



## POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Lisa Ross, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 | Email: [county\\_clerk@co.polk.wi.us](mailto:county_clerk@co.polk.wi.us)

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### INFORMATION FOR PUBLIC AND MEDIA REGARDING POLK COUNTY VIRTUAL MEETINGS JULY 1, 2020

All County Board and Committee meetings are broadcast live via WebEx. Public can attend meetings in person in the West Conference Room of the Polk County Government Center or on-line through WebEx. Public comment can be made from the West Conference Room or through WebEx. Webex meeting information can be found:

1. On the attached meeting agenda
2. By selecting the respective committee meeting on our online Meetings Calendar at:

<https://www.co.polk.wi.us/meeting>.

#### **PUBLIC COMMENT**

If you wish to make public comment through WebEx, no later than 24 hours in advance of the meeting e-mail the County Clerk at [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us). Provide your name, the meeting you plan to comment during and the agenda topic you plan to comment on. Public comment will be taken first from those in attendance in the West Conference Room and then remotely in the order of the request received.

Due to potential technical difficulties, please consider submitting written comments for consideration to: [countyclerk@co.polk.wi.us](mailto:countyclerk@co.polk.wi.us) or by mail to: **Polk County Government Center, 100 Polk County Plaza – Suite 110, Balsam Lake, WI 54810**. Written comments received less than 24 hours prior to meetings may not be received and reviewed by Supervisors before the meeting.



## POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

### Notice of Meeting and Agenda Polk County Board of Supervisors

Tuesday, August 18, 2020

Regular Business Meeting, 6:00 p.m.

Virtual, Open Meeting via Webex Video Conference or Phone

#### **Webex Virtual Event Info:**

Event Number (access code): **146 975 6287**

Password: **PCboard**

➤ Join Online: <https://polkwi.webex.com/County Board Meeting attendees>

➤ Join by Phone: 1-408-418-9388 and enter access code (above)

#### **Order of Business:**

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Disclosure of Board Member Conflicts of Interest Regarding Matters Noticed On this Agenda
6. Approval of Agenda
7. Matters Offered For Adoption on Consent Agenda:
  - a. Consideration/corrections to the published minutes from July 21, 2020 County Board Meeting
8. Public Comments- 3 minutes per person- not to exceed 30 minutes total
9. County Board Chair Report
  - a. Supervisor's Reports from Outside Meetings Attended
10. Administrator's Report – Vince Netherland
11. Confirmation of Appointment(s)
  - a. Appointments made by County Board Chairman
    - i. Apple River Protection & Rehabilitation District Appointment
    - ii. West CAP Board of Directors
12. COVID -19 Update from Community Services Division
13. Discussion and Possible Action of Proposed Resolutions, Ordinances on Recommendation by Environmental Services Committee:
  - a. **Resolution No. 25-20**: Resolution to Grant a Zoning District Change & to Amend Zoning District Map for Town of Eureka
  - b. **Resolution No. 26-20**: Resolution to Grant a Zoning District Change & to Amend Zoning District Map for Town of Sterling
  - c. **Resolution No. 27-20**: Resolution to Adopt the Polk County Forest 15 Year Comprehensive Land Use Plan 2021-2035
  - d. **Resolution No. 28-20**: Resolution to Grant a Zoning District Change & to Amend Zoning District Map for Town of St. Croix Falls
14. Discussion and Possible Action of Proposed Amendments, Resolutions, Ordinances on Recommendation by Executive Committee:
  - a. **Ordinance 32-20**: Amendment to Polk County Board of Supervisors Rules of Order Ordinance – Article 5.b.9 – Concerning moving the UW Extension to the General Government Committee

## Polk County Board of Supervisors

15. Discussion and Possible Action of Proposed Resolutions, Ordinances on Recommendation by General Government Committee:

- a. **Resolution No. 22-20:** Resolution to Amend 2020 Budget to Incorporate Carry-Forward funds from 2019

**\*\*Closed Session\*\***

Pursuant to Wisconsin Statute Section 19.85(1)(e), the Board may convene in closed session on matters noticed under item #17 for the purpose of deliberating or negotiating specified public business for competitive or bargaining reasons.

16. **\*\*Discussion and possible action concerning Lime Quarry**

Following closed session, the Board will convene in open session to give announcement of actions taken in closed session and to take up for consideration and action matters noticed on this meeting notice.

Reconvene in Open Session

17. Supervisors Announcements

18. Adjourn

***This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.***



**Polk County Board of Supervisors**  
Polk County Government Center - County Board Room  
100 Polk County Plaza, Balsam Lake, Wisconsin

**Minutes of the Regular Meeting of the Board of Supervisors**  
**Tuesday, July 21st, 2020**

This meeting was available for viewing through Webex videoconference and teleconference

Chairman Nelson called the July 21st, 2020 special session via Webex video conference of the Polk County Board of Supervisors to order at 6:01 p.m.

Chairman Nelson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and was distributed to Supervisors and media contacts on Friday July 10th, 2020 at 5:24 p.m. The notice and agenda was also published in a legal newspaper the week of July 6th, 2020. The amended agenda was posted in the Government Center, posted on the County website, and copies of such notice of meeting distributed to the Supervisors and media via email or mail on Friday July 10th, 2020.

In accordance with Wisconsin Statute Section 985.02 and with Article 3, Section 2 of the County Board Rules of Order.

The County Board received opinion from Corporation Counsel Malone that the initial advance written notice, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Nelson recognized the County Clerk for purposes of taking roll call. All fifteen County Board Supervisors were present representing a quorum. Chairman Nelson and Supervisors: Doug Route, Chris Nelson, Tracy LaBlanc, Brian Masters, Brad Olson, Sharon Kelly, Kim O'Connell, Amy Middleton, Jay Luke, Fran Duncanson, Russ Arcand, John Bonneprise, and Steve Warndahl were present at the government center. Supervisors: Joe Demulling and Michael Prichard attended the virtual meeting via Webex.

Chairman Nelson called upon Supervisor Bonneprise to lead the County Board in the Pledge of Allegiance.

Time was given for Board Members to disclose any conflicts of interest regarding matters noticed on the agenda. Chair Nelson stated that Supervisors with a conflict of interest should raise their hands at the time the agenda item is called to disclose any conflicts of interest.

Chairman Nelson called to the floor consideration and approval of the amended agenda.

**Motion** (Bonneprise/Luke) Move Agenda Item 11(a)(ii) the Confirmation of Successor Appointment of Office of Supervisor, District 6 to the end of the meeting after agenda item #17 Supervisors Announcements. **Motion** carried by unanimous voice vote. **Motion** (Warndahl/Duncanson) to remove Resolution No. 20-20: Resolution to Adopt the Stover Seven Lakes State Trail Master Plan and Authorizing the Submission of the Plan to the Wisconsin Department of Natural Resources from the agenda to the September County Board Meeting. Motion failed due to lack of majority by roll call vote - 5 in favor, 9 opposed. (In Favor: Warndahl, Prichard, Middleton, Duncanson, Demulling). **Motion** (Masters/Middleton) Chairman Nelson called for a voice vote on the motion to adopt the amended agenda as corrected. **Motion** carried by unanimous voice vote.

Chairman Nelson called to the floor for approval of the Consent Agenda. **Motion** (Masters/LaBlanc) to adopt the Consent Agenda as noticed. Chairman Nelson called for a voice vote on the motion to adopt the Consent Agenda. **Motion** carried by unanimous voice vote. Matters adopted under the Consent Agenda: Minutes from June 16<sup>th</sup>, 2020 County Board session adopted as published.

Time was given for public comment. Nine public comments were received by County Board.

Time was given for the County Board Chairperson's report. Chairman Nelson provided information regarding his decision making regarding the appointment to Supervisor District 8.

Time was given for Supervisors Reports of outside meetings attended. Supervisors Duncanson, Route and Bonneprise provided the Board with updates regarding outside meetings attended.

Administrator Netherland addressed the board with the Administrator's Report. Polk County updates regarding COVID-19: under 5,000 tested, total positives 88, positivity rate under 1.8%, of 88 - 68 have recovered, 18 active people in isolation, 2 associated deaths; Financial Audit to be completed this week; a partial FEMA check from the 2019 storms was just received; the new TAG (Trails Advisory Group) has received 17 applicants.

Chairman Chris Nelson announced the appointment of Sharon Kelly to County Board Supervisor District 8. **Motion** (Masters/Luke) to confirm the appointment of Sharon Kelly to Supervisor District 8 carried by unanimous voice vote. Chairman Nelson announced that Supervisor Kelly will replace the late Supervisor Edgell's seats on standing committees: Health and Human Services Board and Environmental Services Committee. Supervisor Bonneprise will remain appointed to the non-standing Housing Authority Committee. The Board engaged in discussion regarding the process filling vacancies on the Board. Changes to this process in the Rules of Order would need to be addressed through the Executive Committee and would require a 2/3 vote of the County Board.

Administrator Netherland announced the reappointment of Tim Laux to the Board of Adjustment. Motion (Duncanson/Arcand) to confirm appointments carried by majority voice vote. (Opposed: Bonneprise).

The Board received a presentation regarding Polk County's COVID-19 numbers from Community Services Division Director, Tonya Eichel.

The Board received a presentation and hand out regarding CAFO's (Concentrated Animal Feeding Operations) from the Environmental Services Division Director, Bob Kazmierski, and Zoning Administrator, Jason Kjeseth. Details regarding: CAFO Timeline, DNR & DATCP and other agencies oversight, options for regulating large scale livestock facilities and Conditional Use Permits (CUP) conditions.

The Board received a presentation regarding Bonding from Brian Della, PMA Financial Advisor.

Chairman Nelson called for 10 minute recess at 8:13 p.m. Chairman Nelson called the Board back into session at 8:25 p.m.

Wold Architects presented an update regarding the Facility Needs/Space Analysis to the Board.

Shaun Murphy-Lopez from Toole Design and Ben Elfelt, Polk County Parks and Trails Coordinator, presented the Stower Seven Lakes Trail Master Plan to the Board. The Board engaged in discussion regarding the presentation.

**Motion** (Demulling/Olson) to adopt **Resolution No. 20-20**: Resolution to Adopt the Stower Seven Lakes State Trail Master Plan and Authorizing the Submission of the Plan to the Wisconsin Department of Natural Resources. Chairman Nelson called for a voice vote on the motion to adopt Resolution No. 20-20. Discussion. **Motion** carried by majority roll call vote of 9 in favor 5 opposed. (Opposed: Warndahl, Middleton, Luke, Duncanson, and Arcand). Due to Webex technical difficulties Supervisor Prichard was unable to vote on motion to adopt Resolution No. 20-20.

Chairman Nelson called to the floor **Ordinance No. 23-20**: Ordinance to Enact Amended Polk County Chapter 18 Subdivision Ordinance. Chairman Nelson called upon Environmental Services Division Director, Kazmierski to provide information regarding the resolution. **Motion** (Masters/Route) to adopt Ordinance No. 23-20. Chairman Nelson called for a voice vote on the motion to adopt Ordinance No. 23-20. The Board engaged on discussion on the resolution. **Motion** to adopt **Ordinance No. 23-20**: Ordinance to Enact Amended Polk County Chapter 18 Subdivision Ordinance carried by unanimous voice vote.

Chairman Nelson called to the floor **Resolution No. 21-20**: Donation from CJCC 501(C)(3) Organization for Courtroom Technology Upgrades. Chairman Nelson Called for a motion to adopt Resolution No. 21-20. **Motion** (Masters/Route) to adopt Resolution No. 21-20. **Motion** (Masters/Route) to amend Resolution 21-20 at line 26 to \$10,000. The Board engaged on discussion on the resolution. Chairman Nelson called for a voice vote on the motion to adopt Resolution No. 21-20. **Motion** to adopt Resolution No. 21-20 as amended carried by majority voice vote.

Chairman Nelson called to the floor for a motion to convene in Closed Session.

**Motion** (Bonneprise/Arcand) to convene in closed session for purposes and on statutory basis noticed on the amended agenda. Chairman Nelson called for a voice vote on said motion.

**Motion** to convene in closed session carried by unanimous voice vote.

**\*\* Closed Session 9:45 p.m.\*\* (Minutes separate and under seal)**

Chairman Nelson asked that the record reflect those present for closed session: Chairman Chris Nelson, Supervisors: Brad Olson, Doug Route, Tracy LaBlanc, Michael Prichard, Sharon Kelly, Kim O'Connell, Amy Middleton, Steve Warndahl, Fran Duncanson, Russ Arcand, John Bonneprise, Jay Luke, and Brian Masters. Also present were, Vince Netherland, County Administrator; Lisa Ross, County Clerk; Roxanne Howe, Deputy County Clerk; Shabana Lundeen, Deputy County Clerk; Joe Burke, Virecso CEO; Malia Malone, Corporation Counsel; Chad Roberts, General Government Division Director.

\*Reconvened in Open session: 10:05 p.m.

Chairman Nelson called to the floor **Resolution No. 24-20**: Resolution to Amend the Delinquent Property Tax Payment Schedule for Turtle Lake Holdings LLC. **Motion** (Duncanson/Masters) to approve Resolution No. 24-20. **Motion** approved by unanimous voice vote.

Time was given for Supervisors' Announcements. Supervisor Masters provided his resignation to the County Board of Supervisors.

Chairman Nelson announced the appointment of Dan Ruck to Supervisor District 6. **Motion** (LaBlanc/Warndahl) to approve the confirmation of the appointment of Dan Ruck to Supervisor District 6. Discussion. **Motion** carried by majority voice vote. (Opposed: Middleton). The topic of the process to fill vacancies on the Board is to be added to the August Executive Committee meeting.

Chairman Nelson presented Supervisor Masters with a recognition award for his 10 years of service on the Polk County Board. Supervisor Masters provided comment regarding his decision to resign.

Chairman Nelson called for a motion to adjourn. **Motion** (Route/Masters) to adjourn. Chairman Nelson called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Nelson declared meeting adjourned at 10:25 p.m.

Next Meeting: 6:00 p.m., Tuesday, August 18th, 2020

Lisa Ross, County Clerk

1 RESOLUTION 25 - 2020

2 Resolution to Grant a Zoning District Change & to Amend Zoning District Map for Town of Eureka

3 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK WISCONSIN:

4 Ladies & Gentleman

5 WHEREAS, Justin & Stacy Nelson have petitioned the Polk County Board of Supervisors  
6 requesting that a parcel of real estate be rezoned Small Business Commercial (B-3), thereby  
7 removing said parcel from the Agricultural 10 (A-1) District; and

8 WHEREAS, the Town Board of Eureka supports said District Change; and

9 WHEREAS, a public hearing was held on Wednesday, July 22, 2020, at 10:00am, at the Polk  
10 County Government Center by the Environmental Services Committee of the Polk County Board  
11 of Supervisors as required by the provisions of Wisconsin Statute Section 59.69(5)(e) regarding  
12 said District Change; and

13 WHEREAS, at said public hearing no objections were filed with regard to said proposed Zoning  
14 District Change; and

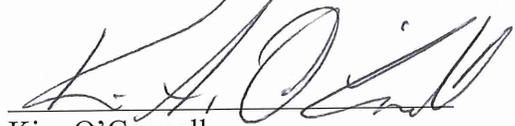
15 WHEREAS, the Environmental Services Committee of the Polk County Board of Supervisors  
16 has reviewed said proposed Zoning District Change, and has recommended that the Polk County  
17 Board of Supervisors grant said proposed change.

18 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors grant the  
19 proposed zoning change.

20 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.69(5)(e), the Polk  
21 County Board of Supervisors does hereby amend the Polk County Comprehensive Land Use  
22 Ordinance to provide that the following described parcel of real estate be removed from the  
23 Agricultural 10 (A-1) District and be rezoned to the Small Business Commercial (B-3): Lot 1  
24 CSM #4736, Vol 21/Pg 63, located in the NE ¼ of the SE ¼ of Sec 25/T35N/R19W, Town of  
25 Eureka, parcel #020-01284-0000, 1.34 acres

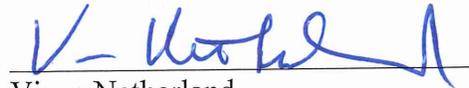
26 BE IT FURTHER RESOLVED that said district change to be recorded on the Zoning District  
27 map of the Town of Eureka, which is on file in the office of the Polk County Zoning  
28 Administrator pursuant to Section 10.4.1 of the Polk County Comprehensive Land Use  
29 Ordinance.

Recommended By:



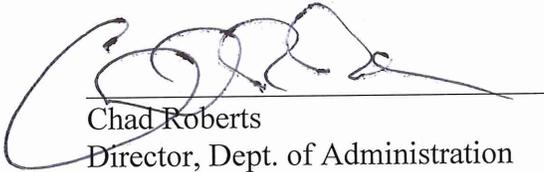
Kim O'Connell  
Environmental Services Committee Chair

County Administrator's Note:



Vince Netherland  
County Administrator

County Fiscal Impact: *NO FISCAL IMPACT*



Chad Roberts  
Director, Dept. of Administration

Approved as to ~~Form~~ and Execution:

  
Malia T. Malone, Corporation Counsel

Legal Impact Note: *W/A*

Excerpt of Minutes

30 At its regular business meeting on the 18<sup>th</sup> of August, 2020, the Polk County Board of  
31 Supervisors acted upon Resolution No. \_\_\_\_-2020: Resolution to Grant a Zoning District  
32 Change and to Amend Zoning District Map for the Town of Eureka, by a simple majority vote of  
33 \_\_ in favor and \_\_ against.

- Adopted by a majority of the members present by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: \_\_\_\_\_

SIGNED BY:

ATTEST:

\_\_\_\_\_  
Chris Nelson, County Board Chairperson

\_\_\_\_\_  
Lisa Ross, County Clerk

Executive Summary

If approved, this resolution will change the zoning classification of one parcel of 1.34 acres from Agricultural 10 (A-1) to Small Business Commercial (B-3). This rezone is compatible with the Polk County Comprehensive Plan, and is supported by the Town of Eureka and Environmental Services Committee.

From: Environmental Services Committee

Recommendation to full County Board was unanimous on July 22, 2020.



# Polk County Land Information Department

Zoning | Planning | Mapping | Surveyor

100 Polk County Plaza, Suite 130  
Balsam Lake, WI 54810

Vince Netherland, County Administrator  
Bob Kazmierski, Director of Environmental Services  
Office: (715) 485-9279

TO: County Board Supervisors  
FROM: Zoning Administration  
DATE: July 23, 2020  
RE: District Change from Agricultural 10 (A-1) to Small Business Commercial (B-3)  
2406 Beede Lake Trail, Lot 1 CSM #4736, Sec 25/T35N/R19W, Town of Eureka,  
parcel #020-01284-0000, 1.34 acres

On Wednesday, July 22, 2020, Justin & Stacy Nelson petitioned the Polk County Environmental Services Committee to rezone 1.34 acres from Agricultural 10 to Small Business Commercial located on the above captioned property. At the public hearing, no objections were received and the Committee recommends the proposed change. If approved, the following uses will be allowed:

Building footprint up to 20,000 sq ft:

- Appliances Sales & Service
- Antique stores
- Art galleries
- Auto sales & service
- Banks, Credit Unions or other financial institutions
- Barber Shop, Beauty Shop
- Bars/taverns
- Bowling Alleys
- Business & Professional offices or clinics
- Car Washes
- Clothing stores
- Community Center
- Coffee Shop
- Convenience stores
- Day Care Center
- Drug Store or Pharmacy
- Essential Services
- Farm implement - repair & sales
- Feed Mill
- Florist
- Firework Stands
- Fruit and Vegetable Market, Grocery, Meat and Fish Market or other food products store
- Funeral Homes
- Furniture, Office Equipment stores
- Gas stations
- Gyms and exercise facilities
- Hardware and Paint Store
- Indoor Storage Facilities
- Internet Cafe
- Jewelry Store
- Landscaping Sales
- Laundromat
- Liquor Store
- Lumber Yard
- Manufacture or storage in connection with any of the above uses, when clearly incidental to the conduct of the retail business on the premises.
- Marine Sales and service
- Motels/Hotels
- Museums
- Music and musical instrument sales and service
- Pet shop
- Radio, Televisions, and other electronics sales & service
- Real Estate Offices
- Restaurant, Drive-In Food Service, Supper Club, and Catering
- Sporting Goods and Accessories
- Small engine repair
- Truck Stop
- Theater
- Veterinarians
- Video Sales and Rental
- There may be one single-family dwelling unit on the premises, either attached or detached in connection with any of the above use

Conditional Uses:

- Airport
- Hospital
- Breweries, Brew-Pubs, Wineries
- Outdoor storage facilities
- Other similar and compatible use as determined by the Environmental Services Committee
- Greater than 20,000 sq ft commercial bldg/uses



1 RESOLUTION *file* - 2020

2 Resolution to Grant a Zoning District Change & to Amend Zoning District Map for Town of Sterling

3 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK WISCONSIN:

4 Ladies & Gentleman

5 WHEREAS, Brian & Denise Bosak have petitioned the Polk County Board of Supervisors  
6 requesting that a parcel of real estate be rezoned Small Business Commercial (B-3), thereby  
7 removing said parcel from the Residential-Agricultural 5 (RA-5) District; and

8 WHEREAS, the Town Board of Sterling has not objected to said District Change; and

9 WHEREAS, a public hearing was held on Wednesday, July 22, 2020, at 10:00am, at the Polk  
10 County Government Center by the Environmental Services Committee of the Polk County Board  
11 of Supervisors as required by the provisions of Wisconsin Statute Section 59.69(5)(e) regarding  
12 said District Change; and

13 WHEREAS, at said public hearing two public comments were received with regard to said  
14 proposed Zoning District Change; and

15 WHEREAS, the Environmental Services Committee of the Polk County Board of Supervisors  
16 has reviewed said proposed Zoning District Change, and has recommended that the Polk County  
17 Board of Supervisors grant said proposed change.

18 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors grant the  
19 proposed zoning change upon written approval from the Town of Sterling, and that the zoning of  
20 this property be converted back to Residential Agricultural 5 (RA-5) upon change in ownership.

21 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.69(5)(e), the Polk  
22 County Board of Supervisors does hereby amend the Polk County Shoreland Protection Zoning  
23 Ordinance to provide that the following described parcel of real estate be removed from the  
24 Residential-Agricultural 5 (RA-5) District and be rezoned to the Small Business Commercial (B-  
25 3): Lot 4 CSM 6351, Vol 29/Pg 15, located in SE ¼ of the SE ¼ of Sec 26/T36N/R19W, Town of  
26 Sterling, parcel #046-00651-0100, 4.04 acres

27 BE IT FURTHER RESOLVED that said district change to be recorded on the Zoning District  
28 map of the Town of Sterling, which is on file in the office of the Polk County Zoning  
29 Administrator pursuant to Section 10.4.1 of the Polk County Shoreland Protection Zoning  
30 Ordinance.

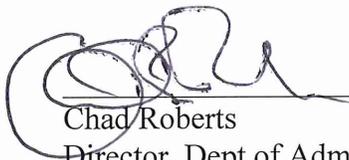
Recommended By:

\_\_\_\_\_  
Kim O'Connell  
Environmental Services Committee Chair

*County Administrator's Note:*

  
\_\_\_\_\_  
Vince Netherland  
County Administrator

*County Fiscal Impact: NO FISCAL IMPACT*

  
\_\_\_\_\_  
Chad Roberts  
Director, Dept of Administration

Approved as to ~~Form and~~ Execution:

  
\_\_\_\_\_  
Malia T. Malone, Corporation Counsel

*Legal Impact Note: N/A*

Excerpt of Minutes

31 At its regular business meeting on the 18<sup>th</sup> of August, 2020, the Polk County Board of  
32 Supervisors acted upon Resolution No. \_\_\_\_-2020: Resolution to Grant a Zoning District  
33 Change and to Amend Zoning District Map for the Town of Sterling, by a simple majority vote  
34 of \_\_ in favor and \_\_ against.

- Adopted by a majority of the members present by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated

Other: \_\_\_\_\_

SIGNED BY:

ATTEST:

\_\_\_\_\_  
Chris Nelson, County Board Chairperson

\_\_\_\_\_  
Lisa Ross, County Clerk

Executive Summary

If approved, this resolution will change the zoning classification of one parcel of 4.04 acres from Residential Agricultural 5 to Small Business Commercial (B-3). This rezone is compatible with the Polk County Comprehensive Plan, and is supported by the Town of Sterling and Environmental Services Committee.

From: Environmental Services Committee

Recommendation to full County Board was unanimous on July 22, 2020.



# Polk County Land Information Department

Zoning | Planning | Mapping | Surveyor

100 Polk County Plaza, Suite 130  
Balsam Lake, WI 54810

Vince Netherland, County Administrator  
Bob Kazmierski, Director of Environmental Services  
Office: (715) 485-9279

TO: County Board Supervisors  
FROM: Zoning Administration  
DATE: July 23, 2020  
RE: District Change from Residential-Agricultural-5 to Small Business Commercial (B-3)  
2545 State Hwy 87, Lot 4 CSM 6351, Sec 26/T36N/R19W, Town of Sterling,  
parcel #046-00651-0100, 4.04 acres

On Wednesday, July 22, 2020, Brian & Denise Bosak petitioned the Polk County Environmental Services Committee to rezone 4.04 acres from Residential-Agricultural-5 to Small Business Commercial located on the above captioned property. At the public hearing, comments were received and the Committee recommends the proposed change upon written approval from the Town of Sterling and that the zoning of this property be converted back to Residential Agricultural 5 upon change of ownership. If approved, the following uses will be allowed:

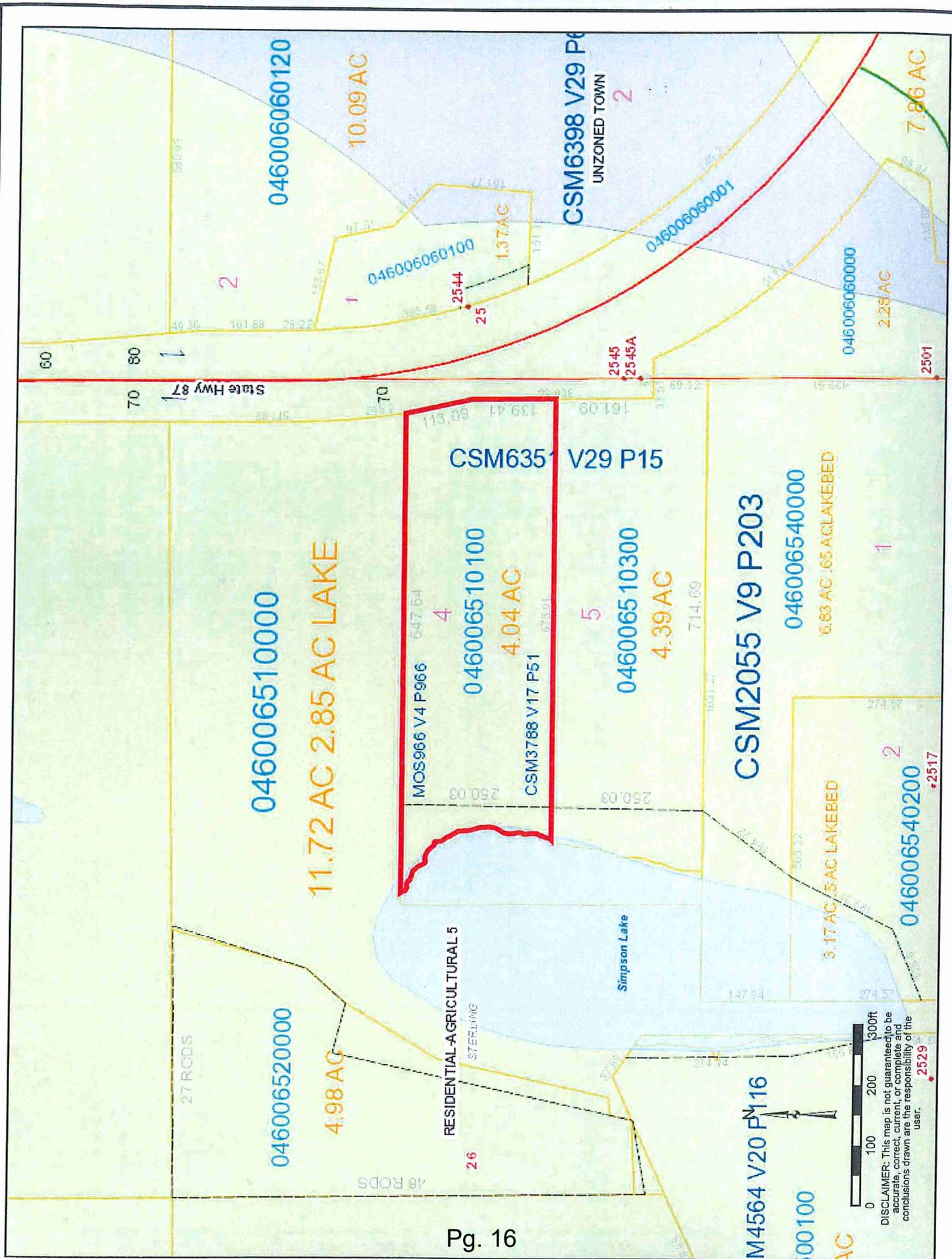
Building footprint up to 20,000 sq ft:

- Appliances Sales & Service
- Antique stores
- Art galleries
- Auto sales & service
- Banks, Credit Unions or other financial institutions
- Barber Shop, Beauty Shop
- Bars/taverns
- Bowling Alleys
- Business & Professional offices or clinics
- Car Washes
- Clothing stores
- Community Center
- Coffee Shop
- Convenience stores
- Day Care Center
- Drug Store or Pharmacy
- Essential Services
- Farm implement - repair & sales
- Feed Mill
- Florist
- Firework Stands
- Fruit and Vegetable Market, Grocery, Meat and Fish Market or other food products store
- Funeral Homes
- Furniture, Office Equipment stores
- Gas stations
- Gyms and exercise facilities
- Hardware and Paint Store
- Indoor Storage Facilities
- Internet Cafe
- Jewelry Store
- Landscaping Sales
- Laundromat
- Liquor Store
- Lumber Yard
- Manufacture or storage in connection with any of the above uses, when clearly incidental to the conduct of the retail business on the premises.
- Marine Sales and service
- Motels/Hotels
- Museums
- Music and musical instrument sales and service
- Pet shop
- Radio, Televisions, and other electronics sales & service
- Real Estate Offices
- Restaurant, Drive-In Food Service, Supper Club, and Catering
- Sporting Goods and Accessories
- Small engine repair
- Truck Stop
- Theater
- Veterinarians
- Video Sales and Rental
- There may be one single-family dwelling unit on the premises, either attached or detached in connection with any of the above use

Conditional Uses:

- Airport
- Hospital
- Breweries, Brew-Pubs, Wineries
- Outdoor storage facilities

- Other similar and compatible use as determined by the Environmental Services Committee
- Greater than 20,000 sq ft commercial bldg/uses



0 100 200 300ft  
 DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

**Resolution No. 27-20**

ROLL CALL Board Members	Aye	Nay	Exc.
Olson			
Route			
Warhdahl			
Nelson (Chairperson)			
LaBlanc			
Ruck			
Prichard			
Kelly			
O'Connell			
Middleton			
Luke (2 <sup>nd</sup> Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

---

Motion to Approve \_\_\_\_\_ Adopted

1st \_\_\_\_\_ Defeated

2nd \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Reviewed by: [Signature], Finance

**FISCAL & LEGAL IMPACT:**

*No FISCAL IMPACT  
No legal impact  
to the County*

**RESOLUTION TO ADOPT THE POLK COUNTY FOREST 15 YEAR  
COMPREHENSIVE LAND USE PLAN 2021-2035**

1 **TO THE POLK COUNTY BOARD OF SUPERVISORS:**

2  
3 **WHEREAS**, The State of Wisconsin requires counties with County Forest  
4 to have a plan for the development and management of the County Forest.

5  
6 **WHEREAS**, Polk County has updated the Polk County Forest  
7 Comprehensive Land Use Plan 2021-2035 hereafter referred to as the "plan".

8  
9 **WHEREAS**, The Environmental Services Committee is responsible for the  
10 development of the plan and

11  
12 **WHEREAS**, The plan was developed consistent with the forestry mission  
13 statement with the goals of producing forest products, providing a financial return,  
14 providing recreational opportunities, protecting the natural environment, and to  
15 maximize the public benefit of the forest in accordance with the statutory  
16 requirement of s. 28.11 WIS Stats and

17  
18 **WHEREAS**, The Plan is necessary for the Polk County Forest Program to  
19 qualify for State Aids and

20  
21 **WHEREAS**,; The plan was developed and reviewed during eight  
22 Environmental Services Committee meetings, an open house and a thirty day  
23 comment period.

24  
25 **NOW, THEREFORE, BE IT RESOLVED**, that the Polk County Board of  
26 Supervisors hereby adopts and approves the 2021-2035 Polk County  
27 Forest 15-year Comprehensive Land Use Plan located on the Polk County  
28 Web Site at: <https://www.co.polk.wi.us/fpt>.

29  
30 **BE IT FURTHER RESOLVED**, that the 2021-2035 Polk County Forest  
31 15-year Comprehensive Land Use Plan be placed on file for public inspection  
32 in the Office of the Polk County Clerk and Forest Administrators Office

33

**SUBMITTED BY:**

---

**Certification:**

I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the \_\_\_ day of \_\_\_\_\_, 2020 by the Polk County Board of Supervisors.

\_\_\_\_\_  
Lisa Ross  
County Clerk, Polk County

**Resolution No. 28-20**

ROLL CALL Board Members	Aye	Nay	Exc.
Olson			
Route			
Warndahl			
Nelson (Chairperson)			
LaBlanc			
Kelly			
Prichard			
Ruck			
O'Connell			
Middleton			
Luke (2 <sup>nd</sup> Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

Resolution to Approve Zoning Ordinance Amendment for the Town of St Croix Falls

**BOARD ACTION**

Vote Required: \_\_\_\_\_

---

Motion to Approve      Adopted

1st \_\_\_\_\_      Defeated

2<sup>nd</sup> \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

Reviewed by: [Signature], Finance

**FISCAL & LEGAL IMPACT:**

*NO FISCAL IMPACT*

*No legal impact to the County*

1 **TO THE POLK COUNTY BOARD OF SUPERVISORS:**

2

3 **WHEREAS**, the Town of St. Croix Falls administers their own Zoning

4 Ordinance; and

5

6 **WHEREAS**, paragraph 3 of Wisconsin Statute Chapter 60.62 relating to

7 town zoning authority, if exercising village powers, reads: "In counties having a

8 county zoning ordinance, no zoning ordinance or amendment of a zoning

9 ordinance may be adopted under this section unless approved by the county

10 board; and.

11

12 **WHEREAS**, the Town of St. Croix Falls adopted Zoning Ordinance No. 1

13 on August 5, 1965, amended in its entirety on May 12, 1994 and subsequent

14 amendments including the amendment on March 20, 2001; January 16, 2008;

15 February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21,

16 2010; August 18, 2010; March 16, 2011; April 20, 2011; October 19, 2011;

17 November 16, 2011; August 21, 2013; March 18, 2015; April 15, 2015; March

18 16, 2016; March 15, 2017; November 15, 2017; June 20, 2018; October 17,

19 2018; January 16, 2019; March 20, 2019, July 15, 2020; and

20

21 **WHEREAS**, the Plan Commission of the Town of St. Croix Falls after

22 reviewing the zoning change request and holding a public hearing at a plan

23 commission meeting on July 8, 2020, recommends to the Town Board to

24 approve the rezone and petition the Polk County Board of Supervisors to

25 approve the requested rezone; and

26

27 **WHEREAS**, the Town Board of the Town of St. Croix Falls passed

28 Resolution 20-16 adopting a zoning map amendment from Agricultural to

29 Transitional for parcel #044-00012-0100 and 044-00017-0000, Section 1,

30 T34N, R18W, at their July 15, 2020 board meeting; and

31

32 **WHEREAS**, the Polk County Board of Supervisors must also approve any

33 zoning map amendments for the town; and

34

35 **NOW, THEREFORE, BE IT RESOLVED**, that the Polk County Board of

36 Supervisors hereby approves the Town of St. Croix Falls' Resolution 20-16

37 adopting said zoning map amendment.

38

39

40

41

42

**SUBMITTED BY:** \_\_\_\_\_

\_\_\_\_\_

**Certification:**

I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the \_\_\_ day of \_\_\_\_\_, 2020 by the Polk County Board of Supervisors.

\_\_\_\_\_  
Lisa Ross  
County Clerk, Polk County