



# POLK COUNTY, WISCONSIN

[WWW.CO.POLK.WI.US](http://WWW.CO.POLK.WI.US)

Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
Phone (715) 485-9226 | Email: sharon.jorgenson@co.polk.wi.us

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## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, September 25, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for September 11, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Review and Develop Recommendations on Administrator’s Proposed 2020 Operating and Capital Budget Concerning Functions Assigned to Committee
7. Tax Delinquent Properties
  - a. Review and Approve Increased Bid for Tax Deed Property Located at: 252 US Hwy 8, Turtle Lake, WI, Parcel 008-008884-0100 previously known as the Wildcard Steakhouse (for Online Auction Sale Through Wisconsin Surplus that ended 9/10/19).
  - b. Update and Possible Action on disposition of Woodley Property
8. Forestry
  - a. Sterling Donation Update
  - b. 2021 to 2035 15 Year Plan Update
9. Discussion and Possible Action Regarding Resolution No. 40-19: Resolution to Pursue the Option of Contract Crushing and Explore Other Operational Efficiencies
10. Parks, Recreation and Trails, and Dams
  - a. Trails update
  - b. Update on Outdoor Recreation Plan
  - c. Update Regarding Atlas Dam
  - d. Update on Trail Consultant
11. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
12. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
13. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, September 11, 2019

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Sharon Jorgenson, County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; Joseph Loso, Assistant Corporation Counsel; Jason Kjeseth, Zoning Administrator; Tim Anderson, County Planner; Emil Norby, Highway Commissioner; Tina Riley, Administrative Assistant – Parks and Buildings; Mark Gossman, Forest Administrator; Brent Waak, Polk County Sheriff; Ben Elfelt, Parks and Trails Coordinator; members of the public and of the press.

#### Meeting called to order by Chair O'Connell at 9:00 A.M.

**Approval of Agenda-** Chair O'Connell called for a motion to approve the agenda. Chair O'Connell declared agenda item #11 Forestry would be struck (will be on next agenda), #8 Zoning item would be struck due to duplication of the item on the agenda and item #7 Snowmobile Club Presentation wording will be changed to read: Polk County Snowmobile and ATV Council. Discussion. **Motion** (Route/LaBlanc) to approve the agenda with said changes, carried by unanimous voice vote.

**Approval of Minutes** – Chair O'Connell called for a **motion** to approve the minutes of the August 28, 2019 meeting. **Motion** (LaBlanc/Route) to approve the minutes of the August 28, 2019 meeting as published carried by unanimous voice vote.

**Public Comment** – Four public comments were received by the committee.

#### Receipt of Information from Supervisors not seated as Committee Members on Matters

**Noticed** – No information was received from Supervisors not seated as committee members.

Chair O'Connell recognized Nick Osborne, Administrator for an update of the 2020 proposed budget. Committee received information regarding the upcoming 2020 budget recommendation from Administrator Osborne.

Chair O'Connell recognized Todd Miller of the Polk County Snowmobile and ATV Council who provided information to the committee. Committee received information from Todd Miller regarding the recent ATV fund raiser held on the Gandy Trail. \$2804.00 raised will be donated to Special Olympics and Endeavors. Next ATV fund raiser ride will be held on August 22, 2020. Miller gave updates on trails that may be closed due to easement issues, storm damage, or CAFO related issues. Woodley crossing: Committee received information from Steve Williams, Balsam Lake Snowmobile Club regarding the Woodley Trail crossing.

Chair O'Connell recognized Highway Commissioner/Division Head Norby and Tina Riley, Administrative Assistant for the purpose of receiving information regarding the online sale of tax deed properties through Wisconsin Surplus Auction which closed September 10, 2019. Committee received reports showing high bid amounts and high bidder's names.

By consensus of the committee, all auction bid amounts and buyers listed were accepted and approved except two: Sale will be delayed on the property at 2215 260<sup>th</sup> Street, Town of Eureka due to outstanding IRS liens and the bid on the Wild Card Steak House at 252 US Highway 8, Town of Beaver was rejected.

Chair O'Connell recognized Jason Kjeseth, Zoning Administrator for the purpose of receiving information. The committee received information regarding the Beverly Hills final plat located on the East side of Bear Trap. All appropriate approvals regarding the plat have been received from the State of Wisconsin, City of Amery and at various town levels.

**Motion** (Edgell/Route) to approve the Beverly Hills final plat as presented, carried by unanimous voice vote.

Chair O'Connell called for a motion for a recess. **Motion** (Edgell/Doolittle) to recess carried by unanimous voice vote. Chair O'Connell called for a recess at 9:46 a.m. Chair O'Connell called the meeting back in session at 10:00 a.m.

### Public Hearing

Chair O'Connell opened the Public Hearing for Conditional Use Permit Application for a winery and event venue @ 10:00 A.M. regarding Erik and Emily Loverude located at 1335 and 1343 50<sup>th</sup> Ave, in the Town of Alden. Jason Kjeseth, Zoning Administrator presented a staff report and read into the record five exhibits. Per Kjeseth, Town of Alden recommends the following conditions: event venue rentals would be limited to June 1 through September 30, with a limit of 200 total guests.

Five exhibits were read to the committee:

Exhibit 1: Letter of opposition from Jon Wade.

Exhibit 2: Letter in support from Jim & Jonell Leadholm

Exhibit 3: Email from Keith Karpenski -Town of Alden Chairman

Exhibit 4: Letter of opposition from Kirby & Nancy Waalen

Exhibit 5: Letter of opposition from James Wade

Chair O'Connell asked Erik & Emily Loverude and Larry Loverude, current owners of the property, to give their testimony. Committee received a PowerPoint presentation from the Loverudes regarding their business plan. Chair O'Connell called for public comments. Three public comments were received. Chair O'Connell closed the Public Hearing at 10:52 A.M. Kjeseth presented the findings of facts and conclusions of law in order to grant the conditional use permit. Discussion. Committee discussed the conditions to be met in order for the permit to be granted: Follow all rules and regulations, including requirements of the Health Department/sanitary permits, maximum of 200 people on site per event, only one event/wedding per weekend, events will end no later than 11:30 p.m., meet all conditions contained within the Ordinance, get the agreement of DSPS to confirm the safety of the venue and follow all recommendations, if they add a tasting room or other modifications, they would need to obtain any new necessary permits or licensing.

**Motion** (LaBlanc/Edgell) to approve conditional use permit application for a winery and event venue with conditions as set forth carried by unanimous voice vote.

Administrator Osborne Introduced new employee Ben Effelt, Parks and Trails Coordinator. Committee received information regarding the Atlas Dam engineering study and the DD Kennedy Park bathrooms.

Administrator Osborne provided an update on the trail consultant candidate.

The committee received updates from Forest Administrator Gossman regarding the Outdoor Recreation Plan public hearing date set for September 24, 2019 in Room 112-County Board Room from 6 to 9 p.m. and went through the five questions that will be asked of residents regarding the outdoor recreation plan. Questions can be answered by the public online or at the public hearing.

Chair O'Connell called for a motion for a recess. **Motion** (Edgell/Doolittle) to recess carried by unanimous voice vote. Chair O'Connell called for a recess at 11:19 a.m. Chair O'Connell called the meeting back in session at 11:31 a.m.

Chair O'Connell brought to the floor, for discussion and possible action, options regarding the Polk County Lime Quarry. Administrator Osborne provided hand-outs and information to the committee regarding the Lime Quarry. Discussion. Committee came to a consensus that they want to continue selling lime to the ag industry. Further discussion was to contract out crushing at the Lime Quarry and re-evaluate the Lime Quarry status after that time.

**Motion** (Route/Edgell) to direct staff to prepare a resolution regarding contracting out crushing at the Lime Quarry for a two year period and bring back to Environmental Services Committee for approval carried by unanimous voice vote.

Next Meeting: September 25, 2019 at 9:00 A.M. Future agenda items: Land & Water, Budget Review, Forestry -Outdoor Recreation Plan, DNR/Forestry, Tax properties: Woodley Dam property update, Update on Trail Consultant, Lime Quarry resolution, Atlas Dam update

**Motion** (Edgell/Doolittle) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 12:16 p.m.

Respectfully submitted,

Sharon Jorgenson  
Polk County Clerk



2600 STH 78 South -- PO Box 113  
 Mount Horeb, WI 53572  
 608-437-2001  
 Sellers Permit/Tax ID: 456-1028844448-04  
 FEIN: 39-1982769

# Invoice

#190910-94709-132  
 09/11/2019

rc seamless gutters llc  
 Ray Lundgren  
 1079 baker ave  
 Amery WI 54001

Ray Lundgren

Phone: 1-715-268-4877  
 Cell: 1-715-222-4113  
 Email: rcseamlessgutters@gmail.com

## --PAYMENT DEADLINE: 5pm on September 19, 2019 (or) 7 Days after seller approval. -- You will lose your bidding number if not paid on time --

Online Auction #19671-132 - Polk County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

- Payment Methods:**
  - Send guaranteed checks to Wisconsin Surplus, PO Box 113, Mount Horeb WI 53572.
  - Wire Transfer Directions available upon request.
  - Pay at our Office in Mount Horeb Via Cash, Guaranteed Check or Money Order
  - Credit card, PayPal, Personal & Business Checks are **NOT** acceptable forms of payment - no exceptions
- General Contact:** Polk County Buildings Dept. at 715-485-9294 or polk.recreation@co.polk.wi.us - 100 Polk County Plaza, Ste. 10, Balsam Lake, WI 54810
- Deed Transfer Contact:** Polk County Buildings Dept. at 715-485-9294 or polk.recreation@co.polk.wi.us - 100 Polk County Plaza, Ste. 10, Balsam Lake, WI 54810
- Deed Transfer:** You must notify Polk County Buildings Dept. at 715-485-9294 or polk.recreation@co.polk.wi.us - 100 Polk County Plaza, Ste. 10, Balsam Lake, WI 54810 in writing (Fax, Email, Mail) as to who will be the owner of record for the property - So Polk County Buildings Dept can have the deed drafted properly. Please contact Polk County Buildings Dept with any questions related to the deed transfer.
- Note:** Once payment is received Wisconsin Surplus will notify Buyer and Seller. After payment notification buyer is to contact Polk County Buildings Dept and relay to him/her in written form any and all required deed transfer information. At which point all required information is received by Polk County Buildings Dept he/she will begin the deed transfer process.

Bidder	Item	Qty	Description	Tax	Amount
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94709	800884	1	<p><b>1.28+/- Acre Parcel w/Previous Bar/Restaurant at 252 US-8, Turtle Lake, WI 54889</b>            - Address: <a href="#">252 US-8, Turtle Lake, WI 54889</a>            - County GIS Mapping: <a href="#">Polk County GIS Land Records Mapping</a>            - Municipality: Town of Beaver            - Tax PIN#: 008-00884-0100            - Opening Bid \$: 1000            - Acres: 1.28 +/- Acres            - Lot Dimensions:            - Zoning: Contact county and local zoning agencies for exact zoning, regulations and allowed uses. Bidders are warned not to assume you can build, change use or continue current use without researching with zoning agencies first. Property is sold in it's current state and use any future uses are not implied or guaranteed.            - Type of Access to Property: Off Public Roadway (US HWY 8)            - School District: Turtle Lake            - Structures On Property: Previous Bar/Restaurant. Structures, Property, Well &amp; Septic (if present) are all in unknown conditions and sold AS IS. Interested buyers are allowed to walk around the property at their own risk during daylight hours. No open house dates will be scheduled.            - Property Vacant: Yes            - Property Clear of previous owner's personal property: This auction does not include any personal property. If personal property remains, it is the buyer's responsibility to determine appropriate &amp; legal disposition of personal property.            - Legal Description: LOT 2 CSM #2302 V11 PG 9 LOC IN NE NW EXC PCL DESC 965/943 ***BAR***            - Title Type: Quit Claim Deed            - Deed Transfer Fee: To Be Paid by Buyer            - Title Transfer Terms: Deed will be issued upon payment in full.            - Clear Title: No abstract, title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc., if any -- as provided in Wis Stat. 75.521(8), (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title.            - Estimated Yearly Taxes: \$1,515.44 -- Buyer responsible for current year taxes, if any, and all future real estate taxes.            - Defects: Structures, Property, Well &amp; Septic are all in unknown conditions and sold AS IS.            - Overall Condition: Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all easements, right-of-way, and restrictions of record, if any. Polk County makes no representation or guarantee with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants). Purchaser responsible for disposal of any items remaining on property, if any.            - County Contact: Polk County Buildings Dept. at 715-485-9294 or <a href="mailto:polk.recreation@co.polk.wi.us">polk.recreation@co.polk.wi.us</a> - 100 Polk County Plaza, Ste. 10, Balsam Lake, WI 54810            - Inspections: Interested buyers are allowed to walk around the property at their own risk during daylight hours. No open house dates will be scheduled.            - Click on Photo or Item # for full Details</p>	0.08	42700.00
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**Bid total:** 42700.00

<b>Premium:</b>	3416.00
<b>Sub-total:</b>	46116.00
Deed Transfer & Recording Fee	30.00
<b>Total:</b>	46146.00
<b>Balance Due:</b>	46146.00

94709-15RB

**PAYMENT DEADLINE: September 19, 2019 at 5pm or 7 Days after seller confirmation - If you are late you will lose your bidding number.**: on

94709-20RB

I Understand Accepted payment methods are: cash/currency, bank-guaranteed checks/drafts, money orders, bank wire transfers. ---- The following are NOT allowed -> Personal/Business checks, Credit Cards or Paypal are NOT allowed.: on

94709-30RB

I Understand submitting a bid is a legally binding contract which requires full compliance and final payment.: on

94709-35RB

The seller will convey property to purchaser by Quit Claim Deed.: on

# Environmental Services



2020 Budget

September 17, 2019

**POLK COUNTY WISCONSIN  
Environmental Services Committee**

# **Department of Register of Deeds**

**Sally Spanel, Register of Deeds**

## **DEPARTMENT DESCRIPTION:**

The Register of Deeds is an elective office that is responsible for public records retained at the county level.

## **MISSION:**

To provide and protect the official county repository for:

- Real Estate records; real property related Financing Statements; Vital Records.
- To provide safe archival storage and convenient access to these public records.
- To implement statutory changes, system modernization, program and procedure evaluation, and staff development to assure a high level timely service for our citizens/customers.

## **LINK TO COUNTY BOARD STRATEGIC GOALS:**

Preservation of the public record through technology; commitment to service.

## **STRATEGIC PRIORITIES:**

1. Provide access of real estate and vital records.
2. Maintain and preserve the records as required statutorily.

## **PROGRAM OVERVIEW:**

Provide citizens with access to recorded documentation, statewide issuance of vital records, and genealogy information.

## **LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:**

Recording and maintenance of legal documentation, coordination with State of Wisconsin Department of Revenue, issuance of vital records (birth, death, marriage), genealogy access.

**POLK COUNTY WISCONSIN**  
Environmental Services Committee

# Department of Register of Deeds

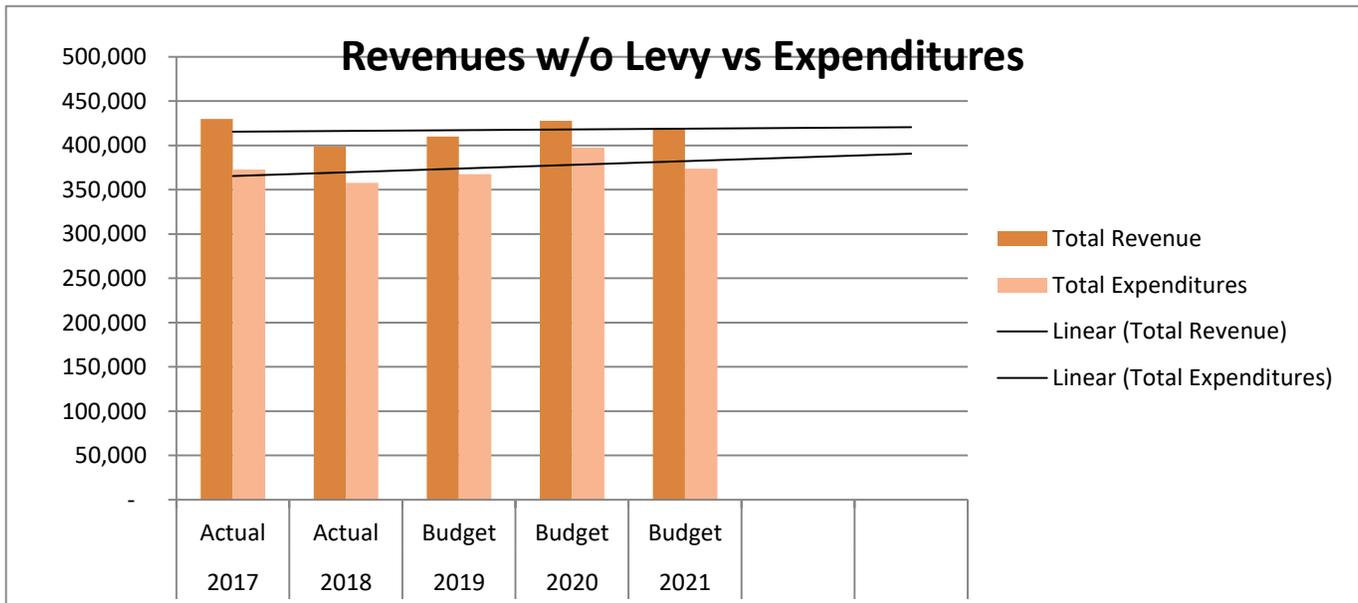
Sally Spanel, Register of Deeds

**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:**

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>Revenue</b>						
General Property Tax	(64,638)	(20,025)	(42,450)	(43,405)	(30,272)	(45,769)
Other Taxes	164,852	150,704	135,000	135,000	148,500	135,000
Public Charge for Services	265,039	248,056	275,000	279,125	279,125	284,707
Other Financing Sources						
<b>Total Revenue</b>	<b>365,253</b>	<b>378,735</b>	<b>367,550</b>	<b>370,720</b>	<b>397,353</b>	<b>373,938</b>
<b>Expense</b>						
Personnel Services	286,659	295,110	295,906	297,834	311,570	299,784
Contractual Services	72,543	56,708	62,124	63,366	76,263	64,634
Supplies & Expenses	13,601	5,773	9,520	9,520	9,520	9,520
Cost Reallocation						
<b>Total Expenditures</b>	<b>372,802</b>	<b>357,591</b>	<b>367,550</b>	<b>370,720</b>	<b>397,353</b>	<b>373,938</b>
<b>Net Revenue and Expenditure</b>	<b>(7,549)</b>	<b>21,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

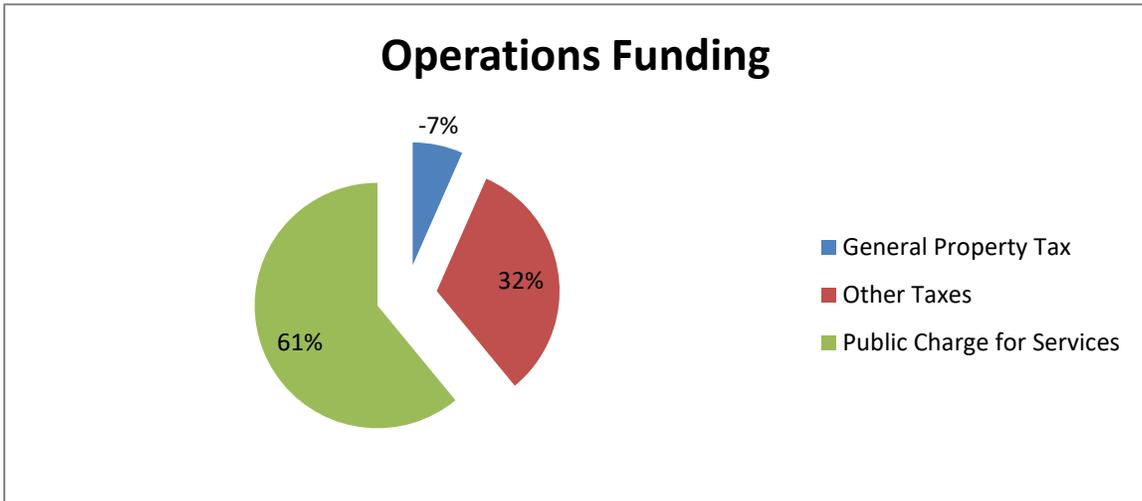
**EMPLOYMENT BY JOB CLASSIFICATION:**

	2017 Budget	2018 Budget	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>FTE Employees</b>						
Officials/Administrators	1	1	1	1	1	1
Administrative Support	3	3	3	3	3	3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>



## 2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
<b>2019 Budget Prep</b>				
<b>Revenue</b>				
General Property Tax	(43,405)	(30,272)	13,133	
Other Taxes	135,000	148,500	13,500	
Public Charge for Services	279,125	279,125	-	
<b>Total Revenue</b>	<b>370,720</b>	<b>397,353</b>	<b>26,633</b>	
<b>Expense</b>				
Personnel Services	297,834	311,570	13,736	
Contractual Services	63,366	76,263	12,897	
Supplies & Expenses	9,520	9,520	-	
<b>Total Expenditures</b>	<b>370,720</b>	<b>397,353</b>	<b>26,633</b>	
<b>Net Revenue and Expenditure</b>	-	-	-	



### Notes:

<b>Revenue</b>	
General Property Tax	Increased for staffing adjustments
Other Taxes	Real Estate Transfer Fees are predicted to increase
Public Charge for Services	
Misc Revenue	
<b>Total Revenue</b>	
<b>Expense</b>	
Personnel Services	Slight adjustment in personnel
Contractual Services	Increase in software maintenance agreement
Supplies & Expenses	
<b>Total Expenditures</b>	
<b>Net Revenue and Expenditures</b>	

POLK COUNTY WISCONSIN  
Environmental Services Committee

# Department of Register of Deeds

Sally Spanel, Register of Deeds

**PROGRAM NAME:**

**Recording/Vital Records**

**PROGRAM OBJECTIVE:**

To provide Polk County citizens with quality service.

**LINK TO BOARD PRIORITY:**

Updating county services for the future and improving services.

Utilizing Technology to its fullest extent.

**PROGRAM PERFORMANCE INFORMATION:**

**KEY PROGRAM STRATEGIES 2020**

Land record modernization: 1) Conversion of deed books and grantor/grantee books to digital images. 2) Increase indexing (grantor, grantee, and legal description) of imaged documents.

**KEY PROGRAM STRATEGIES 2021**

Continue back indexing of imaged documents to make them more easily accessible on-line.

Continue book to digital imaging.

**KEY PERFORMANCE INDICATORS:**

<b>Output indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>	
R.E. Doc's recorded	11,003	10,341	10,500	10,500	10,500	
<b>Outcome indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>	
Timeliness of recording Customer Service	100%	100%	100%	100%	100%	

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

None.

**POLK COUNTY WISCONSIN  
Environmental Services Committee**

# **Department of UW-Extension**

**Kristen Bruder, Area Extension Director**

## **DEPARTMENT DESCRIPTION:**

UW-Extension's educators and staff develop and deliver research-based programs based on assessed needs of Polk County's residents, organizations and communities. Programs support agriculture and agri-business, community and economic development, natural resources, family living and youth development.

## **MISSION:**

We teach, learn, lead and serve, connecting Polk County residents with the University of Wisconsin and engaging with them in transforming lives and communities.

## **LINK TO COUNTY BOARD STRATEGIC GOALS:**

- To improve the quality of life for all who live, work and play in Polk County
  - Quality of education for all
- Promote the agricultural industry as respectable, viable and diverse farm economy
  - Foster an entrepreneurial atmosphere
- Minimize potential impacts on natural resources, environmental corridors, water resources and wildlife habitats

## **STRATEGIC PRIORITIES:**

Our priorities are to produce thriving youth, families, organizations and communities; stronger economies; resilient and productive environments; and food safety, food security and health.

## **PROGRAM OVERVIEW:**

At Cooperative Extension, we epitomize the Wisconsin Idea by developing and maintaining strong, relevant local and statewide programming, presence and relationships.

## **LIST OF PROGRAMS PROVIDED BY YOUR DEPARTMENT:**

4-H Youth Development; Human Development and Relationships; Agriculture; Community Development

POLK COUNTY WISCONSIN  
Environmental Services Committee

# Department of UW-Extension

Kristen Bruder, Area Extension Director

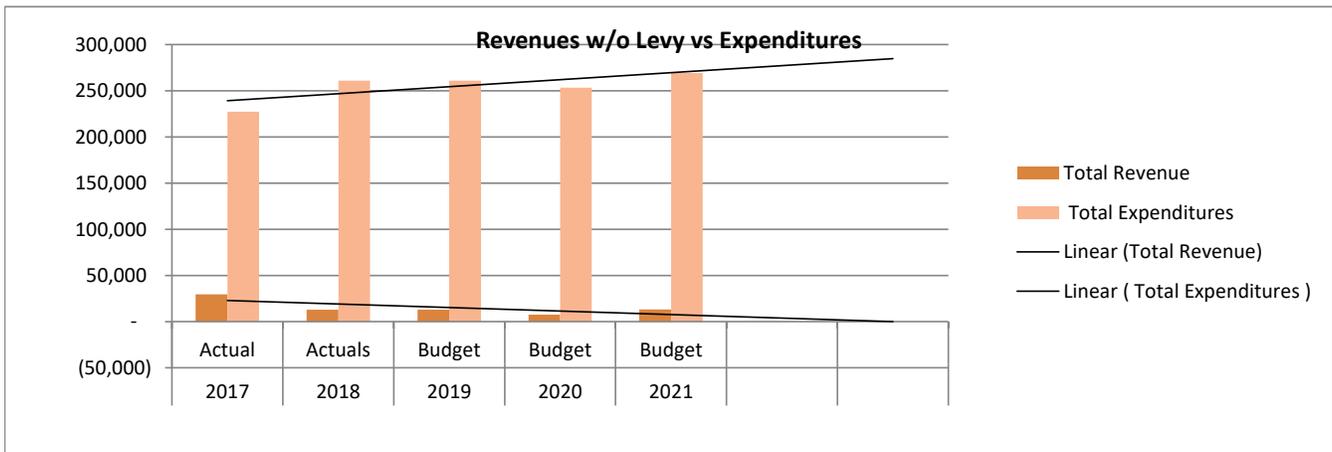
**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:**

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>Revenue</b>						
General Property Tax	278,253	286,298	248,109	252,072	245,651	256,079
State Aids	-	-	-	-	-	-
License & Fees	6	3	10	10	-	10
Public Charge for Services	5,222	412	6,171	6,264	825	6,389
Intergovernmental Revenue	6,753	6,753	6,753	6,753	6,753	6,753
Misc. Revenue	17,563	-	-	-	-	-
<b>Total Revenue</b>	<b>307,797</b>	<b>293,466</b>	<b>261,043</b>	<b>265,099</b>	<b>253,229</b>	<b>269,231</b>
<b>Expense</b>						
Personnel Services	105,723	108,141	55,550	56,120	50,973	56,695
Contractual Services	105,653	79,623	174,314	177,800	185,048	181,356
Supplies & Expenses	15,973	13,592	31,179	31,179	17,207	31,180
Capital Expenditures	-	10,017	-	-	-	-
<b>Total Expenditures</b>	<b>227,349</b>	<b>211,373</b>	<b>261,043</b>	<b>265,099</b>	<b>253,229</b>	<b>269,231</b>
<b>Net Revenue and Expenditures</b>	<b>80,448</b>	<b>82,093</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**EMPLOYMENT BY JOB CLASSIFICATION:**

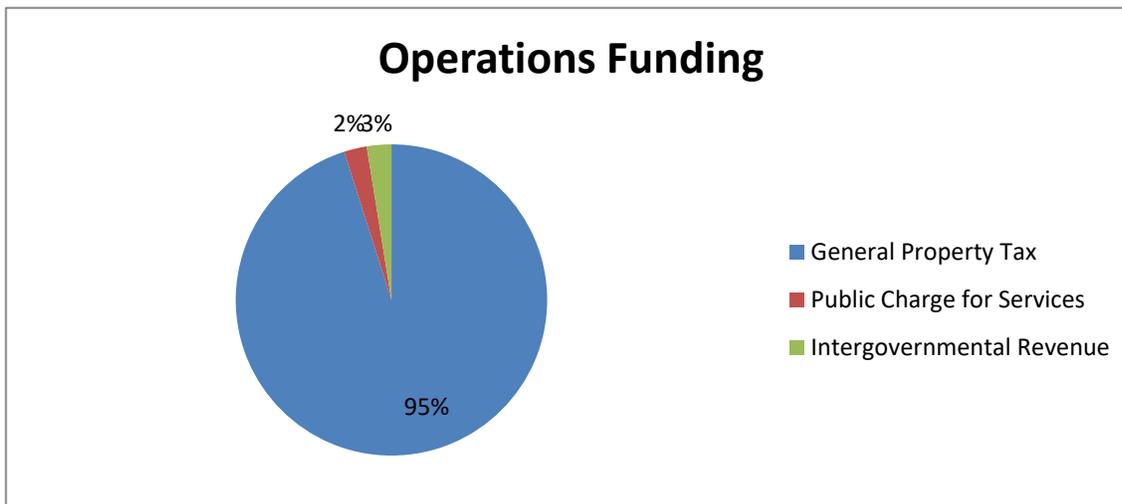
	2017 Budget	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>FTE Employees*</b>						
Administrative Support	1.8	1.8	1.8	1	1	1
<b>Total</b>	<b>1.8</b>	<b>1.8</b>	<b>1.8</b>	<b>1</b>	<b>1</b>	<b>1</b>

\* UW Extension professional staff are contractual employees partially funded by the state



## 2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
<b>2019 Budget Prep</b>				
<b>Revenue</b>				
General Property Tax	252,072	245,651	(6,421)	
License & Fees	10	-	(10)	
Public Charge for Services	6,264	825	(5,439)	
Intergovernmental Revenue	6,753	6,753	-	
<b>Total Revenue</b>	<b>265,099</b>	<b>253,229</b>	<b>(11,870)</b>	
<b>Expense</b>				
Personnel Services	56,120	50,973	(5,147)	
Contractual Services	177,800	185,048	7,248	
Supplies & Expenses	31,179	17,207	(13,972)	
<b>Total Expenditures</b>	<b>265,099</b>	<b>253,229</b>	<b>(11,870)</b>	
<b>Net Revenue and Expenditures</b>	<b>-</b>		<b>-</b>	



### Notes:

<b>Revenue</b>	
General Property Tax	Decrease due to staffing savings
License & Fees	
Public Charge for Services	Decreased to historical amounts
Intergovernmental Revenues	
<b>Total Revenue</b>	
<b>Expense</b>	
Personnel Services	Reduced personnel costs
Contractual Services	Increased State services
Supplies & Expenses	Reduced mileage due to historical costs
<b>Total Expenditures</b>	
<b>Net Revenue and Expenditures</b>	

POLK COUNTY WISCONSIN  
Environmental Services Committee

# Department of UW-Extension

Kristen Bruder, Area Extension Director

## PROGRAM PERFORMANCE INFORMATION:

### KEY PROGRAM STRATEGIES 2020

1. Relaunch healthcare coalition (Polk United) through development of membership model, revised mission/vision, strategic planning, support for CHA/CHIP cycle; project planning and management of workgroups
2. Assist Community Services Division (CSD) with operational planning and implementation of plans, including Becoming a Trauma-Informed Agency" (CSD still hasn't hired a DCF director so no activity around the Family Strengths Initiative
3. Start workgroup/coalition committed to increasing resilience of Polk County individuals, families, and communities. Possible partners: Mental Health Task Force, United Way, Farm Table.
4. Build resilience of Polk County individuals, families, and communities through Community Cafes and other forms of educational outreach. Partners include Amery Hospitals & Clinics, Mental Health Task Force, United Way, and Farm Table Foundation
5. Develop and implement peer-mentor model for providing support to parents/caregivers.
6. Provide small group/individual training and mentoring to parents/caregivers.
7. Assist the Criminal Justice Collaborative Council with operational planning and implementation of plans, including jail programming, Aftercare, and Parents in Recovery.
8. Act as trainer for Stepping On program; may co-offer or follow with StrongBodies.
9. Train Master Gardeners to meet the Horticulture needs of Polk County residents.
10. 4-H Community Club Program will provide youth leadership experiences and opportunities for youth to learn work predatory skills.
11. 4-H Clubs will contribute to their communities through community service experiences.
12. Provide Youth STEM Science Technology Engineering and Math educational learning opportunities.
13. Continued outreach efforts to reach underserved youth populations.
14. Pesticide Application Training- Increase knowledge of how to use biological resources to control pests before using chemical control. Educate producers on how to safely mix, handle, and apply restricted use pesticides.
15. Beef Quality Assurance Training- Educate producers on Best Management Practices to ensure proper animal handling, feeding, and overall care of market cattle.
16. Indianhead Sheep and Goat Breeders Association Parasite workshop(cooperating with UWRF Professor and IHSGB)- How to identify if your animals have a parasites and methods to reduce the numbers of parasite.
17. Youth Quality Assurance Training(cooperating with Barron High School Ag Teacher)- Educate youth about Best Management Practices to ensure proper animal handling, feeding, and overall care of their fair animals. This program is being offered to Polk County 4-H Youth that would prefer to do in person training instead of web-based.
18. Tractor Safety Training in collaboration with Barron County
19. Strategic Planning and Organizational Development for non-profits and local governments
20. Increase horticulture knowledge through Master Gardener support and community gardens
21. Increase youths understanding of healthy foods and food safety practices
22. Assist Polk United and United Way to bring programming to Polk County food pantries

## KEY PROGRAM STRATEGIES 2021

1. Relaunch healthcare coalition (Polk United) through development of membership model, revised mission/vision, strategic planning, support for CHA/CHIP cycle; project planning and management of workgroups
2. Assist Community Services Division (CSD) with operational planning and implementation of plans, including Becoming a Trauma-Informed Agency" (CSD still hasn't hired a DCF director so no activity around the Family Strengths Initiative
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4. Build resilience of Polk County individuals, families, and communities through Community Cafes and other forms of educational outreach. Partners include Amery Hospitals & Clinics, Mental Health Task Force, United Way, and Farm Table Foundation
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7. Assist the Criminal Justice Collaborative Council with operational planning and implementation of plans, including jail programming, Aftercare, and Parents in Recovery.
8. Act as trainer for Stepping On program; may co-offer or follow with StrongBodies.
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20. Increase horticulture knowledge through Master Gardener support and community gardens
21. Increase youths understanding of healthy foods and food safety practices
22. Assist Polk United and United Way to bring programming to Polk County food pantries

**POLK COUNTY WISCONSIN**  
**Environmental Services Committee**

# Department of UW-Extension

Kristen Bruder, Area Extension Director

**KEY PERFORMANCE INDICATORS:**

<b>Output indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
Measure attendance	145 (Parents Forever Program)				
Increase knowledge	not measured				
Utilize tools	not measured				
# orgs assisted	not measured	11	10	10	10
# business partic.	not measured	40	50	50	50
# workshops/prog.	not measured	24	24	24	24
# Master Gardeners volunteering	not measured	35	35	35	35
# Pesticide Applicators trained	not measured	30	30	30	30
Estimated volunteer hours of Master Gardeners	not measured	1,080	1080	1080	1080
Educational contacts with agribusiness	not measured	300	300	300	300
# 4-H Community Clubs	23	23	23	23	23
# 4-H membership		705	710	710	710
# Adult Volunteers	275	290	290	290	290
# Project enrollment	3,953	3,150	3,150	3,150	3,150
<b>Outcome indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
# co-parents keep child out of middle		125	125	125	125
Learn about end-of-life issues		100	100	100	100
Increase knowledge about budgeting and financial mgmt.		30	30	30	30
Increase networking among directors		150	150	150	150
Reduce stress among caregivers		95	95	95	95
People learn/use leadership skills		50	50	50	50
Organizations equipped for future		10	10	10	10
People plan for business dev.		20	20	20	20
People engaged in citizen science		20	50	50	50
Increased work force preparedness skills		520	500	500	500
Increased Leadership and citizenship skills		300	300	300	300
Participants in educational workshops and trips		370	370	370	370
Earned post-secondary scholarship awards		15	15	15	15

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

Programmatic assumptions: Educators maintain FTE status and county support.

POLK COUNTY WISCONSIN  
Environmental Services Committee

# Department of Land and Water

Tim Ritten, Director

## DEPARTMENT DESCRIPTION:

The Land & Water Resources Department (LWRD) consists of three areas of emphasis: Agriculture, Engineering, and Water Quality. Agriculture includes certified crop advisors (CCA) and works with ag producers to reduce soil and nutrient runoff from farms and impacts to groundwater. Engineering works with stormwater and construction site erosion control as well as design and construction of conservation structures. Water Quality works with lake associations to write lake management plans, collect surface and ground water quality data, develop lakeshore property runoff controls, and prevent aquatic invasive species (AIS).

## MISSION:

To preserve, protect and enhance the natural resources of Polk County.

## LINK TO COUNTY BOARD STRATEGIC GOALS:

**Priority #1 Tourism and recreation, #7 Water quality, #6 Public Health.** Polk County would not have large tourism and recreation revenues and a strong healthy economy without clean lakes, rivers, and groundwater. The LWRD works to minimize runoff impacts to surface waters and groundwater through many different programs and also to prevent AIS.

## STRATEGIC PRIORITIES:

Adopt and implement the Polk County Land and Water Resources Management (LWRM) Plan 2019. Use available resources to reduce runoff impacts to surface water and inventory groundwater quality in the first priority watershed identified in the LWRM Plan. Continue Horse Creek Farmer Led Watershed Council efforts to reduce runoff impacts to Horse Creek and Cedar Lake. Work with lake groups to manage lakes for water quality including phosphorus runoff, algae, and AIS. Use cost sharing and other resources to reduce ag and urban runoff impacts to surface waters. Apply for a WDNR Lake Protection Grant (due Feb. 1) for additional staff, cost-sharing, incentive money, and other resources.

## PROGRAM OVERVIEW:

Overview: The Polk County LWRD enforces several county ordinances aimed at natural resource protection and administers various Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) and Department of Natural Resources (DNR) programs at the local level, and works with lake associations, landowners, farmers, and contractors to install conservation practices, and provides environmental and conservation education programs to schools and the general public, and provides technical assistance to other county departments.

POLK COUNTY WISCONSIN  
Environmental Services Committee

# Department of Land and Water

Tim Ritten, Director

**LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:**

**State Programs Administered by LWRD:**

- \* State Statute 92 Soil & Water Conservation and Animal Waste
- \* State Statute 91 Farmland Preservation
- \* NR 151 Agricultural Standards and Prohibitions and Non-Agricultural Standards
- \* NR 120 Priority Watershed Program
- \* NR 135 Nonmetallic Mining Reclamation Program
- \* ATCP50 Soil and Water Resource Management Program
- \* ATCP50 Farmland Preservation Program/Working Lands Initiative
- \* DNR Wildlife Damage Abatement Claims Program

**Polk Co. Ordinances Administered by LWRD:**

- \* Storm Water Mgmt. & Erosion Control Ord.
- \* Manure & Water Quality Mgmt. Ordinance
- \* Nonmetallic Mining Reclamation Ordinance
- \* Transport of Aquatic Plants and Invasive Animals Ordinance

**Other Programs and Conservation Efforts Conducted by LWRD:**

- \* Apply for grants & technical assistance to landowners & various entities for conservation projects
- \* Assist lake associations & lake districts with lake mgmt. plans, lake protection grants, AIS control programs, etc.
- \* Annual Transect Survey to monitor cropland soil erosion trends
- \* Work with school districts to provide conservation education: outdoor classrooms, field trips, poster contest, etc.
- \* Groundwater sampling and monitoring programs
- \* Farm conservation and nutrient management plans
- \* Education display at the Polk County Fair
- \* Horse Creek Farmer Led Watershed Council
- \* Squaw Lake Ag Enterprise Area
- \* County tree sales program, own and rent county tree planters and mulcher
- \* Wetland delineation and inventory for the county and ag related reviews
- \* Coordinate and develop GIS county coverage maps for specific data needed
- \* Review, approve designs and supervise habitat/shoreline restoration projects
- \* Education/Workshops for: Landscapers, ag operators, lake associations and students
- \* Engineering: construction survey, design, layouts, bids, cost estimates, checks and certification
- \* Easements
- \* Citizen Advisory Committees
- \* General public requests for information

**POLK COUNTY WISCONSIN**  
Environmental Services Committee

# Department of Land and Water

Tim Ritten, Director

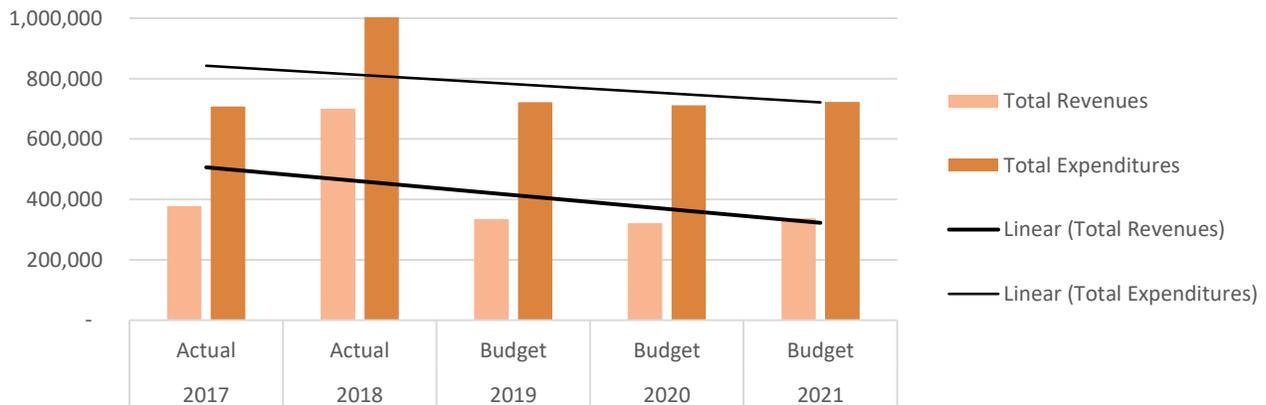
**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:**

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>Revenue</b>						
General Property Tax	357,454	366,067	387,079	381,482	390,417	385,605
State Aids	270,737	629,281	245,200	245,200	231,500	245,200
License & Fees	21,146	23,856	22,695	22,695	26,695	22,695
Public Charge for Services	80,969	45,881	63,649	64,604	60,604	65,896
Intergovernmental Revenue	1,310			-	-	
Misc Revenue	3,168	1,638	3,500	3,500	2,500	3,500
<b>Total Revenue</b>	<b>734,784</b>	<b>1,066,723</b>	<b>722,123</b>	<b>717,481</b>	<b>711,716</b>	<b>722,896</b>
<b>Expense</b>						
Personnel Services	569,312	576,651	591,295	595,507	605,729	599,751
Contractual Services	59,227	187,364	57,361	58,508	42,521	59,678
Supplies & Expenses	78,972	281,511	63,367	63,366	63,366	63,367
Grants, Contributions, Indem	90	15	100	100	100	100
Capital Outlay			10,000		-	
<b>Total Expenditures</b>	<b>707,600</b>	<b>1,045,541</b>	<b>722,123</b>	<b>717,481</b>	<b>711,716</b>	<b>722,896</b>
<b>Net Revenue and Expenditures</b>	<b>27,184</b>	<b>21,182</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**EMPLOYMENT BY JOB CLASSIFICATION**

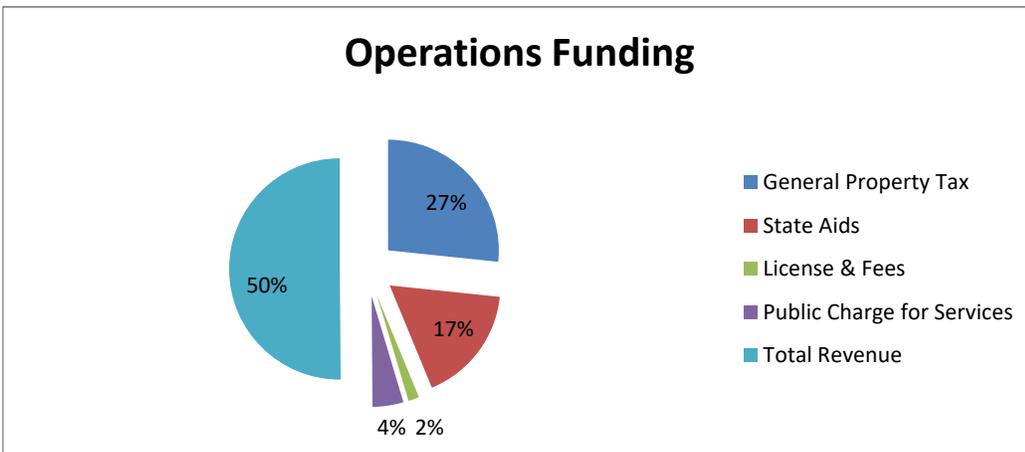
	2017 Budget	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>FTE Employees</b>						
Officials/Administrators	1	1	1	1	1	1
First/Mid Level Officials & Mngrs						
Professionals		5	5	5	5	5
Technicians/Para-Professionals	5					
Administrative Support	1	1	1	1	1	1
<b>Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Revenue w/o Levy vs Expenditures**



## 2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
<b>2019 Budget Prep</b>				
<b>Revenue</b>				
General Property Tax	381,482	390,417	8,935	
State Aids	245,200	231,500	(13,700)	
License & Fees	22,695	26,695	4,000	
Public Charge for Services	64,604	60,604	(4,000)	
Misc Revenue	3,500	2,500	(1,000)	
<b>Total Revenue</b>	<b>717,481</b>	<b>711,716</b>	<b>(5,765)</b>	
<b>Expense</b>				
Personnel Services	595,507	605,729	10,222	
Contractual Services	58,508	42,521	(15,987)	
Supplies & Expenses	63,366	63,366	0	
Grants, Contributions, Indem	100	100	-	
<b>Total Expenditures</b>	<b>717,481</b>	<b>711,716</b>	<b>(5,765)</b>	
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	



### Notes:

<b>Revenue</b>	
General Property Tax	Increased to cover personnel adjustments
State Aids	Reduced wildlife damage revenue
License & Fees	Increased non-metallic mining fees
Public Charge for Services	Slightly lower revenues
Misc Revenue	
<b>Total Revenue</b>	
<b>Expense</b>	
Personnel Services	Personnel adjustments
Contractual Services	Reduced wildlife damage contractual costs
Supplies & Expenses	
Grants, Contributions, Indem	
<b>Total Expenditures</b>	
<b>Net Revenue and Expenditures</b>	

**POLK COUNTY WISCONSIN**  
**Environmental Services Committee**

# Department of Land and Water

Tim Ritten, Director

**Program name:**

**Land and Water**

**PROGRAM OBJECTIVE:**

Reduce runoff from farm fields, feedlots, construction sites, and developed lakeshore.

**LINK TO BOARD PRIORITY:**

Priority #1 Tourism and recreation, #7 Water quality, #6 Public Health.

**PROGRAM PERFORMANCE INFORMATION:**

**KEY PROGRAM STRATEGIES 2020**

Implement action items outlined in Polk County Land and Water Resource Management Plan 2019-2029

**KEY PROGRAM STRATEGIES 2021**

Inventory all agricultural operations in the priority watershed

Conduct site visits/reviews of at least 5 livestock operations

Attempt to initiate farmer led and lakeshore owner led watershed council

Apply for a DNR Lake Protection Grant, gather base line water quality data

**KEY PERFORMANCE INDICATORS:**

<b>Output indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
# of watershed councils	1	2	2	2	2
Acres of cover crops	1,495	1,000	1,000	1,500	1,500
Acres nutrient management plans	2,435	1,000	500	1,000	1,500
Lake mgmt plans completed assisted	1 3	1 2	2 2	1 3	2 3
<b>Outcome indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
Estimated phosphorus reduction (lbs)	2400	1200	1200	1300	1600

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

Milk prices, crop prices, weather, cost-share availability, willingness of participants.

POLK COUNTY WISCONSIN  
Environmental Services Committee  
**Department of Lime Quarry**  
Emil Norby, Director

**DEPARTMENT DESCRIPTION:**

Limestone aggregate and agricultural lime mining, production and sales.

**MISSION:**

To serve the farmers, contractors, municipalities, county departments and public by selling lime and limestone products.

**LINK TO COUNTY BOARD STRATEGIC GOALS:**

- Promote the agricultural industry through a respectable, viable and diverse farm economy
- Design good land use practices that recognize distinctions
- Preserve and enhance the environment

**STRATEGIC PRIORITIES:**

To continue to assist the agricultural industry through the provision of high-quality, affordable lime products.

**PROGRAM OVERVIEW:**

The Polk County Lime Quarry is a source of Limestone within the county. We provide a source of Agricultural Lime to farmers and crushed limestone products. Customers include farmers, contractors, landscapers, townships, villages, and residents of western Wisconsin.

**LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:**

The sale of crushed and broken limestone products such as Ag Lime, landscaping rock and limestone gravel.

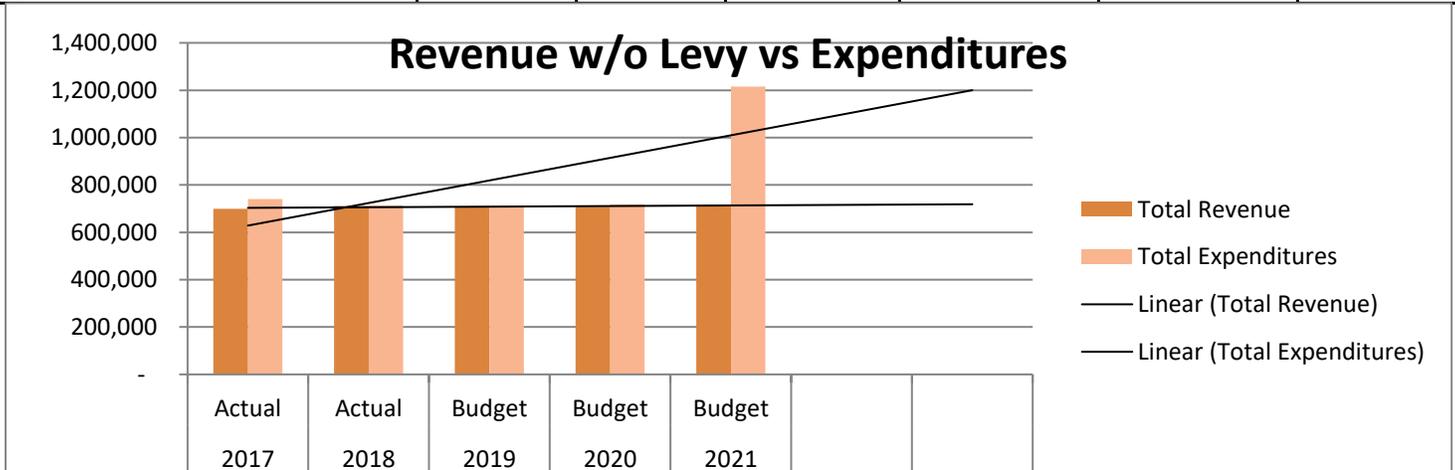
POLK COUNTY WISCONSIN  
 Environmental Services Committee  
**Department of Lime Quarry**  
 Emil Norby, Director

**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:**

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>Revenue</b>						
Public Charge for Services	699,949	574,926	711,834	707,706	707,706	714,778
Other Financing Sources	-	-	-	-	-	-
<b>Total Revenue</b>	699,949	574,926	711,834	707,706	707,706	714,778
<b>Expense</b>						
Operating Expense	39,810	(42,784)				
Personnel Services	317,116	280,893	311,873	316,186	327,098	320,580
Contractual Services	144,982	133,188	131,216	133,841	133,455	136,518
Supplies & Expenses	89,444	73,940	84,555	84,555	84,556	84,555
Fixed Charges	107,063	122,330	101,600	103,124	103,124	103,124
Other Grants & Contributions	9,665					
Capital Outlay	-		15,000	-		500,000
Cost Reallocation	32,200		70,000	70,000	70,000	70,001
<b>Total Expenditures</b>	740,279	567,567	714,244	707,706	718,233	1,214,778
<b>Net Revenue and Expenditures</b>	(40,330)	7,359	(2,410)	-	(10,527)	(500,000)

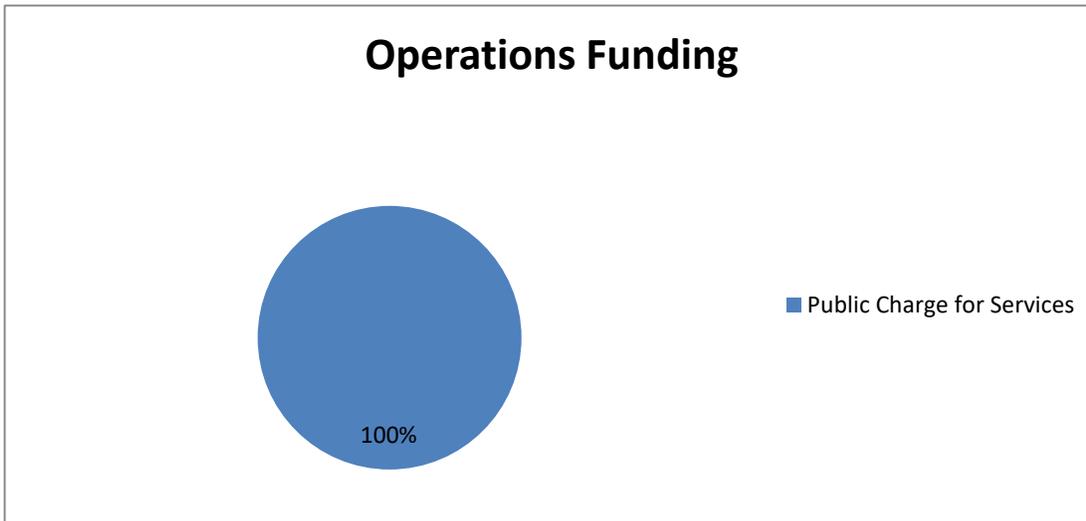
**EMPLOYMENT BY JOB CLASSIFICATION:**

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast		2021 Forecast
<b>FTE Employees</b>						
Officials/Administrators	1	1	1	1	1	1
Technicians/Para-Professionals						
Skilled Craft/Service Maintenance	3.1	3.1	3	3.1	3.1	3.1
<b>Total</b>	<b>4.1</b>	<b>4.1</b>	<b>4</b>	<b>4.1</b>	<b>4.1</b>	<b>4.1</b>



## 2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
<b>2019 Budget Prep</b>				
<b>Revenue</b>				
Public Charge for Services	707,706	707,706	-	
<b>Total Revenue</b>	<b>707,706</b>	<b>707,706</b>	<b>-</b>	
<b>Expense</b>				
Operating Expense				
Personnel Services	316,186	327,098	10,912	
Contractual Services	133,841	133,455	(386)	
Supplies & Expenses	84,555	84,556	1	
Fixed Charges	103,124	103,124	-	
Cost Reallocation	70,000	70,000	-	
<b>Total Expenditures</b>	<b>707,706</b>	<b>718,233</b>		
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>(10,527)</b>		



### Notes:

#### Revenue

Public Charge for Services

#### Total Revenue

#### Expense

Operating Expense                      Increase in personnel costs

Personnel Services

Contractual Services

Supplies & Expenses

Fixed Charges

Cost Reallocation

#### Total Expenditures

#### Net Revenue and Expenditures

**POLK COUNTY WISCONSIN**  
**Environmental Services Committee**  
**Department of Lime Quarry**  
**Emil Norby, Director**

**PROGRAM NAME:**

**Lime Quarry**

**PROGRAM OBJECTIVE:**

To serve the farmers, contractors, municipalities, county departments and public by selling lime and limestone.

**LINK TO BOARD PRIORITY:**

Transportation/Road Condition/Infrastructure, Recreation/Tourism/Parks, and Impact of Stillwater Bridge

**PROGRAM PERFORMANCE INFORMATION:**

**KEY PROGRAM STRATEGIES 2020**

1. Develop a plan of cash flow for future capital purchases
2. Develop greater efficiencies in crushing operations

**KEY PROGRAM STRATEGIES 2021**

**KEY PERFORMANCE INDICATORS:**

<b>Output indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
1. Total Tons Sold	82,745	68,569	80,000	80,000	85,000
2. Inventory at year end	17,550	23,875	25,000	23,000	20,000
3. Total Revenue	699,949	574,926	711,834	707,706	714,778

<b>Outcome indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
Revenue	\$699,949	\$574,926	\$711,834	\$707,706	\$714,778
Expense	\$740,279	\$567,567	\$716,000	\$722,501	\$722,501

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

POLK COUNTY WISCONSIN  
Environmental Services Committee  
**Department of Land Information**  
Steve Geiger, Interim Director/Surveyor

**DEPARTMENT DESCRIPTION:**

Provides services to the public, businesses, and other government agencies in zoning, planning, survey, real property listing, and geographic information systems.

**MISSION:**

To provide high quality, efficient service to the general public as well as other county departments and agencies in the areas of zoning, planning, survey, real property listing, and land information, maintaining and enhancing the county-wide geographic information system.

**LINK TO COUNTY BOARD STRATEGIC GOALS:**

- To serve the public with integrity
- To support growth and policies that preserve the natural resources of Polk County
- To maintain rural character of Polk County
- To regulate land use balancing individual property rights with community interests
- To provide adequate infrastructure to support desired types of economic development

**STRATEGIC PRIORITIES:**

Implement goals set by County Board with solid internal and external services

**PROGRAM OVERVIEW:**

**Zoning:** The Zoning division is responsible for administering the Comprehensive Land Use Ordinance, the Shoreland-Wetland Ordinance, the Floodplain Ordinance, the Lower St Croix Riverway Ordinance, the Sanitary Ordinance, the Subdivision Ordinance and maintaining the rural address numbering system.

**Survey / Property Listing:** The main focus of previous County Surveyors was to finish the remonumentation of the County that began in 1974. From that time until today, over 98% of the 3,100 corners in the County have been remonumented. Currently, much of the County Surveyor's time is devoted to using GPS surveying equipment to map section corners for the parcel mapping project, and maintaining the assessment roll in accordance to Wisconsin law.

**Planning:** The Planning Division of Polk County continued its work with the County Board to establish their priorities to assist in developing budgets and allocating county resources. Incorporated ECCO training to improve management skills personally and assisted in developing methods for incorporating these techniques into the culture of Polk County management. Preparation continued for the upcoming Comprehensive Plan updating process with data research and process formulation. Development of the trail planning process for the Stower Seven Lakes and Cattail Trails in coordination with Polk County Parks Department.

**Geographic Information System:** Ongoing creation and maintenance of digital data available on the Polk County website enterprise GIS enhances the service to the public along with operations of the Sheriff Department, Highway Department, Parks Department, Forestry, Land & Water Resources Department, and the Public Health Department, along with the many core functions of Polk County Government.

**LIST OF SERVICES BOTH INTERNALLY AND EXTERNALLY PROVIDED BY YOUR DEPARTMENT:**

Service to the general public as well as other county departments and agencies in the areas of zoning, planning, survey, real property listing, and land information, maintaining and enhancing the county-wide geographic information system.

POLK COUNTY WISCONSIN  
Environmental Services Committee

## Department of Land Information

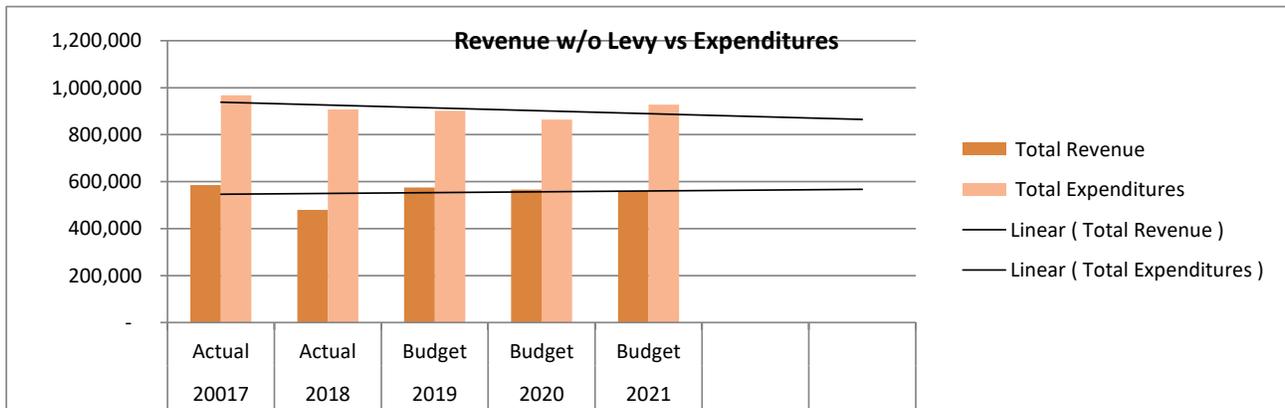
Steve Geiger, Interim Director/Surveyor

**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:**

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>Revenue</b>						
General Property Tax	416,662	448,034	326,914	357,524	298,146	368,216
State Aids	95,865	68,038	80,500	61,000	80,000	61,000
License & Fees	314,520	301,475	361,627	361,628	361,628	361,628
Public Charge for Services	111,664	97,706	127,500	129,414	119,237	132,002
Misc Revenue	63,410	12,653	5,115	5,115	5,115	5,115
<b>Total Revenue</b>	<b>1,002,121</b>	<b>927,906</b>	<b>901,656</b>	<b>914,681</b>	<b>864,126</b>	<b>927,961</b>
<b>Expense</b>						
Personnel Services	779,714	723,575	791,992	803,683	720,413	815,608
Contractual Services	117,353	56,244	69,029	70,358	83,073	71,818
Supplies & Expenses	32,012	27,419	27,815	27,815	27,816	27,815
Fixed Charges	374	698	320	325	325	325
Grants, Contributions, Indem	38,346	12,937	12,500	12,500	12,500	12,500
Capital Outlay		86,042				
Transfers					20,000	
<b>Total Expenditures</b>	<b>967,799</b>	<b>906,915</b>	<b>901,656</b>	<b>914,681</b>	<b>864,126</b>	<b>928,066</b>
<b>Net Revenue and Expenditures</b>	<b>34,322</b>	<b>20,991</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(105)</b>

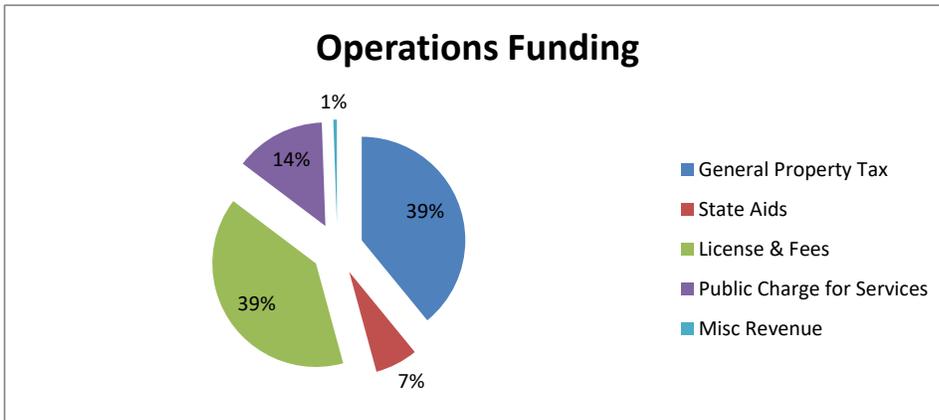
**EMPLOYMENT BY JOB CLASSIFICATION:**

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast	2020 Administrator's Budget	2021 Forecast
<b>FTE Employees</b>						
Officials/Administrators	1	1	1	1	1	1
Professionals	5	5	5	3	2	2
First/Mid Level Officials and Managers	2	2	2	1	1	1
Technicians/Para-Professionals				3	3	3
Administrative Support	1	1	1	1	1	1
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>8</b>	<b>8</b>



## 2020 Budget Presentation

	Published 2020	Administrator 2020	Difference	Amended 2020
<b>2019 Budget Prep</b>				
<b>Revenue</b>				
General Property Tax	357,524	298,146	(59,378)	
State Aids	61,000	80,000	19,000	
License & Fees	361,628	361,628	-	
Public Charge for Services	129,414	119,237	(10,177)	
Misc Revenue	5,115	5,115	-	
<b>Total Revenue</b>	<b>914,681</b>	<b>864,126</b>	<b>(50,555)</b>	
<b>Expense</b>				
Personnel Services	803,683	720,413	(83,270)	
Contractual Services	70,358	83,073	12,715	
Supplies & Expenses	27,815	27,816	1	
Fixed Charges	325	325	-	
Grants, Contributions, Indem	12,500	12,500	-	
Transfers		20,000	20,000	
<b>Total Expenditures</b>	<b>914,681</b>	<b>864,126</b>	<b>(50,555)</b>	
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	



**Notes:**

<b>Revenue</b>	
General Property Tax	Reduced due to personnel savings
State Aids	Increased based on historical revenue
License & Fees	
Public Charge for Services	Lowered zoning revenue
Misc Revenue	
<b>Total Revenue</b>	
<b>Expense</b>	
Personnel Services	Savings due to eliminating planner position
Contractual Services	Increased to contract planning
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Transfers	Started a transfer to asset fund for flyover for 5 years
<b>Total Expenditures</b>	
<b>Net Revenue and Expenditures</b>	

POLK COUNTY WISCONSIN  
Environmental Services Committee

# Department of Land Information

Steve Geiger, Interim Director/Surveyor

**PROGRAM NAME:**

## Land Information-Zoning, Survey, GIS, and Planning

**PROGRAM OBJECTIVE:**

Provide high quality services to the public, businesses, and other agencies in zoning, planning, survey, real property listing, and geographic information systems.

**LINK TO BOARD PRIORITY:**

To serve the public with integrity; To support growth and policies that preserve the natural resources of Polk County; To maintain rural character of Polk County; To regulate land use balancing individual property rights with community interests; To provide adequate infrastructure to support desired types of economic development.

**PROGRAM PERFORMANCE INFORMATION CONTINUED:**

**KEY PROGRAM STRATEGIES 2020 GIS**

1. Analyze, coordinates, design, guide, and implement County GIS enterprise asset management system to support stakeholders throughout the County.
2. Identifies, analyzes, and evaluates trends in the GIS industry to develop appropriate recommendation to key County stakeholders; stays up to date on new technology opportunities relevant to County operations.
3. Coordinate GIS data; load, update and maintain data that is published on the County Online interactive GID application (<http://polkcowi.wgxtreme.com/>)
4. Administration of the ArcGIS Server infrastructure, including authorizing/optimizing map services and managing ArcGIS Server security.
5. Administration of Polk County's ArcGis Online organization, including content and group creation, security, and organization.
6. Manages all GIS technology licensing and authorization requiriements throughout the County.
7. Coordinates with the County Information Technology Department to determine and insure GIS Enterprise compatibility.
8. Spring 2020 Orthoimagery/Aerial Imagery collection as part of WROc.
9. Review and begin to implement Next Generation 911 GIS Data Model.

## KEY PROGRAM STRATEGIES FOR 2021

1. Per Wisconsin Act 20, the division prepares the annual Polk County parcel layer by formatting the dataset and tax roll data into a state required searchable format standard. This submittal is necessary in order to execute our county's Strategic Initiative grant agreement and receive the first payment.
  2. Coordinates GIS data; load, update and maintain data that is published on the County online interactive GIS map application.
  3. Administration of the ArcGIS Server infrastructure and ArcGIS Online Services, optimizing feature services, map services, development of web application(s) (such as the Polk County Recreation Viewer), and authorizing access and security.
  4. Next Generation 911 Implementation.
    - a. Work on Next Generation 911 GIS Data Models. Incorporate existing E911 data models into the new models. Ongoing data gathering of new information will be added into new models as time allows.
    - b. Review and update existing 911 Master Street Address Guide (MSAG) entries in order to match the GIS 911 road centerline files.
  5. Redistricting per 2020 Census statistics. Work with redistricting committee to produce new County Supervisor Districts and new municipal Ward Districts.
  6. Quality Control of existing GIS datasets against the new Polk County 2020 orthoimagery.
  7. Analyze, coordinate, design, guide, and implement County GIS enterprise asset management system to support stakeholders throughout the County.
  8. Identifies, analyzes, and evaluates trends in the GIS industry to develop appropriate recommendations to key County stakeholders; stays up to date on new technology opportunities relevant to county operations.
  9. Manage all GIS technology, licensing, and authorization requirements throughout the county.
  10. Coordinate with the Polk County Information Technology Department to insure proper user access and GIS Enterprise compatibilities.
- Key Program Strategies 2021 Planning
11. Work with Environmental Services Committee, key stakeholders, other staff, etc. to develop the process for a full update of the Polk County Comprehensive Plan after the 2020 Census information is released in late 2021.
  12. Assist Administration with priority setting and Strategic Planning for the County.
  13. Assist in the implementation the recommendations of the Housing Study currently being conducted
  14. Review other county plans for needed updates (Farmland Preservation, Outdoor Recreation, Energy Efficiency and Renewable Energy)

## Key Program Strategies 2021 Survey

15. Continue the maintenance of the Public Land Survey System.
16. Assist Administration, county staff and the public with land surveying matters.
17. Determine ordinary high water levels for all major lakes in Polk County.
18. Maintain and update county parcel map.
19. Maintain and modernize the tax assessment database

## Key Program Strategies 2021 Zoning

20. Issuance of all zoning related permits in a timely matter
21. Assist Administration, county staff and the public with zoning matters.
22. Fully implement Ascent permitting software
23. Maintain and update all zoning records as required by statute.
24. Fully implement codification of all zoning ordinances.

**KEY PERFORMANCE INDICATORS:**

<b>Output indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
Sanitary Permits	265	269	270	270	270
Land Use Permits	926	838	840	840	840
Number of PLSS remonumented	100%	100%	100%	100%	100%
	Maintenance	Maintenance	Maintenance	Maintenance	Maintenance
Parcels Mapped	Maintenance	Maintenance	Maintenance	Maintenance	Maintenance
GIS Datasets Maintained and enhanced files		105,500	105,000	113,000	114,000

<b>Outcome indicators</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Estimate</b>	<b>2020 Estimate</b>	<b>2021 Estimate</b>
Self Reported Dollars of New Construction	\$18,965,732	\$28,660,328	\$22,000,000	\$25,000,000	\$25,000,000
Percentage (%) of County PLSS	100	100	100	100	100
Percentage (%) of County Parcels mapped	100	100	100	100	100
GIS Website sessions (measured in October)	12,919	11,358	12,400	12,500	12,600

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

Assumptions and factors affecting program performance are the local economy, land values, population growth and employee retention.

**POLK COUNTY WISCONSIN**  
**Environmental Services Committees**  
**Department of Forestry**  
Mark Gossman

**PROGRAM NAME:**

**Forestry**

**PROGRAM OBJECTIVE:**

Improve wildlife habitat and public access.

**PROGRAM OBJECTIVE:**

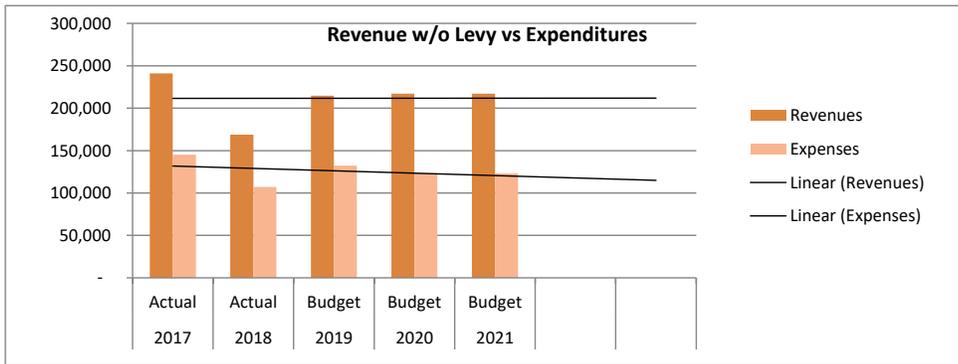
Recreation/Tourism/Parks/Economic Development

**DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION:**

	2017 Actual Debt/Building Adjusted out	2018 Actual	2019 Budget	2020 Forecast Budget	2020 Administrator's Budget	2021 Forecast Budget
<b>REVENUES</b>						
General Property Tax	(67,798)	(61,428)	(82,523)	(93,845)	(93,845)	(93,845)
Other Taxes	14,575	13,306				
State Aids	53,231	28,797	60,652	60,652	60,652	60,652
Public Charge for Services	173,101	126,646	154,053	156,364	156,364	156,364
<b>Total Revenue</b>	<b>173,109</b>	<b>107,321</b>	<b>132,182</b>	<b>123,171</b>	<b>123,171</b>	<b>123,171</b>
<b>Expenses</b>						
Personnel Services	105,468	60,180	90,803	81,681	81,681	81,681
Contractual Services	5,060	2,308	4,629	4,740	4,740	4,740
Supplies & Expenses	20,103	27,488	36,750	36,750	36,750	36,750
Fixed Charges	65	62				
Grants, Contributions, Indem	14,575	13,306				
Cost Reallocation		3,764				
<b>Total Expenditures</b>	<b>145,271</b>	<b>107,108</b>	<b>132,182</b>	<b>123,171</b>	<b>123,171</b>	<b>123,171</b>
<b>Net Revenue and Expenditures</b>	<b>27,838</b>	<b>213</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**EMPLOYMENT BY JOB CLASSIFICATION:**

	2017 Budget	2018 Actual	2019 Budget	2020 Forecast	2020	2021
<b>FTE Employees</b>						
Professionals	1	1	1	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



**PROGRAM PERFORMANCE INFORMATION:**

**KEY PROGRAM STRATEGIES 2020**

1. Explore ATV Strategy in town of Sterling
2. Complete Polk County comprehensive 15 year plan
3. Complete activities outlined in 2020 work plan

**KEY PROGRAM STRATEGIES 2021**

1. Implement 2021-2035 Polk County comprehensive 15 year plan

**KEY PERFORMANCE INDICATORS**

Output indicators	2017 Actual	2019 Estimate	2020 Estimate	#REF!	2021 Estimate
Timber sale revenue	146,370	149,000	149,000	149,000	149,000
Acres established/reviewed	460	460	460	460	460

Outcome indicators	2017 Actual	2019 Estimate	2020 Estimate		2021 Estimate
Timber sales completed	10	8	8	8	8

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

Availability of loggers to cut Polk County forest stumpage.

## 2020 Budget Presentation

2019 Budget Prep	Published 2020	Administrator 2020	Difference	Amended 2020
<b>REVENUES</b>				
General Property Tax	(93,845)	(93,845)	-	
Other Taxes				
State Aids	60,652	60,652	-	
Public Charge for Services	156,364	156,364	-	
<b>Total Revenue</b>	<b>123,171</b>	<b>123,171</b>		
<b>Expenses</b>				
Personnel Services	81,681	81,681	-	
Contractual Services	4,740	4,740	-	
Supplies & Expenses	36,750	36,750	-	
Fixed Charges			-	
Grants, Contributions, Indem				
Cost Reallocation				
<b>Total Expenditures</b>	<b>123,171</b>	<b>123,171</b>		
<b>Net Revenue and Expenditures</b>				

### Operations Funding



#### Notes:

<b>Revenue</b>	
General Property Tax	Increase in personnel costs
Other Revenue	
<b>Total Revenue</b>	
<b>Expense</b>	
Recurrent Expenditure	Increase in personnel costs
Capital/One-time Expenditure	
<b>Total Expenditure</b>	
<b>Net Revenue and Expenditures</b>	

**POLK COUNTY WISCONSIN**  
**General Government and Environmental Services Committees**  
**PUBLIC WORKS DIVISION**  
**Department of Buildings, Parks, Solid Waste**  
**Steve Geiger, Director**

**PROGRAM NAME:**

**Parks, Trails and Lake Access**

**PROGRAM OBJECTIVE:**

Maintain parks and improve lake access.

**LINK TO BOARD PRIORITY:**

7. Parks/tourism/recreation

**PROGRAM REVENUES AND EXPENDITURES:**

	2017 Actual	2018 Actual	2019 Budget	2020 Forecast Budget	2021 Forecast Budget
<b>Revenue</b>					
General Property Tax	233,499	200,390	176,613	126,861	148,124
Other Revenues	159,545	121,740	119,450	129,740	123,750
<b>Total Revenue</b>	<b>393,044</b>	<b>322,130</b>	<b>296,063</b>	<b>256,601</b>	<b>271,874</b>
Recurrent Expenditure	390,245	313,930	287,863	256,601	263,674
Capital/One-time Expenditure	2,799	8,200	8,200		8,200
<b>Total Expenditure</b>	<b>393,044</b>	<b>322,130</b>	<b>296,063</b>	<b>256,601</b>	<b>271,874</b>
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**PROGRAM PERFORMANCE INFORMATION:**

**KEY PROGRAM STRATEGIES 2019**

Begin Process of repairing Atlas Dam. 2. Update or decommission failing infrastructure. Implement Outdoor rec plan

**KEY PROGRAM STRATEGIES 2020**

Begin work with villages, towns and townships to develop trail interlinks and comprehensive recreation

**KEY PERFORMANCE INDICATORS**

Output indicators	2017 Actual	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
Park acreage maintained	440	440	440	440	440
Miles of trails maintained	463	463	463	463	463

Outcome indicators	2017 Actual	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate
Revenue from campsite and shelter	3305	2500	2500	2500	2500

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

POLK COUNTY WISCONSIN  
 General Government and Environmental Services Committees  
**PUBLIC WORKS DIVISION**  
 Department of Buildings, Solid Waste, Recycling  
 Emil Norby, Public Works Director/ Highway Commissioner

**PROGRAM NAME:**

**Solid Waste and Recycling**

**PROGRAM OBJECTIVE:**

To reduce landfill utilization.

**LINK TO BOARD PRIORITY:**

Updating county services for future and improving services.

**PROGRAM REVENUES AND EXPENDITURES:**

	2017 Actual	2018 Budget	2018 Actual	2019 Estimate	2020	2021 Forecast
<b>Revenue</b>						
General Property Tax	79,582	233,018	233,017	170,741	175,950	179,674
Other Revenues	506,285	468,174	468,175	504,064	509,021	515,727
<b>Total Revenue</b>	<b>585,867</b>	<b>701,192</b>	<b>701,192</b>	<b>674,805</b>	<b>684,971</b>	<b>695,401</b>
Recurrent Expenditure	563,961	669,192	669,192	674,805	684,971	695,401
Capital/One-time Expenditure	21,906	32,000	32,000			
<b>Total Expenditure</b>	<b>585,867</b>	<b>701,192</b>	<b>701,192</b>	<b>674,805</b>	<b>684,971</b>	<b>695,401</b>
<b>Net Revenue and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**PROGRAM PERFORMANCE INFORMATION:**

**KEY PROGRAM STRATEGIES 2020**

Improve efficiencies of program with long term planning of recycling program .

**KEY PROGRAM STRATEGIES 2021**

Improving facility and equipment as funding allows

**KEY PERFORMANCE INDICATORS:**

Output indicators	2017 Actual	2018 Estimate	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Tonnage of recyclables	1848	2200	2311	2200	2200	2200
Solid waste revenue	\$67,179.00	\$30,000.00	\$69,957.00	\$30,000.00	\$30,000.00	\$30,000.00

Outcome indicators	2017 Actual	2018 Estimate	2018 Actual	2019 Estimate	2020 Estimate	2021 Estimate
Revenues Recycling	\$264,648.00	\$259,000.00	\$186,085.00	\$259,000.00	\$259,000.00	\$259,000.00
Revenues Solid Waste	\$67,179.00	\$38,738.00	\$69,957.00	\$38,738.00	\$38,738.00	\$38,738.00

**ASSUMPTIONS AND FACTORS AFFECTING PROGRAM PERFORMANCE:**

Aging equipment and infrastructure of facility  
 Unstable recycling markets

# Polk County, Wisconsin



## 2020- 2024 Capital Improvement Plan Recommendation

September 17, 2019 presented at County Board

**Polk County**  
**5 Year Capital Improvement Plan Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b><u>Revenues</u></b>						
Fund Balance	1,599,788	200,000	50,000	50,000	-	1,899,788
Asset Recovery Fund	440,000	148,000	500,000	161,000	-	1,249,000
Levy (Property Tax)	1,903,344	1,950,740	2,126,843	2,204,679	1,966,000	10,151,606
Interdepartmental Revenues	138,914	150,249	-	-	-	289,163
State Transportation Aids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
GAM Revenues	200,000	200,000	200,000	200,000	200,000	1,000,000
Unfunded	-	1,287,819	2,361,766	56,501	238,262	3,944,348
Grants	172,210	179,710	-	-	-	351,920
Lime Revenues	-	150,000	-	100,000	-	250,000
Community Services	-	-	-	-	-	-
Bond	-	500,000	-	5,136,773	-	5,636,773
<b>Total Revenue</b>	<b>\$ 5,454,256</b>	<b>\$ 5,766,518</b>	<b>\$ 6,238,609</b>	<b>\$ 8,908,953</b>	<b>\$ 3,404,262</b>	<b>\$ 29,772,598</b>

<b><u>Expenditures</u></b>						
A) IT Items	686,402	278,249	-	-	-	964,651
B) Vehicles	648,700	880,571	1,000,618	656,847	805,262	3,991,998
C) Other Capital Equipment	447,000	550,400	1,016,625	828,333	406,000	3,248,358
D) Road Construction / Repairs	2,632,100	2,399,800	1,893,000	1,906,000	1,927,000	10,757,900
E) Facilities, Furniture & Equipment *	1,004,900	1,558,498	2,248,366	5,425,773	266,000	10,503,537
F) Parks, Museum, Fair	35,154	99,000	80,000	92,000	-	306,154
<b>Total Expenditures</b>	<b>\$ 5,454,256</b>	<b>\$ 5,766,518</b>	<b>\$ 6,238,609</b>	<b>\$ 8,908,953</b>	<b>\$ 3,404,262</b>	<b>\$ 29,772,598</b>

**Polk County**  
**5 Year Capital Improvement Plan Highway Department Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	700,000	-	-	-	-	700,000
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	1,540,890	1,516,590	1,706,000	1,729,000	1,744,000	8,236,480
State Transportation Aids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Unfunded	-	-	-	-	-	-
Grants	172,210	172,210	-	-	-	344,420
Bond	-	500,000	-	-	-	500,000
<b>Total Revenue</b>	<b>\$ 3,413,100</b>	<b>\$ 3,188,800</b>	<b>\$ 2,706,000</b>	<b>\$ 2,729,000</b>	<b>\$ 2,744,000</b>	<b>\$ 14,780,900</b>

**Expenditures**

**B) Vehicle Replacement**

Plow Truck w/attachments (2)	405,000	410,000	410,000	410,000	412,000	2,047,000
Supervisor Truck	-	32,000	-	-	33,000	65,000
2-Ton Truck	-	-	-	-	-	-
Semi Tractor	-	-	-	-	-	-
Crew Truck	48,000	-	48,000	-	45,000	141,000
Foreman Truck	-	32,000	-	33,000	-	65,000
Hook Truck	-	160,000	-	-	-	160,000
Quad Axle Plow Truck w/attachments	-	-	150,000	-	-	150,000
Sign Truck	-	-	185,000	-	-	185,000
<b>Subtotal</b>	<b>\$ 453,000</b>	<b>\$ 634,000</b>	<b>\$ 793,000</b>	<b>\$ 443,000</b>	<b>\$ 490,000</b>	<b>\$ 2,813,000</b>

**C) Other Capital Equipment**

Arrow Message Board	-	-	-	-	-	-
Brush Chipper	-	-	-	-	-	-
Front End Loader	-	-	-	-	165,000	165,000
Self-Propelled Router	-	28,000	-	-	-	28,000
Shouldering Machine	-	-	-	-	120,000	120,000
Scissor Lift	-	-	-	-	-	-
Snow Pusher	-	-	-	-	-	-
Excavator	-	-	-	180,000	-	180,000
Motor Grader	-	-	-	200,000	-	200,000
Spray Patcher (Truck-mounted)	-	-	-	-	-	-
Crack Sealer	58,000	-	-	-	-	58,000

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Mulcher/Hydro Seeder	30,000	-	-	-	-	30,000
Power Boom	40,000	-	-	-	42,000	82,000
Rubber Tire Excavator	200,000	-	-	-	-	200,000
Mower-Pull Type (2)	-	32,000	-	-	-	32,000
Patch Trailer	-	25,000	-	-	-	25,000
Skid Loader	-	30,000	-	-	-	30,000
Tractor/Loader/Backhoe	-	-	-	-	-	-
Trench Roller	-	40,000	-	-	-	40,000
Skid Loader Attachments	-	-	20,000	-	-	20,000
<b>Subtotal</b>	<b>\$ 328,000</b>	<b>\$ 155,000</b>	<b>\$ 20,000</b>	<b>\$ 380,000</b>	<b>\$ 327,000</b>	<b>\$ 1,210,000</b>

**D) Road Projects**

CTH Z1 Prep Work	25,000	-	-	-	-	25,000
CTH W1/H2/E1 Chip Seals	277,000	-	-	-	-	277,000
CTH W3/N1 Overlay	1,154,100	-	-	-	-	1,154,100
CTH M1 Mill/Overlay (20% STP Match)	700,000	-	-	-	-	700,000
CTH K1 Pulverize/Pave	476,000	-	-	-	-	476,000
CTH GG1/I1/M2/M3/H1 Chip Seals	-	474,000	-	-	-	474,000
Wapogasset Box Culvert	-	500,000	-	-	-	500,000
CTH 15/W3 Overlays	-	1,362,000	-	-	-	1,362,000
CRH C2 Prep Work	-	63,800	-	-	-	63,800
CTH C2/V1 Overlays	-	-	1,385,000	-	-	1,385,000
CTH D3/G1 Prep Work	-	-	151,000	-	-	151,000
CTH K2/K2.1/C3/O1 Chip Seals	-	-	357,000	-	-	357,000
CTH Z1 Pulverize/Pave	-	-	-	395,000	-	395,000
CTH C1 Overlay	-	-	-	992,000	-	992,000
CTH JJ3/W2/G4/G4.1 Chipseal	-	-	-	226,000	-	226,000
CTH D1 Overlay	-	-	-	293,000	-	293,000
CTH D3 Overlay	-	-	-	-	973,000	973,000
CTH JJ2 Pulverize/Pave	-	-	-	-	742,000	742,000
CTH G5/E5 Chipseal	-	-	-	-	212,000	212,000
<b>Subtotal</b>	<b>\$ 2,632,100</b>	<b>\$ 2,399,800</b>	<b>\$ 1,893,000</b>	<b>\$ 1,906,000</b>	<b>\$ 1,927,000</b>	<b>\$ 10,757,900</b>

**E) Facility Improvements**

Building Needs	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>					
<b>Total</b>	<b>\$ 3,413,100</b>	<b>\$ 3,188,800</b>	<b>\$ 2,706,000</b>	<b>\$ 2,729,000</b>	<b>\$ 2,744,000</b>	<b>\$ 14,780,900</b>

**Polk County**  
**5 Year Capital Improvement Plan Lime Quarry Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	150,000	-	-	-	150,000
Asset Recovery Fund	-	-	500,000	-	-	500,000
Unfunded	-	-	-	-	-	-
Lime Revenues	-	150,000	-	100,000	-	250,000
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 500,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 900,000</b>

**Expenditures**

**C) Other Capital Equipment**

Update/Replace Scale Hardware	-	-	-	-	-	-
Replace Soft-start Control Panel	-	-	-	-	-	-
Replace John Deere Loader	-	300,000	-	-	-	300,000
Purchase Portable Crusher	-	-	500,000	-	-	500,000
Purchase 2 Radial Conveyors	-	-	-	100,000	-	100,000
Replace Volvo Loader	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 500,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 900,000</b>

**E) Facility Improvements**

Office Roof	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 500,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 900,000</b>

**Polk County**  
**5 Year Capital Improvement Buildings & Recycling/Solid Waste Department Plan Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance Lakes Improvement Fd	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	56,600	221,800	225,100	222,000	222,000	947,500
Unfunded		1,016,698	932,266	-	18,000	1,966,964
Bond	-	-	-	5,136,773	-	5,136,773
<b>Total Revenue Available</b>	<b>\$ 56,600</b>	<b>\$ 1,238,498</b>	<b>\$ 1,157,366</b>	<b>\$ 5,358,773</b>	<b>\$ 240,000</b>	<b>\$ 8,051,237</b>

**Expenditures**

**B) Vehicles**

Recycling Truck	-	-	-	-	95,000	95,000
Recycling Truck w/Plow	-	45,000	-	-	-	45,000
Bldgs Truck	-	-	-	-	-	-
<b>Subtotal Vehicles</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ 140,000</b>

**C) Other Equipment**

Lawnmower Riding	-	7,000	-	-	-	7,000
Janitorial Equipment	-	-	5,000	-	-	5,000
Recycling Boxes	-	10,000	-	-	20,000	30,000
County Bldg Equip Replacement	-	-	-	-	-	-
Trailer	-	6,000	-	-	-	6,000
Forklift	-	-	25,000	-	-	25,000
Skid Steer recycling	-	-	-	22,000	-	22,000
Gator	-	-	-	10,000	-	10,000
Tractor	-	-	-	30,000	-	30,000
<b>Subtotal Equipment</b>	<b>\$ -</b>	<b>\$ 23,000</b>	<b>\$ 30,000</b>	<b>\$ 62,000</b>	<b>\$ 20,000</b>	<b>\$ 135,000</b>

**E) Facility Improvements**

Fire Lane @ Old Jail	-	20,000	-	-	-	20,000
Gov't Center Boiler to Hot Water	-	-	768,000	-	-	768,000

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
Sidewalk/Entrances	-	-	-	-	-	-
Cameras Replacement	-	5,000	-	-	-	5,000
Chiller @ Gov't Center	-	-	-	-	-	-
Recycling Air handler	-	22,000	-	-	-	22,000
Jail Doors	-	-	-	-	-	-
Bldg Conference Phone	-	-	-	-	-	-
Phase One Phone System	-	-	-	-	-	-
Painting	-	5,000	5,000	5,000	-	15,000
Carpet Justice Center Office Wear	-	-	10,000	-	-	10,000
Parking Lots JC/ADC	-	-	-	-	-	-
Gov't Center	-	35,000	35,000	-	-	70,000
Recycling Center	-	-	30,000	-	-	30,000
Justice Center	-	40,000	-	-	-	40,000
ADC	-	-	30,000	-	-	30,000
Laundry Jail Equipment	-	7,800	6,000	-	-	13,800
Jail Kitchen Equipment	-	7,000	-	-	-	7,000
Recycling Air Cond & Furnace sorting	-	-	-	14,500	-	14,500
Roofs	-	20,000	-	20,000	-	40,000
Building Upgrades CRBPS	-	853,198	105,866	4,900,273	-	5,859,337
LEC Garage Floor Repair	-	-	7,500	-	-	7,500
Update Identipass	-	7,000	-	-	-	7,000
JA Window Security @ JC	-	-	-	-	-	-
LED in Courtrooms & HS	-	-	-	-	-	-
Justice Center Overhead Doors	-	-	-	-	-	-
Recycle Waste Oil Burner	10,000	-	-	-	-	10,000
Boiler @ Community Services	-	-	-	-	125,000	125,000
Update Metsys	-	18,500	-	-	-	18,500
Heat Exchanger Pool	-	-	-	-	-	-
Caulking @ Justice Center	-	30,000	-	-	-	30,000
Caulking @ Gov't Center	-	28,000	-	-	-	28,000
Conveyer 1 at Recycling	-	-	50,000	-	-	50,000
Building Contingencies	21,600	-	-	-	-	21,600
Bailer at Recycling	-	-	-	250,000	-	250,000
Conveyer 2 at Recycling Comingle	-	-	-	50,000	-	50,000
<b>Facility Total</b>	<b>\$ 31,600</b>	<b>\$ 1,098,498</b>	<b>\$ 1,047,366</b>	<b>\$ 5,239,773</b>	<b>\$ 125,000</b>	<b>\$ 7,542,237</b>

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>F) Fair</b>						
Grandstand	-	-	-	-	-	-
Administration Roof	10,000	-	-	-	-	10,000
Bathroom Roofs	-	12,000	-	-	-	12,000
Walk in Cooler	-	-	-	7,000	-	7,000
Electrical	-	-	5,000	-	-	5,000
H Barn Reno	-	-	-	50,000	-	50,000
Seal Coat Blacktop	-	50,000	-	-	-	50,000
New Small Animal Bldg	-	-	75,000	-	-	75,000
Campgroun Reno	-	10,000	-	-	-	10,000
<b>Fair Total</b>	<b>\$ 10,000</b>	<b>\$ 72,000</b>	<b>\$ 80,000</b>	<b>\$ 57,000</b>	<b>\$ -</b>	<b>\$ 219,000</b>
<b>F) Museum</b>						
Coal Room	9,000	-	-	-	-	9,000
Remove Sidewalk Wall	6,000	-	-	-	-	6,000
<b>Museum Total</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>
<b>Expenditure Total</b>	<b>\$ 56,600</b>	<b>\$ 1,238,498</b>	<b>\$ 1,157,366</b>	<b>\$ 5,358,773</b>	<b>\$ 240,000</b>	<b>\$ 8,051,237</b>

**Polk County**  
**5 Year Capital Improvement Plan Law Enforcement Department Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	899,788	50,000	50,000	50,000	-	1,049,788
Asset Recovery Fund	440,000	148,000	-	161,000	-	749,000
Levy (Property Tax)	195,700	192,850	195,743	198,679	-	782,972
Unfunded	-	21,121	18,275	21,568	220,262	281,226
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 1,535,488</b>	<b>\$ 411,971</b>	<b>\$ 264,018</b>	<b>\$ 431,247</b>	<b>\$ 220,262</b>	<b>\$ 2,862,986</b>
<b><u>Expenditures</u></b>						
<b>Sheriff</b>						
<b>A) IT Items</b>						
Tyler Tech Upgrade to Enterprise	107,488	-	-	-	-	107,488
Tyler Tech add on-Civil Process Component	-	-	-	-	-	-
Video Equip Upgrade-Interview Room	-	-	-	-	-	-
APX Upgrade-Squad & Mobile Radios	440,000	-	-	-	-	440,000
Patrol Car Computer Replacement	-	128,000	-	-	-	128,000
Body Camera System-Patrol & Corrections	-	-	-	-	-	-
<b>Subtotal</b>	<b>547,488</b>	<b>128,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>675,488</b>
<b>B) Vehicles</b>						
Squad Replacement (7)	195,700	201,571	207,618	213,847	220,262	1,038,998
Jail Support Vehicle	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ 195,700</b>	<b>\$ 201,571</b>	<b>\$ 207,618</b>	<b>\$ 213,847</b>	<b>\$ 220,262</b>	<b>\$ 1,038,998</b>
<b>C) Other Equipment</b>						
Snowmobile	-	-	-	11,000	-	11,000
Boat	-	20,000	-	-	-	20,000
Tasers-Corrections	-	-	-	-	-	-
Replacement Handguns	-	-	-	-	-	-
Tactical Vests	-	6,400	6,400	6,400	-	19,200
Crime Scene Scanner	-	-	-	90,000	-	90,000
Televisions-Corrections	-	6,000	-	-	-	6,000
Dispatch Work Stations	-	-	-	60,000	-	60,000
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 32,400</b>	<b>\$ 6,400</b>	<b>\$ 167,400</b>	<b>\$ -</b>	<b>\$ 206,200</b>
<b>E) Facility Improvements</b>						
Jail Controller Project	792,300	-	-	-	-	792,300
Fringe/Use of Force Range	-	50,000	50,000	50,000	-	150,000
<b>Subtotal</b>	<b>\$ 792,300</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 942,300</b>
<b>Total</b>	<b>\$ 1,535,488</b>	<b>\$ 411,971</b>	<b>\$ 264,018</b>	<b>\$ 431,247</b>	<b>\$ 220,262</b>	<b>\$ 2,862,986</b>

**Polk County**  
**5 Year Capital Improvement Plan Golden Age Manor Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-
GAM Revenues	200,000	200,000	200,000	200,000	200,000	1,000,000
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>				

**Expenditures**

**C) Other Capital Equipment**

Laundry Equipment	-	10,000	-	10,000	-	20,000
Whirlpool	-	-	-	40,000	-	40,000
Furniture-Common Areas	-	6,000	-	10,000	20,000	36,000
Office Furniture	-	-	20,000	-	20,000	40,000
Bariatric Beds	4,000	4,000	4,000	4,000	4,000	20,000
Patient Lifts	5,000	-	5,000	-	5,000	15,000
Kitchen Equipment	5,000	-	5,000	-	10,000	20,000
Activity Technology	-	-	10,000	-	-	10,000
Therapy Equipment	5,000	-	5,000	-	-	10,000
Truck	-	20,000	-	-	-	20,000
<b>Subtotal</b>	<b>\$ 19,000</b>	<b>\$ 40,000</b>	<b>\$ 49,000</b>	<b>\$ 64,000</b>	<b>\$ 59,000</b>	<b>\$ 231,000</b>

**E) Facility Improvements**

Room Upgrades	30,000	30,000	50,000	50,000	50,000	210,000
Lighting-Energy Efficient	-	20,000	-	10,000	11,000	41,000
Windows-Sunroom	-	-	21,000	-	-	21,000
Water Heaters	15,000	-	-	-	-	15,000
HRV Unit Repairs	20,000	-	-	-	-	20,000
Air Units	15,000	-	-	20,000	-	35,000
Corridor Remodel	5,000	-	-	-	10,000	15,000



**Polk County**  
**5 Year Capital Improvement Plan Department of IT Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Interdepartmental Revenues	138,914	150,249	-	-	-	289,163
Unfunded	-	-	-	-	-	-
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 138,914</b>	<b>\$ 150,249</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 289,163</b>

**Expenditures**

**A) IT Items**

Security Software	-	-	-	-	-	-
Cisco 12P-POE+ Switches	-	-	-	-	-	-
Add Win20176 Server Lic	-	2,855	-	-	-	2,855
Branch 3 Upgrade	-	-	-	-	-	-
Windows 10	-	-	-	-	-	-
MS Office 2016 Standard	-	-	-	-	-	-
MS Office 2016 Pro	-	-	-	-	-	-
MS Config Manager	-	-	-	-	-	-
Windows 2019 Server	-	94,080	-	-	-	94,080
Windows 2019 Server Licenses	-	-	-	-	-	-
VMWare ESX Servers	69,600	-	-	-	-	69,600
VMWare Licenses	13,314	13,314	-	-	-	26,628
Acronis Backup Systems	-	-	-	-	-	-
Ricoh MFP Copier/Printers	36,000	20,000	-	-	-	56,000
Professional Services	20,000	20,000	-	-	-	40,000
<b>Subtotal</b>	<b>\$ 138,914</b>	<b>\$ 150,249</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 289,163</b>

**E) Building Improvements**

Citizen Service Center and Intake	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>					

<b>Total</b>	<b>\$ 138,914</b>	<b>\$ 150,249</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 289,163</b>
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**Polk County**  
**5 Year Capital Improvement Plan Department County Clerk Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Unfunded	-	-	411,225	34,933	-	446,158
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 411,225</b>	<b>\$ 34,933</b>	<b>\$ -</b>	<b>\$ 446,158</b>
<b><u>Expenditures</u></b>						
<b>A) IT Items</b>						
Video Broadcast of Meetings	-	-	-	-	-	-
Debit/Credit Card System	-	-	-	-	-	-
Single Intake Software	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>C) Other Equipment</b>						
New Voting Machines	-	-	411,225	-	-	411,225
Software License/Maintenance	-	-	-	34,933	-	34,933
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 411,225</b>	<b>\$ 34,933</b>	<b>\$ -</b>	<b>\$ 446,158</b>
<b>E) Building Improvements</b>						
Security	-	-	-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 411,225</b>	<b>\$ 34,933</b>	<b>\$ -</b>	<b>\$ 446,158</b>

**Polk County**  
**5 Year Capital Improvement Plan Department of Admin Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	-	-	-
Unfunded	-	250,000	1,000,000	-	-	1,250,000
Grants	-	-	-	-	-	-
Community Services	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>
<b><u>Expenditures</u></b>						
E) Facility Improvement Study	-	250,000	1,000,000			1,250,000
Remodeling Clinics	-		-	-	-	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>
<b>Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>

**Polk County**  
**5 Year Capital Improvement Plan Department Land/Water Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	-	-	-	20,000	-	20,000
Unfunded	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b><u>Expenditures</u></b>						
<b>C) Other Equipment</b>						
Survey Equipment	-	-	-	20,000	-	20,000
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>

**Polk County**  
**5 Year Capital Improvement Plan Department Land Info Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	100,000	-	-	-	-	100,000
Unfunded	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b><u>Expenditures</u></b>						
<b>C) Other Equipment</b>						
Flyover for Mapping	100,000	-	-	-	-	100,000
<b>Subtotal</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**Polk County**  
**5 Year Capital Improvement Plan Department Parks**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
<b>Beginning Fund Balance</b>						
<b><u>Revenues</u></b>						
Fund Balance	-	-	-	-	-	-
Asset Recovery Fund	-	-	-	-	-	-
Levy (Property Tax)	10,154	19,500	-	35,000	-	64,654
Unfunded	-	-	-	-	-	-
Grants	-	7,500	-	-	-	7,500
Bond	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 10,154</b>	<b>\$ 27,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 72,154</b>
<b><u>Expenditures</u></b>						
<b>F) Parks</b>						
Co Park Equipment Replace	-	-	-	-	-	-
Atlas Boat Landing Replace	10,154	-	-	-	-	10,154
Kennedy Trail Repave	-	15,000	-	-	-	15,000
Snowmobile for Ski Trail	-	12,000	-	-	-	12,000
Update Playground	-	-	-	15,000	-	15,000
Expand Trail Network	-	-	-	-	-	-
Replace Concrete Boat Landing	-	-	-	20,000	-	20,000
<b>Parks Total</b>	<b>\$ 10,154</b>	<b>\$ 27,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 72,154</b>
<b>Total</b>	<b>\$ 10,154</b>	<b>\$ 27,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 72,154</b>

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RESOLUTION AUTHORIZING POLK COUNTY TO PURSUE THE OPTION OF CONTRACT CRUSHING AND EXPLORE OTHER OPERATIONAL EFFICIENCIES

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, Polk County owns a lime quarry and lime is a critical need for the agricultural industry of Polk County; and

WHEREAS, the current crushing equipment is reaching the end of its life, increasing the cost to produce lime to more than what the market will support for a selling price; and

WHEREAS, the goal of the Polk County Board of Supervisors is to continue to provide agricultural lime products to the residents of Polk County; and

NOW, THEREFORE, BE IT RESOLVED, that this resolution directs the County Administrator to develop an RFP seeking a private contract crushing firm to produce products for the Polk County Lime Quarry;

BE IT FURTHER RESOLVED, that the Polk County Board of Supervisors authorizes the County Administrator to pursue a two year crushing contract to produce lime products for the Polk County Lime Quarry for sale in 2020/2021 and to modify the lime quarry's current business plan to explore further operational efficiencies.

BY: \_\_\_\_\_  
Brad Olson, Supervisor, District #1  
\_\_\_\_\_  
Doug Route, Supervisor, District #2  
\_\_\_\_\_  
Dean Johansen, Chair,  
Supervisor, District #3,  
\_\_\_\_\_  
Chris Nelson, Supervisor, District #4  
\_\_\_\_\_  
Tracy LaBlanc, Supervisor, District #5  
\_\_\_\_\_  
Brian Masters, Supervisor, District #6  
\_\_\_\_\_  
Michael Prichard, Supervisor, District #7

\_\_\_\_\_  
James Edgell, Supervisor, District #8  
\_\_\_\_\_  
Kim O'Connell, Supervisor, District #9  
\_\_\_\_\_  
Larry Jepsen, Supervisor, District #10  
\_\_\_\_\_  
Jay Luke, 1<sup>st</sup> Vice Chair,  
Supervisor, District #11  
\_\_\_\_\_  
Michael Larsen, Supervisor, District #12  
\_\_\_\_\_  
Russell Arcand, Supervisor, District #13  
\_\_\_\_\_  
John Bonneprise, 2<sup>nd</sup> Vice Chair,  
Supervisor, District #14

*County Administrator's Note:*

While the decision considered in this resolution is a matter of policy, contract crushing, as well as the other proposals, have been vetted by Clifton Larson Allen and County staff and can be reasonably implemented.

  
\_\_\_\_\_  
Nick Osborne  
County Administrator

*Fiscal Impact Note:*

Since there is no financial commitment, there is no fiscal impact. The approval of the contract for crushing and future budget impacts will be presented at a later date.

  
\_\_\_\_\_  
Maggie Wickie, Finance Director

Approved as to Form and Execution:

  
\_\_\_\_\_  
Malia T. Malone, Corporation Counsel

*Legal Impact Note:*

This Resolution maintains compliance with the County's Purchasing Policy.

Excerpt of Minutes

28 At its regular business meeting on the \_\_\_ of \_\_\_\_\_, 2019, the Polk County Board of  
29 Supervisors acted upon Resolution No. 40 -19: Resolution  
30 \_\_\_\_\_  
31 \_\_\_\_\_

- Adopted by a majority of the members present by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: \_\_\_\_\_

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

\_\_\_\_\_  
Sharon Jorgenson, County Clerk

Executive Summary

At the August 20<sup>th</sup> County Board meeting, Polk County staff and industry experts from Clifton Larson Allen presented an analysis of the Polk County Lime Quarry. This included a thorough review of the production costs, current and future capital needs, and an in depth vetting of options—continue operations and purchase a new crusher, contract out for crushing, lease the operation to a private company, or sell the lime quarry. The Environmental Services Committee discussed the different options and gave staff direction to write a resolution to pursue contract crushing. As was discussed at the committee, this option will give Polk County the latitude to still provide lime to residents, but not have to make a costly investment in a new crusher. In two years, the County can reevaluate operations and determine if it would like to continue this course or to explore other options.

## ENVIRONMENTAL SERVICES COMMITTEE

### 2019 WORK PLAN

Date	Scheduled Agenda Items	Program Evaluation/Upcoming Issues
January	<ul style="list-style-type: none"> <li>• Finalize 2019 Work Plan</li> <li>• Timber Sales</li> <li>• Wildlife damage crop prices</li> </ul>	<ul style="list-style-type: none"> <li>• Rules of Order review/suggested changes – Jan thru May</li> </ul>
February	<ul style="list-style-type: none"> <li>• Tree Replacement schedule</li> <li>• Wildlife damage/Crop Claims</li> </ul>	<ul style="list-style-type: none"> <li>• Governor’s Budget &amp; impact</li> </ul>
March		
April	<ul style="list-style-type: none"> <li>• Tax Deed Listings</li> </ul>	
May	<ul style="list-style-type: none"> <li>• Review of repairs on dams owned by Polk County</li> <li>• Business Analysis of Lime Quarry</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Development – end of May</li> </ul>
June	<ul style="list-style-type: none"> <li>• Annual Report Receipt</li> <li>• Tax Deed Update (1<sup>st</sup> mtg)</li> <li>• Set Prices for tax deed sales (2<sup>nd</sup> mtg)</li> </ul>	<ul style="list-style-type: none"> <li>• Lime Quarry Analysis</li> </ul>
July	<ul style="list-style-type: none"> <li>• Annual Reports – Tourism review</li> </ul>	<p><b>7-10-19 Post Draft Recreation Plan on Website (2020 Outdoor Rec Plan Draft)</b></p> <p><b>7-24-19 Review Major Segments of Plan with ESC and Revise if needed</b></p>
August	<ul style="list-style-type: none"> <li>• Review/Revise Comprehensive Forest Plan</li> <li>• Land and Water Public Hearing</li> </ul>	<p><b>8-14-19 Review Major Segments of Rec Plan with ESC – Revise as Necessary</b></p> <p><b>9-24-19 Public Participation re: Rec Plan at evening meeting 6-9 p.m.</b></p>
September		<p><b>Final revisions of Rec Plan draft approved by committee</b></p>
October	<ul style="list-style-type: none"> <li>• Budgets/Budget amendments</li> <li>• Annual Forestry Plan</li> </ul>	<p><b>County Board approval of Rec Plan</b></p>
November		

December	<ul style="list-style-type: none"><li>• Develop 2020 Work Plan</li></ul>	