



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, September 11, 2019

Member Attendance

| Attendee Name | Title | Status |
|----------------|--------------------|---------|
| Kim O'Connell | Chair | Present |
| Tracy LaBlanc | Supervisor | Present |
| Doug Route | Supervisor | Present |
| Brad Olson | Vice Chair | Absent |
| Jim Edgell | Supervisor | Present |
| Lyle Doolittle | FSA Representative | Present |

Also present were Sharon Jorgenson, County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; Joseph Loso, Assistant Corporation Counsel; Jason Kjeseth, Zoning Administrator; Tim Anderson, County Planner; Emil Norby, Highway Commissioner; Tina Riley, Administrative Assistant – Parks and Buildings; Mark Gossman, Forest Administrator; Brent Waak, Polk County Sheriff; Ben Elfelt, Parks and Trails Coordinator; members of the public and of the press.

Meeting called to order by Chair O'Connell at 9:00 A.M.

Approval of Agenda- Chair O'Connell called for a motion to approve the agenda. Chair O'Connell declared agenda item #11 Forestry would be struck (will be on next agenda), #8 Zoning item would be struck due to duplication of the item on the agenda and item #7 Snowmobile Club Presentation wording will be changed to read: Polk County Snowmobile and ATV Council. Discussion. **Motion** (Route/LaBlanc) to approve the agenda with said changes, carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a **motion** to approve the minutes of the August 28, 2019 meeting. **Motion** (LaBlanc/Route) to approve the minutes of the August 28, 2019 meeting as published carried by unanimous voice vote.

Public Comment – Four public comments were received by the committee.

Receipt of Information from Supervisors not seated as Committee Members on Matters

Noticed – No information was received from Supervisors not seated as committee members.

Chair O'Connell recognized Nick Osborne, Administrator for an update of the 2020 proposed budget. Committee received information regarding the upcoming 2020 budget recommendation from Administrator Osborne.

Chair O'Connell recognized Todd Miller of the Polk County Snowmobile and ATV Council who provided information to the committee. Committee received information from Todd Miller regarding the recent ATV fund raiser held on the Gandy Trail. \$2804.00 raised will be donated to Special Olympics and Endeavors. Next ATV fund raiser ride will be held on August 22, 2020. Miller gave updates on trails that may be closed due to easement issues, storm damage, or CAFO related issues. Woodley crossing: Committee received information from Steve Williams, Balsam Lake Snowmobile Club regarding the Woodley Trail crossing.

Chair O'Connell recognized Highway Commissioner/Division Head Norby and Tina Riley, Administrative Assistant for the purpose of receiving information regarding the online sale of tax deed properties through Wisconsin Surplus Auction which closed September 10, 2019. Committee received reports showing high bid amounts and high bidder's names.

By consensus of the committee, all auction bid amounts and buyers listed were accepted and approved except two: Sale will be delayed on the property at 2215 260th Street, Town of Eureka due to outstanding IRS liens and the bid on the Wild Card Steak House at 252 US Highway 8, Town of Beaver was rejected.

Chair O'Connell recognized Jason Kjeseth, Zoning Administrator for the purpose of receiving information. The committee received information regarding the Beverly Hills final plat located on the East side of Bear Trap. All appropriate approvals regarding the plat have been received from the State of Wisconsin, City of Amery and at various town levels.

Motion (Edgell/Route) to approve the Beverly Hills final plat as presented, carried by unanimous voice vote.

Chair O'Connell called for a motion for a recess. **Motion** (Edgell/Doolittle) to recess carried by unanimous voice vote. Chair O'Connell called for a recess at 9:46 a.m. Chair O'Connell called the meeting back in session at 10:00 a.m.

Public Hearing

Chair O'Connell opened the Public Hearing for Conditional Use Permit Application for a winery and event venue @ 10:00 A.M. regarding Erik and Emily Loverude located at 1335 and 1343 50th Ave, in the Town of Alden. Jason Kjeseth, Zoning Administrator presented a staff report and read into the record five exhibits. Per Kjeseth, Town of Alden recommends the following conditions: event venue rentals would be limited to June 1 through September 30, with a limit of 200 total guests.

Five exhibits were read to the committee:

Exhibit 1: Letter of opposition from Jon Wade.

Exhibit 2: Letter in support from Jim & Jonell Leadholm

Exhibit 3: Email from Keith Karpenski -Town of Alden Chairman

Exhibit 4: Letter of opposition from Kirby & Nancy Waalen

Exhibit 5: Letter of opposition from James Wade

Chair O'Connell asked Erik & Emily Loverude and Larry Loverude, current owners of the property, to give their testimony. Committee received a PowerPoint presentation from the Loverudes regarding their business plan. Chair O'Connell called for public comments. Three public comments were received. Chair O'Connell closed the Public Hearing at 10:52 A.M. Kjeseth presented the findings of facts and conclusions of law in order to grant the conditional use permit. Discussion. Committee discussed the conditions to be met in order for the permit to be granted: Follow all rules and regulations, including requirements of the Health Department/sanitary permits, maximum of 200 people on site per event, only one event/wedding per weekend, events will end no later than 11:30 p.m., meet all conditions contained within the Ordinance, get the agreement of DSPS to confirm the safety of the venue and follow all recommendations, if they add a tasting room or other modifications, they would need to obtain any new necessary permits or licensing.

Motion (LaBlanc/Edgell) to approve conditional use permit application for a winery and event venue with conditions as set forth carried by unanimous voice vote.

Administrator Osborne Introduced new employee Ben Effelt, Parks and Trails Coordinator. Committee received information regarding the Atlas Dam engineering study and the DD Kennedy Park bathrooms.

Administrator Osborne provided an update on the trail consultant candidate.

The committee received updates from Forest Administrator Gossman regarding the Outdoor Recreation Plan public hearing date set for September 24, 2019 in Room 112-County Board Room from 6 to 9 p.m. and went through the five questions that will be asked of residents regarding the outdoor recreation plan. Questions can be answered by the public online or at the public hearing.

Chair O'Connell called for a motion for a recess. **Motion** (Edgell/Doolittle) to recess carried by unanimous voice vote. Chair O'Connell called for a recess at 11:19 a.m. Chair O'Connell called the meeting back in session at 11:31 a.m.

Chair O'Connell brought to the floor, for discussion and possible action, options regarding the Polk County Lime Quarry. Administrator Osborne provided hand-outs and information to the committee regarding the Lime Quarry. Discussion. Committee came to a consensus that they want to continue selling lime to the ag industry. Further discussion was to contract out crushing at the Lime Quarry and re-evaluate the Lime Quarry status after that time.

Motion (Route/Edgell) to direct staff to prepare a resolution regarding contracting out crushing at the Lime Quarry for a two year period and bring back to Environmental Services Committee for approval carried by unanimous voice vote.

Next Meeting: September 25, 2019 at 9:00 A.M. Future agenda items: Land & Water, Budget Review, Forestry -Outdoor Recreation Plan, DNR/Forestry, Tax properties: Woodley Dam property update, Update on Trail Consultant, Lime Quarry resolution, Atlas Dam update

Motion (Edgell/Doolittle) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 12:16 p.m.

Respectfully submitted,

Sharon Jorgenson
Polk County Clerk



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email: sharon.jorgenson@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, September 11, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for August 28, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Budget Update from Administrator Osborne
7. Polk County Snowmobile and ATV Council updates
8. Tax Delinquent Properties
 - a. Review and Approve High Bids for Tax Deed Properties Online Auction Sale Through Wisconsin Surplus
 - b. Update and Possible Action on disposition of Woodley Property

Public Hearing

The Polk County Environmental Services Committee will hold a public hearing on Wednesday, September 11, 2019 at 10:00a.m. in the County Board Room of the Government Center, Balsam Lake, Wisconsin, to consider the following and other agenda items:

- Erik & Emily Loverude request a conditional use via Article 10.4.5(C)(1)f. & (C)(6) of the Polk County Comprehensive Land Use Ordinance for a winery and event venue. Property Location: 1335 +1343 50th Ave, Lot 1+2, CSM #6930, SW ¼ of the SE¼, Sec 2/T32N/R17W, Town of Alden, parcel #002-00042-0000 & 002-00042-0100, 39.9 acres.
9. Zoning
 - a. Review and Approval of Beverly Hills Final Plat
 10. Forestry
 11. Discussion and Possible Action Regarding Lime Quarry Options
 12. Parks, Recreation and Trails, and Dams
 - a. Trails update
 - b. Updates on Outdoor Recreation Plan
 13. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
-

14. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
15. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email: sharon.jorgenson@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, September 11, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for August 28, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Budget Update from Administrator Osborne
7. Snowmobile Club Presentation
8. Zoning
 - a. Review and Approval of Beverly Hills Final Plat
9. Tax Delinquent Properties
 - a. Review and Approve High Bids for Tax Deed Properties Online Auction Sale Through Wisconsin Surplus
 - b. Update and Possible Action on disposition of Woodley Property

Public Hearing

The Polk County Environmental Services Committee will hold a public hearing on Wednesday, September 11, 2019 at 10:00a.m. in the County Board Room of the Government Center, Balsam Lake, Wisconsin, to consider the following and other agenda items:

- Erik & Emily Loverude request a conditional use via Article 10.4.5(C)(1)f. & (C)(6) of the Polk County Comprehensive Land Use Ordinance for a winery and event venue. Property Location: 1335 +1343 50th Ave, Lot 1+2, CSM #6930, SW ¼ of the SE¼, Sec 2/T32N/R17W, Town of Alden, parcel #002-00042-0000 & 002-00042-0100, 39.9 acres.
10. Zoning
 - b. Review and Approval of Beverly Hills Final Plat
 11. Forestry
 12. Discussion and Possible Action Regarding Lime Quarry Options
 13. Parks, Recreation and Trails, and Dams
 - a. Trails update
 - b. Updates on Outdoor Recreation Plan
-

14. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
15. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
16. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, August 28, 2019

Member Attendance

| Attendee Name | Title | Status |
|----------------|--------------------|---------|
| Kim O'Connell | Chair | Present |
| Tracy LaBlanc | Supervisor | Present |
| Doug Route | Supervisor | Present |
| Brad Olson | Vice Chair | Present |
| Jim Edgell | Supervisor | Present |
| Lyle Doolittle | FSA Representative | Present |

Also present were Sharon Jorgenson, County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; Steve Geiger, Interim Land Information Director; Tim Ritten, Land & Water Director; Mark Gossman, Forest Administrator; Chairman of the Board Johansen, Supervisor Demulling, Supervisor Nelson, members of the public and member of the press.

Meeting called to order by Chair O'Connell at 9:01 A.M.

Approval of Agenda- Chair O'Connell called for a **motion** to approve the agenda. Discussion.

Motion (Olson/LaBlanc) to approve the agenda Chair O'Connell declared Agenda item 7 (Forestry) will be handled before Agenda item 6 (WI DOT – Sawmill Trail) and noted a correction to the title on Agenda item #9 Resolution No. 36-19 to: Resolution Creating Polk County Ordinance Regarding Moratorium on **Large Scale Hog/Swine Farming Facilities**.

Motion to approve agenda with said changes and correction carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a **motion** to approve the minutes of the August 14, 2019 meeting. **Motion** (Route/Doolittle) to approve the minutes of the August 14, 2019 meeting as published carried by unanimous voice vote.

Public Comment – Fourteen public comments were received by the committee.

Receipt of Information from non-committee Supervisors on Matters Noticed – Information was received by the committee from Chairman of the Board Johansen and Supervisor Nelson not seated as committee members. The committee received information from Chairman Johansen regarding Rules of Order concerning procedures for Resolutions and Ordinances and suggested wording of motions for Resolutions sent to the County Board for consideration. Chairman Johansen spoke to Resolution 33-19. Supervisor Nelson spoke to Resolution 36-19.

Timber Sale Information and Bid Award. Chairman O’Connell called to the floor discussion regarding timber sales and recognized Forest Administrator Mark Gossman for the purpose of receiving information. Committee received printed bid summary information regarding the Johnstown salvage 2-19 Timber Sale Bids from Forest Administrator Gossman. Chairman O’Connell called for a motion to accept the high bid for the Johnstown salvage 2-19 Forest Timber Sale. **Motion** (Olson/Edgell) to accept the high bid from Roger Hoyt Logging totaling \$33,880.00 for the Johnstown Salvage 2-19 Timber Sale as listed on the bid summary (as disclosed per the printed hand-out information). Chair O’Connell called for a voice vote on said motion. **Motion** to accept high bid for the Johnstown Salvage 2-19 Forest Timber Sale from Roger Hoyt Logging in the amount of \$33,880.00 carried by unanimous voice vote.

Committee received information from Forest Administrator Mark Gossman regarding the Sustainable Forestry Grant.

Chair O’Connell called for a motion in regard to the Sustainable Forestry Grant. **Motion** (Route/LaBlanc) to approve application/submission of the Sustainable Forestry Grant carried by unanimous voice vote.

WI DOT – Sawmill Trail – Committee received information from Travis Jensen, representative from Wisconsin Department of Transportation regarding a proposed highway safety improvement project at the intersection of 60th Avenue and Highway 63, as well as DOT notification to the public regarding possible impact to trail users of the Sawmill Trail during the project. Intersection radius widening to improve visibility at the intersection is proposed with construction completion slated for the summer of 2022. A letter will be needed letter from Polk County to validate de minimis requirement and determination regarding the proposed project changes made by Department of Transportation. Chair O’Connell deferred to Administrator Osborne to provide said letter.

Motion (Route/Edgell) to recess passed by unanimous voice vote. Chair O’Connell called for a recess at 10:10 a.m. Chair O’Connell called the meeting back in session at 10:29 p.m. Supervisor Route exited meeting at 10:25 a.m.

Chair O’Connell called to the floor for any public present regarding the public hearing on the 2019 Land and Water Resource Management Plan. Seeing none present from the public to speak to the public hearing, Chair O’Connell declared the public hearing would be moved to later in the agenda.

Chair O’Connell brought to the floor, for discussion and possible action, Resolution No. 33-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Livestock Facilities and Resolution No. 36-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Large Scale Hog/Swine Farming Facilities. Chair O’Connell called upon Corporation Counsel Malone to speak to the legality of moratoriums and option of a siting ordinance. Local government cannot prohibit CAFO’s, but a temporary moratorium can be put in place. Discussion.

Motion (Olson/LaBlanc) to send Resolution No. 33-19: Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Livestock Facilities and Resolution No. 36-19:

Resolution Creating Polk County Ordinance Regarding Temporary Moratorium on Large Scale Hog/Swine Farming Facilities to October board meeting for discussion in the Committee of the Whole, to invite state agencies such as DATCP and DNR to a special informational meeting only (no action) regarding licensing and regulations of CAFO operations to be scheduled and held at the Unity School in Committee of the Whole format, open to the public, and to tour the Solum Farm.

Chairman Johansen agreed to a special informational meeting for Committee of the Whole and the public for receipt of information from state agencies such as DATCP and DNR. Committee engaged in discussion regarding Farm tour and received information from Corporation Counsel Malone as to public notice requirements.

Motion as presented carried by unanimous voice vote of committee members present.

Public Hearing

Chair O'Connell opened the Public Hearing to consider the 2019 Land and Water Resource Management Plan at 10:50 a.m. The committee received information from Land and Water Director Tim Ritten regarding the plan. Chair O'Connell called for public comment. No public comments were offered at the hearing. Chair O'Connell closed the Public Hearing at 10:54 a.m. **Motion** (LaBlanc/Edgell) to move 2019 Land and Water Resource Management plan to the County Board with recommendation for passage carried by unanimous voice vote of members present.

Chair O'Connell recognized Administrator Osborne for the purposed of receiving information. Administrator Osborne will provide an update on the property sale auction to the committee after the sale is concluded.

Chair O'Connell brought to the floor, for discussion and possible action, recommendation on the disposition of the former Woodley property. Chair O'Connell recognized Division Head Geiger for the purpose of receiving information regarding the Woodley property. Geiger discussed the progress on the former Woodley Property.

The committee received an update on parks and trails from Interim Land Information Director, Steve Geiger. Repairs at Kennedy Dam are holding. A dock was replaced at Atlas Park. New Parks and Trails Coordinator, Ben Elfelt was hired and will be starting September 3, 2019. ATV Charity run went well. Stower Trail consultant RFP closed with one proposal received that will be reviewed.

The committee received a PowerPoint presentation regarding the proposed 2020 to 2025 Outdoor Recreation Plan from Forest Administrator Mark Gossman and County Planner Tim Anderson. Next steps for the Outdoor Recreation Plan include:

- Public input at an evening meeting –date and time to be determined.
- Plan forwarded to DNR for feedback,
- Updates made to plan based on input meeting and DNR feedback.
- Public Hearing and Environmental Services Committee recommendation to full County Board

- Adoption of Outdoor Recreation Plan by County Board.

Next Meeting: September 11, 2019 at 9:00 A.M. Future agenda items: Lime Quarry options discussion and possible action, trail updates, auction results, snowmobile club presentation, Woodley property update, zoning public hearing.

End of September meeting – Forestry items

Motion (Edgell/Olson) to adjourn. **Motion** carried by unanimous voice vote. Chair O’Connell declared meeting adjourned at 12:10 p.m.

Respectfully submitted,

Sharon Jorgenson
Polk County Clerk

ENVIRONMENTAL SERVICES COMMITTEE

2019 WORK PLAN

| Date | Scheduled Agenda Items | Program Evaluation/Upcoming Issues |
|-----------|---|--|
| January | <ul style="list-style-type: none"> • Finalize 2019 Work Plan • Timber Sales • Wildlife damage crop prices | <ul style="list-style-type: none"> • Rules of Order review/suggested changes – Jan thru May |
| February | <ul style="list-style-type: none"> • Tree Replacement schedule • Wildlife damage/Crop Claims | <ul style="list-style-type: none"> • Governor’s Budget & impact |
| March | | |
| April | <ul style="list-style-type: none"> • Tax Deed Listings | |
| May | <ul style="list-style-type: none"> • Review of repairs on dams owned by Polk County • Business Analysis of Lime Quarry | <ul style="list-style-type: none"> • Budget Development – end of May |
| June | <ul style="list-style-type: none"> • Annual Report Receipt • Tax Deed Update (1st mtg) • Set Prices for tax deed sales (2nd mtg) | <ul style="list-style-type: none"> • Lime Quarry Analysis |
| July | <ul style="list-style-type: none"> • Annual Reports – Tourism review | |
| August | <ul style="list-style-type: none"> • Review/Revise Comprehensive Forest Plan • Land and Water Public Hearing | |
| September | | |
| October | <ul style="list-style-type: none"> • Budgets/Budget amendments • Annual Forestry Plan | |
| November | | |
| December | <ul style="list-style-type: none"> • Develop 2020 Work Plan | |