



Agenda

Criminal Justice Collaborating Council

Justice Center, Community Room

Balsam Lake, WI 54810

Thursday, July 18th @ 12:00pm

Mission Statement: The CJCC will collaborate between stakeholders to improve the effectiveness of Polk County's criminal justice system.

1. Call to Order:
2. ADOPTION OF AGENDA:
3. MOTION TO APPROVE MINUTES OF THE June 20, 2019 MEETING:
4. PUBLIC COMMENT:
5. STRATEGIC PLANNING- Kristin Boland: up-date:
6. WORKGROUP UPDATES:
 - A) Jail Programing
 - B) OWI
 - C) Data
7. DIVERSION PROGRAM REPORT- Kristin Boland:
8. TREATMENT COURT PROGRAM REPORT- Sharon Foss:
9. VICTIM IMPACT PANNEL PROGRAM REPORT- Kristin Boland:
10. COMMUNITY SERVICE PROGRAM REPORT- Kristin Boland:
11. HUBER AREA BATHROOMS UPDATE- Rob Drew
12. NEW BUSINESS:
13. OPTIONS FOR DOMESTIC VIOLENCE REFERRALS: Susan Capparelli, DV assessor/treatment with St Croix Valley Restorative Justice
14. ALCOHOL COMPLIANCE CHECKS: Elizabeth H. from the Polk United Substance Use Workgroup
15. CALENDAR- NEXT MEETING AND AGENDA ITEMS:
16. ADJOURN:

This meeting is open the public according to Wisconsin Statute § 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES

CRIMINAL JUSTICE COLLABORATING COUNCIL

Polk County Justice Center, Community Room

Balsam Lake, WI 54810

Thursday, June 20, 2019 - 12:00 p.m.

Attendee Name	Title	Status
Brent Waak	Sheriff – CJCC president	Present
Kristin Boland	CJCC Coordinator	Present
Michele Gullickson	CJCC Coordinator (501(c)3)	Present
Joan Ritten	Clerk of Courts – CJCC Secretary	Present
Gwen Anderson	People Loving People – CJCC Treasurer	Present
Dean Johansen	County Board Chair	Present
Judge Jeffrey Anderson	Circuit Court Judge	Present
Judge Daniel Tolan	Circuit Court Judge	<i>Absent</i>
Nick Osborne	County Administrator – CJCC Vice Chair	Present
Andrea Jerrick	Deputy Administrator	<i>Absent</i>
Malia Malone	Corporation Counsel	Present
Joseph Loso	Assistant Corporation Counsel	Present
Jeffrey Kemp	District Attorney	Present
Belinda Cash	Victim Witness Coordinator	Present
Chad Roberts	Chief Deputy Sheriff	Present
Rob Drew	Jail Captain	Present
Tonya Eichelt	Community Services Director	Present
Donna Burger	Office of Public Defender	<i>Absent</i>
Brian Smestad	Office of Public Defender	<i>Absent</i>
Nichole Strom	Probation and Parole	Present
Lisa LaVasseur	Behavioral Health Clinic Director	Present
Bill Alleva	Educational Representative	<i>Absent</i>
Duana Bremer	Salvation Army	Present
Sharon Foss	Treatment Court Case Manager	Present
Andrew Butzler	Veteran Service Officer	Present
Chad Knutson	DHS – Children & Families	Present
Cheri Moats	Executive Director - CRA	Present
Elizabeth Hagen	Public Health – Tobacco MJC	Present
Kathy Carter	DHS – Behavioral Health	Present
Don Wortham	UW-Extension	Present
Michael O’Keefe		Present
Chris Lyman		Present

1. CALL TO ORDER: Meeting called to order by Sheriff Waak at 12:00 p.m.
2. ADOPTION OF AGENDA: Motion (Lisa/Chief Deputy Roberts) to adopt the Agenda as published. Motion carried by unanimous voice vote.
3. MOTION TO APPROVE MINUTES OF THE May 19, 2019 MEETING: Correction to #13 of the Minutes: UA's are being done at the Government Center – Behavior Health, not Parks/Buildings. Motion (Nick/Michelle) to adopt the Minutes of May 19, 2019, as amended. Motion carried by unanimous voice vote.
4. PUBLIC COMMENT: None.
5. EXECUTIVE COMMITTEE: Motion (Dean/Michelle) to have Nichole Strom as the at-large voting member. Motion carried by unanimous voice vote.
6. STRATEGIC PLANNING: Kristin went over results of survey money. Top goals: 1) Expand Evidence-Based Decision Making (EBDM) program; 2) Educate stakeholders about the EBDM program; 3) Educate others about CJCC & expand membership. This is estimated to be a 2.5 year plan. Motion (Chief Deputy Roberts/Dean) to adopt goals. Motion carried by unanimous voice vote.

Committees: Kristin will be involved in all groups.

- Jail Programing: Members are Lorraine Beyl, Captain Drew*, Lisa LaVasseur, Judge Anderson, Jeff Kemp, Elizabeth Hagen. Motion (Chief Deputy Roberts/Duanna) to adopt committee. Motion carried by unanimous voice vote.
- OWI: Members are Jeff Kemp, Lisa LaVasseur, Sharon Foss, Captain Hall, Nichole Strom*, Polk United Representative (TBD), Judge Tolan – Motion (Dean/Michelle) to adopt committee. Motion carried by unanimous voice vote.
- Data Collection: Members are Nick Osborne*, Kristin Boland, Malia Malone, Sheriff's Office Designee, Don Wortham, Tonya Eichel – Motion (Jeff Kemp/Nichole) to adopt committee. Motion carried by unanimous voice vote.

***Members appointed to set up meeting initially until a leader can be established.**

7. DIVERSION PROGRAM REPORT: Kristin provided report.
8. TREATMENT COURT PROGRAM REPORT: No updated report by Sharon. Captain Drew provided report of remodel costs. Funding to be discussed after all bids are received. Nichole provided information regarding mouth swabs as alternate to UAs.
9. VICTIM IMPACT PANEL PROGRAM REPORT: Kristin reported 26 people attended in June.
10. COMMUNITY SERVICE PROGRAM REPORT: Kristin reported there were 33 participants, which includes Treatment Court participants.

11. NEW BUSINESS: Introduction of Andrew Butzler from Veteran Service Office. Individuals from the VA to provide services/programs through Veteran Justice Outreach.
12. OPTION FOR VETERAN'S SERVICE IN THE JAIL: Captain Drew to add to their Intake sheet if they are a veteran to determine possible programs available for veterans. There was discussion regarding combined Treatment Court for veterans with other counties.
13. COMPAS TRAINING: Training is available in Madison – 2 day course. Nichole is an authorized trainer & can do it in 1 day. Motion (Michelle/Gwen) to permit Kristin & Sharon to complete COMPAS training. Motion carried by unanimous voice vote.
14. CALENDAR - NEXT MEETING AND AGENDA ITEMS: Thursday, July 18, 2019, at 12:00 p.m. Agenda items are to be sent to Kristin no later than one week prior to meeting. Subcommittees to meet prior to next meeting. Nick Osborne designated as Vice-Chair.
15. ADJOURN – Motion (Malia/Nick) to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 12:58 p.m.

Respectfully submitted,

Joan Ritten, Secretary

JR/bjm

Polk County Criminal Justice Collaborating Council (CJCC)

Strategic Plan: May 2019 – December 2021

Mission of the CJCC: To collaborate between stakeholders to improve the effectiveness of Polk County's criminal justice system.



SWOT Analysis: Based on Survey of CJCC in May 2019

Strengths	<ul style="list-style-type: none"> • Moving under the county has provided positive momentum, organization, new leadership • Genuinely interested board members with good representation and lots of experience • Problem solving focus, not afraid of tough issues • Treatment Court is going well • Buy-in from County Board and Judicial Branch
Weaknesses	<ul style="list-style-type: none"> • Lack of data • Historic lack of organization • Potential for personality clashes • Lack of true leadership, no focus, no plan/vision for the future, no new projects, no follow-up • Stakeholders lack time, desire, and resources- relationships have been broken • Limited funding for things like data collection and court assessor positions
Opportunities	<ul style="list-style-type: none"> • New Coordinator who can do the “leg work” of the board; some stakeholders are re-engaging; strategic planning is being done; commitment to evidence-based decision making • Lots of issues to deal with, ie: budget, meth, mental health- CJCC can name and discuss issues in the county; current political will is in favor of restorative justice programs • Possibilities for new programs such as OWI court and family treatment court? • Problem solving, which is being addressed by a survey to develop our goals and mission.
Threats	<ul style="list-style-type: none"> • Lack of funding, time, education • A lack of open and honest communication seems to be causing a complete lack of movement and/or commitment by the members resulting in low attendance and/or participation. Some things have been kept "secret" or individualized and not a team effort and that is a threat to lose programming when there is not constant quality assurance promoted. • Divisiveness and personality conflicts, trying new things that may or may not be successful • The public wanting us to "do something" while not acknowledging that long term fixes take time. • Low referrals for programs

Goal 1: Expand Evidence-Base Programing

Objective	Activities	Individuals Responsible	Time Frame
1. Establish base-line data regarding effectiveness of current programing	<ul style="list-style-type: none"> a. Develop a data tracking system for each program with identified measurements based on program goals b. Establish a time frame for comparison c. Identify local, state, and national data for comparison 	<p>Data Workgroup: Nick Osborne Malia Malone Don Wortham Tonya Eichelt Sheriff's Office Designee</p>	Determined by workgroup
2. Identify gaps in programing for identified needs	<ul style="list-style-type: none"> a. Develop a survey for high risk jail population b. Administer survey to identify program needs within the jail c. Analyze data regarding OWIs in Polk County d. Analyze data regarding low risk offenders in Polk County e. Analyze data regarding early intervention regarding methamphetamine f. Analyze date regarding child welfare cases involving methamphetamine 	<ul style="list-style-type: none"> a. Kristin Boland b. Kristin Boland c. OWI workgroup d. Data Workgroup e. Data Workgroup f. Data Workgroup 	<ul style="list-style-type: none"> a. End of June 19 b. End of July 19 c-f determined by Data work group
3. Increase funding to support programs needed to fill gaps	<ul style="list-style-type: none"> a. Apply for local, state level, and national grants 	Kristin, with the assistance of workgroups as appropriate	

Goal 2: Educate and Engage Stakeholders

Objective	Activities	Individuals Responsible	Time Frame
<p>1. The CJCC members will understand evidence-based decision making- as it applies to their role in the criminal justice system as well as the mission of the CJCC as a whole</p>	<p>a. Data will be shared with the membership regarding local, state, and national findings</p> <p>b. CJCC Coordinator will provide education at CJCC meetings or through other communication regarding the evidence base of programing</p>	<p>a. Data Workgroup and Kristin Boland</p> <p>b. Kristin Boland</p>	<p>a. At each monthly meeting</p> <p>b. At monthly meetings and workgroups</p>
<p>2. CJCC members will be engaged in the work of the CJCC</p>	<p>a. Workgroups will be developed to address the needs of each area of CJCC programing.</p> <p>1) Jail Programing Workgroup</p> <p>2) OWI Workgroup</p> <p>3) Data Workgroup</p> <p>b. The CJCC Coordinator will track attendance at meetings and participation in work groups and work to increase participation from less engaged members</p>	<p>a. Jail Programing WG</p> <p>Rob Drew- lead</p> <p>Lisa Lavasseur</p> <p>Loraine Byle</p> <p>Judge Anderson</p> <p>Jeff Kemp</p> <p>Elizabeth Hagen</p> <p>OWI Workgroup</p> <p>Nichole Strom- lead</p> <p>Jeff Kemp</p> <p>Patrol Captain- Dale Hall</p> <p>Lisa Lavasseur</p> <p>Sharon Foss</p> <p>Polk United (Meghan)</p> <p>Judge Tolan</p> <p>Data Workgroup</p> <p>Nick Osborne- lead</p> <p>Malia Malone</p> <p>Don Wortham</p> <p>Tonya Eichelt</p> <p>Sheriff's Office Designee</p> <p>b. Kristin Boland</p>	<p>a. Three work groups were established at the June 20th meeting.</p> <p>b. On-going</p>

Goal 3: Educate About the CJCC and Expand the CJCC Membership

Objective	Activities	Individuals Responsible	Time Frame
<p>1. The County Board will understand the work and purpose of the CJCC</p>	<p>a. The County Board Chair will be a voting member of the CJCC b. The CJCC will be available to provide an educational presentation at a County Board Meeting c. All CJCC agendas will be posted according to open meetings laws</p>	<p>a. Dean Johansen b. Kristin Boland or any member of the CJCC c. Kristin Boland</p>	<p>a. For length of term b. Dec 2020 c. On-going</p>
<p>2. Membership of the CJCC will expand to include appropriate members who are engaged stakeholders</p>	<p>a. The CJCC Coordinator will include individuals identified as appropriate for membership in the CJCC in communication regarding the council b. CJCC members will identify potential members and encourage participation</p>	<p>a. Kristin Boland b. Kristin Boland and all members of the CJCC</p>	<p>a. Minimum of monthly b. On-going</p>