



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, July 10, 2019

#### Member Attendance

Attendee Name	Title	Status
Kim O’Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; members of the public and of the press.

#### Meeting called to order by Chair O’Connell at 9:05 A.M.

**Approval of Agenda-** Chair O’Connell called for a **motion** to approve the agenda. **Motion** (LaBlanc/Route) to approve the agenda carried by unanimous voice vote.

**Approval of Minutes** – Chair O’Connell called for a **motion** to approve the minutes of the June 26, 2019 meeting. **Motion** (Edgell/Olson) to approve the minutes of the June 26, 2019 meeting as published carried by unanimous voice vote.

**Public Comment** –Seven public comments received by the committee.

**Receipt of Information from non-committee Supervisors on Matters Noticed** – none offered.

Chair O’Connell recognized Administrator Osborne for receipt of Dept. Annual reports under the ESC jurisdiction. Osborne reviewed highlights from the reports. Also, Osborne announced that the Kwik Trip sale is complete and provided an update on the Straight Lake Property.

**Motion** (Olson/Edgell) to recess passed by unanimous voice vote. Chair O’Connell called for a recess at 10:05 a.m. Chair O’Connell called the meeting back in session at 10:12 a.m.

#### Public Hearing

Chair O'Connell opened the Public Hearing, at 10:12 a.m. to consider a district change for Erik and Emily Loverude from Residential-Agricultural 5 to Agricultural 10. Jason Kjeseth, Zoning Administrator presented a staff report and, read into the record, 6 Exhibits. Chair O'Connell called for public comments. Eight public comments offered. Chair O'Connell closed the Public Hearing at 10:50 a.m. Kjeseth presented the Finding of Facts. Discussion.

**Motion** (Olson/Route) to approve zoning district change for Erik and Emily Loverude from Residential-Agricultural 5 to Agricultural 10 and recommend passage to the full county board.

Chair O'Connell recognized Division Head Geiger for receipt of information. Geiger presented options for dividing the "Woodley" property into parcels. By consensus, the committee selected option 3. Geiger provided updates on the progress of various parks and trails projects and Administrator Osborne discussed the progress on getting the RFP for the Stower Trail. The committee set prices for the next auction of tax deed property.

**Motion** (Edgell/Olson) to recess passed by unanimous voice vote. Chair O'Connell called for a recess at 11:42 a.m. Chair O'Connell called the meeting back in session at 11:53 a.m.

Chair O'Connell recognized Mark Gossman, Forester for the purpose of receiving information. Gossman presented the timeline for the Outdoor Recreation Plan.

Chair O'Connell called to the floor discussion and recommendation for filling a Board of Adjustment vacancy. The committee referred to candidates to the administrator.

Chair O'Connell called to the floor discussion regarding Shoreland Protection Zoning Ordinance – Tourist Rooming House. Committee reviewed the draft ordinance and recommend it go to Public Hearing in Aug.

Supervisor Olson was excused from the meeting at 1:12 p.m.

Next Meeting: July 24, 2019 at 9:00 A.M. Future agenda items: Outdoor rec. plan and St. Lake property.

**Motion** (Edgell/Route) to adjourn. **Motion** carried by unanimous voice vote of the committee members present. Chair O'Connell declared meeting adjourned at 1:20 p.m.

Respectfully submitted,

Stephanie Fansler  
Deputy Polk County Clerk



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### AGENDA AND NOTICE OF MEETING

#### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, June 26, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for June 12, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Divison of Extension - Dissolution of Associated County Extension Committees, Inc.
7. Lime Quarry Audit/Financial Updates
8. Tax Delinquent Properties:
  - a. Set prices on Tax Deed Property
  - b. Update on Straight River Property
  - c. Disposition of Woodley Property
9. Parks, Recreation and Trails
  - a. Discussion and Possible Response to City of Amery Letter Dated 5-20-2019
  - b. Trails update
  - c. Grant fund activity
  - d. Outdoor Recreation Plan – Develop Public Process
10. Planning and Zoning:
  - a. Codification of all Ordinances
  - b. Shoreland Protection Zoning Ordinance – Tourist rooming houses. Discussion and possible action.
  - c. Discussion and Recommendation for Filling Board of Adjustment Vacancy Currently Filled by Steve Arduser
11. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
12. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
13. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled

meeting time so all reasonable accommodations can be made. Requests are confidential.