



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

### GENERAL GOVERNMENT COMMITTEE

Thursday, May 14, 2020 at 10:00 a.m.

A quorum of the County Board may be present

Virtual, Open Meeting via Webex Video Conference or Phone

#### **Webex Virtual Meeting Info:**

Meeting Number (access code): **960 971 908**

Password: **514GenGov**

➤ Join Online: <https://polkwi.webex.com>

➤ Join by Phone: 1-408-418-9388

*Because of the nature of this virtual meeting, there will not be an option for public comment; however, members of the public who would like to make a written comment prior to the meeting may email their comments to: [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us) You may also mail in comments to the topics, however they may not be received and provided to the Supervisors by the date of the meeting.*

The mailing address is: POLK COUNTY GOVERNMENT CENTER

100 POLK PLAZA, STE. 110

BALSAM LAKE, WI 54810

#### **Materials:** March 12, 2020 Minutes, 2020 Work Plan

1. Call to order
2. Approval of Agenda
3. Approval of Minutes for March 12, 2020
4. Receipt of Information from Supervisors Not Seated as Committee Members
5. Organizational Matters: Recommendations Concerning Committee Duties, Responsibilities and Assigned Functions
6. Report on Recommendation Regarding Recycling Center Analysis from Highway Commissioner, Emil Norby
7. Budget Update Regarding COVID-19
8. Plan to support our parks and trails update
9. Building security/remodel update
10. Update on Fair Society MOU Negotiations.

#### **\*\*Closed Session\*\***

Pursuant to Wisconsin Statute 19.85(1)(e), the Committee may convene in closed session for the purposes of considering bargaining strategy between the County and the Fair Society regarding a Memorandum of Understanding. The Committee may come out of closed session to allow the Committee to seek information from any Fair Society representative that may attend the meeting. Subsequent, the Committee may return to closed session for further bargaining strategy discussions.

11. Identification of Subject Matters for Upcoming Meetings
12. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



**MINUTES**  
**General Government Committee**  
County Board Room  
Balsam Lake, WI 54810

**10:00 a.m. Thursday, March 12, 2020**

Meeting called to order by Vice Chair Arcand @ 10:00 a.m.

Members present:

Attendee Name	Title	Status
Brian Masters	Chair	Absent
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Betsy Gerde, Deputy Register of Deeds; Emil Norby, Highway Commissioner/Division Head; Malia Malone, Corporation Counsel; Vince Netherland, County Administrator; Brent Waak, Sheriff; Chad Roberts, Chief Deputy; Robert Kazmierski, Environmental Services Division Director; Member(s) of the public; Member(s) of the press.

**Approval of Agenda**

Vice Chair Arcand called for a motion to approve the agenda as published. **Motion** (Jepsen/Johansen) to approve the amended agenda. Vice Chair Arcand called for a voice vote on the motion to approve the agenda as published. **Motion** to approve the amended agenda carried by unanimous voice vote.

**Approval of Minutes**

Vice Chair Arcand called for a motion to approve the minutes of the February 13, 2020 meeting as published. **Motion** (Nelson/Jepsen) to approve the minutes. Vice Chair Arcand called for a voice vote on said motion. **Motion** to approve the minutes of the February 13, 2020 meeting carried by unanimous voice vote.

**Public Comment** – Public comment was received by the committee.

**Receipt of Information from Supervisors Not Seated as Committee Members** – Information was received by the committee from Supervisor Luke not seated as a committee member regarding Resolution 04-20 Declaring Polk County as a Second Amendment Sanctuary.

Supervisor Nelson and Supervisor Johansen brought to the floor moving agenda item #10 (Resolution No. 04-20: Resolution Declaring Polk County a Second Amendment Sanctuary County) to between agenda item #6 & #7. Vice Chair Arcand **Motion to move agenda item. Motion** (Jepsen/Nelson) to move agenda item.

Vice Chair Arcand brought to the floor, for discussion and possible action, Resolution No. 04-20: Resolution Declaring Polk County a Second Amendment Sanctuary County. Discussion.

Vice Chair Arcand called for a motion regarding Resolution No. 04-20: Resolution Declaring Polk County a Second Amendment Sanctuary County. **Motion** (Jepsen/Nelson) to recommend Resolution No. 04-20 to the County Board for passage. **Motion** carried by unanimous voice vote.

The committee received an update regarding the hiring of Information Technology (I.T.) Director from Administrator Netherland. A candidate has accepted the position. An announcement will be made at a later date.

The committee received an update regarding the Fair Society MOU negotiations. Discussion. No closed session required at this time.

The committee received update and information regarding the sale of the Woodley Dam Property from Highway Commissioner Norby. Auction will be moving forward as soon as advertising resumes. Supervisor Nelson inquired about the funds that would be received and decision to sub-divide the property. Supervisor Nelson called for a motion to suspend sale indefinitely until written legal permission to sub-divide is received, Motion was withdrawn (Nelson/Jepsen). Corporation Counsel Malone and Highway Commissioner Norby will look into it. Discussion to be added to March County Board Meeting.

Vice Chair Arcand brought to the floor, for discussion and possible action, Resolution No. 07-20: Resolution Directing the County Administrator to Investigate Options for Saving the Clam Falls Dam. Discussion.

**Motion** (Nelson/Jepsen) to approve Resolution No. 07-20: Resolution Directing the County Administrator to Investigate Options for Saving the Clam Falls Dam and recommend to County Board for passage. **Motion** carried by voice vote of three in favor and one abstention.

Vice Chair Arcand called upon Chris Nelson, to provide information to the Committee/Board regarding Resolution No. 06-20: Resolution In Support of Mandatory Minimum Sentences and A Three Strikes Law in Wisconsin. Discussion.

Vice Chair Arcand called for a motion regarding Resolution No. 06-20: Resolution In Support of Mandatory Minimum Sentences and A Three Strikes Law in Wisconsin. **Motion** (Nelson/Johansen) to recommend Resolution No. 06-20 to the County Board with a neutral recommendation. **Motion** carried by unanimous voice vote.

The Committee received update and information from Highway Commissioner Norby regarding the Recycling Center Survey Analysis. Discussion. Highway Commissioner Norby handed out copies of the survey analysis and asked the committee to read through for discussion at the next committee meeting. The Committee asked that Highway Commissioner Norby present his recommendation at that time as well.

The Committee engaged in discussion regarding development of future budget plans to support Polk County parks and trails. Environmental Services Division Director, Robert Kazmierski spoke to the committee about opportunities to support the parks and trails and will develop a plan to present to the County Board.

The Committee reviewed and updated the 2020 Work Plan. Recycling Center update, plan to support our parks and trails update, building security/remodel update.

Next meeting: Thursday, April 9, 2020 at 10:00 a.m.

Items for next agenda: Update on Fair Society MOU negotiations, update on recycling survey analysis, update on plan to support our parks and trails, update on building security/remodel.

### **Adjourn**

Vice Chair Arcand called for a motion to adjourn. **Motion** (Johansen/Nelson) to adjourn. Vice Chair Arcand called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned 11:35 a.m.

Respectfully submitted,

Betsy Gerde,  
Deputy Register of Deeds

**GENERAL GOVERNMENT COMMITTEE  
2020 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> <li>▪ Finalize 2020 Work Plan</li> </ul>	<ul style="list-style-type: none"> <li>▪ Updates regarding hiring for Deputy Administrator positions.</li> <li>▪ Updates regarding hiring for I.T. Director/Consultant position.</li> </ul>
February		
March	<ul style="list-style-type: none"> <li>▪ Recycling Center Update, Res. No. 37-19</li> <li>▪ Sale of Woodley Dam Property</li> <li>▪ Discussion on future budget to support County Parks &amp; Trails</li> </ul>	
April	<ul style="list-style-type: none"> <li>▪ Fair Society MOU</li> </ul>	
May		<ul style="list-style-type: none"> <li>▪ Consideration of County Board priorities in General Government</li> <li>▪ I.T. Developments, Laptop follow-up/paperless initiative</li> </ul>
June		
July	<ul style="list-style-type: none"> <li>▪ Annual reports</li> <li>▪ Annual Audit Results</li> </ul>	<ul style="list-style-type: none"> <li>▪ Governor’s Budget and impact on government programs</li> </ul>
August	<ul style="list-style-type: none"> <li>▪ Review and recommendations on fee schedule</li> </ul>	
September	<ul style="list-style-type: none"> <li>▪ Annual budget review – County Board Budget development/recommendation</li> <li>▪ Capital Improvement Planning</li> </ul>	
October	<ul style="list-style-type: none"> <li>▪ Annual budget and budget amendment recommendations</li> </ul>	
November	<ul style="list-style-type: none"> <li>▪ Budget technical amendments</li> </ul>	
December	<ul style="list-style-type: none"> <li>▪ Develop 2021 work plan</li> </ul>	

**Possible 2020 Work Plan Topics**

- Review of Lime Quarry
- Government Center security
- Customer Service
- Procedures & Policy regarding reviews MOU’s and funding of outside agencies