

Polk County Board of Adjustment Minutes
Thursday, July 23, 2020; Start: 9:00 am
Polk County Government Center, East Conference Room
100 Polk County Plaza; Balsam Lake, Wisconsin 54810

Present: Tim Laux, Chair; Steve Arduser, Vice-Chair; Jim Andersen, Secretary; Mark Kopp;
Brian Johnson, Alternate Member

Also Present: Malia Malone, Corporation Counsel; Jason Kjeseth, Zoning Administrator

Chair Laux called the meeting to order at 9:03am.

Motion (Arduser /Andersen) to approve the agenda as published -- carried by unanimous voice vote.

Motion (Kopp/Arduser) to approve the minutes of 6/25/2020 – carried by unanimous voice vote.

Kjeseth provided staff update on Tim Laux’s reappointment to Board of Adjustment

- BRADLEY & RICHARD ARKELL – administrative appeal on revocation of land use permit number 48819 for the ability to operate a tourist rooming house & the cease and desist order dated 5/7/2020
 - Motion (Kopp/Andersen) that the Board has jurisdiction on the Arkell application. Motion carried by unanimous voice vote.
 - Kjeseth provided staff report on property history
 - Kjeseth explained the pictures and what led to the permit being revoked
 - Applicant and attorney briefly testified to their request for adjournment
 - Discussion by the board
 - Motion (Anderson/Arduser) to postpone until Thursday, August 27, 2020 at 9:00am. Motion carried by unanimous voice vote.
 - The board requested a special meeting with a closed session properly noticed with their outside counsel prior to the August 27th meeting.

- EARL & DEBRA JANSEN – reduced rear lot line setback for accessory building
 - Motion (Kopp/Arduser) that the Board had jurisdiction on the Jansen application. Motion carried by unanimous voice vote.
 - Testimony/discussion.
 - Motion (Arduser/Kopp) to deny variance application because the applicant can do other options. Motion carried by unanimous voice vote.

Motion (Andersen/Kopp) to amend agenda to include discussion on obtaining outside legal counsel for Board of Adjustment. Motion carried by unanimous voice vote.

Motion (Anderson/Arduser) to direct staff to find outside legal counsel to represent the Board of Adjustment, since Corporation Counsel is representing Zoning staff. Motion carried by unanimous voice vote.

Meeting adjourned by Chair Laux at 12:34 pm.