



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email: county clerk@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Virtual, Open Meeting via Webex Video Conference or Phone

Wednesday, May 13, 2020 at 9:00 a.m.

A quorum of the County Board may be present

Webex Virtual Meeting Info:

Meeting Number (access code): **968 663 581**

Password: **ESmeeting1**

➤ Join Online: <https://polkwi.webex.com>

➤ Join by Phone: 1-408-418-9388

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for April 29, 2020
4. Public Comments – *Because of the nature of this virtual meeting, there will not be an option for public comment; however, members of the public who would like to make a written comment prior to the meeting may email their comments to: countyclerk@co.polk.wi.us You may also mail in comments to the topics, however they may not be received and provided to the Supervisors by the date of the meeting. The mailing address is:*

POLK COUNTY GOVERNMENT CENTER
100 POLK PLAZA, STE. 110
BALSAM LAKE, WI 54810

5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Parks, Recreation and Trails, and Dams (Ben Elfelt)
 - a. Update of June 10, 2020 Public Hearing process for the Stower Trail Master Plan
 - b. Update of the Trail Advisory Group
7. Forestry (Mark Gossman)
 - a. 15 Year Comprehensive Forest Comprehensive Land Use Plan- Final Review of Draft Land Use Plan including Chapter 400
 - b. Discuss public input process for Forest Plan
8. Zoning and Land Information (Jason Kieseth)
 - a. Consideration of Health and Human Services representative response to Large-Scale Livestock (swine) Facility Study Group Report
 - b. Review and discussion of Lake Classifications within the Shoreland Protection Zoning Ordinance
 - c. Consideration of setting Public Hearing date to consider an amendment to Chapter 18 of the Subdivision Ordinance to replace “Director’ with ‘Land Information Officer’ and/or ‘Zoning Administrator,’ and/or ‘County Surveyor.’
9. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
10. Adjourn



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email: county.clerk@co.polk.wi.us

MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, April 29, 2020

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Absent

Also present were: Malia Malone, Corporation Counsel; Vince Netherland, County Administrator; Emil Norby, Highway Commissioner; Jason Kjeseth, Zoning Administrator; Tim Anderson, County Planner; Ben Elfelt, Parks and Trails Coordinator; Bob Kazmierski, Environmental Services Division Director; Paul Heimstead, DNR forester, Mark Gossman, County forester; members of the public; and member of the press.

Meeting called to order by Chair O'Connell at 9:00 a.m.

Approval of Agenda- Chair O'Connell called for a motion to approve the amended agenda. **Motion** (LaBlanc/Route) to approve the amended agenda, carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a motion to approve the minutes of the April 15, 2020 meeting. **Motion** (Olson/Route) to approve the minutes of the April 15, 2020 meeting as published, carried by unanimous voice vote.

Nominations were taken for Chairman, Vice Chairman of ES committee. Motion (LaBlanc/Route) to keep Kim O'Connell as Chairman, carried by unanimous voice vote. Motion (Route/LaBlanc) for Brad Olson to be Vice Chairman, carried by unanimous voice vote.

Public Comment – 1 public comment were received by the Committee.

Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed – None.

Presentation on the Review of Livestock study by Dr. Frank Mitloehner, US Davis Professor

1. Parks, Recreation and Trails, and Dams (Ben Elfelt)

- a. Discussion of Trail Advisory Group (TAG) proposal. Motion to appoint two supervisors, Amy Middleton and Chris Nelson, as County Board representatives on TAG. (Olson/Route) carried by unanimous voice vote. Each represented group will self-nominate a representative by the June

10th meeting. Focus will be on operations goals, building trust, communication, and trail maintenance.

- b. Recommendation for scheduling Public Hearing for the Stower Trail Draft Master Plan to include video recorded comments by the public on two prearranged days (June 2-3) and have them submitted during the June 10th PUBLIC HEARING meeting. Written comments will be collected to minimize personal contact.

Chairman O'Connell called for a recess 10:10-10:27 am.

2. Forestry (Mark Gossman)

- a. 15 Year Forest Comprehensive Land Use Plan- Review of Chapter 1000 and revisit pending topics including: town severance, land sale procedures; establishment of road maintenance account, final concerns and questions.
- b. ACTION ITEM: Approval of Timber Sale Bid Results. Motion to accept the high bids of 5 parcels by Roger Hoyt Logging (LaBlanc/Route) carried by unanimous voice vote.
- c. Review of 2019 Annual Report

3. Zoning and Land Information (Jason Kjeseth)

- a. Discussion of Large-Scale Livestock Facility Study Group Report-Kjeseth presented latest draft of the report. Supervisor Nelson identified several issues and submitted requests for additional edits.
- b. Presentation on new Ascent Permitting Software POSTPONED to future meeting
- c. ACTION ITEM: Review of final plat of Foxwood First Addition. Motion (Olson/LaBlanc) to approve final plat pending final bond approval and signatures. Signing scheduled for May 4th 2020.
- d. Review and discussion of Shoreland Protection Zoning Ordinance regarding Lake Classification- POSTPONED for future meeting.
- e. Environmental Services recommended appointments to Polk County Lake Districts to be forwarded on the County Board at their next meeting.

4. Committee Calendar and Identification of Subject Matters for Upcoming Meetings

5. ITEMS TO INCLUDE ON AGENDA: May 13, 2020 9:00 A.M.

Invitation to Health and Human Services Board to comment on CAFO Report

Tax delinquent properties:

Parks, Recreation, Trails and Dams: update on nominations for TAG

Forestry: Chapter 400 Final review

Zoning & Land Information:

Outdoor Recreation Plan: discussion

Divisional Form of Government: update

Chairman O'Connell called for a recess 12:55-1:10 pm.

6. Tax Delinquent Properties

- a. Discussion of other Property offers

** The Committee convened in closed session pursuant to Wisconsin

Statute § 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

Motion to go into CLOSED SESSION (Route/Olson) carried by unanimous voice vote.

**Closed session 1:10-1:20p.m. (minutes separate and under seal)

Attended by: Committee members, Malia Malone, Joe Loso, Vince Netherland, Emil Norby, Chad Roberts, Shabana Lundeen, Carol Zygowicz

Motion to go back into Open Session (Olson/Route)

Motion to accept offer on 3 parcels as proposed (Olson/Route) carried by unanimous voice vote.

b. Woodley Property Update. Property is listed on the auction until June 9th.

Chairman O'Connell called for a motion to adjourn. **Motion (Edgell/LaBlanc)** to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 1:25 p.m.

Respectfully submitted,

Carol Zygowicz

LWRD Administrative Assistant

ENVIRONMENTAL SERVICES COMMITTEE – 2020 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2020 Work Plan • Wildlife Damage Crop Prices • Wildlife Damage Crop Claims • 	<ul style="list-style-type: none"> •
February	<ul style="list-style-type: none"> • Tree Replacement schedule • 	<ul style="list-style-type: none"> • Governor’s Budget & Impact
March	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
April	<ul style="list-style-type: none"> • Tax Deed Listings • 	<ul style="list-style-type: none"> •
May	<ul style="list-style-type: none"> • Budget Development – 2nd mtg/mo • Fee Schedule Review & Recommendations – 2nd mtg/mo • 	<ul style="list-style-type: none"> •
June	<ul style="list-style-type: none"> • Receipt of Annual Report • Tax Deed Update – 1st mtg/mo • Set Prices for Tax Deed Sales – 2nd mtg/mo • 	<ul style="list-style-type: none"> •
July	<ul style="list-style-type: none"> • Annual Reports • 	<ul style="list-style-type: none"> •
August	<ul style="list-style-type: none"> • Review County Owned Property Listings • Land Sales • 	<ul style="list-style-type: none"> •
September	<ul style="list-style-type: none"> • Annual Budget Review • 	<ul style="list-style-type: none"> •
October	<ul style="list-style-type: none"> • Budgets/Budget amendments • 	<ul style="list-style-type: none"> •
November	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
December	<ul style="list-style-type: none"> • Develop 2021 Work Plan • Comprehensive Plan Update • 	<ul style="list-style-type: none"> •

Ongoing Agenda Items to Include on Each Agenda as of 12/11/2019:

- Tax delinquent properties: Update and Possible Action Woodley property, Updates on other tax delinquent properties/sales
- Parks, Recreation, Trails and Dams: Trails updates, Update regarding Atlas Dam
- Forestry: Sterling Tower update
- Zoning & Land Information: CAFO Moratorium Development Work Updates, permit software demo from Land Information Office
- Outdoor Recreation Plan: discussion
- Divisional Form of Government: update

ADDITIONAL ITEMS FOR ES 2020 WORK PLAN CONSIDERATION

Timber Sales
CAFO moratorium Development
Shoreland Zoning Ordinance
Rec Plan

West Central

REVIEW/EVALUATION OF PROGRAMS:

Land Information
Land & Water Resources
Register of Deeds
Lime Quarry
Recycling Program Evaluation
Forestry
UW Extension Program Evaluation
Tourism Review
Parks & Trails