



POLK COUNTY, WISCONSIN

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Lisa Ross, County Clerk
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AGENDA AND NOTICE OF MEETING

Health & Human Services Board

Tuesday, June 9, 2020

HHS Board Orientation 8:30 a.m.

Regular Business Meeting, 10:00 a.m.

A quorum of the County Board may be present

Virtual, Open Meeting via Webex Video Conference or Phone

**At 8:30 a.m., members of the Board will meet to Receive an orientation on programs and services delivered by the Community Services Division; Golden Age Manor Nursing Home; and Child Support Agency. The business meeting of the Board will convene after orientation.

Webex Virtual Meeting Info:

Meeting Number (access code): **960 069 727**

Password: HHSmeeting

➤ Join Online: <https://polkwi.webex.com>

➤ Join by Phone: 1-408-418-9388

Packet: Minutes of May 12, 2020 Meeting; 2020 Workplan, Veteran Services Office Report

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the May 12, 2020 Meeting
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. ~~Public Comment~~ *Because of the nature of this virtual meeting, there will not be an option for public comment; however, members of the public who would like to make a written comment prior to the meeting may email their comments to: countyclerk@co.polk.wi.us You may also mail in comments to the topics, however they may not be received and provided to the Supervisors by the date of the meeting. The mailing address is:*
Polk County Government Center
100 Polk Plaza, Ste. 110
Balsam Lake, WI 54810
6. Receipt of Information from Supervisors Not Seated as Committee Members
7. Announcements and Committee information
8. Reports and Presentations
 - A. Department Annual Reports
 - B. Update from Medical Examiner
9. Discussion Items
 - A. COVID update
 - B. CAFO update
10. Identify Subject Matters for July 14, 2020 Meeting
11. Moment of Remembrance of HHS Board Member, Jim Edgell.
12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

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CORRECTED MINUTES OF THE HEALTH & HUMAN SERVICES BOARD MEETING

Government Center, County Board Room, Balsam Lake, WI 54810

10:00 a.m. Tuesday, May 12, 2020

This meeting was available for viewing through Webex videoconference and teleconference

*Corrections of the May 12, 2020 minutes

Meeting called to order by Chair Bonneprise at 10:25 a.m.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Amy Middleton	Supervisor	Present
Fran Duncanson	Supervisor	Absent and *Excused
William Alleva	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Shabana Lundeen, Deputy County Clerk; Tonya Eichelt, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavasseur, Behavioral Health Director; Brian Kaczmariski, Public Health Director; Leigh Wahlen, DCF Director; Malia Malone, Corp Council; Chad Roberts, Director of General Government; Vince Netherland, County Administrator; Mike Prichard, Supervisor; Laura Nieve, Head of ADRC and Diana Peterson, Economic Support Manager.

Chairman Bonneprise opened for nominations for Board Chairperson.

Nominated were John Bonneprise and Joe Demulling. **Nomination** for John Bonneprise as Chairperson was carried by a roll call vote with 5 (Bonneprise, Edgell, McKee, Meddaugh, and Lagus) to 3 (Demulling, Middleton, Alleva).

Chairman Bonneprise opened for nominations for Board Vice-Chair.

Nominated were Amy Middleton and Joe Demulling. **Nomination** for Joe Demulling as Vice-Chair was carried by a roll call vote with 6 (Bonneprise, Edgell, McKee, Alleva, Meddaugh, and Lagus) to 2 (Demulling and Middleton).

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Demulling/Middleton) to approve agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the April 14, 2020 meeting.

Motion (Alleva/Demulling) to approve the minutes. **Motion** carried by unanimous voice vote.

Supervisor Jim Edgell cited an error in reference to his presence at the previous meeting be changed to Present, he attended virtually and was unable to speak, however he was present.

Public Comment – No public comments were received by the Board.

Announcements and Committee Information – No announcements or information was shared to the Board.

Reports and Presentations

The Board received a PowerPoint presentation from Tonya Eichelt, Community Services Division Director, regarding the accomplishments in the previous year.

The Board received a report and update from Director Eichelt about the current status of grants and contracts with regard to funding for a multi-jurisdictional coalition for Western WI Working for Tobacco Free Living, the Forward Health Outreach Grant, and the Department of Children and families that was awarded \$53,000 in extra funds. They also applied for, but were not granted, the Drug Free Communities grant, though there are plans to apply again this year.

The Board discussed and reviewed the 2021 budget priorities as well as the 2020-2022 strategic plan as presented by Tonya Eichelt of the Community Services Division.

The Preliminary End of year Report was brought to the Board by Director Eichelt for discussion. There was commendation for Tonya, Social Workers, and the Community Services Division as a whole for their work with the community as well as their ability to improve processes and apply efficient business practices.

Receipt of Information from Supervisors Not Seated as Committee Members – Supervisor Mike Prichard provided the Board with a Memorandum to the Board for discussion, pertaining to lack of public transportation in Polk County.

Discussion Items

Supervisor Middleton presented information to the Board regarding a resolution to support the Public Health Department during COVID pandemic and discussed the possibility of implementing a resolution to encourage any policy changes with relaxing of the Stay at Home orders to be in consultation with Public Health Professionals. Brian Kaczmariski updated the board with COVID numbers in response to this possible resolution, with the current negative results at 654, and 5 confirmed positive cases. It was suggested to the Board by Malia Malone, to await the results of the legislative rulings, along with waiting out the frequent new changes to the Stay at Home Order. Vince Netherland, the Administrator, also brought to the attention of the Board, the implementation of the Business Recovery Task Force that is in place to assist businesses with best practices with regards to opening up.

Items for the next Agenda -

Next Meeting – 10:00 a.m. Tuesday, June 9, 2020

Chair Bonneprise called for a motion to adjourn. **Motion** (Edgell/Demulling) to adjourn.

Motion carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 11:38 a.m.

Respectfully submitted,
Shabana Lundeen, Deputy County Clerk

Polk County Board of Health and Human Services
2019 Workplan – V12/11/2018

Date	Scheduled Agenda Items	Program Review and Upcoming Issues
January	No meeting	
February	No meeting	
March	<ul style="list-style-type: none"> • GAM and VSO Updates • BHHS Satisfaction Survey • Truancy education/Child Wellness Ordinance • Public Nuisance Ordinance 	
April	<ul style="list-style-type: none"> • Division Strategic Plan Update • BHHS accomplishments • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Program Review-Great Rivers Income Maintenance
May	<ul style="list-style-type: none"> • Legislative Event Report • 2021 Budget Priorities Discussion 	
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	<ul style="list-style-type: none"> • Board Member Orientation *8:30 start
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Budget Updates (State/Local)
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Public Hearing for 2021 Budget *9:30 start
September	<ul style="list-style-type: none"> • Annual Budget Review • Legislative event • Strategic Plan update-Don Wortham 	<ul style="list-style-type: none"> • Program Review-tbd
October	<ul style="list-style-type: none"> • Annual Budget Amendments • Division Update 	
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable • GAM Update • Veteran's Update 	<ul style="list-style-type: none"> • Hold meeting at GAM?
December	<ul style="list-style-type: none"> • Division Update • 2021 Workplan 	<ul style="list-style-type: none"> •

OFFICE PROCESSED
Qrtly (Oct,Nov,Dec), 2019

ACTIVITY	#	ACTIVITY	#
Power of Attorney	27	ANVG – (dental)	
Disability Comp Claims	42	ANVG (SAG)	
Disability – Response Letters	9	State Eligibility (WDVA0001)	
Pension Claims	2	Park Pass	2
Pension Response Letters	2	Property Tax Credit	12
DIC Claims	1	WI Identifier	9
Widow Pension	2	WI GI Bill	6
NOD/DRO	14	Vet Ed	
BVA Appeals	2	PLP Loan	
Insurance Claims/ChampVA	5		
Burial Benefits	3	SF180	11
Gov't Marker Applications	11	Verification Letters	15
Flag Applications			
Education Benefits - Federal		Veterans Assistance Program	
Vocational Rehabilitation		State Cemetery	1
Loan Guaranty (1880-COE-Fed)	1	WI King Home	
Debt Waiver Request (Federal)			
Medical Enrollment/Means	22	Miscellaneous - State	1
Waiver Request (Medical)		Miscellaneous - Federal	47
Adaptive Grants		TeleHealth	1
Referral for Emergency Services(Home repair)		Referral for WHEAP Program	

OFFICE PROCESSED
Qrtly (Jan, Feb March) 2020

ACTIVITY	#	ACTIVITY	#
Power of Attorney	19	ANVG – (dental)	1
Disability Comp Claims	34	ANVG (SAG)	0
Disability – Response Letters	19	State Eligibility (WDVA0001)	0
Pension Claims	3	Park Pass	2
Pension Response Letters	3	Property Tax Credit	3
DIC Claims	4	WI Identifier	13
Widow Pension	2	WI GI Bill	1
NOD/DRO	9	Vet Ed	0
BVA Appeals	3	PLP Loan	0
Insurance Claims/ChampVA	8		
Burial Benefits	7	SF180	12
Gov't Marker Applications	9	Verification Letters	20
Flag Applications	0		
Education Benefits - Federal	1	Veterans Assistance Program	0
Vocational Rehabilitation	1	State Cemetery	1
Loan Guaranty (1880-COE-Fed)	3	WI King Home	0
Debt Waiver Request (Federal)	0		
Medical Enrollment/Mean	15	Miscellaneous - State	1
Waiver Request (Medical)	1	Miscellaneous - Federal	97
Adaptive Grants	0	Community Care	16
Referral for Emergency Services(Home repair)	0	Referral for WHEAP Program	