



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Lisa Ross, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 | Email: county.clerk@co.polk.wi.us

## **\*AMENDED\* AGENDA AND NOTICE OF MEETING**

### **ENVIRONMENTAL SERVICES COMMITTEE**

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, April 29, 2020 at 9:00 a.m.

A quorum of the County Board may be present

Amendments:

<sup>1</sup>Matters Added or Revised by Initial Amended Notice of Meeting

Meeting link: <https://polkwi.webex.com/polkwi/j.php?MTID=mf5d8f4982c034cb72e5f00d5e0185dde>

Join by phone: 1-408-418-9388

Meeting Number: 960 674 6920

Password: 429ESMeeting

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for April 15, 2020
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. <sup>1</sup> Presentation on the Review of Livestock study by Dr. Frank Mitloehner, US Davis Professor.
7. Parks, Recreation and Trails, and Dams (Ben Elfelt)
  - a. Consideration of scheduling Public Hearing for the Stower Trail Draft Master Plan
  - b. Discussion of Trail Advisory Group proposal
8. Forestry (Mark Gossman)
  - a. 15 Year Forest Comprehensive Land Use Plan- Review of Chapter 1000 and revisit pending topics including: town severance, land sale procedures; establishment of road maintenance account, final concerns and questions.
  - b. ACTION ITEM: Approval of Timber Sale Bid Results
  - c. Review of 2019 Annual Report
9. Zoning and Land Information (Jason Kieseth)
  - a. Discussion of Large-Scale Livestock Facility Study Group Report
  - b. Presentation on new Ascent Permitting Software
  - c. ACTION ITEM: Review of final plat of Foxwood First Addition
  - d. Review and discussion of Shoreland Protection Zoning Ordinance regarding Lake Classification Districts
  - e. Environmental Services recommended appointments to Polk County Lake Districts
10. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
11. Tax Delinquent Properties
  - a. Woodley Property Update
  - b. Discussion of other Property offers

\*\* The Committee may convene in closed session pursuant to Wisconsin

Statute § 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, April 15, 2020

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Absent

Also present were: Malia Malone, Corporation Counsel; Vince Netherland, County Administrator; Jason Kjeseth, Zoning Administrator; Ben Elfelt, Parks and Trails Coordinator; Bob Kazmierski, Environmental Services Division Director.

#### Meeting called to order by Chair O'Connell at 9:05 a.m.

**Approval of Agenda-** Chair O'Connell called for a motion to approve the amended agenda. **Motion** (LaBlanc/Route) to approve the amended agenda, carried by unanimous voice vote.

**Approval of Minutes** – Chair O'Connell called for a motion to approve the minutes of the March 11, 2020 meeting. **Motion** (Route/Olson) to approve the minutes of the March 11, 2020 meeting as published, carried by unanimous voice vote.

**Public Comment** – 1 public comments were received by the Committee.

**Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed** – None.

1. Parks, Recreation and Trails, and Dams (Ben Elfelt)
  - a. PowerPoint presentation by Elfelt on the results of the Survey Monkey and received public comment emails regarding the use of the trails was given. Plans to reschedule the Public Hearing for the Stower Trail Draft Master Plan when conditions improve.
  - b. Discussion of proposal regarding the establishment of a Trail Advisory Group. Group would consist of 1-2 stakeholders from each user group. First objectives would be to establish a work plan, mission statement, and strategic plan.
2. Forestry (Mark Gossman)
  - a. Consideration of 15 Year Comprehensive Forest Comprehensive Land Use Plan- Review of Chapters 700-800. No action taken. Chapter 1000 will be mailed to committee members prior to next meeting.
3. Zoning and Land Information (Jason Kjeseth)

- a. Delivery of Study Group’s Large-Scale Livestock Facility Report by Kjeseth. Report is now on the home page of the Polk county Website.
  - b. Public Hearing date to consider an amendment to Chapter 18-Subdivision Ordinance to replace: ‘Director’ with ‘Land Information Officer’ and/or ‘Zoning Administrator’, and/or ‘County Surveyor’ will be rescheduled when conditions improve.
4. Divisional Form of Government update (Bob Kazmierski) An organization chart of division departments and staff was displayed.

**Break:** Chair O’Connell called for recess at 10:25-10:35a.m.

5. Discussion and consideration of letter regarding the Arkell Tourist Rooming House  
 Chairman O’Connell called to the floor a motion to convene in closed session pursuant to Wisconsin Statute § 19.85(1)(g): conferring with legal counsel who is rendering oral advice concerning strategy to be adopted by the County with respect to litigation in which is likely to become involved.

**MOTION:** (Olson/LaBlanc) to convene in closed session;

**\*\*Closed session 10:35-11:35a.m. (minutes separate and under seal)**

Chairman O’Connell asked that the record reflect those present for closed session:

Attended by: Committee members, Malia Malone, Vince Netherland, Jason Kjeseth, Bob Kazmierski, Shabana Lundeen, Carol Zygowicz

**Motion** to return to open session: (LaBlanc/Edgell) carried by unanimous voice vote.

**Motion** to Adjourn: (Edgell/Olson) carried by unanimous voice vote. 11:40a.m.

**Committee Calendar & Identification of Subject Matters for Upcoming Meetings**

AGENDA ITEMS:                      APRIL 29, 2020              9:00 A.M.

ITEMS TO INCLUDE ON AGENDA:

Tax delinquent properties:

Parks, Recreation, Trails and Dams: Update on proposed Trail Advisory Group

Forestry: Review Chapter 1000 of 15 year Comprehensive Forest Land Use Plan, approval of timber bids from April 21<sup>st</sup> auction and 2019 annual report.

Zoning & Land Information: Discussion of Large-Scale Livestock Facility Study Group Report, **ACTION ITEM:** review of final plat for Foxwood First Edition.

Outdoor Recreation Plan: discussion

Divisional Form of Government: update

Respectfully submitted,

Carol Zygowicz

LWRD Administrative Asst.

County Board receives announcement of appointments to Lake Districts. The County Administrator announces the appointments of the following persons to Polk County Lake Districts as nominated by the Environmental Services Committee:

Below is 2018 Appointments:

POLK COUNTY LAKE DISTRICT APPOINTMENTS - 2018		
Lake District		Appointee
Largon	District # 1	Paul Frank
Big Butternut	District # 2	Doug Route
Bone	District # 2	Doug Route
Antler	District # 4	Chris Nelson
Balsam	District # 4 & 6	Dave Mariani
Half Moon	District # 4	Chris Nelson
Horseshoe	District # 5	Tracy LaBlanc
Magnor	District # 5	Tracy LaBlanc
Pipe	District # 5	Tracy LaBlanc
Big Round	District # 6	Brian Masters
Blake	District # 6	Brian Masters
Long	District # 6	Brian Masters
White Ash	District # 6	Brian Masters
Apple River Flowage		Jeanne Hancock
	District # 6,11 and 12	
Amery Lakes	District # 12	Mick Larsen
Church Pine/Round/Big Lakes		John Bonneprise
	District # 14	
Cedar	District # 15	Joe Demulling

\*These appointments are not qualified for reimbursement

\* GIS records district information