370
State Matching Grant for Food Stamp Program:	10.561					
Income Maintenance Contract:						
2010		27,821			27,821	-
2011				180,503	156,923	23,580
Total Department of Agriculture		167,614	-	433,735	521,995	79,354
<u>Department of Housing and Urban Development</u>						
Passed through Wisconsin Department of Administration Community Development Block Grant	14.228*			2,266,000	2,266,000	-
<u>Department of Transportation</u>						
Passed through Wisconsin Department of Transportation: Click It or Ticket: Project 0950-20-08	20.600			10,250	10,250	-
<u>Environmental Protection Agency</u>						
Passed Through Wisconsin Department of Family Services: Indoor Radon Program: 1/1/10-12/31/10 1/1/11-12/31/11 Total Environmental Protection Agency	66.032	3,819		9,544	3,819	1,909
				9,544	7,635	1,909
				9,544	11,454	1,909
<u>Department of Energy</u>						
Passed through Wisconsin Department of Administration: Energy Efficiency and Conservation Block Grant Program: ARRA 5/11/10-9/6/12	81.128			1,275	8,756	-
		7,481				

\*Major Federal Program Awards.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts		Accrued (Deferred) Reimbursements 12/31/11
					Grant	Reimburse- ments	
<u>Department of Education</u>							
Passed Through Wisconsin Department of Health and Family Services:							
Special Education - Grants for Infants and Families (IDEA Cluster) 2011	84.181	\$ -	-	\$ 40,483	\$ 34,753	\$	5,730
Special Education - Grants for Infants and Families, Recovery Act (IDEA Cluster)							
ARRA	84.393	4,277	-	33,810	38,087		-
Total Department of Education				74,293	72,840		5,730
<u>Department of Health and Human Services</u>							
Passed through Area Agency on Aging:							
Preventive Health - Title III-D:							
2010	93.043	390	-	-	390		-
2011		-	-	4,250	3,602		648
Supportive Services - Title III B: (Aging Cluster)							
2011	93.044	-	-	53,001	52,658		343
Title III - Part C - Nutrition Services: (Aging Cluster)							
Congregate Nutrition - Title III C-1:							
2011	93.045	-	-	51,721	40,289		11,432
Home Delivered Nutrition - Title III C-2:							
2011	93.045	-	-	32,477	32,477		-
Title III-E National Family Caregiver:							
2010	93.052	2,952	-	-	2,952		-
2011		-	-	23,016	15,448		7,568
NSIP III-C-1: (Aging Cluster)							
2010	93.053	1,764	-	-	1,764		-
2011		-	-	19,795	19,795		-
NSIP III-C-2: (Aging Cluster)							
2010		1,765	-	-	1,765		-
State Pharmaceutical Assistance Program:							
7/1/10-6/30/11	93.786	5,171	-	-	5,171		-
7/1/11-6/30/12		-	-	4,454	4,454		-

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts		Accrued (Deferred) Reimbursements 12/31/11
					Grant	Reimburse- ments	
<u>Department of Health and Human Services (Continued)</u>							
Passed through Wisconsin Department of Health and Family Services:							
Public Health Preparedness:	93.069	\$ (43,930)	\$ -	\$ -	\$ (43,930)	\$ -	\$ -
2010		-	-	81,415	81,415	-	-
2011		-	-	-	-	-	-
Public Health Preparedness 2:							
2010	93.069	74,116	-	-	74,116	-	-
Bioterrorism Focus A Planning:							
2009		(5,554)	5,554	-	-	-	-
2010		172,453	-	-	172,453	-	-
2011		-	-	289,801	263,153	-	26,648
Enhance the Safety of Children Affected by Parental Methamphetamine or Other Substance Abuse:	93.087						
2010		7,309	-	-	7,309	-	-
2011		-	-	14,807	14,807	-	-
Childhood Immunization Grants: (Immunization Cluster)	93.268						
Consolidated Contract - Immunization:							
2010		6,488	-	-	6,488	-	-
2011		-	-	16,117	12,976	-	3,141
Preventative Wellness Component: (Immunization Cluster)	93.712						
ARRA		9,462	-	10,793	20,255	-	-
IMM For Children and Adults	93.717						
ARRA		4,542	-	12,551	15,887	-	1,206
WIC Immunization:	93.723						
ARRA		1,153	-	-	1,153	-	-
Strengthening Public Health Infrastructure for Improved Health Outcomes	93.507						
2011		-	-	15,000	15,000	-	-
Family Preservation and Support: Human Services Contract:	93.556						
2011		-	-	46,350	46,350	-	-

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts		Accrued (Deferred) Reimbursements 12/31/11
					Reimburse- ments	Grant	
<u>Department of Health and Human Services (Continued)</u>							
Passed through Wisconsin Department of Health and Family Services (Continued):							
Temporary Assistance for Needy Families:							
Human Services Contract:							
Base Allocation:							
2011		\$ -	\$ -	\$ 91,139	\$ 91,139	\$ -	\$ -
Chafee Education and Training Vouchers Program (ETV)	93.599						
Human Service Contract:							
Youth Independent Living:							
2010		(78)	-	-	(78)	-	-
Child Welfare Services:	93.645						
Base Allocation:							
2011		-	-	18,477	18,477	-	-
Foster Care - Title IV-E:	93.658 *						
Human Services Contract:							
Comp Based Training:							
2010	*	259	-	-	259	-	-
Base Allocation **							
2011	*	-	-	253,933	253,933	-	-
CW Adam Walsh Foster/Adoptive Parents **							
2011	*	-	-	490	490	-	-
AW DOJ Fingerprint Background:							
2010		70	-	-	70	-	-
Human Services Block Grant:	93.667						
Human Services Contract:							
Base Allocation:							
2011		-	-	166,619	166,619	-	-
Aging & Disability Recourse Center:							
2010		(66)	-	66	-	-	-
Child Care Expansion:	93.674						
Youth Independent Living:							
2011		-	-	10,918	10,918	-	-

\*Major Federal Program Awards.

\*\* Major State Program Awards.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/11
<b>Department of Health and Human Services (Continued)</b>						
Passed through Wisconsin Department of Health and Family Services (Continued):						
State Children's Insurance Program:						
IM Allocation:						
2010		\$ 4,102	-	\$ -	\$ 4,102	\$ -
2011		-	-	24,858	21,238	3,620
Medical Assistance Program:						
Human Services Contract**:						
2010	*	10,643	-	-	10,643	-
2011		-	-	265,434	293,496	(28,062)
Personal Care Program**:						
2010		3,926	-	3,171	7,097	-
2011		-	-	30,157	26,350	3,807
Wisconsin Medicaid Cost Reporting**:						
2010	*	(365,315)	-	365,315	-	-
2011		-	-	387,752	377,569	10,183
Consolidated Contract - MCH**:						
2010		606	-	-	606	-
2011		-	-	1,509	1,203	306
Income Maintenance Contract**:						
2010		53,693	-	-	53,693	-
2011		-	-	318,148	295,150	22,998
Case Management**:						
2010		13,980	-	-	13,980	-
2011		-	-	73,364	53,775	19,589
Insurance Assistance						
2011		-	-	3,000	3,000	-
Block Grant for Community Health:						
Human Services Contract:						
2011	93.958	-	-	17,164	17,164	-

\*Major Federal Program Awards.

\*\* Major State Program Awards.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/11
<b>Department of Health and Human Services (Continued)</b>						
Passed through Wisconsin Department of Health and Family Services (Continued):						
Block Grant - Prevention and Treatment:	93.959					
Human Services Contract:						
2010		\$ 11,307	\$ -	\$ -	\$ 11,307	\$ -
2011		-	-	68,628	68,628	-
Preventive Health and Health Service Block Grant:	93.991					
2010		12,105	-	-	12,105	-
2011		-	-	38,777	38,777	-
Maternal and Child Health Services Block Grant:	93.994					
Consolidated Contracts - MCH:						
2010		8,300	-	-	8,300	-
2011		-	-	20,669	16,472	4,197
Reproductive Health:						
2010		11,605	-	-	11,605	-
2011		-	-	29,013	23,211	5,802
Child Support Enforcement Program (Title IV-D):	93.563*					
Regular Program:						
2010		35,203	-	-	35,203	-
2011		-	-	444,307	337,526	106,781
Passed through Wisconsin Department of Administration:						
Low-Income Home Energy Assistance:	93.568					
Crisis Grants:						
10/1/10-9/30/11		3,720	-	42,895	46,615	-
10/1/11-9/30/12		-	-	5,276	1,998	3,278
Operations:						
10/1/10-9/30/11		4,465	-	20,095	24,560	-
10/1/11-9/30/12		-	-	6,563	2,188	4,375

\*Major Federal Program Awards.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts		Accrued (Deferred) Reimbursements 12/31/11
					Grant	Reimburse- ments	
<u>Department of Health and Human Services (Continued)</u>							
Passed through Wisconsin Department of Administration (Continued):							
Child Welfare Services:	93.645						
Youth Aids Community:							
Non-CARS Reporting:							
2010		\$ 772	-	\$ -	\$ 772	\$ -	-
2011		-	-	5,180	4,281	899	-
Foster Care-Title IV-E: **	93.658 *						
Youth Aids Community:							
Non-CARS Reporting:							
2010		772	-	-	772	-	-
2011		-	-	5,180	4,281	899	-
Passed through Department of Children and Families:							
Human Services:	93.558						
W-2 FSET Admin/Program:							
2011		-	-	10,798	10,798	-	-
W-2 FSET Services:							
2010		-	-	-	-	-	-
2011		10,124	-	-	10,124	-	-
W-2 FSET Emergency Assistance							
2011		-	-	18,125	18,125	-	-
CW Kinship Care Program - Benefits							
2011		-	-	9,160	9,160	-	-
CW Kinship Care Program - Assessments							
2011		-	-	47,300	47,300	-	-
Child Care and Development Fund	93.596						
2010		-	-	6,891	6,891	-	-
Total Department of Health and Human Services		231,402	5,554	3,537,647	3,391,817	51,728	209,658

\* Major Federal Program Awards.  
\*\* Major State Program Awards.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

Federal Grantor Agency/Pass-Through Agency/ Program Title and Year	Federal CFDA #	Accrued (Deferred) Reimbursements 1/1/11	Prior Years Adjustments	Expenditures Federal	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/11
<u>Department of Homeland Security</u>						
Direct Grant:						
Emergency Food and Shelter Program: 2011 Phase 29	97.024	\$ -	\$ -	\$ 2,125	\$ 2,125	\$ -
Passed Through Wisconsin Department of Military Affairs:						
Emergency Management Performance Grants:	97.042					
Emergency Government:						
10/1/10-9/30/11		21,433	-	-	21,433	-
10/1/11-9/30/12		-	-	7,631	7,631	-
Passed Through Wisconsin Office of Justice Assistance:						
Homeland Security/Mutual Aid Radio Replacement						
12/1/10-5/26/11 2008-HS-05-8810	97.067	-	-	33,202	33,202	-
Homeland Security Preparedness/Volunteer						
9/1/10-6/30/11 2008-HS-08-8350		-	-	2,321	2,321	-
Total Department of Homeland Security		21,119	-	45,279	66,712	-
		\$ 289,056	\$ 5,554	\$ 6,378,023	\$ 6,341,068	\$ 296,651
<b>TOTAL FEDERAL AWARDS</b>						

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**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Agriculture, Trade and Consumer Protection</u>						
Soil and Water Resource Management:						
Soil and Water Resource Management Program:						
Agricultural Clean Sweep:						
2011	115.04	\$ -	\$ -	\$ 13,554	\$ 13,554	\$ -
Basic Allocation:						
2011	115.150**	-	-	147,838	147,838	-
LWRM Plan Implementation:						
2010	115.40**	10,395	-	-	10,395	-
2011		-	-	34,749	31,158	3,591
Total Department of Agriculture, Trade and Consumer Protection		10,395	-	196,141	202,945	3,591
<u>Department of Commerce</u>						
Environmental Aids - Private Sewage System:						
Private Sewage System Grants:						
2010	143.110	-	-	15,235	15,235	-
<u>Department of Natural Resources</u>						
Boating Enforcement Aids:						
2010	370.550	-	-	13,161	13,161	-
All-Terrain Vehicle Enforcement Aids:						
5/1/09-4/30/10	370.551	-	-	2,475	2,475	-
Snowmobile Enforcement Aids:						
5/1/09-4/30/10	370.552	-	-	2,175	2,175	-
Wildlife Damage Claims and Abatement:						
Wildlife Damage Program:						
2011	370.553	-	-	31,721	12,096	19,625

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred)		Prior Years Adjustments	Expenditures	Receipts		Accrued (Deferred) Reimbursements 12/31/2011
		Reimbursements 1/1/2011	\$			Grant Reimburse- ments	\$	
<u>Department of Natural Resources (Continued)</u>								
Resource Aids:								
County Conservation Aids:	370.563	\$ -	\$ -	\$ -	\$ 2,393	\$ 2,393	\$ -	\$ -
County Forest Wildlife Habitat Improvement Program:	370.564	-	-	-	857	857	-	-
County Forest Loans:	370.567	-	-	-	8,223	8,223	-	-
Urban and Community Forestry:	370.572	-	-	-	35,797	35,797	-	-
Snowmobile Trails and Areas (Transportation Fund):	370.575**	(42,925)	-	-	85,850	42,925	-	-
7/1/10-6/30/11 S-3901		1,805	-	-	-	1,805	-	-
7/1/09-6/30/10 S-3808		-	-	-	-	42,925	(42,925)	-
7/1/11-6/30/12 S-4034		-	-	-	62,195	49,811	12,384	-
7/1/11-6/30/12 S-3901 Supplemental		-	-	-	-	-	-	-
All-Terrain Vehicles:	370.577	1,247	-	-	-	1,247	-	-
7/1/10-6/30/11 ATV-2081		1,211	-	-	-	1,211	-	-
7/1/10-6/30/11 ATV-2082		1,362	-	-	-	1,362	-	-
7/1/10-6/30/11 ATV-2067		-	-	-	2,430	2,430	-	-
7/1/10-6/30/11 ATV-2035		-	-	-	12,988	12,988	-	-
7/1/10-6/30/11 ATV-1993		-	-	-	-	-	-	-

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Natural Resources (Continued)</u>						
Lakes Management Grants:						
10/1/06-12/31/07 LPL-1113-07	370.663	\$ 1,953	-	\$ -	\$ 1,953	-
10/1/06-12/31/07 LPL-1114-07		2,500	-	-	2,500	-
10/1/06-12/31/07 LPL-1118-07		2,425	-	-	2,425	-
4/1/08-12/31/09 LPL-1229-08 - Wild Goose Lake		2,211	-	-	2,211	-
4/1/08-12/31/09 LPL-1229-08 - Ward Lake		1,937	-	-	1,937	-
10/1/08-12/31/10 AEPP-174-10		23,932	(3,973)	38,098	19,959	38,098
4/1/09-12/31/10 LPL-1297-09		(7,500)	-	10,000	-	2,500
4/1/09-12/31/10 LPL-1298-09		(7,500)	-	10,000	-	2,500
10/1/09-12/31/10 AIRR-073-10		14,676	-	9,136	19,676	4,136
4/1/10-6/30/11 LPL-1340-10		(7,142)	-	9,523	-	2,381
4/1/10-6/30/11 LPL-1341-10		(6,872)	-	9,162	-	2,290
Municipal and County Recycling Grants: 2011	370.670**	-	-	147,747	147,747	-
Total Department of Natural Resources		(16,660)	(3,973)	493,931	432,289	40,989
<u>Department of Transportation</u>						
Elderly and Handicapped County Aids: Elderly and Handicapped Transportation: 2011	395.101**	-	-	122,629	122,629	-
<u>Department of Corrections</u>						
Community Intervention: 7/1/10-6/30/11	410.302	1,272	-	3,815	5,087	-
7/1/11-6/30/12	410.313	-	-	3,035	1,517	1,518
Community Youth and Family Aids: 2010		49,915	-	-	49,915	-
2011		-	-	431,253	354,875	76,378
Total Department of Corrections		51,187	-	438,103	411,394	77,896

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Health and Family Services</u>						
Funeral/Cemetery W-2 and Non W-2:						
2009	435.105**	\$ 22,325	\$ -	\$ -	\$ 22,325	\$ -
2010		93,626	-	-	93,626	-
2011		-	-	175,716	61,278	114,438
MA Transportation:	435.131**	12,413	-	67,069	12,413	-
2010		-	-	-	68,180	(1,111)
2011		-	-	-	-	-
MA Transportation Admin:	435.132**	2,294	-	-	2,294	-
2010		-	-	5,562	5,562	-
2011		-	-	-	-	-
Fluoride Supplement:	435.151734**	2,703	-	-	2,703	-
2010		-	-	2,704	2,163	541
2011		-	-	-	-	-
Fluoride Mouthrinse:	435.151735**	1,900	-	-	1,900	-
2010		-	-	1,899	1,519	380
2011		-	-	-	-	-
WIC Farmers Market:	435.154720**	1,484	-	-	1,484	-
2010		-	-	1,484	1,484	-
2011		-	-	-	-	-
WWWWP-GPR:	435.157000**	9,882	-	-	9,882	-
2010		-	-	24,698	19,758	4,940
2011		-	-	-	-	-
Consolidated Contract - CHHD LD:	435.157720**	2,331	-	-	2,331	-
2010		-	-	5,487	4,377	1,110
2011		-	-	-	-	-
TPCP-Com. Interventions - LHD:	435.158125**	70,957	-	-	70,957	-
2010		-	-	166,196	113,640	52,556
2011		-	-	-	-	-
TCPC - Wisconsin Wins:	435.158127**	14,617	-	-	14,617	-
2010		-	-	19,939	4,176	15,763
2011		-	-	-	-	-

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Health and Family Services (Continued)</u>						
Consolidated Contract - MCH:						
2010	435.159320**	\$ 605	-	\$ -	\$ 605	\$ -
2011		-	-	1,506	1,200	306
Reproductive Health:						
2010	435.159321**	11,163	-	-	11,163	-
2011		-	-	27,908	22,326	5,582
Low Income Child Admin:						
2011	435.231	-	-	1,432	2,306	(874)
FSET Transportation:						
2010	435.233	30	-	-	30	-
2011		-	-	117	779	(662)
FSET Retention:						
2010	435.235	(374)	-	374	-	-
2011		-	-	-	178	(178)
IM Available Allocation State Share:						
2011	435.283**	-	-	-	183,298	-
IM Available Allocation Federal Share:						
2010	435.284**	3,190	-	-	3,190	-
2011		-	-	28,028	23,946	4,082
Medicaid Subrogation Collections:						
2010	435.291	(3,033)	-	3,033	-	-
2011		-	-	(21,644)	(12,400)	(9,244)
Adult Protective System:						
2011	435.312	-	-	35,468	33,487	1,981
AW DOJ Fingerprint:						
2010	435.3324	191	-	-	191	-
Community Options Program:						
2010	435.367**	311	-	-	311	-
2011		-	-	191,777	141,679	50,098
Alzheimer's Family Support:						
2010	435.381	(486)	-	486	-	-
2011		-	-	10,638	11,603	(965)

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts		Accrued (Deferred) Reimbursements 12/31/2011
					Grant	Reimbursements	
<u>Department of Health and Family Services (Continued)</u>							
Children Long Term Support GPR:	435.450**	\$ -	\$ -	\$ 55,025	\$ 43,635	\$	\$ 11,390
2011							
Children Long Term Support MH Non-Federal:	435.451**	(4,037)	-	4,037	-	-	-
2010				1,176	4,752		(3,576)
2011							
Certified Mental Health Program:	435.517**	20,478	-	-	20,478	-	-
2010				43,128	-		43,128
2011							
Children Long Term Support DD Non-Federal Other:	435.460**	6,498	-	-	6,498	-	-
2009				41,194	36,135		5,059
2010							
2011				38,734	3,238		-
Children Long Term Support MH Non-Federal Other:	435.461**	3,238	-	-	3,238	-	-
2010					36,706		2,028
2011							
Children Long Term Support PD Non-Federal Other:	435.462**	14,867	-	-	14,867	-	-
2010				7,771	8,308		(537)
2011							
Nonresident:	435.531	26,172	-	-	26,172	-	-
2010				6,197	6,197		-
2011							
Basic County Allocation:	435.561**	-	-	987,105	987,105	-	-
2011							
Aging & Disabled Resource Center:	435.5601	(3,089)	-	3,089	-	-	-
2010							
IDP Emergency Funds:	435.567	70,722	-	-	70,722	-	-
2010							
Community Services and MH Services:							
IMD-OBRA Relocations:	435.571	17,464	-	-	17,464	-	-
2010				44,936	21,650		23,286
2011							

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Health and Family Services (Continued)</u>						
Community Services and MH Services (Continued):						
Family Support Program:						
2010	435.577	\$ (3,434)	\$ -	\$ 3,434	\$ -	\$ -
2011		-	-	49,106	41,518	7,588
State/County Match:	435.681**	-	-	126,653	126,653	-
2011		-	-	-	-	-
Elder Abuse Services:	435.560490					
2010		5,471	-	-	5,471	-
2011		-	-	18,024	18,024	-
Passed thru Area Agency on Aging:						
Elderly Benefit Specialist Program:	435.560320					
2011		-	-	28,215	28,215	-
Benefit Specialist Program OCI Assistance Activities:	435.560327					
2010		3,372	-	-	3,372	-
State Senior Community Services:	435.560330					
2011		-	-	4,896	4,896	-
Ill-C-1 Congregate Meal Program:	435.560350					
2011		-	-	87,952	68,512	19,440
<u>Department of Health and Family Services (Continued)</u>						
Ill-C-2 Home Delivered Program:	435.560360					
2011		-	-	4,183	4,183	-
Total Department of Health and Family Services		403,851	-	2,488,030	2,545,332	346,549
<u>Department of Children and Families</u>						
W-2 FSET Admin/Program:						
1/1/10-12/31/10	437.215	10,124	-	-	10,124	-
1/1/11-12/31/11		-	-	11,547	11,547	-
W-2 FSET Admin:						
1/1/11-12/31/11		-	-	18,125	18,125	-
W-2 FSET Emergency Assistance						
1/1/11-12/31/11		-	-	9,160	9,160	-

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Children and Families (Continued)</u>						
CW Adam Walsh Foster/Adoptive Parents 1/1/11-12/31/11	437.332	\$ -	\$ -	\$ 489	\$ 489	\$ -
Basic County Allocation 2011	437.3561 **	-	-	206,419	206,419	-
Basic County Allocation 2011	437.3681	-	-	42,170	42,170	-
CW WSACWIS Annual Op Maint Fee 2011	437.3604	-	-	(5,619)	(5,619)	-
Total Department of Children and Families		10,124	-	282,291	292,415	-
<u>Department of Justice</u>						
DNA Sample Reimbursement: 2011	455.221	-	-	1,240	1,240	-
Law Enforcement Training: 2011	455.231	-	-	11,647	11,647	-
County Tribal Law Enforcement: 2011	455.263	-	-	17,221	17,221	-
Victim and Witness Assistance Program - A Program Cluster: 2010	455.532	2,967	-	-	2,967	-
2011		-	-	41,110	19,903	21,207
Total Department of Justice		2,967	-	71,218	52,978	21,207
<u>Department of Military Affairs</u>						
Emergency Planning Grant Program: LEPC Emergency Planning Grant: 10/1/09-9/30/10	465.337	4,832	-	-	4,832	-
4/1/10-9/30/10		643	-	-	643	-
10/1/10-9/30/11		-	-	9,580	4,790	4,790
Hazmat Training: 2011	465.310	-	-	1,739	1,739	-
Total Department of Military Affairs		5,475	-	11,319	12,004	4,790

\*\*Major State Financial Assistance Program.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
YEAR ENDED DECEMBER 31, 2011**

State Grantor Agency/ Program Title and Year	State I.D. Number	Accrued (Deferred) Reimbursements 1/1/2011	Prior Years Adjustments	Expenditures	Receipts Grant Reimburse- ments	Accrued (Deferred) Reimbursements 12/31/2011
<u>Department of Veteran Affairs</u> County Veterans Services Grant 2011	485.001	\$ -	\$ -	\$ 16,520	\$ 16,520	\$ -
<u>Department of Administration</u> Land Information Grants: Land Information Training: 2011	505.118	-	-	3,169	3,169	-
Utility Public Benefits - Low Income Assistance: 10/1/10-9/30/11	505.371	1,984	-	8,585	10,569	-
10/1/11-9/30/12		-	-	2,920	973	1,947
Outreach: 10/1/10-9/30/11		1,864	-	8,388	10,252	-
10/1/11-9/30/12		-	-	2,795	932	1,863
WX Operations 10/1/09-9/30/10		2,671	-	12,364	15,035	-
10/1/10-9/30/11		-	-	4,005	1,335	2,670
Total Department of Administration		3,848	-	42,226	25,895	3,810
Total State Financial Assistance		\$ 471,167	\$ (3,973)	\$ 4,177,643	\$ 4,113,116	\$ 498,832
<b>TOTAL STATE FINANCIAL ASSISTANCE EXPENDITURES</b>			<b>\$ 4,177,643</b>			

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**POLK COUNTY, WISCONSIN**  
**NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS**  
**AND STATE FINANCIAL ASSISTANCE**  
**DECEMBER 31, 2011**

**NOTE 1 REPORTING ENTITY**

Polk County (the County) is governed by a board of supervisors consisting of twenty-three elected members.

The financial reporting entity for the County is based upon criteria set forth in generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The financial reporting entity is defined by GASB to consist of (a) the Primary Government; (b) organizations for which the Primary Government is financially accountable; and (c) other organizations for which the nature and significance of their relationship with the Primary Government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The basic financial statements of the County consist solely of the Primary Government. No other organizations were identified for inclusion in the financial reporting entity of the County.

**NOTE 2 BASIS OF PRESENTATION**

The schedules of expenditures of federal awards and state financial assistance have been presented on a basis to reflect the flow of available funds in the individual programs as follows:

**Expenditures** – Expenditures are presented on the accrual basis of accounting. Grant expenditures represent the amount of program funds expended during the year.

**Receipts** – Receipts recorded under the Grant Reimbursement category represent actual program funds received by the County during the year. Receipts recorded under the Local Share category represent the amounts of local funds used to finance the County's share of program expenditures.

**Accrued Reimbursement** – Amounts recorded as accrued reimbursements represent the excess of program funds expended over available program funds. Such amounts represent program funds receivable by the County.

**Deferred Reimbursement** – Amounts recorded as deferred reimbursements represent available (unexpended) program funds held by the County.

**NOTE 3 PASSED THROUGH TO SUBRECIPIENTS**

During 2011, the County did not pass any federal awards through to subrecipients.

**NOTE 4 ADJUSTMENTS TO BEGINNING ACCRUED (DEFERRED) REIMBURSEMENT**

Prior year adjustments included in the schedules of expenditures of federal awards and state financial assistance represent adjustments to the January 1, 2011 accrued (deferred) reimbursement balances of the individual programs based on subsequent funding of the programs in 2011 and/or adjustment of accruals resulting from prior year audit findings.

**POLK COUNTY, WISCONSIN  
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS  
AND STATE FINANCIAL ASSISTANCE (CONTINUED)  
DECEMBER 31, 2011**

**NOTE 5 REISSUANCE OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND INDEPENDENT AUDITORS' REPORT**

The schedule of expenditures of federal awards and the Independent Auditors' Report On Compliance With Requirements That Could Have A Direct And Material Effect On Each Major Program And On Internal Control Over Compliance In Accordance With OMB A-133 have been reissued to include a federal program that was omitted from the previously issued schedule of expenditures of federal awards. Additional procedures were performed on the following major program: CFDA #14.228 – Community Development Block Grant.

**POLK COUNTY, WISCONSIN  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
DECEMBER 31, 2011**

**A. MAJOR FEDERAL PROGRAM AWARDS**

**FINDING 2010-1 Child Support (CFDA #93.563):**

During our testing of this program during 2010, we were not presented with policies and procedures that require the period review of the establishment and enforcement of child support obligations by supervisory personnel.

**RESOLUTION:**

During our testing of this program during 2011, we noted the County now has policies and procedures in place to have the establishment and enforcement of obligations reviewed.

**FINDING 2010-2 Economic Support Programs (CFDA #93.563 and 93.558):**

Prior to our 2010 audit, we were contacted by the County concerning the possibility of errors in eligibility determinations for these two economic support programs.

**RESOLUTION:**

We noted no similar issues in current year testing.

**B. MAJOR STATE FINANCIAL ASSISTANCE PROGRAMS**

**FINDING 2010-2 Economic Support Programs (State I.D. Nos. 435.105, 435.231, and 437.215)**

Prior to our 2010 audit, we were contacted by the County concerning the possibility of errors in eligibility determinations for these two economic support programs.

**RESOLUTION:**

We noted no similar issues in current year testing.

**C. STATE GENERAL REQUIREMENTS**

**None**



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Members  
of the Board of Supervisors  
Polk County, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Polk County, Wisconsin (County) as of and for the year ended December 31, 2011, which collectively comprise the County's basic financial statements and have issued our report thereon dated June 21, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Polk County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Polk County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses, and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and another deficiency that we consider to be a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items 2006-1, 2006-2, 2006-3, and 2011-2 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompany schedule of findings and questioned costs as 2011-1 to be a significant deficiency.

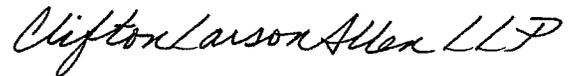
Honorable Members  
of the Board of Supervisors  
Polk County, Wisconsin

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Polk County's written responses to the findings identified in our audit have been included in the Schedule of Findings and Questioned Costs. We did not audit the County's responses and, accordingly, we express no opinion on them.

This report is solely intended for the information and use of the governing board and management of the County and the federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Eau Claire, Wisconsin  
June 21, 2012



CliftonLarsonAllen

CliftonLarsonAllen LLP  
www.cliftonlarsonallen.com

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS  
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON  
EACH MAJOR PROGRAM AND INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133  
AND STATE SINGLE AUDIT GUIDELINES**

Honorable Members  
of the Board of Supervisors  
Polk County, Wisconsin

**Compliance**

We have audited Polk County, Wisconsin's (County) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2011. We have also audited the County's compliance with types of compliance requirements described in the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration that are applicable to each of its major state programs (including federal programs required to be tested as major state programs) for the same period. The County's major federal programs and major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal and state programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration. Those standards, OMB Circular A-133 and state guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

Honorable Members  
of the Board of Supervisors  
Polk County, Wisconsin

**Compliance (Continued)**

In our opinion, the County complied, in all material respects, with the requirements referred to above that could have a direct and material effect on to each of its major federal and state programs for the year ended December 31, 2011.

**Internal Control Over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal and state programs. In planning and performing our audit, we considered the County's internal control over compliance with the requirements that could have a direct and material effect on a major federal or state program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and State Single Audit Guidelines, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. However, as discussed below, we identified a deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2011-2 to be material weakness.

Polk County's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Polk County's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of the board and management of the County, and the federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Eau Claire, Wisconsin  
June 21, 2012  
(except for the item  
discussed in Note 5 to the  
Schedule of Expenditures of  
Federal Awards, as to which  
the Date is August 17, 2012)

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**POLK COUNTY, WISCONSIN**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**DECEMBER 31, 2011**

**PART I: SUMMARY OF AUDITOR'S RESULTS**

1. The auditors' report expresses an unqualified opinion on the basic financial statements of the County.
2. Material weaknesses in internal control over financial reporting were disclosed during the audit of the basic financial statements of Polk County and reported in the "Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*", and are reported as items 2006-1, 2006-2, 2006-3, and 2011-2.
3. No instances of noncompliance material to the financial statements of the County were disclosed during the audit.
4. An instance involving internal control over compliance relating to the audit of the major federal award programs was reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133." We consider item 2011-2 to be a material weakness.
5. The auditors' report on compliance for the major federal award programs and the major state financial assistance programs for the County expresses an unqualified opinion.
6. No audit findings relative to the major federal award programs for the County were disclosed during the audit that are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
7. The federal programs tested as major programs and the state programs tested as major programs, including federal programs tested as state major programs, are presented in the "Summary of Federal and State Programs Tested as Major Programs" which follows this schedule.
8. The threshold for distinguishing Types A and B programs was \$300,000 for federal award programs and \$100,000 for state financial assistance programs.
9. The County did not qualify as a low-risk auditee as defined in OMB Circular A-133.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
DECEMBER 31, 2011**

**PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS:**

**FINDING: 2006-1      Annual Financial Reporting Under Generally Accepted Accounting Principles (GAAP)**

**Criteria:**            It is the County's responsibility to have controls in place to prevent or detect a material misstatement in the annual financial statements, including footnote disclosures.

**Condition:**        The County does not have an internal control policy in place over annual financial reporting under GAAP, therefore, the potential exists that a material misstatement of the annual financial statements could occur and not be prevented or detected by the County's internal controls.

**Cause:**             The County relies on the audit firm to prepare the annual financial statements and related footnote disclosures. However, County management staff have reviewed and approved the annual financial statements and the related footnote disclosures.

**Effect:**             No effect on the financial statements.

**Recommendation:** The County should continue to evaluate its internal staff and expertise to determine if an internal control policy over the annual financial reporting is beneficial.

**CORRECTIVE ACTION PLAN (CAP):**

**Explanation of Disagreement with Audit Findings**

There is no disagreement with the audit finding.

**Actions Planned in Response to Finding:**

The County will continue to rely upon the audit firm to prepare their financial statements in a format compatible with GAAP. Management will review the financial statements prior to issuance.

**Official Responsible for Ensuring CAP:**

The County Administrator is the official responsible for ensuring corrective action of the deficiency.

**Planned Completion Date for CAP:**

The CAP is ongoing.

**Plan to Monitor Completion of CAP:**

The County Administrator will be monitoring this corrective action plan.

**POLK COUNTY, WISCONSIN**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**  
**DECEMBER 31, 2011**

**PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS: (CONTINUED)**

**FINDING: 2006-2    Material Audit Adjustments**

**Criteria:**            The County should have controls in place to prevent or detect a material misstatement in the financial statements in a timely manner.

**Condition:**        The audit firm proposed and the County posted to its general ledger accounts adjusting journal entries for correcting certain misstatements. These adjustments were considered to be material for the fair presentation of the financial statements.

**Cause:**             Limited staff available.

**Effect:**            The County's financial records were materially adjusted during the audit to produce financial statements in accordance with Generally Accepted Accounting Principles (GAAP).

**Recommendation:** The County should continue to evaluate its internal control processes to determine if additional internal control procedures should be implemented to ensure that accounts are adjusted to their appropriate year end balances in accordance with GAAP.

**CORRECTIVE ACTION PLAN (CAP):**

**Explanation of Disagreement with Audit Findings**

There is no disagreement with the audit finding.

**Actions Planned in Response to Finding:**

The County will continue to rely upon the audit firm to propose audit adjustments necessary to adjust accounts in accordance with GAAP. Management will review and approve these entries prior to recording them.

**Official Responsible for Ensuring CAP:**

The Finance Director is the official responsible for ensuring corrective action of the deficiency.

**Planned Completion Date for CAP:**

The CAP is ongoing.

**Plan to Monitor Completion of CAP:**

The County Administrator will be monitoring this corrective action plan.

**POLK COUNTY, WISCONSIN**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**  
**DECEMBER 31, 2011**

**PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS: (CONTINUED)**

**FINDING: 2006-3      Limited Segregation of Duties**

**Criteria:**                      Generally, a system of internal control contemplates separation of duties such that no individual has responsibility to execute a transaction, have physical access to the related assets, and have responsibility or authority to record the transaction.

**Condition:**                    In some of the smaller County offices (i.e., register of probate, lime fund, zoning and aging), the available staff precludes a proper separation of duties to assure adequate internal control.

**Cause:**                            Limited staff available.

**Effect:**                            The design of the internal controls over financial reporting could affect the ability of the County to record, process, summarize and report financial data consistently with the assertions of management in the financial statements. In addition, this lack of segregation of duties may result in the County's inability to prevent /detect misappropriation of County assets.

**Recommendation:** The County should continue to evaluate its staffing in order to segregate incompatible duties whenever possible.

**CORRECTIVE ACTION PLAN (CAP):**

**Explanation of Disagreement with Audit Findings**

There is no disagreement with the audit finding.

**Actions Planned in Response to Finding:**

The County continues to work to achieve segregation of duties whenever cost effective.

**Official Responsible for Ensuring CAP:**

The Finance Director is the official responsible for ensuring corrective action of the deficiency.

**Planned Completion Date for CAP:**

The CAP is ongoing.

**Plan to Monitor Completion of CAP:**

The County Administrator will be monitoring this corrective action plan.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
DECEMBER 31, 2011**

**PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS: (CONTINUED)**

**FINDING: 2011-1      Bank Reconciliations**

**Criteria:**                As part of sound financial controls over cash and investment balances, the County should have an accurate and timely bank reconciliation be completed at the end of each month.

**Condition:**             During 2011, the Treasurer's Office was understaffed due to a staff person leaving. This departure resulted in bank reconciliations not being completed in a timely manner for the County's main operating accounts.

**Cause:**                    Limited staff available.

**Effect:**                    The ability of County management to make timely investing and operational decisions could be impaired.

**Recommendation:**    We recommend that the County have policies and procedures in place to ensure there are a sufficient number of staff in the Treasurer's Office that are properly trained in how to prepare the monthly bank reconciliations.

**CORRECTIVE ACTION PLAN (CAP):**

**Explanation of Disagreement with Audit Findings**

There is no disagreement with the audit finding.

**Actions Planned in Response to Finding:**

The County implemented a training program for Treasurer's Office staff to prevent any disruption in reconciliations.

**Official Responsible for Ensuring CAP:**

The Finance Director is the official responsible for ensuring corrective action of the deficiency.

**Planned Completion Date for CAP:**

The CAP is ongoing and will be repeated on an as-needed basis.

**Plan to Monitor Completion of CAP:**

The County Administrator will be monitoring this corrective action plan.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
DECEMBER 31, 2011**

**PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS: (CONTINUED)**

**FINDING: 2011-2      Schedule of Expenditures of Federal Awards Identification**

**Criteria:**                    As part of sound financial controls the County should have procedures in place to identify all federal award programs in which the County has received funding.

**Condition:**                Subsequent to the issuance of the County's financial statements the State of Wisconsin alerted the County their schedule of expenditures of federal awards (SEFA) did not include a federal grant that was passed directly from the State of Wisconsin to a third party.

**Cause:**                      County was not aware of the grant.

**Effect:**                      The County did not have a complete and accurate financial statements and SEFA issued for the year ended December 31, 2011

**Recommendation:**      We recommend that the County have procedures in place to ensure all federal grants are identified and reported as applicable to the County's external auditors.

**CORRECTIVE ACTION PLAN (CAP):**

**Explanation of Disagreement with Audit Findings**

There is no disagreement with the audit finding.

**Actions Planned in Response to Finding:**

The County is working on implementing procedures to ensure federal grants are identified properly.

**Official Responsible for Ensuring CAP:**

The Finance Director is the official responsible for ensuring corrective action of the deficiency.

**Planned Completion Date for CAP:**

The CAP is ongoing and will be repeated on an as-needed basis.

**Plan to Monitor Completion of CAP:**

The County Administrator will be monitoring this corrective action plan.

**POLK COUNTY, WISCONSIN  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
DECEMBER 31, 2011**

**PART III: FINDINGS RELATED TO MAJOR FEDERAL AWARD PROGRAMS:**

See Finding 2011-2 above.

**PART IV: FINDINGS RELATED TO MAJOR STATE FINANCIAL ASSISTANCE PROGRAMS:**

None

**PART V: FINDINGS RELATED TO STATE GENERAL REQUIREMENTS:**

None

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**POLK COUNTY, WISCONSIN  
SUMMARY OF FEDERAL AND STATE PROGRAMS TESTED AS MAJOR PROGRAMS  
DECEMBER 31, 2011**

**FEDERAL PROGRAMS**

The following federal programs were tested as major programs:

CFDA #	Program Title	Amount
14.228	Community Development Block Grant	\$ 2,266,000
93.563	Child Support Title IV-D	444,307
93.658	Foster Care Title IV-E	259,603
93.778	Medical Assistance Program	1,447,850
		<u>\$ 4,417,760</u>

**STATE PROGRAMS**

The following federal and state programs were tested as major state programs:

CFDA #/ State ID #	Program Title	Amount
State Programs on Schedule of State Financial Assistance:		
115.150	Soil and Water Resource Management - Basic Annual Staffing Grant	\$ 147,838
115.400	Soil and Water Resource Management - LWRM Plan Implementation	34,749
370.575	Municipal and County Snowmobile Trail Grants:	163,463
370.670	Municipal and County Recycling Grants:	147,747
395.101	Elderly and Handicapped Transportation	122,629
435.105	Funeral and Cemetery W-2/Non-W-2	175,716
435.151734	Public Health - Fluoride Supplement	2,704
435.151735	Public Health - Fluoride Mouth Rinse Program	1,899
435.154720	Public Health - WIC Farmers Market	1,484
435.157000	Public Health - WWWP - GPR SS.255.06(2)	24,698
435.157720	Public Health - Consolidated Contract CHHD LD	5,487
435.158125	Public Health - TPCP -Community Interventions - LHD	166,196
435.158127	Public Health - TPCP - Wisconsin Wins	19,939
435.159320	Public Health - Consolidated Contract MCH	1,506
435.159321	Public Health - Reproductive Health	27,908
435.283	IM Available Allocation-State Share	183,298
435.284	IM Available Allocation-Fed Share	28,028
435.367	Community Options Program	191,777
435.450	Children Long Term Support GPR	55,025
435.451	Children Long Term Support MH Non-Federal	5,213
435.460	Children Long Term Support DD Non-Federal Other	41,194
435.461	Children Long Term Support MH Non-Federal Other	38,734
435.462	Children Long Term Support PD Non-Federal Other	7,771
435.517	Children Long Term Support Certified Mental Health	43,128
435.561	Basic County Allocation	987,105
435.681	Community Services and MH Services - State/County Match	126,653
435.560100	Aging and Disability Resource Center	3,089
437.3561	Basic County Allocation	206,419
		<u>\$ 2,961,397</u>
Federal Programs on Schedule of Expenditures of Federal Awards:		
93.778	Medical Assistance Program - Human Services Contract	265,434
93.778	Medical Assistance Program - Personal Care Program	33,328
93.778	Medical Assistance Program - Income Maintenance	318,148
93.778	Medical Assistance Program - Consolidated Contract	1,509
93.778	Medical Assistance Program - Case Management	73,364
93.778	Medical Assistance Program - WI Medicare Cost Reporting	753,067
93.778	Medical Assistance Program - Insurance Assistance	3,000
93.658	Foster Care Title IV-E - Youth Aids Community	5,180
93.658	Foster Care Title IV-E - Base Allocation	253,933
93.658	Foster Care Title IV-E - CW Adam Walsh Foster/Adoptive Parents	490
		<u>1,707,453</u>
		<u>\$ 4,668,850</u>

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