



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH & HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, July 9, 2019 at 10:00 a.m.

A quorum of the County Board may be present

Packet: Agenda/Notice of Meeting; Minutes of June 11, 2019 Meeting;

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the June 11, 2019 Meeting
4. Public Comment
5. Receipt of Information from Supervisors Not Seated as Committee Members
6. Announcements and Committee information
7. Department Annual Report from Administrator Osborne
8. Mid-Year Report from Veteran Services Officer, Andrew Butzler
9. Mid-Year Report from Golden Age Manor's Administrator, Dana Reese
10. Program Evaluation of DCF- Family Support Workers from Chad Knutson, Interim DCF Director
11. Discussion of topics of interest for a Wisconsin County Human Service Association (WCHSA) meeting expected to be held in October in Stevens Point.
12. Identify Subject Matters for August 13, 2019 Meeting
13. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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MINUTES

HEALTH & HUMAN SERVICES BOARD

GOVERNMENT CENTER, COUNTY BOARD ROOM, BALSAM LAKE WI 54810

10:00 A.M. TUESDAY, JUNE 11, 2019

Meeting called to order by Chair Bonneprise at 10:00 a.m.

Members present:

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Absent
Dr. Arne Lagus	Citizen	Present

Also present: Lisa Ross, Deputy County Clerk, Tonya Eichelt, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavasseur, Behavioral Health Director; Brian Kaczmarek, Public Health Director; Chad Knutson, Interim DCF Director; Tim Anderson, Land Information Regional Planner; Andrew Butzler, CVSO; Dana Reese, GAM Administrator; Nick Osborne, County Administrator; Jonn Dinnies, ABMDI, Medical Examiner; Member of the Press.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Raye/Alleva) to approve agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the May 14, 2019 meeting. **Motion** (Alleva/Raye) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment – None

Receipt of Information from Supervisors Not Seated as Committee Members - No information was received by the committee from Supervisors not seated as committee members.

Announcements and Committee Information – None

The Board received a report and update from Polk County Medical Examiner, Jonn Dinnies, ABMDI. Information presented to the board included: services performed at the Medical Examiner's office and their use of the CDC's National Violent Death Reporting System, and Polk County Medical Examiner's Statistical Reports from 2018 and 2019.

Administrator Osborne provided a report and update to the Board regarding the Housing Study. On June 7th Polk County's Economic Development Corporation (EDC) received approval on a Community Economic Development Grant. Vince Netherland of the EDC will be working with West Central Wisconsin Community Action Agency on the housing plans.

The Board received a report and update from Tonya Elchelt and Administrator Osborne regarding the Legislative Event.

The Board received information and a printed report from Brian Kaczmarek regarding the 2019 Polk County Community Health Needs Assessment (CHA). The Assessment is required every three years. The 2019 CHA was completed by the community collaborative team, Polk United. The 2019 CHA results showed Polk County's Top 4 Health Focus Areas as: Mental Health, Substance Use and Abuse, Nutrition and Physical Activity, and Access to Care. Polk County's Top 3 Social Determinants of Health to be: Economic Stability, Education and Neighborhood and Built Environment.

Chair Bonneprise called for a motion regarding the Community Health Needs Assessment. **Motion** (Alleva/Lagus) to approve the outcomes and findings of the 2019 Polk County Community Health Needs Assessment carried by voice vote of six in favor and one abstention.

Administrator Osborne and Tonya Elchelt discussed Budget Priorities of the Division. The board received information and had discussion regarding the Budget Priorities of: Golden Age Manor, Veteran's Services, and of the Community Services Division.

Chair Bonneprise called for a motion regarding the list of Budget Priorities of Golden Age Manor, Veteran's Services and of the Community Services Division. **Motion** (Alleva/Larson) to forward the Budget Priorities as listed to the County Board for approval. **Motion** carried by voice vote of six in favor and one abstention.

The Committee received information from Administrator Osborne regarding Resolution 26-19: Resolution Encouraging Wisconsin Counties Association to work with Wisconsin State Legislature to provide for Additional Programs and Funding for Combating and Treatment of Methamphetamine Abuse. The Committee discussed recommendations regarding consideration of Resolution No. 26-19.

Chair Bonneprise called for a motion regarding Resolution 26-19. **Motion** (Lagus/Alleva) to recommend Resolution No. 26-19 to the County Board for passage carried by voice vote of six in favor and one abstention.

Items for the next Agenda – Department Annual Report from Administrator Osborne, Mid-Year Report from Veteran Services Officer, Andrew Butzler; Mid-Year Report from Golden Age Manor's Administrator, Dana Reese; Program Evaluation of DCF- Family Support Workers from Chad Knutson, Interim DCF Director.

Next Meeting – 10:00 a.m. Tuesday, July 9, 2019

Chair Bonneprise called for a motion to adjourn. **Motion** (Alleva/Raye) to adjourn.

Motion carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 11:25 a.m.

Respectfully submitted,

Lisa Ross, Deputy County Clerk

Polk County Board of Health and Human Services
2019 Workplan – V12/11/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2019 Work Plan • BHHS accomplishments-table until March • BHHS Satisfaction Survey-table until March 	<ul style="list-style-type: none"> • Finalize plan for program evaluation • Unity Model-Unity School Social Worker, Unity Staff, DCF staff • Public Health 140, Level III Review • Introduce Andrew Butzler, Polk County VSO • Capital Improvement Planning and Operational Assessment • Update of Transition of Criminal Justice Collaborating Program
February	No meeting	
March	<ul style="list-style-type: none"> • 2018 Division Performance Measures Report ? • Legislative Event report from January • GAM and VSO Updates • BHHS accomplishments • BHHS Satisfaction Survey 	<ul style="list-style-type: none"> • Program Evaluation– PHAB and Level III Health Department Overview • Community Services Division Trauma Informed Agency roll out • Housing shortage for aging population-Vince N., Clear Lake housing model (Ridgeview Apartments), West Cap, Impact 7
April	<ul style="list-style-type: none"> • Division Strategic Plan Update • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Social Determinants of Health
May	<ul style="list-style-type: none"> • Legislative Event Report • Budget Priorities Discussion 	<ul style="list-style-type: none"> • Program Evaluation – Behavioral Health-Comprehensive Community Services • Electronic Health Record demo
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Program Evaluation - DCF-Family Support Workers

Polk County Board of Health and Human Services
2019 Workplan – V12/11/2018

		<ul style="list-style-type: none"> • Annual Report • Budget Updates (State/Local)
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Public Hearing *9:30 start
September	<ul style="list-style-type: none"> • Annual Budget Review • Program Evaluation • Legislative event 	<ul style="list-style-type: none"> • Program Evaluation-Child Support
October	<ul style="list-style-type: none"> • Annual Budget Amendments • 	
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Program Evaluation-Veterans • Hold meeting at GAM ?
December	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •