



## POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
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### AGENDA AND NOTICE OF MEETING

#### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, July 10, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for June 26, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Annual Reports
7. Tax Delinquent Properties
  - a. Kwik Trip Sale
  - b. Set Prices for Auction Sale
  - c. Recommendation on disposition of Woodley Property

#### Public Hearing

The Polk County Environmental Services Committee will hold a public hearing on Wednesday, July 10th, 2019 at 10:00am in the Government Center (County Board room), Balsam Lake, Wisconsin, to consider the following district change and other agenda items:

ERIK & EMILY LOVERUDE: Residential-Agricultural 5 to Agricultural  
10. Property affected is: 1335 + 1343 50<sup>th</sup> Ave, Lot 1+2, CSM #6930, SW ¼ of the SE ¼, Sec 2/T32N/R17W, Town of Alden, parcel #002-00042-0000 & 002-00042-0100, 39.9 acres.

8. Parks, Recreation and Trails
  - a. Trails update
  - b. Outdoor Recreation Plan – Develop Public Process
9. Planning and Zoning:
  - a. Shoreland Protection Zoning Ordinance – Tourist rooming houses. Discussion and possible action.
  - b. Discussion and Recommendation for Filling Board of Adjustment Vacancy

10. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
11. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, June 26, 2019

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; members of the public and of the press.

#### Meeting called to order by Chair O'Connell at 9:06 A.M.

**Approval of Agenda-** Chair O'Connell called for a **motion** to approve the agenda. **Motion** (Route/LaBlanc) to approve the agenda carried by unanimous voice vote.

**Approval of Minutes** – Chair O'Connell called for a **motion** to approve the minutes of the June 12, 2019 meeting. **Motion** (Olson/Route) to approve the minutes of the June 12, 2019 meeting as published carried by unanimous voice vote.

**Public Comment** –Six public comment received by the committee.

**Receipt of Information from non-committee Supervisors on Matters Noticed** – none offered.

Chair O'Connell recognized Administrator Osborne for receipt of information regarding the Dissolution of Associated County Extension Committees, Inc. **Motion** (LaBlanc/Edgell) to approve administrative action to Dissolve WACEC passed by unanimous voice vote.

Lime Quarry Audit/Financial Updates are still with the auditor and not ready for committee. Defer until August.

Chair O'Connell recognized Treasurer Nissen for the purpose of receiving information. Nissen provided information regarding Tax deed property getting ready for sale. The Straight River

property is still in process of getting ready for sale. The Woodley property is ready to be surveyed and prepared for sale in August.

The Committee discussed a response to a letter they received from the City of Amery. Administrator Osborne will draft a letter.

Division Head Geiger provided the committee on various trails and parks maintenance activity.

Forrester Gossman provided the committee an in depth analysis of Trail Funding Sources.

County Planner Anderson addressed the committee in regard to the Public Process of Development of the Outdoor Recreation Plan.

**Motion** (Olson/Edgell) to recess passed by unanimous voice vote. Chair O'Connell called for a recess at 11:06 a.m. Chair O'Connell called the meeting back in session at 11:20 a.m.

Supervisor Olson was excused from the meeting at 11:21.

Chair O'Connell called upon Zoning Administrator Kjeseth to address Zoning issues. Kjeseth and the committee discussed BOA applicants and will suggest a candidate to Administrator Osborne for appointment to the open position. Kjeseth presented costs and timeline for the Ordinance Codification project. The committee discussed Shoreland Protection Zoning Ordinance- Tourist rooming houses. Kjeseth and Corporation Counsel Malone will draft the suggested changes to the ordinance for consideration at the next ESC meeting.

Next Meeting: July 10, 2019 at 9:00 A.M. Future agenda items: annual reports, Lime Quarry audit, trails update, set prices on tax deed property, Straight Lake Property, Woodley property disposition, Tourist Rooming House ordinance, BOA applicants, Kwik Trip

**Motion** (LaBlanc/ Edgell) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 12:25 p.m.

Respectfully submitted,

Stephanie Fansler  
Deputy Polk County Clerk

## ENVIRONMENTAL SERVICES COMMITTEE

### 2019 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2019 Work Plan</li> <li>• Timber Sales</li> <li>• Wildlife damage crop prices</li> </ul>	<ul style="list-style-type: none"> <li>• Rules of Order review/suggested changes – Jan thru May</li> </ul>
February	<ul style="list-style-type: none"> <li>• Tree Replacement schedule</li> <li>• Wildlife damage/Crop Claims</li> </ul>	<ul style="list-style-type: none"> <li>• Governor’s Budget &amp; impact</li> </ul>
March		
April	<ul style="list-style-type: none"> <li>• Tax Deed Listings</li> </ul>	
May	<ul style="list-style-type: none"> <li>• Review of repairs on dams owned by Polk County</li> <li>• Business Analysis of Lime Quarry</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Development – end of May</li> </ul>
June	<ul style="list-style-type: none"> <li>• Annual Report Receipt</li> <li>• Tax Deed Update (1<sup>st</sup> mtg)</li> <li>• Set Prices for tax deed sales (2<sup>nd</sup> mtg)</li> </ul>	<ul style="list-style-type: none"> <li>• Lime Quarry Analysis</li> </ul>
July	<ul style="list-style-type: none"> <li>• Annual Reports – Tourism review</li> </ul>	
August	<ul style="list-style-type: none"> <li>• Review/Revise Comprehensive Forest Plan</li> <li>• Land and Water Public Hearing</li> </ul>	
September		
October	<ul style="list-style-type: none"> <li>• Budgets/Budget amendments</li> <li>• Annual Forestry Plan</li> </ul>	
November		
December	<ul style="list-style-type: none"> <li>• Develop 2020 Work Plan</li> </ul>	