



## POLK COUNTY, WISCONSIN

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### **AGENDA AND NOTICE OF MEETING**

#### **HEALTH AND HUMAN SERVICES BOARD**

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Tuesday, May 14, 2019 at 10:00 a.m.

A quorum of the County Board may be present

Packet: Agenda/Notice of Meeting; Minutes of April 9, 2019 Meeting; 2019 Workplan

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the April 9, 2019 Meeting
4. Public Comment
5. Receipt of Information from Supervisors Not Seated as Committee Members
6. Reports and Presentations
  - A. Program Evaluation of Behavioral Health-Comprehensive Community Services – Lisa Lavasseur
  - B. Electronic Health Record Demonstration by Kathy Gingras and Lisa Lavasseur
7. Discussion Items
  - A. Budget Priorities Discussion
8. Identify Subject Matters for June 11, 2019 Meeting; Legislative Event Report, Department Annual Reports, Medical Examiner Update
9. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



**MINUTES**  
**Health and Human Services Board**  
 Government Center, Conf. Room A&B  
 Balsam Lake, WI 54810  
 10:00 a.m. Tuesday, April 9th, 2019

Meeting called to order by Chair Bonneprise @ 10:00 a.m.  
 Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Absent
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Lisa Ross, Deputy County Clerk, Tonya Eichelt, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavasseur, Behavioral Health Director; Brian Kaczmariski, Public Health Director; Nick Osborne, County Administrator; Honorable Jeff Anderson, Judge Circuit Court Branch 1; Maggie Wickre, Finance Director; Member of the Press.

**Approval of Agenda-** Chair Bonneprise called for a motion to approve agenda. **Motion** (Demulling/Alleva) to approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chair Bonneprise called for a motion to approve the minutes of the March 5<sup>th</sup>, 2019 meeting. **Motion** (Raye/Demulling) to approve the minutes. **Motion** carried by unanimous voice vote.

**Public Comment** - None

**Announcements and Committee Information** – New Community Services Business Operations Manager, Kathy Gingras was introduced to Health and Human Services Board.

Tonya Eichelt distributed the Department 2018 Annual Report and the 2018 Preliminary (unaudited) Financial Statement. Tonya and Maggie Wickre presented reviewed the Annual Report and Financial Statement and answered questions from the board. Motion to accept the Department 2018 Annual Report (Meddaugh/Alleva). Motion carried by unanimous voice vote.

Committee received information from Administrator Osborne regarding the committee agenda process and deadlines for agenda items.

Brian Kaczmariski provided update and summary on the Division Strategic Plan and displayed the CHD PH Department Dashboard software program they use to summarize a snapshot of the Strategic Plan objectives, goals and activities.

The Health & Human Services 2019 Work Plan was reviewed and updated. The Legislative Event Report scheduled for May will now be moved to June.

Tonya Eichelt informed the board that the Drug Free Community Grant is not yet available and that the department is working on the Child Abuse and Prevention Grant.

Brian Kaczmariski provided handouts and discussed the Social Determinants of Health results. He displayed the Top 10 Focus Areas from the 2019 Community Health Needs Assessment Survey taken from a survey of 1,000 people. The Polk United Coalition will focus on the top 3 areas: Substance Use, Mental Health, Chronic Disease (Nutrition and Physical Activity).

Resolution 11-19 – Resolution in Support of a Comprehensive Response to Methamphetamine and Opioid Addiction. Judge Jeff Anderson provided information about the types of substance use related cases frequently seen in Polk County.

**Motion** (Demulling/Prichard) to reject Resolution 11-19, Resolution in Support of a Comprehensive Response to Methamphetamine and Opioid Addiction passed by unanimous voice vote.

Future Agenda Items for the Next meeting on May 14th, 2019 @ 10:00 a.m. were identified.

- Program Evaluation – Behavioral Health-Comprehensive Community Services, Lisa Lavasseur
- Electronic Health Record Demonstration, Lisa Lavasseur and Kathy Gingras.

**Motion** (Prichard/Demulling) to adjourn. Meeting adjourned 11:40 a.m.

Respectfully submitted,

Lisa Ross, Deputy County Clerk

Polk County Board of Health and Human Services  
2019 Workplan – V12/11/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2019 Work Plan</li> <li>• BHHS accomplishments-table until March</li> <li>• BHHS Satisfaction Survey-table until March</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize plan for program evaluation</li> <li>• Unity Model-Unity School Social Worker, Unity Staff, DCF staff</li> <li>• Public Health 140, Level III Review</li> <li>• Introduce Andrew Butzler, Polk County VSO</li> <li>• Capital Improvement Planning and Operational Assessment</li> <li>• Update of Transition of Criminal Justice Collaborating Program</li> </ul>
February	No meeting	
March	<ul style="list-style-type: none"> <li>• 2018 Division Performance Measures Report ?</li> <li>• Legislative Event report from January</li> <li>• GAM and VSO Updates</li> <li>• BHHS accomplishments</li> <li>• BHHS Satisfaction Survey</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation– PHAB and Level III Health Department Overview</li> <li>• Community Services Division Trauma Informed Agency roll out</li> <li>• Housing shortage for aging population-Vince N., Clear Lake housing model (Ridgeview Apartments), <del>West Cap</del>, Impact 7</li> </ul>
April	<ul style="list-style-type: none"> <li>• Division Strategic Plan Update</li> <li>• Preliminary End of Year Financial Report</li> </ul>	<ul style="list-style-type: none"> <li>• Social Determinants of Health</li> </ul>
May	<ul style="list-style-type: none"> <li>• Legislative Event Report</li> <li>• Budget Priorities Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation – Behavioral Health-Comprehensive Community Services</li> <li>• Electronic Health Record demo</li> </ul>
June	<ul style="list-style-type: none"> <li>• Department Annual Reports</li> <li>• Medical Examiner Update</li> </ul>	
July	<ul style="list-style-type: none"> <li>• VSO and GAM mid-year reports</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation - DCF-Family Support Workers</li> </ul>

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August	<ul style="list-style-type: none"> <li>• Review and recommendations on fee schedule and leases</li> <li>• Community Health Improvement Plan Update</li> <li>• Legislative Event Report if applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Public Hearing *9:30 start</li> </ul>
September	<ul style="list-style-type: none"> <li>• Annual Budget Review</li> <li>• Program Evaluation</li> <li>• Legislative event</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation-Child Support</li> </ul>
October	<ul style="list-style-type: none"> <li>• Annual Budget Amendments</li> <li>•</li> </ul>	
November	<ul style="list-style-type: none"> <li>• Legislative Event Report if applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation-Veterans</li> <li>• Hold meeting at GAM ?</li> </ul>
December	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>