



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH & HUMAN SERVICES BOARD

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, September 10, 2019 at 10:00 a.m.

A quorum of the County Board may be present

Packet: Agenda/Notice of Meeting; Minutes of August 13, 2019 Meeting; 2019 Workplan

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the August 13, 2019 Meeting
4. Public Comment
5. Receipt of Information from Supervisors Not Seated as Committee Members
6. Announcements and Committee information
7. Budget Update from Administrator Osborne
8. Annual Budget Review
9. Overview of the Child Support Program
10. Community Services Division Strategic Plan Update-Don Wortham UWEX
11. Report on Status of Staffing for the Department of Children and Family Services

Closed Session:

The Board may convene in closed session on matters noticed under #11, for the limited purpose of considering personal histories of specific persons, and/or the preliminary consideration of personnel problems, which if discussed in public would likely have a substantial adverse effect upon the reputation of any specific person referred to in such histories or data pursuant to Wisconsin Statute § 19.85(1)(f).

12. Identify Subject Matters for October 8, 2019 Meeting
13. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES

Health and Human Services Board
 Government Center, County Board Room
 Balsam Lake, WI 54810
 9:30 a.m. Tuesday, August 13, 2019

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Lisa Ross, Deputy County Clerk, Tonya Eichelt, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavoisier, Behavioral Health Director; Corby Stark, Behavioral Health Clinical Manager; Brian Kaczmarek, Public Health Director; Nick Osborne, County Administrator; Kari Roberts, Director of Regional Operations of North Lakes Community Clinic.

Dr. Arne Lagus arrived at 9:35 a.m., Sabrina Meddaugh arrived at 9:40 a.m., Joe Demulling arrived at 9:45 a.m.

Public Hearing declared open by Chairman Bonneprise at 9:34 a.m.

Chairman Bonneprise asked if anyone was present to make public testimony regarding the Community Services Budget. No members of the public were present. Board Members asked questions regarding the budget. Community Services Director, Tonya Eichelt responded to the questions.

Chairman Bonneprise declared the public hearing closed at 10:00 a.m.

Chairman Bonneprise called the Health and Human Services Board meeting to order at 10:00 a.m.

Motion (Larsen/Meddaugh) to add a closed session to the meeting agenda following public comment. **Motion** carried by unanimous voice vote.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda with added closed session. **Motion** (Edgell/Demulling) to approve agenda with added closed session. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the July 9, 2019 minutes. **Motion** (Demulling/Larsen) to approve the July 9, 2019 minutes. **Motion carried** by unanimous voice vote.

Public Comment – None.

Chairman Bonneprise called to the floor for a motion to convene in closed session.

Motion (Larsen/Prichard) to convene in closed session. Chairman Bonneprise called for a voice vote on said motion. **Motion** to convene in closed session carried by unanimous voice vote.

** Closed Session 10:05 a.m. ** (Minutes separate and under seal)

Members present for the closed session included Board Members: John Bonneprise, Joe Demulling, Jim Edgell, Michael Larsen, Mike Prichard, William Alleva, Pete Raye, Sabrina Meddaugh and Arne Lagus. Also present: Deputy County Clerk, Lisa Ross. County Administrator, Nick Osborne, joined the meeting at 10:15 a.m.

*Reconvened in Open session: 10:45 a.m.

Chair Bonneprise called for a recess at 10:45 a.m. Chair Bonneprise called the meeting back into open session at 10:50 a.m.

Tonya Eichelt updated the board on the transition to the Centralized Reception model. This model merges the Community Services and Public Health Services together into one office on the first floor of the Government Center. The move of the offices started Monday August 12th.

The board received an update regarding the North Lakes Community Clinic's (NLCC) decision to move out of the Public Health Office at the Government Center from Carrie Roberts, Director of Regional Operations of North Lakes Community Clinic, and from Tonya Eichelt, Community Services Director. The space requirements NLCC needs for their equipment and patient volume is no longer suitable. Effective Tuesday September 3, 2019 NLCC will no longer provide dental services at the Government Center location. Dental services will continue to be offered at NLCC's clinic in Turtle Lake.

Receipt of Information from Supervisors Not Seated as Committee Members - No information was received by the committee from Supervisors not seated as committee members.

Announcements and Committee Information – None

The board received an update from Brian Kaczmarek, Public Health Director regarding the Community Health Improvement Plan (CHIP). The Polk United collaborative group is still in the planning stages and is hosting focus area meetings this week at the medical centers in the county. The CHIP outline will be presented to the board for approval before January 1, 2020.

The board received a report from Chair Bonneprise & Tonya Eichelt regarding the July 22 Legislative Event they attended. Topics at the event included Emergency Detentions, and localizing the Wisconsin 2-1-1 centralized referral services.

Administrator, Nick Osborne, provided information & handouts to the board regarding the Health and Human Services 2020 Fee Schedule & Leases for the Public Health and Community Services Divisions, and for Golden Age Manor. After review Chair Bonneprise called for a motion to recommend acceptance of the Fee Schedule as presented. **Motion** (Alleva/Demulling) to recommend to the County Board the

acceptance of the 2020 Human Services Fee Schedule as presented. **Motion carried** by unanimous voice vote.

Items for the next Agenda – Annual Budget Review, Overview of Child Support Program and Closed Session to be on the next meeting agenda.

Next Meeting – 10:00 a.m. Tuesday, September 10, 2019

Chair Bonneprise called for a motion to adjourn. **Motion** (Larsen/Edgell) to adjourn.
Motion carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 11:45 a.m.

Respectfully submitted,

Lisa Ross, Deputy County Clerk

Polk County Board of Health and Human Services
2019 Workplan – V12/11/2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2019 Work Plan • BHHS accomplishments-table until March • BHHS Satisfaction Survey-table until March 	<ul style="list-style-type: none"> • Finalize plan for program evaluation • Unity Model-Unity School Social Worker, Unity Staff, DCF staff • Public Health 140, Level III Review • Introduce Andrew Butzler, Polk County VSO • Capital Improvement Planning and Operational Assessment • Update of Transition of Criminal Justice Collaborating Program
February	No meeting	
March	<ul style="list-style-type: none"> • 2018 Division Performance Measures Report ? • Legislative Event report from January • GAM and VSO Updates • BHHS accomplishments • BHHS Satisfaction Survey 	<ul style="list-style-type: none"> • Program Evaluation– PHAB and Level III Health Department Overview • Community Services Division Trauma Informed Agency roll out • Housing shortage for aging population-Vince N., Clear Lake housing model (Ridgeview Apartments), West Cap, Impact 7
April	<ul style="list-style-type: none"> • Division Strategic Plan Update • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Social Determinants of Health
May	<ul style="list-style-type: none"> • Legislative Event Report • Budget Priorities Discussion 	<ul style="list-style-type: none"> • Program Evaluation – Behavioral Health-Comprehensive Community Services • Electronic Health Record demo
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Program Overview- DCF-Family Support Workers

Polk County Board of Health and Human Services
2019 Workplan – V12/11/2018

		<ul style="list-style-type: none"> • Annual Report • Budget Updates (State/Local)
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Public Hearing *9:30 start
September	<ul style="list-style-type: none"> • Annual Budget Review • Legislative event 	<ul style="list-style-type: none"> • Program Overview-Child Support
October	<ul style="list-style-type: none"> • Annual Budget Amendments • 	
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Program Overview-Veterans • Hold meeting at GAM ?
December	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •