



POLK COUNTY, WISCONSIN

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Lisa R. Ross, County Clerk

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Notice of Meeting and Agenda Polk County Executive Committee

Virtual, Open Meeting via Webex Video Conference or Phone

Thursday, May 14, 2020 at 9:00 a.m.

A quorum of the County Board may be present

Webex Virtual Meeting Info:

Meeting Number (access code): **967 947 606**

Password: **514ExecCommtee**

- Join Online: <https://polkwi.webex.com>
- Join by Phone: 1-408-418-9388

Because of the nature of this virtual meeting, there will not be an option for public comment; however, members of the public who would like to make a written comment prior to the meeting may email their comments to: countyclerk@co.polk.wi.us You may also mail in comments to the topics, however they may not be received and provided to the Supervisors by the date of the meeting.

The mailing address is: POLK COUNTY GOVERNMENT CENTER

100 POLK PLAZA, STE. 110
BALSAM LAKE, WI 54810

Order of Business:

(The Committee may take up any subject matter noticed herein at any time during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes of the March 12, 2020 Meeting
4. Receipt of Information from Supervisors Not Seated as Committee Members
5. Organizational Matters: Recommendations Concerning Committee Duties, Responsibilities and Assigned Functions
6. Update on COVID-19
7. Update Regarding Memorandum of Understanding with Fair Society
8. Research committee responsibility of ATV/UTV and recreational vehicle usage
9. Update regarding goal setting for new and existing County Board Supervisors
10. Calendar: Next Meeting and Agenda Items
11. Adjourn

This meeting is open the public according to Wisconsin Statute § 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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Executive Committee Meeting Minutes

100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center - County Board Room

Minutes of Executive Committee from Thursday, March 12, 2020 at 9:00 a.m.

Committee Members present: Dean Johansen, Chris Nelson, and Jay Luke.

Others present: Betsy Gerde, Deputy Register of Deeds; Emil Norby, Highway Commissioner; Vince Netherland, County Administrator; Malia Malone, Corporation Counsel; Brent Waak, Sheriff; Chad Roberts, Chief Deputy; and member of the press.

Chairman Johansen called the meeting to order at 9:03 a.m.

Chairman Johansen called for motion to adopt the agenda. **Motion** (Luke/Nelson) to adopt the March 12, 2020 agenda as published. Chairman Johansen called for a voice vote on the motion to adopt the agenda. **Motion** carried by unanimous voice vote.

Chairman Johansen called for motion to adopt the November 7, 2019 minutes of Executive Committee. **Motion** (Nelson/Luke) to adopt the minutes of November 7, 2019 as published. **Motion** to adopt minutes as published carried by unanimous voice vote.

Public Comment – Time was given for public comment. No public comment was received by the committee.

Receipt of Information from Supervisors Not Seated as Committee Members: No information was received by the committee from Supervisors not seated as committee members.

Committee received an update from Highway Commissioner Norby regarding the Fairgrounds Grandstand Project. Highway Commissioner Norby met with the City of St. Croix Falls and presented proposed master plan. Cedar Corporation is working to finalize a few items with the City of St. Croix Falls. The plans for the next few weeks were discussed.

Committee received an update from Highway Commissioner Norby regarding the Memorandum of Understanding with the Fair Society and discussed. The committee recommends to have a discussion at the May County Board to have the MOU in place prior to beginning construction. Supervisor Nelson called for a Motion (Nelson/Luke) to have this brought to the May County Board meeting. Chairman Johansen called for a voice vote on the motion. **Motion** carried by unanimous voice vote.

Committee received information from Administrator Netherland regarding an orientation for new and existing County Board Supervisors on May 12, 2020 from 6-8 p.m. and discussed. The Orientation aims to provide education to both new and existing Supervisors regarding parliamentary procedures and decorum, and will assist in defining the roles of Supervisors and the roles of staff as well.

Next meeting: Thursday, April 9, 2020 at 10:00 a.m. **Items for next agenda:** Update on the Corona Virus, update regarding Fairgrounds Grandstand Project, update regarding Memorandum of Understanding with the Fair Society, and update regarding orientation and goal setting for new and existing County Board Supervisors.

Chairman Johansen called for a motion to adjourn. **Motion** (Nelson/Luke) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Chairman Johansen declared meeting adjourned at 9:32 a.m.

Respectfully submitted,

Betsy Gerde,
Deputy Register of Deeds