



POLK COUNTY, WISCONSIN

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MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

9:00 a.m. Thursday, Thursday, July 9, 2020

This meeting was available for viewing through Webex videoconference and teleconference

Committee Members present: Brian Masters, Kim O'Connell, Jay Luke, John Bonneprise. Supervisor Chris Nelson joined the meeting at 9:10 a.m.

Others present: Vince Netherland, County Administrator; Chad Roberts, General Government Division Director; Emil Norby, Public Works Division Director & Highway Commissioner; Lisa Ross, County Clerk; Malia Malone, Corporation Counsel, members of the public joined the meeting at 9:35 a.m.

Chairman Masters called the meeting to order at 9:00 a.m.

Chairman Masters called for a motion to adopt the agenda. **Motion** (Luke/Bonneprise) to adopt the June 11, 2020 agenda. **Motion** carried by unanimous voice vote.

Chairman Masters called for motion to adopt the June 11, 2020 minutes of the Executive committee. **Motion** (Masters/Luke) to adopt the minutes of June 11, 2020. **Motion** carried by unanimous voice vote.

Time was given for Committee Members to disclose any conflicts of interest regarding matters noticed on the agenda. No conflicts of interest were stated.

Public Comment – No public comment was offered.

Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed – None.

Announcements and/or Committee Information – Chairman Masters announced he submitted his resignation, to County Board Chairman Nelson, his last day will be July 21, 2020. County Board Chair Nelson discussed appointment process to fill supervisors' positions.

Chairman Masters struck the agenda item regarding possibly changing the time of the Executive Meetings based on his resignation and changes that may occur with the appointment of a new Executive Committee chairman. It was recommended that General Government Chair, Russ Arcand, be appointed to the Executive Committee vacancy.

Chair Masters called for discussion regarding the review of Travel Policy and Review of the Policy regarding Supervisors' attendance at conferences and outside meetings. County Administrator Netherland provided the Committee with information regarding the current travel policy, last reviewed two years ago. Both the Travel Policy and the policy regarding Supervisors' attendance at conferences and outside meetings should be updated in the Rules of Order.

Chair Masters called for discussion and review of 2019 Resolutions. The Board engaged in discussion regarding review of Resolutions from 2019 for any necessary updates. County Administrator Netherland addressed the development of a Nuisance Ordinance from 2019. A Nuisance Ordinance will be drafted and brought to the Executive Committee for review.

Administrator Netherland provided the committee with an update regarding his investigation for options to save the Clam Falls Dam. The Committee will keep the Clam Falls Dam updates on as a standing agenda item.

Highway Commissioner Norby provided an update on the Polk County Fair Society M.O.U. (Memorandum Of Understanding) General Government Division Director Roberts stated he had reviewed the financials of the Polk County Fair Society, Highway Commissioner Norby has presented the Fair Society with a new, updated M.O.U. agreement for review. An invitation will be extended to the Polk County Fair Society at the August Executive Committee meeting and a closed session added for negotiation purposes.

Highway Commissioner Norby met with Cedar Corporation regarding the Fairgrounds' Grandstand Project, he expects to have an estimate by July 20th.

Next Executive Meeting scheduled for Thursday, August 13, at 9:00 am.

Matters for next Executive Committee Meeting: General Government Division Director Roberts will present a list of MOU's for review by the Executive Committee for the purpose of possible updates. Fairgrounds' Grandstand project update, Review updated Fair Society M.O.U., possible closed session for M.O.U. negotiation purposes, Discussion and possible action on a new Nuisance Ordinance, Discussion regarding moving UW Extension effusion under the Division model from the Environmental Services Division to the General Government Division, Clam Falls Dam investigation update from Administrator Netherland.

Motion (Bonneprise/Luke) to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned at 9:50 a.m.

Respectfully submitted,

Lisa R. Ross,
County Clerk



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Notice of Meeting and Agenda

Polk County Executive Committee

Polk County Government Center, County Board Room

100 Polk County Plaza, Balsam Lake, Wisconsin

Thursday, July 9, 2020 at 9:00 a.m.

A quorum of the County Board may be present.

Webex Virtual Meeting Info:

Meeting Number (access code): **146 149 2740**

Password: **Execmeeting**

- Join Online: <https://polkwi.webex.com>
- Join by Phone: 1-408-418-9388

Order of Business:

(The Committee may take up any subject matter noticed herein at any time during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes of the June 11, 2020 Meeting
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment – 3 minutes – not to exceed 30 minutes total
6. Receipt of Information From Supervisors Not Seated as Committee Members
7. Announcements and/or Committee Information
8. Discussion and Possible Action Items
 - a. Possible time change of Executive Meeting
 - b. Review of Policies
 - i. Travel Policy
 - ii. Policy of Supervisors' attendance at conferences and outside meetings
 - c. Review of 2019 Resolutions – Click [here](#) for a link to view 2019 Resolutions online
9. Identify Subject Matters for Next Meeting
10. ** Update and Discussion Administrator Netherlands' investigation of options for saving the Clam Falls Dam (per [Resolution 07-20](#))
11. ** Update Regarding Polk County Fair Society MOU/Fairgrounds Grandstand Project

The Committee may convene in closed session on matters noticed under **#10** and **#11** as follows:

****Closed Session****

****The Committee may convene in closed session pursuant to Wisconsin Statute 19.85(1)(g), for the purpose of conferring with legal counsel who is giving written or oral advice about strategy to be adopted in litigation in which the governmental body is or is likely to be involved.**

12. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.