



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
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THURSDAY, MARCH 28 2019– 3:30 P.M.

MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Greg Marsten, Gail Peterson, John Bonneprise, David Hansch, Tony Weinzirl, Tim Strohbusch and Kathy Poirier.

Guest Present: Chief Deputy Chad Roberts and Communications Officer Bob Keopple

Members Absent: Dan Gullickson

Call to Order:

Vice Chair Greg Marsten called the meeting to order at 3:30 p.m.

Approve Agenda

Motion made by John Bonneprise and seconded by Gail Peterson to approve the agenda as presented. Motion carried by voice vote.

Approve Minutes of the August 23, 2018 Meeting:

Motion made by Gail Peterson and seconded by Tim Strohbusch to approve the minutes of the August 23, 2018 meeting as presented. Motion carried by voice vote.

Public Comment: Chief Deputy Chad Roberts shared his ties with Emergency Management and his priorities moving forward with this Division.

Present Off-Site Plan Updates for Review and Approval:

The off-site Plans updates for all eight of the County's Planning Facilities (**AFP advanced food products, LLC; Amery Water Utility; Foremost Farms USA; Lake Country Dairy; Polaris Industries; Saputo Cheese USA Inc.; St. Croix Falls Wastewater Treatment Facility and #2421 SCF WalMart Super Center**) were presented for review. Kathy commented on the changes made to each of the plans. **Motion made by Tim Strohbusch and seconded by Gail Peterson to approve the updated Off-Site Facility plans as presented. Motion carried by voice vote.**

Present Countywide EPCRA Hazardous Materials Response Plan Update for Review and Approval:

The updated strategic plan was presented for review and the updates were explained. **Motion made by John Bonneprise and seconded by Gail Peterson to approve the updated plan. Motion carried by voice vote.**

Review Spill Reports:

Three incidents reports were presented for review. All were reported to the WEM Hotline.

Update on Training:

Kathy reported on the five HazMat classes that have been held so far this fiscal year, Allied Fire - HazMat Awareness Refresher and HazMat Operations Refresher; Luck Fire - Operations Refresher; Amery Area EMS – HazMat Awareness Refresher and Milltown Fire HazMat Awareness Refresher.

Next Meeting Date:

The next meeting is scheduled to be held on Thursday, August 22, 2019. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Kathy announced her upcoming retirement. Motion made by John Bonneprise and seconded by Gail Peterson to give a unanimous Thank you for her years of service. Motion carried.

Adjourn:

Motion to adjourn made by John Bonneprise and seconded by Tim Strohbusch. Motion carried by voice vote. Meeting adjourned.