



## POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

### MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

9:00 a.m. Thursday, June 11, 2020

This meeting was available for viewing through Webex videoconference and teleconference

Committee Members present: Brian Masters, Kim O'Connell, Jay Luke, John Bonneprise, and Chris Nelson

Others present: Vince Netherland, County Administrator; Chad Roberts, General Government Division Director; Emil Norby, Public Works Division Director & Highway Commissioner; Lisa Ross, County Clerk; Supervisors: Steve Warndahl and Joe Demulling; Member of the Press and Member of the Public. Malia Malone, Corporation Counsel joined the meeting at 9:15.

Chairman Masters called the meeting to order at 9:02 a.m.

Chairman Masters called for a motion to adopt the amended agenda. **Motion** (Bonneprise/Luke) to adopt the June 11, 2020 agenda as amended. **Motion** carried by unanimous voice vote.

Chairman Masters called for motion to adopt the corrected May 14, 2020 minutes of the Executive committee. **Motion** (Masters/Luke) to adopt the corrected minutes of May 14, 2020. **Motion** carried by unanimous voice vote.

Time was given for Committee Members to disclose any conflicts of interest regarding matters noticed on the agenda. No conflicts of interest were stated.

Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed – None.

Chairman Masters called upon Administrator Netherland and County Board Chairman Nelson for review of appointments by the County Board Chairman and by the County Administrator. Administrator Netherland asked for recommendation of Brian Johnson as the first alternate to the Board of Adjustment. Appointments of Supervisors to the Housing Authority, Health and Human Services Board and Environmental Services have been left vacant upon the passing of Supervisor Edgell. **Motion** (Bonneprise/Luke) to approve appointments Brian Johnson to the Board of Adjustment and Brian Masters to the Housing Authority, Jay Luke to fill the Health & Human Service Board appointment Chris Nelson to fill the Environmental Services Committee. **Motion** Passed by unanimous voice vote. Chairman Nelson stated that any interested parties in the vacant Supervisor District 8 position should send a letter of interest to County Board Chair Chris Nelson. Once a new Supervisor has been appointed to District 8 they would take over the vacancies to the Housing Authority, Health & Human Services Board and Environmental Services Committee.

Chairman Masters called for discussion regarding UW Extension and Environmental Services Committee. Administrator Netherland spoke to the board regarding the possibility of moving UW Extension from the Environmental Services Committee to the General Government Committee for the purpose of freeing up time in the Environmental Services Committee. The board engaged in discussion.

Administrator Netherland provided an update to the Committee regarding his investigation of options for saving the Clam Falls Dam, as per Resolution 07-20. The committee engaged in discussion regarding the options presented. Add closed session to next Executive Committee meeting agenda to discuss possible litigation regarding the Clam Falls Dam. Also amend the next County Board Agenda on 6/18 to add this topic to the agenda.

Chairman Masters called upon Supervisor Chris Nelson regarding current COVID-19 recommendations at the State and County level. The Committee engaged in discussion regarding the cancellations of many local outdoor events

based on county and state public health recommendations. Brian Kaczmariski of Polk County's Public Health Official can only advise as to the safety concerns and make recommendations to the municipalities.

Corporation Counsel Malone provided the Committee with information regarding the current policy pertaining to Supervisors' attendance at conferences and outside meetings and the travel policy. Discussion. This topic to be added to the July County Board agenda during a Committee of the Whole for discussion and possible action.

The Board engaged in discussion regarding review of Resolutions from 2019 for any necessary updates. Discussion. This topic along with policies pertaining to Supervisors' attendance at conferences and outside meetings and travel policy to be added to the July Executive agenda and to the July County Board agenda.

Chair Masters called upon Administrator Netherland to provide information regarding Memorandums of Understanding (MOU's) with outside agencies. Administrator Netherland provided information regarding MOU's, they are being reviewed for the purposes of follow through and possible updates. General Government Division Director, Chad Roberts, reported that he, Corp. Counsel Malone and Highway Commissioner Norby met with the Fair Board and their accountant to review the Fair Board 2019 financial review. Add review of Fair Society MOU to agenda next month.

Next Executive Meeting scheduled for Thursday, July 9, at 9:00 am.

Matters for next Executive Committee Meeting: Tax Deed planning committee, Policy Review and 2019 Resolution Review for purposes of sorting into committee categories to be reviewed for follow through and possible updates.

**Motion** (Luke) to nominate Supervisor Kim O'Connell as Vice Chair. Chair Masters called for voice vote on motion. **Motion** passed by unanimous voice vote. Kim O'Connell elected as Vice Chair.

**Motion** (Bonneprise/Luke) to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 10:10 a.m.

Respectfully submitted,

Lisa R. Ross,  
County Clerk



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Lisa R. Ross, County Clerk

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

Phone: (715) 485-9226 | Fax: (715) 485-9104 | Email: CountyClerk@co.polk.wi.us

---

## Notice of \*AMENDED\* Meeting Agenda of the Polk County Executive Committee

Virtual, Open Meeting via Webex Video Conference or Phone

Thursday, June 11, 2020 at 9:00 a.m.

A quorum of the County Board may be present

**Amendments:** <sup>1</sup> Subject Matters added, revised or struck by Amended Notice of Meeting

### **Webex Virtual Meeting Info:**

Meeting Number (access code): **146 149 2740**

**Password: Execmeeting**

➤ Join Online: <https://polkwi.webex.com>

➤ Join by Phone: 1-408-418-9388

*Because of the nature of this virtual meeting, there will not be an option for public comment; however, members of the public who would like to make a written comment prior to the meeting may email their comments to:* [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us) You may also mail in comments to the topics, however they may not be received and provided to the Supervisors by the date of the meeting. The mailing address is: POLK COUNTY GOVERNMENT CENTER

100 POLK PLAZA, STE. 110

BALSAM LAKE, WI 54810

### **Order of Business:**

(The Committee may take up any subject matter noticed herein at any time during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Corrected Minutes of the May 14, 2020 Meeting
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Receipt of information from Supervisors not Seated as Committee Members
6. Review of appointments by Chair and Administrator
7. <sup>1</sup> Discussion regarding UW Extension
8. <sup>1</sup> Discussion regarding Environmental Services
9. Update regarding investigation options for saving Clam Falls Dam – Administrator Netherland (per Resolution 07-20)
10. Update and Discussion regarding COVID-19 recommendations from State or County and the local effects of recommendations
11. Discussion and possible action regarding Supervisors' attendance at conferences and outside meetings
  - a. Review of Policy for outside meetings attended
  - b. Travel policy
12. Discussion regarding review of resolutions from 2019 and earlier for possible update and implementation purposes
13. Review and Discussion of Memorandums of Understanding (MOU's) with outside agencies
14. Identify Subject Matters for Next Meeting
15. Adjourn

---

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.