



## POLK COUNTY, WISCONSIN

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### AGENDA AND NOTICE OF MEETING

#### HEALTH & HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, August 13, 2019 at 9:30 a.m.

A quorum of the County Board may be present

Packet: Agenda/Notice of Meeting; Minutes of July 9, 2019 Meeting; 2019 Workplan, Polk County Community Services Public Notice

1. Call to Order-Public Hearing - Chairman Bonneprise-9:30 a.m.
2. Public Hearing on 2019 Polk County Community Services Budget
3. Close Public Hearing – 10:00 a.m.
4. Call to Order Health and Human Services Board Meeting-Chairman Bonneprise
5. Approval of Agenda
6. Approval of Minutes for the July 9, 2019 Meeting
7. Public Comment
8. Update on North Lakes Community Clinic (dental clinic) in Public Health
9. Receipt of Information from Supervisors Not Seated as Committee Members
10. Announcements and Committee Information
11. Community Health Improvement Plan Update
12. Report of the July 22 Legislative Event
13. Update on Centralized Reception from Tonya Eichelt
14. Review and Recommendations on fee schedule and leases
15. Identify Subject Matters for September 10, 2019 Meeting
16. Adjourn

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Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



**MINUTES**  
**Health and Human Services Board**  
Government Center, County Board Room  
Balsam Lake, WI 54810  
10:00 a.m. Tuesday, July 9, 2019

Meeting called to order by Chair Bonneprise at 10:00 a.m.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Absent
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present: Lisa Ross, Deputy County Clerk, Tonya Eichel, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavoisier, Behavioral Health Director; Brian Kaczmarzski, Public Health Director; Chad Knutson, Interim DCF Director; Andrew Butzler, CVSO; Dana Reese, GAM Administrator; Nick Osborne, County Administrator; Sasha Lundgren, Family Support Worker, and Sue Sopiwnik, Family Support Worker.

**Approval of Agenda-** Chair Bonneprise called for a motion to approve agenda. **Motion** (Larson/Raye) to approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chair Bonneprise called for a motion to approve the minutes of the June 11, 2019 meeting. **Motion** (Alleva/Demulling) to approve the minutes. **Motion** carried by unanimous voice vote.

**Public Comment** – None

**Receipt of Information from Supervisors Not Seated as Committee Members** - No information was received by the committee from Supervisors not seated as committee members.

**Announcements and Committee Information** – None

The Board received a Program Evaluation of DCF- Family Support Workers from Interim DCF Director, Chad Knutson, and Family Support Workers, Sasha Lundgren and Sue Sopiwnik.

The Board received a Golden Age Manor (GAM) Semi-Annual Report and update from Dana Reese, GAM Administrator.

The Board received a Veteran's Services Semi-Annual Report and update from Veteran Services Officer, Andrew Butzler.

The Board received The Health & Human Services Department Annual Report and update from Administrator Osborne. Chair Bonneprise requested that the Board Members review the report prior to the next meeting on August 13 and Discussion of the Health & Human Services Department Annual Report be added to the August 13 Meeting Agenda.

The Board discussed Topics of Interest for the Wisconsin County Human Service Association (WCHSA) meeting in October in Stevens Point.

**Items for the next Agenda** – Review and Recommendations on fee schedule and leases, Community Health Improvement Plan Update, Report of the July 22 Legislative Event, Discussion of the Health & Human Services Department Annual Report, Update on Centralized Reception from Tonya Eichelt, and Update on the Northlakes Community Clinic that provides dental services in the Public Health Office.

**Next Meeting** – 9:30 a.m. Tuesday, August 13, 2019. Public Hearing at 9:30 am.

Chair Bonneprise called for a motion to adjourn. **Motion** (Alleva/Raye) to adjourn. Motion carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 11:20 a.m.

Respectfully submitted,

Lisa Ross, Deputy County Clerk

## **POLK COUNTY COMMUNITY SERVICES PUBLIC NOTICE**

Public Input is being sought for the 2020 Polk County Community Services Budget.

The Polk County Community Services Division will hold a public hearing meeting to receive comments from clients, providers, interested citizens and community agencies as to the adequacy and need for services in such areas as Services to Juveniles, Child Protective Services, Services to the Elderly, Public Health Services, Mental Health Services, Alcohol and Drug Abuse Services, and any other services being or needing to be provided in the community.

The public hearing meeting will be held on Tuesday, August 13, 2019 from 9:30-10:00 a.m. in the County Board Room (first floor) at the Polk County Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810.

Written comments may also be submitted, postmarked no later than August 6, 2019, addressed to:

Polk County Community Services  
Attn: Tonya Eichelt, Director  
100 Polk County Plaza, Suite 50  
Balsam Lake, WI 54810

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at (715) 485-9226 at least 48 hours prior to the meeting so that arrangements may be made to accommodate your request.

Polk County Board of Health and Human Services  
2019 Workplan – V12/11/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2019 Work Plan</li> <li>• BHHS accomplishments-table until March</li> <li>• BHHS Satisfaction Survey-table until March</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize plan for program evaluation</li> <li>• Unity Model-Unity School Social Worker, Unity Staff, DCF staff</li> <li>• Public Health 140, Level III Review</li> <li>• Introduce Andrew Butzler, Polk County VSO</li> <li>• Capital Improvement Planning and Operational Assessment</li> <li>• Update of Transition of Criminal Justice Collaborating Program</li> </ul>
February	No meeting	
March	<ul style="list-style-type: none"> <li>• 2018 Division Performance Measures Report?</li> <li>• Legislative Event report from January</li> <li>• GAM and VSO Updates</li> <li>• BHHS accomplishments</li> <li>• BHHS Satisfaction Survey</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation– PHAB and Level III Health Department Overview</li> <li>• Community Services Division Trauma Informed Agency roll out</li> <li>• Housing shortage for aging population-Vince N., Clear Lake housing model (Ridgeview Apartments), <del>West Cap</del>, Impact 7</li> </ul>
April	<ul style="list-style-type: none"> <li>• Division Strategic Plan Update</li> <li>• Preliminary End of Year Financial Report</li> </ul>	<ul style="list-style-type: none"> <li>• Social Determinants of Health</li> </ul>
May	<ul style="list-style-type: none"> <li>• Legislative Event Report</li> <li>• Budget Priorities Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Program Evaluation – Behavioral Health-Comprehensive Community Services</li> <li>• Electronic Health Record demo</li> </ul>
June	<ul style="list-style-type: none"> <li>• Department Annual Reports</li> <li>• Medical Examiner Update</li> </ul>	
July	<ul style="list-style-type: none"> <li>• VSO and GAM mid-year reports</li> </ul>	<ul style="list-style-type: none"> <li>• Program Overview- DCF-Family Support Workers</li> </ul>

Polk County Board of Health and Human Services  
2019 Workplan – V12/11/2018

		<ul style="list-style-type: none"> <li>• Annual Report</li> <li>• Budget Updates (State/Local)</li> </ul>
August	<ul style="list-style-type: none"> <li>• Review and recommendations on fee schedule and leases</li> <li>• Community Health Improvement Plan Update</li> <li>• Legislative Event Report if applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Public Hearing *9:30 start</li> </ul>
September	<ul style="list-style-type: none"> <li>• Annual Budget Review</li> <li>• Program Overview</li> <li>• Legislative event</li> </ul>	<ul style="list-style-type: none"> <li>• Program Overview-Child Support</li> </ul>
October	<ul style="list-style-type: none"> <li>• Annual Budget Amendments</li> <li>•</li> </ul>	
November	<ul style="list-style-type: none"> <li>• Legislative Event Report if applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Program Overview-Veterans</li> <li>• Hold meeting at GAM ?</li> </ul>
December	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>