



MINUTES

CRIMINAL JUSTICE COLLABORATING COUNCIL

Polk County Justice Center, **VIA CISCO WEBEX**

Balsam Lake, WI 54810

Thursday, June 18, 2020 - 12:00 p.m.

VOTING MEMBERS

Attendee Name	Title	Status
Belinda Cash	Victim Witness Coordinator	Present
Bill Alleva	Educational Representative	Present
Brent Waak	Sheriff – CJCC President	Present
Jay Luke	County Board Chair	Present
Donna Burger - MAIL INFO	Office of Public Defender	Absent
Gwen Anderson	People Loving People – CJCC Treasurer	Present
Jeffery Anderson	Circuit Court Judge – CJCC Vice President	Absent
Jeffrey Kemp	District Attorney	Present
Jacqueline Patterson for Sharon	Clerk of Courts – CJCC Secretary	Present
Malia Malone	Corporation Counsel	Absent
Michele Gullickson	Community Member	Present
Nichole Strom	Probation and Parole	Present
Vince Netherland	County Administrator	Present
Rob Drew	Jail Captain	Present
Tonya Eichelt	Community Services Director	Absent

AT LARGE MEMBERS

Attendee Name	Title	Status
Brian Kaczmariski	Public Health Director	Absent
Don Burrows	Chief Deputy – Sheriff’s Dept.	Present
Chad Roberts	General Government Division Head	Present
Cheri Moats - MAIL INFO	Executive Director - CRA	Absent
Daniel Tolan	Circuit Court Judge	Present
Donna Johnson	Behavioral Health	Absent
Duana Bremer	Salvation Army	Absent
Elizabeth Hagen	Public Health – Tobacco MJC	Absent
Joseph Loso	Assistant Corporation Counsel	Absent
Kathy Carter	DHS – Behavioral Health	Absent
Don Wortham	Interim CJCC Coordinator	Present
Lisa LaVasseur	Behavioral Health Clinic Director	Absent
Lorraine Beyl	Correctional Officer/Jail Programs Coordinator	Absent

Sharon Foss	Treatment Court Case Manager	Present
Jennifer Griggs-Andress	Mental Health Task Force Executive Director	Absent
Julie Pokriefka	Diversion Program Case Manager	Present

1. CALL TO ORDER: Meeting called to order by Chair Sheriff Waak at 12:07 p.m.
2. ADOPTION OF AGENDA: Chair Waak called to the floor for a motion to adopt the agenda. **Motion** (Jay Luke/Jeff Kemp) to adopt the agenda. Chair Waak called for a voice vote on the motion to adopt the agenda. **Motion** carried by unanimous voice vote.
3. MOTION TO APPROVE MINUTES OF THE April 16, 2020 MEETING: Chairman Waak called for a motion to adopt the minutes of the April 16, 2020 meeting. **Motion** (Vince Netherland /Bill Alleva) to adopt the minutes of the April 16, 2020 meeting, as published. **Motion** carried by unanimous voice vote.
4. INTRODUCTIONS: Participants present for WebEx meeting were noted in attendance above. Also present: Chris Lyman. Council received an introduction to Donald Wortham Interim Polk County CJCC Coordinator.
5. PUBLIC COMMENT: No public comment was received.
6. OLD BUSINESS:
 - A. COVID-19 and Jail Programming Update – The Council received an update from Jail Captain Rob Drew regarding programming, COVID has slowed down the programming, with restrictions being in place regarding group size. Officer Byl has been assigned a jail post and is limited to programming at this time. They are working performing 1/1 programs. Received AV Cart. Working on Native American programming and on a waiting list for an RCU financial program. GED program ready to go for fall semester. WITC helpful getting information to inmates. Many inmates are on Huber program at this time. Jail population is down due to electronic monitoring and COVID.
 - B. Drug Court Update – The Council received an update from Sharon Foss regarding drug court. 15 active members. Possible graduation in July/August.
 - C. The Council received an update from Julie Pokriefka gave an update on the Diversion Program. The one participant was terminated from TAD program. Julie updated us on 1st time offender program with 14 active participants. Chad updated the council regarding IDIP program and falling into CJCC.
7. NEW BUSINESS:
 - A. CJCC relaunch update – The Council received information from CJCC Coordinator Donald Wortham regarding CJCC relaunch project. Would like nominations for interviews for stakeholders. Stakeholders interviewed thus far would like to see reduce crime and recidivism and increase offender accountability and change. Don touched base on

Challenges/Opportunities of the Stakeholders. Don will be sharing report w/executive committee.

- B. Financial Stability – The Council received information from General Government Division Head Chad Roberts regarding grants. Redrafting grants, no budget for CJCC, leaving coordinator position unfilled. Re-evaluating policies. Once redrafted will come to executive committee. 1st time offender will be taken over by Julie P. CJCC will be funded for the next year and will need to look for grants for the next year.
8. UPDATES: The Council engaged in discussion regarding changes, initiatives, or projects that would impact the justice system. Judge Tolan updated the committee that Judge Anderson is working on the safety plan and hoping to have plan completed by 7/1. Court hearings: if people are here, they are allowed in courtrooms. Nicole – probation is entering into phase 1 – max 25% staff in office, all others remote, and doors are still locked. Agents are out in community, holding zoom meetings and meeting with offenders off site. Nicole is unsure when phase 2 will take place, but will increase staff to 50% once it does. DA Kemp has 3 ADA's. All District Attorney Staff are back in office as of 6/15. Sheriff Waak introduced new Chief Deputy, Don Burrows.
9. CALENDAR - NEXT MEETING AND AGENDA ITEMS: Next meeting of the full council will be held on **Thursday, September 17, 2020, at 12:00 p.m.** Agenda items should be submitted no later than one week prior to the meeting. Meeting to be held in the Justice Center. Don W will work on meeting participant list to ensure no one is missed.
10. ADJOURN – Chair Waak called for a motion to adjourn. **Motion** (Vince Netherland/Gwen Anderson) to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 12:48 p.m.

Respectfully submitted,

Jacqueline Patterson, Secretary