



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

Phone (715) 485-9226 | Email: county_clerk@co.polk.wi.us

INFORMATION FOR PUBLIC AND MEDIA REGARDING POLK COUNTY VIRTUAL MEETINGS JULY 1, 2020

All County Board and Committee meetings are broadcast live via WebEx. Public can attend meetings in person in the West Conference Room of the Polk County Government Center or on-line through WebEx. Public comment can be made from the West Conference Room or through WebEx. Webex meeting information can be found:

1. On the attached meeting agenda
2. By selecting the respective committee meeting on our online Meetings Calendar at:

<https://www.co.polk.wi.us/meeting>.

PUBLIC COMMENT

If you wish to make public comment through WebEx, no later than 24 hours in advance of the meeting e-mail the County Clerk at countyclerk@co.polk.wi.us. Provide your name, the meeting you plan to comment during and the agenda topic you plan to comment on. Public comment will be taken first from those in attendance in the West Conference Room and then remotely in the order of the request received.

Due to potential technical difficulties, please consider submitting written comments for consideration to: countyclerk@co.polk.wi.us or by mail to: **Polk County Government Center, 100 Polk County Plaza – Suite 110, Balsam Lake, WI 54810**. Written comments received less than 24 hours prior to meetings may not be received and reviewed by Supervisors before the meeting.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email countyclerk@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

Health & Human Services Board

Tuesday, July 14, 2020 **1:00 p.m.***.

County Board Room, 100 Polk County Plaza, Balsam Lake, WI 54810

A quorum of the County Board may be present

Virtual, Open Meeting via Webex Video Conference or Phone

***PLEASE NOTICE TIME CHANGE**

Webex Virtual Meeting Info:

Meeting Number (access code): **146 874 6654**

Password: **HHSmeeting**

- Join Online: <https://polkwi.webex.com>
- Join by Phone: 1-408-418-9388

Packet: Minutes of June 9, 2020 Meeting; 2020 Workplan; VSO Report; CAFO Resolution

Order of Business:

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the June 9, 2020 Meeting
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment – 3 minutes – not to exceed 30 minutes total
6. Receipt of Information from Supervisors Not Seated as Committee Members
7. Announcements and Committee information
8. Reports and Presentations
 - A. COVID update
 - B. Veteran Services Office, Mid-year report
 - C. Golden Age Manor, Mid-year report
9. Discussion Items
 - A. Budget priorities discussion
 - B. Discussion on CAFO resolution
 - C. Discussion and updates from the June and July 2020 Environmental Services Committee Meetings
10. Action Items
 - A. Request Corporation Counsel to draft resolution regarding health impacts of Concentrated Feeding Operations in Polk County
11. Identify Subject Matters for August 11, 2020 Meeting
12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

MINUTES OF THE HEALTH & HUMAN SERVICES BOARD MEETING

Government Center, County Board Room, Balsam Lake, WI 54810

10:00 a.m. Tuesday, June 9th, 2020

This meeting was available for viewing through Webex videoconference and teleconference

Meeting called to order by Chair Bonneprise at 10:12 a.m.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Amy Middleton	Supervisor	Present
Fran Duncanson	Supervisor	Present
William Alleva	Citizen	Present
Rita McKee	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Shabana Lundeen, Deputy County Clerk, Tonya Eichelt, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavasseur, Behavioral Health Director; Brian Kaczmariski, Public Health Director; Leigh Wahlen, DCF Director; Andrew Butzler, CVSO; Dana Reese, GAM Administrator; Vince Netherland, County Administrator; John Dinnies, Medical Examiner; Diana Peterson, ESS Supervisor; Joe Loso, Corporate Council; Jason Kjeseth, Zoning Administrator; Robert Kazmierski, Environmental Services Director; Abigail Heinecke, CDS Operations Lead; Chad Roberts, Director of General Government; Chad Hoag, Child Support Director; Member of the Press, Member(s) of the Public.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. Discussion. **Motion** (Demulling/Middleton) to approve agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the May 12th, 2020 meeting. Correction of May 12th Meeting minutes to reflect Rita McKee as present. **Motion** (Duncanson/Demulling) to approve the corrected minutes. **Motion** carried by unanimous voice vote.

Moment of Silence- The Committee took a moment of silence in honor of the recently passed Supervisor James Edgell.

Time was given for Committee Members to disclose any conflicts of interest regarding matters noticed on the agenda. No conflicts of interest were stated.

Public Comment – None.

Receipt of Information from Supervisors Not Seated as Committee Members - No information was received by the committee from Supervisors not seated as committee members.

Announcements and Committee Information – Dr. Lagus updated the Committee that St. Croix Regional Medical center has begun opening to include a larger number of patients with masks, as well as masks and face shields for staff.

Reports and Presentations

The Board received a presentation from Dana Reese, Administrator of Golden Age Manor regarding the annual report for 2019.

The Board received a presentation regarding the 2019 annual report from Andrew Butzler, Director of Veteran Services.

The Board received a presentation from Chad Hoag, Director of Child Support regarding the preliminary 2019 annual report.

Medical Examiner, John Dinnies, gave a presentation to the Board regarding the 2019 annual report as well as preliminary updates for 2020.

Discussion Items

The Board received information regarding Covid-19 from Brian Kaczmariski, Public Health Director, and Tonya Eichelt, Community Services Director.

Tonya Eichelt, Community Services Director discussed Human Health Hazards in regards to CAFOs with the board. Jason Kjeseth, Zoning Administrator also presented to the Board updates from recent Environmental Services Meetings regarding CAFOs. The Board discussed the potential health risks to the public and having a presence at the Environmental Services Meeting Wednesday, June 10th, 2020.

Motion (Alleva/McKee) to approve Supervisor Duncanson to represent the Health and Human Services Board at the Environmental Services Meeting on Wednesday, June 10th, 2020. **Motion** carried by unanimous voice vote.

Items for the next Agenda –

- DNR presentation of CAFO requirements
- Discuss and possible action on CAFO resolution
- Discussion and Updates from June 10th, 2020 Environmental Services Meeting
- Veteran Services Office mid-year report
- Golden Age Manor mid-year report

Next Meeting – 10:00 a.m. Tuesday, July 14th, 2020

Chair Bonneprise called for a motion to adjourn. **Motion** (Demulling/Middleton) to adjourn. **Motion** carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 12:25 p.m.

Respectfully submitted,
Shabana Lundeen, Deputy County Clerk

Polk County Board of Health and Human Services
2019 Workplan – V12/11/2018

Date	Scheduled Agenda Items	Program Review and Upcoming Issues
January	No meeting	
February	No meeting	
March	<ul style="list-style-type: none"> • GAM and VSO Updates • BHHS Satisfaction Survey • Truancy education/Child Wellness Ordinance • Public Nuisance Ordinance 	
April	<ul style="list-style-type: none"> • Division Strategic Plan Update • BHHS accomplishments • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Program Review-Great Rivers Income Maintenance
May	<ul style="list-style-type: none"> • Legislative Event Report • 2021 Budget Priorities Discussion 	
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	<ul style="list-style-type: none"> • Board Member Orientation *8:30 start
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Budget Updates (State/Local)
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Public Hearing for 2021 Budget *9:30 start
September	<ul style="list-style-type: none"> • Annual Budget Review • Legislative event • Strategic Plan update-Don Wortham 	<ul style="list-style-type: none"> • Program Review-tbd
October	<ul style="list-style-type: none"> • Annual Budget Amendments • Division Update 	
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable • GAM Update • Veteran's Update 	<ul style="list-style-type: none"> • Hold meeting at GAM?
December	<ul style="list-style-type: none"> • Division Update • 2021 Workplan 	<ul style="list-style-type: none"> •

OFFICE PROCESSED

Semi-Annual (Jan-June), 2020

ACTIVITY	#	ACTIVITY	#
Power of Attorney	46	ANVG – (dental)	1
Disability Comp Claims	68	ANVG (SAG)	2
Disability – Response Letters	31	State Eligibility (WDVA0001)	
Pension Claims	5	Park Pass	4
Pension Response Letters	8	Property Tax Credit	14
DIC Claims	6	WI Identifier	16
Widow Pension	5	WI GI Bill	5
NOD/DRO	22	Vet Ed	
BVA Appeals	9	PLP Loan	
Insurance Claims/ChampVA	12		
Burial Benefits	14	SF180	13
Gov't Marker Applications	19	Verification Letters	25
Flag Applications	2	TeleHealth	2
Education Benefits - Federal	1	Veterans Assistance Program	
Vocational Rehabilitation	1	State Cemetery	2
Loan Guaranty (1880-COE- Fed)	5	WI King Home	
Debt Waiver Request (Federal)			
Medical Enrollment/Means	28	Miscellaneous - State	
Waiver Request (Medical)	1	Miscellaneous - Federal	
Adaptive Grants		Community Care	16
Referral for Emergency Services(Home repair)		Referral for WHEAP Program	

CAFO provisions of Polk County Comprehensive Land Use Ordinance

Text=Proposed

Section 10.2-Article 2 Definitions

“ANIMAL LOT” means a feedlot, barnyard or other outdoor facility where livestock are concentrated for feeding or other purposes. “Animal lot” does not include a pasture or winter grazing area.

“ANIMAL UNIT” means a unit of measure used to determine the total number of single animal types or combination of animal types, as specified in s. NR 243.11 and NR 243.05, that are at an animal feeding operation.

“SWINE CONCENTRATED ANIMAL FEEDING OPERATION (CAFO)” means a swine feeding operation with 1000 animal units or more.

Section 10.4.6 AGRICULTURAL 20 DISTRICT (A-2)

C) CONDITIONAL USES

- 1) All Conditional Uses in A-1
- 2) Swine Concentrated Animal Feeding Operation provided they comply with the following criteria:
 - a. Shall have a Nutrient Management Plan that meets the 590 Nutrient Management Practice standard for all lands in total farming operation, and must ensure land base is sufficient to handle waste produced annually
 - b. Farm entrance shall be at least 100 feet from a nonfarm residential driveway
 - c. Operation shall comply with all other state, federal, and all other legal local regulations pertaining to livestock facilities.
 - d. Shall obtain approval from Town prior to hauling of any overweight loads during spring break up period. (road ban period)
 - e. Shall have no discharge from animal lots, high moisture feed storage, or waste storage areas into navigable waters or mapped wetlands
 - f. All waste storage structures, including manure storage, shall be at least 200 feet from the nearest property line.
 - g. All livestock on premise shall be counted towards total animal units.

- h. All buildings housing livestock and feed storage, with 1000 animal units or more, shall have a minimum setback of 200 feet from the nearest property line.
- i. Shall provide 24 hour contact number for DNR and owner/operator in case of a spill.
- j. Shall notify their Town Chairperson, County Land and Water Resources and Land Information Department, Polk County Public Health Department, and DNR within 24 hours of a spill. Upon receiving notification of a spill, the County shall publish a notice in the official County newspaper for one week and also provide the notice on the County website.
- k. Shall provide a mortality management plan for any deceased animals onsite. (i.e.composting, rendering, incinerating)
- l. Polk County Land Information Department, Land and Water Resources Department, and Town Chairperson shall receive a copy of all current DNR and DATCP permits, violations, and nutrient management plans yearly.
- m. Applicant shall disclose any previous livestock facility violations. (owners or parent company)
- n. Shall comply with Polk County Manure and Water Quality Management Ordinance.
- o. Any suspected case of an environmental or human health hazard, shall be referred to the Polk County Health Department and the appropriate follow-up will occur based on public health statutory requirements.
- p. Farm owner or operator must live within 5 miles of the farm
- q. Professionally designed and drafted plans of the main facility shall be submitted with the conditional use permit application.

10.6.5 Environmental Services Committee

The Committee shall be responsible for hearing all conditional use permit applications submitted to the Land Information Department and the following shall apply to conditional use permits:

A) Powers and Duties

- 1) Conditional Use Permits- Hear requests for conditional uses as listed in this ordinance. The following shall apply to Conditional Use Permits:
 - a. Application for a Conditional Use Permit- Any use listed as a conditional use in this ordinance shall be permitted only after an application has been

submitted and an appropriate application fee paid to the Zoning Administrator and a conditional use permit has been granted by the Environmental Services Committee.

b. Standards Applicable to All Conditional Uses. The Environmental Services Committee shall evaluate the effect of the proposed use upon the following criteria, including but not limited to:

1. The maintenance of safe and healthful conditions.
2. Creation or increase of smoke, dust, noxious and toxic gases and odors, noise or vibrations from heavy equipment.
3. The prevention and control of water pollution including sedimentation.
4. Existing topographic and drainage features and vegetative cover on the site.
5. The location of the site with respect to floodplains and floodways of rivers and streams.
6. The erosion potential of the site based upon degree and direction of slope, soil type, and vegetative cover.
7. The location of the site with respect to existing and future access roads.
8. Heavy vehicular traffic and increased traffic
9. The need of the proposed use
10. Its compatibility with uses on adjacent land.
11. The amount of septic waste to be generated and the adequacy of the proposed disposal system.
12. Location of uses that:
 - i. Within an area, are not inherently a source of pollution, shall be preferred over uses that are or may be a pollution source; and
 - ii. Within an area, tend to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility.

c. Conditions Attached to Conditional Use Permit - Upon consideration of the factors listed above, the Environmental Services Committee shall attach such conditions, in addition to those required elsewhere in this ordinance as are necessary to further the purposes of this ordinance. Violations of any of these conditions shall be deemed a violation of this ordinance and result in immediate revocation of the conditional use permit. Such conditions may include, without limitation of a specific enumeration: type of shore cover; increased setbacks and yards; specific sewage disposal and water supply facilities; landscaping and planting screens; period of operation; operational control; sureties; bonding; deed restrictions; location of piers, docks, parking and signs; and type of construction. To secure information upon which to base its determination, the Environmental Services Committee may require the applicant to furnish, in addition to the information required for a

conditional use permit, the following information at the applicants expense:

1. A plan of the area showing contours, soil types, ordinary high water marks, ground water conditions, air quality testing/studies, bedrock, slope and vegetative cover.
 2. Location of buildings, parking areas, traffic access, driveways, walkways, piers, open space and landscaping.
 3. Plans of buildings, sewage disposal facilities, water supply systems and arrangements of operations.
 4. Specifications for areas of proposed filling, grading, lagooning or dredging.
 5. Other pertinent information necessary to determine if the proposed use meets the requirements of this ordinance.
- d. Notice and Public Hearing - Before passing upon an application for a conditional use permit; the Environmental Services Committee shall hold a public hearing. Notice of such public hearing, specifying the time, place, and matters to come before the Environmental Services Committee, shall be given as a Class 2 notice under Chapter 985, Wisconsin Statutes, and notice shall be provided to the appropriate district office of the Department of Natural Resources at least 10 days prior to the hearing as well as all property owners within 300 feet of the site under consideration. The Environmental Services Committee shall state in writing the grounds for refusing a conditional use permit.
- e. Recording - When a conditional use permit is approved, an appropriate record shall be made of the land use and structures permitted and such permit shall be applicable solely to the structures, use and property so described. A copy of any decision on a conditional use permit shall be provided to the appropriate district office of the Department of Natural Resources within 10 days after application for the conditional use permit is granted or denied.
- f. Revocation - Where the conditions of a conditional use permit are violated, the conditional use permit shall be revoked by the Zoning Department
- g. Expiration –Conditional use permits for construction, alteration or removal of structures shall expire twelve months from their date of issuance if no building activity has begun within such time.