



# Polk County, Wisconsin

[www.co.polk.wi.us](http://www.co.polk.wi.us)

Lisa Ross, County Clerk

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

Phone: (715) 485-9226 · Email: [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us)

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## AGENDA AND NOTICE OF MEETING

### Public Safety & Public Works Committee

Virtual, Open Meeting via Webex Video Conference or Phone  
Polk County Government Center, 2<sup>nd</sup> Floor - East Conference Room

Tuesday, June 2, 2020 at 2:00 p.m.

A quorum of the County Board may be present

#### **Webex Virtual Meeting Info:**

Meeting Number (access code): **964 636 979**

**Password: PSPWmeeting**

- Join Online: <https://polkwi.webex.com>
- Join by Phone: 1-408-418-9388

Materials: May 5, 2020 Minutes; 2020 Work Plan; Resolution 15-20; Resolution 16-20;  
Resolution 17-20

#### Order of Business

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes for May 5, 2020
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment
6. Receipt of Information from Supervisors Not Seated as Committee Members
7. Discussion and possible Action of Resolution 15-20: Accepting the Donation by Robert C. Brown Jr. of Drone to Sheriff's Department
8. Discussion and possible Action of Resolution 16-20: Accepting the Donation from CJCC 501(C)(3) for the Purchase of Technology for Sheriff's Office Jail Programs
9. Discussion and possible Action of Resolution 17-20: Accepting the Donation from Norther Pines Mounted Search and Rescue
10. Updates from Highway Commissioner
11. Updates from Sheriff's Department
12. Discussion regarding Polk County Trails usage
13. Discussion and possible action on Resolution No. 15-20: Donation of Drone to be used by Sheriff's Department
14. Update 2020 Work Plan
15. Identify Subject Matters for Next Meeting
16. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



# POLK COUNTY, WISCONSIN

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## MINUTES

### PUBLIC SAFETY & PUBLIC WORKS COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

2:00 P.M. Tuesday, May 5th, 2020

Meeting called to order by Chair Luke at 2:01 p.m.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Steve Warndahl	Supervisor	Present

Also present were Shabana Lundeen, Deputy County Clerk; Emil Norby, Highway Commissioner; Chad Roberts, Director of General Government; Malia Malone, Corporate Council; Vince Netherlund, Administrator, Brent Waak, Polk County Sheriff; Don Burrows, Interim Chief Deputy; Brian Masters, Supervisor; and a member of the press.

**Nomination** (Route/Demulling) of Jay Luke as Committee Chairperson. Motion carried by unanimous voice vote.

**Nomination** (Luke) of John Bonneprise as Vice-Chair. Motion carried by unanimous voice vote.

**Approval of Agenda-** Chair Luke called for a motion to approve the agenda as published. **Motion** (Bonneprise) to approve the agenda as published. Chair Luke called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

**Approval of Minutes-** Chair Luke called for a motion to approve the minutes of the March 3, 2020 meeting. **Motion** (Demulling/Bonneprise) to approve the minutes. Chair Luke called for a voice vote on said motion. **Motion** to approve the March 3, 2020 minutes as published carried by unanimous voice vote.

**Public Comment-** No public comment was received by the committee.

**Receipt of Information from Supervisors Not Seated as Committee Members-** No information was received by the committee from Supervisors not seated as committee members.

The Committee discussed organizational matters, there may be some items changing pending the Board meeting May 5<sup>th</sup>, 2020

The Committee discussed the possibility of Parks and Recreational items to fall under Public Safety and Public Works Committee rather than the Environmental Services Committee, particularly in the implementation of the Trail Advisory Group, supervising recreational use of the trails in Polk County.

**Motion** (Bonnprise/Demulling) to ask the Executive Committee to research the responsibility of ATV/UTV and recreational vehicle usage.

**Update from Highway Commissioner Norby-** the Committee received an update on upcoming projects for this year as well as projected projects, and updates regarding Covid-19.

- Polk County is in alignment with the state in a new program to assist with particular projects.
- All bridge inspections have been done for the month of April.
- Summer road school has been moved to August.
- The bridge on County Road H over the Apple River will be implementing a lower speed limit of 35, signs reflecting this change will be going up this week.
- Due to Covid-19, two highway employees are utilizing child care assistance, and 2 employees have moved to nights.

Supervisor Bonneprise asked for updates regarding the Lime Quarry hours, and the implementation of extra operation hours added on Fridays that had been approved last fall. The update was given that so far they have been open on Friday depending on volume of requests for that day.

**Updates from Sherriff Brent Waak-** the Committee was updated regarding Covid-19.

- Sheriff Waak announced that most of the Personal Protective Equipment (PPE) that the Department has been utilizing has come from donations from various businesses, as well as our own Health Department that trained in deputies on the proper use of the N95 mask.
- So far the Sherriff's Department has not scaled back their staffing, and are working hard to keep their presence in the County.
- The Committee also received an update on the work done by the drug unit that was added to the County. So far has done over 60 drug-related searches, one of which resulted in the seizure of five pounds of methamphetamine as well as stolen firearms resulting in federal charges.
- Sherriff Waak also introduced Don Burrows as the Interim Chief Deputy in place of Chad Roberts.

**Updates to 2020 Work Plan-** the Committee discussed further development and changes to the 2021 Work Plan. No updates were made to the Work Plan.

**Next meeting Tuesday, June 2<sup>nd</sup> at 2:00pm.**

**Matters for Upcoming Meetings-**

Discussion of the undertaking of Parks and Recreation pending the Executive Committee. Discussion of when to do the yearly walk-through of the justice center, pending Covid-19.

Approval for the donation of a Drone to be used by the Sheriff's Office.

Add to each future agenda: Updates from Highway Commissioner, Updates from Sheriff's Department

Chair Luke called for a motion to adjourn. **Motion** (Warndahl/Demulling) to adjourn committee meeting.

Chair Luke called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Chair

Luke declared meeting adjourned at 2:52 p.m.

Respectfully submitted,  
Shabana Lundeen  
Deputy County Clerk

**PUBLIC SAFETY & HIGHWAY COMMITTEE**  
**2020 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	Finalize 2020 work plan	*
February		*
March		*
April		*
May	Consideration/reconsideration of County Board priorities in transportation and public safety	*
June	Review of dispatch/911 in Wisconsin	*
July	Jail tour Annual reports	*
August	Review and recommendations on fee schedule	*
September	Annual budget review	*
October	Annual budget amendments	*
November	Budget technical amendments	*
December	Develop 2021 work plan	*

\*Add to each agenda: Updates from Sheriff's Department  
Updates from Highway Department

**Resolution No. 15-20**

**RESOLUTION ACCEPTING THE  
DONATION BY ROBERT C. BROWN, JR.**

ROLL CALL Board Members	Aye	Nay	Exc.
Olson			
Route			
Warhdahl			
Nelson (Chairperson)			
LaBlanc			
Masters			
Prichard			
Edgell			
O'Connell			
Middleton			
Luke (2 <sup>nd</sup> Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

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Motion to Approve                  Adopted

1st \_\_\_\_\_ Defeated

2nd \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by:  
M. Nelson, Corp. Counsel

Reviewed by:  
K. Mitchell, Administrator

Reviewed by:  
[Signature], Finance

**FISCAL & LEGAL IMPACT:**

The resolution results in a positive fiscal impact to the County in that, the equipment needed to conduct County operations in regard to a drone search and rescue program will not be purchased with budgeted or general fund dollars, but rather donated funds. It allows the County to legally accept the donation.

**Certification:**

I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the \_\_\_ day of \_\_\_\_\_, 2020 by the Polk County Board of Supervisors.

\_\_\_\_\_  
Lisa Ross  
County Clerk, Polk County

1 **TO THE POLK COUNTY BOARD OF SUPERVISORS:**

2

3 **WHEREAS**, a Polk County resident, Robert C. Brown, Jr., has offered to

4 donate \$7,750.00 to be used toward the purchase of technology equipment

5 for use by the Polk County Sheriff's Office in the interest of public safety;

6 and

7

8 **WHEREAS**, the donated funds will be used to purchase one Instant Eye

9 Robotics Aircraft aerial drone and accompanying accessories to include

10 batteries, controllers and cameras; and

11

12 **WHEREAS**, The Polk County Jail will benefit from the donated

13 equipment as it will provide for the ability to provide enhanced support for

14 search and rescue operations and other authorized and legal law

15 enforcement activities; and

16

17 **WHEREAS**, the use of drone programs has become a widespread and

18 commonly accepted practice in law enforcement throughout the region, state

19 and country; and

20

21 **WHEREAS**, the Polk County Sheriff's Office strives to employ the most

22 efficient and advanced methods and technologies to protect the citizens of

23 our county; and

24

25 **WHEREAS**, the Polk County Sheriff's Office has worked with Robert C.

26 Brown, Jr. to facilitate this donation.

27

28 **NOW, THEREFORE, BE IT RESOLVED**, the Polk County Board of

29 Supervisors accepts the donation of seven thousand seven hundred and fifty

30 dollars (\$7,750.00) from Robert C. Brown, Jr. for the purposes of

31 purchasing the above listed equipment for use by the Polk County Sheriff's

32 Office.

**SUBMITTED BY:**

[Signature]

**Committee** \_\_\_\_\_

Recommended

Not Recommended

Neutral

**RESOLUTION ACCEPTING THE DONATION FROM CJCC 501(C)(3)**

ROLL CALL Board Members	Aye	Nay	Exc.
Olson			
Route			
Warhdahl			
Nelson (Chairperson)			
LaBlanc			
Masters			
Prichard			
Edgell			
O'Connell			
Middleton			
Luke (2 <sup>nd</sup> Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

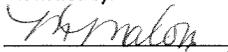
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Motion to Approve                      Adopted

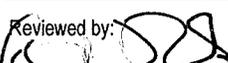
1st \_\_\_\_\_ Defeated

2nd \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

Reviewed by:  Finance

**FISCAL & LEGAL IMPACT:**

The resolution results in a positive fiscal impact to the County in that, the equipment needed to conduct County operations in regard to jail programming will not be purchased with budgeted or general fund dollars, but rather donated funds. It allows the County to legally accept the donation.

**Certification:**

I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the \_\_\_ day of \_\_\_\_\_, 2020 by the Polk County Board of Supervisors.

\_\_\_\_\_  
Lisa Ross  
County Clerk, Polk County

**Committee** \_\_\_\_\_

Recommended

Not Recommended

Neutral

1 **TO THE POLK COUNTY BOARD OF SUPERVISORS:**

2

3 **WHEREAS**, the 501(c)(3) organization, Criminal Justice Coordinating

4 Council (CJCC), has offered to donate \$3,300.00 to be used toward the

5 purchase of technological equipment for use at the Polk County Jail ; and

6

7 **WHEREAS**, the donated funds will be used to purchase technological

8 equipment including; portable television and computer stand, computer with

9 wireless capability, 60” HDTV, Wireless keyboard and mouse, wireless

10 pointer, HDMI hub, USB speakers, four wifi access points, network cable,

11 and other miscellaneous cables and parts; and

12

13 **WHEREAS**, The Polk County Jail will benefit from the donated

14 equipment as it will provide for the implementation of various programming

15 within the jail such as music therapy, GED classes, parenting classes,

16 substance abuse recovery classes, and other programming that will benefit

17 inmates; and

18

19 **WHEREAS**, the Polk County Sheriff’s Office has worked with the

20 501(c)(3) CJCC organization to facilitate this donation.

21

22 **NOW, THEREFORE, BE IT RESOLVED**, the Polk County Board of

23 Supervisors accepts the donation of three thousand three hundred dollars

24 (\$3,300.00) from the 501(c)(3) organization CJCC for the purposes of

25 purchasing the above listed equipment for use in the Polk County Jail.

**SUBMITTED BY:**



**Resolution No. 17-20**

**RESOLUTION ACCEPTING THE  
DONATION FROM NORTHERN PINES  
MOUNTED SEARCH AND RESCUE**

ROLL CALL Board Members	Aye	Nay	Exc.
Olson			
Route			
Warhdahl			
Nelson (Chairperson)			
LaBlanc			
Masters			
Prichard			
Edgell			
O'Connell			
Middleton			
Luke (2 <sup>nd</sup> Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

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Motion to Approve      Adopted

1st \_\_\_\_\_      Defeated

2nd \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by:  
*[Signature]* Corp. Counsel

Reviewed by:  
*[Signature]* Administrator

Reviewed by:  
*[Signature]* Finance

**FISCAL & LEGAL IMPACT:**

The resolution results in a positive fiscal impact to the County in that, the equipment and training needed to conduct search and rescue operations will not be funded with budgeted or general fund dollars, but rather donated funds. It allows the County to legally accept the donation.

**Certification:**

I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the \_\_\_ day of \_\_\_\_\_, 2020 by the Polk County Board of Supervisors.

\_\_\_\_\_  
Lisa Ross  
County Clerk, Polk County

1 **TO THE POLK COUNTY BOARD OF SUPERVISORS:**

2

3 **WHEREAS**, the organization, Northern Pines Mounted Search and  
4 Rescue, has offered to donate \$1,000.00 to be used toward the purchase of  
5 equipment or training costs for the Polk County Sheriff's Office; and

6

7 **WHEREAS**, the donated funds will be used to purchase equipment or  
8 provide training related to the search and rescue operations of the Polk  
9 County Sheriff's Office; and

10

11 **WHEREAS**, The Polk County Sheriff's Office will benefit from the  
12 donated funds as it will allow the Sheriff's Office to enhance abilities and  
13 techniques in the area of search and rescue; and

14

15 **WHEREAS**, the Polk County Sheriff's Office has worked with the  
16 Northern Pines Mounted Search and Rescue organization to facilitate this  
17 donation.

18

19 **NOW, THEREFORE, BE IT RESOLVED**, the Polk County Board of  
20 Supervisors accepts the donation of one thousand dollars (\$1,000.00) from  
21 the Northern Pines Search and Rescue for the purposes of purchasing the  
22 above listed equipment or provide the relative training for use by the Polk  
23 County Sheriff's Office.

**SUBMITTED BY:**  
*[Signature]*

**Committee** \_\_\_\_\_

Recommended

Not Recommended

Neutral