



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

### HEALTH AND HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Tuesday, April 10, 2018 at 10:00 a.m.

A quorum of the County Board may be present

Materials: March 13, 2018 Minutes

10:00	1. Call to order	Chair Bonneprise
	A. Approval of agenda	
	B. Approval of minutes for March 13 meeting	
10:05	2. Public comment (3 minutes)	
10:10	3. Announcements and committee information	Jeff Fuge
	A. New Board member Sabrina Meddaugh	
	B. Interim Appointments	
10:20	4. Action Items	
	A. Presentation of 2018 Friend of PH Award	Sampson
	B. Organizational Matters: Recommendations Concerning Committee Duties, Responsibilities and Assigned Functions	Jeff Fuge
10:40	5. Discussion Items	
	A. Follow of Juvenile Justice Program Evaluation	All
	B. Division Strategic Plan Update	Sampson
	C. Board of Health Satisfaction Survey Results	Sampson
	D. Preliminary End of Year Financial Report	Sampson
11:45	6. Informational Presentations	
	A. Tobacco Program Update	Elizabeth Hagen
Noon	7. Adjourn	

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



**MINUTES**

**Health and Human Services Board**

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, March 13, 2018

Meeting called to order by Chair Bonneprise @ 10:02 a.m.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Vacant	Citizen	Vacant
Dr. Arne Lagus	Citizen	Absent

Also present Marilyn Blake, Deputy County Clerk; Andrea Jerrick, Deputy County Administrator; Gretchen Sampson (via phone), Community Services Director; Kristen Bruder, Area 5 Extension Director; Brian Kaczmariski, Public Health Director; Jaime Weness, Director Children & Families; Chad Knutson, Manager Children & Families; Tonya Eichelt, Director of Business and Operations Manager; Rick Gates, VSO; Dana Reese, Administrator, GAM

**Approval of Agenda-** Chair Bonneprise called for a motion to approve agenda. **Motion** (Demulling/Route) to approve agenda. **Motion carried** by unanimous voice vote.

**Approval of Minutes-** Chair Bonneprise called for a motion to approve the minutes of the January 9, 2018 meeting. **Motion** (Alleva/Demulling) to approve the January 9, 2018 minutes. **Motion carried** by unanimous voice vote.

**Public Comment** – None

**Announcements and Committee Information**

Ms. Jerrick announced the appointment of Citizen member, Pete Raye to replace Dr. Markert and introduced him to those in attendance. Gretchen Sampson was present via telephone and informed the Board that Citizen member Pamela DeShaw of the HHS Board passed away. Sampson will meet with another nurse later this week and if she meets the criteria the vacant position should be filled fairly quickly. She stated that she would like to send a card to the family of Pamela DeShaw from the BHHS.

**Action Items**

Chairman Bonneprise requested a motion to approve **Resolution No. 24-18** To Authorize the Staffing of the UW Extension Family Educator. **Motion** (Edgell/Route) to approve and recommend to the County Board for passage. Discussion ensued. Kristen Bruder, the Area 5 Extension Director explained what the position is and how it works in conjunction with Community Services. Chairman Bonneprise called for a

voice vote on the motion to recommend Resolution No. 24-18 to the County Board. **Motion carried by unanimous voice vote.**

**Discussion Items**

Board received an update on the status and activities of Golden Age Manor from Dana Reese. Board received a handout of the Golden Age Manor Facility Wide Resource Assessment and another on the 2018 Workforce Survey Long-Term & Residential care Providers Preliminary Results. A new state initiative that will pay for training for CNA's may help resolve some staff retention issues. Without sufficient staff there is a possibility they may have to refuse some patients. Golden Age Manor currently has a good census and is operating in the black.

Board received an update from Rick Gates on the CVSO office work and his upcoming retirement. Board received an overview of how veterans receive services and Gates acknowledged there may be more veterans in the county eligible for services that have not applied. The board acknowledged appreciation for Rick's service to veterans.

Under the 2018 work plan the program evaluation for March is Juvenile Justice. Board received a program evaluation document and a detailed presentation regarding the Juvenile Justice program and challenges faced from Chad Knutson and Jaime Weness. Children enter the system at an earlier age and many need more intensive services than in the past. Costs of providing care and/or treatment for these youth is increasing greatly.

Ms. Sampson, via telephone, briefly discussed the Board of Health Satisfaction Survey Results. She asked that the Preliminary End of the Year Financial Report be delayed to April 2018 as well as the Immunization Personal Conviction Data Presentation.

**Motion** (Alleva/Prichard) to adjourn. Chairman Bonneprise declared the meeting adjourned at 12:30 p.m.

Next meeting date is April 10, 2018 @ 10:00 a.m.

Future Agenda Items:

2018 Work Plan Continued Development or changes/additions

Update regarding appointment to fill vacancy created by the passing of Pamela DeShaw

Review schools reporting immunizations personal conviction waivers in 2017

Preliminary End of the Year Financial Report for the Division

Respectfully Submitted,

Marilyn Blake

Deputy County Clerk