



# POLK COUNTY, WISCONSIN

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## MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

9:00 a.m. Thursday, Thursday, September 10, 2020

This meeting was available for viewing through Webex videoconference and teleconference

Committee Members present: Russ Arcand, Kim O'Connell, Jay Luke, John Bonneprise, and Chris Nelson

Others present: Vince Netherland, County Administrator; Chad Roberts, General Government Division Director; Emil Norby, Public Works Division Director & Highway Commissioner; Lisa Ross, County Clerk; Malia Malone, Corporation Counsel; Supervisor Fran Duncanson, and Supervisor Doug Route. Supervisor Mike Prichard joined the meeting at 9:10 a.m.

Chairman Arcand called the meeting to order at 9:01 a.m.

Chairman Arcand called for a motion to adopt the amended agenda. **Motion** (Bonneprise/Luke) to adopt the September 10, 2020 amended agenda. **Motion** carried by unanimous voice vote.

Chairman Arcand called for motion to adopt the August 13, 2020 minutes of the Executive committee. **Motion** (O'Connell/Nelson) to adopt the minutes of August 13, 2020. **Motion** carried by unanimous voice vote.

Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda. Chair Arcand stated that Supervisors with a conflict of interest should raise their hands at the time the agenda item is called to disclose any conflicts of interest.

Public Comment – 3 public comments were received via WebEx.

Receipt of Information from Supervisors not seated as Committee Members on Matters Noticed on Agenda – 3 Supervisors not seated as Committee Members spoke to matters noticed on the agenda.

Announcements and/or Committee Information – None.

The Committee received an update from County Administrator Netherland regarding the investigation to save the Clam Falls Dam. The County Administrator shall report future updates regarding the investigation to save the Clam Falls Dam to the Environmental Services Committee.

The Committee discussed the Proposed Amended Nuisance **Ordinance 30-20**: Proposed Amended Polk County Nuisance and Human Health Hazard Ordinance for consideration of referral to appropriate Committee. The Ordinance had already been added to the Health & Human Services Board agenda.

The Committee engaged in discussion regarding the roles of supervisors and staff with regard to committee proceedings. A detailed orientation for all County Board Supervisors will be planned for the near future. Discussion of a possible tour of County facilities for County Board Supervisors. After the orientation is completed a meeting of the Committee Of the Whole to be added to discuss and address organizational matters including the Rules of Order.

Chairman Arcand called for discussion on public comments vs. written public comments. The Committee engaged in discussion regarding the decorum of public comments that have been made and nature of comments deemed offensive or inappropriate. The Committee discussed possible change to format of public comments offered during County Board meetings.

The Committee engaged in discussion regarding annual review of County Administrator as per the Rules of Order. County Administrator's review to be completed in Closed Session at October Executive Committee meeting. October Executive meeting to start at 8:30 a.m.

The Committee tabled the discussion of **Resolution No. 34-20**: Resolution to Amend Ordinance 13-20: Polk County Board of Supervisors Rules of Order Ordinance Concerning the process of filling County Board Supervisor Vacancies until the October Executive Meeting

Chad Roberts, Division Director provided list of MOU's (Memorandums of Understanding) to the Committee for their review. Discussion regarding MOU list tabled until October meeting.

**Matters for next Executive Committee Meeting Thursday, October 8, at 8:30 a.m. –**

**Resolution No. 34-20**: Resolution to amend Ordinance No. 13-20: Polk County Board of Supervisors Rules of Order Ordinance – Concerning the process of filling County Board Supervisor Vacancies, Closed Session on Review of County Administrator.

At 10:05 a.m. General Government Committee Chairman Arcand called the General Government Committee meeting to order.

Chair Arcand called for a motion to suspend the Rules of Order and convene as a quorum of the County Board as noticed on both agendas for the purpose of having a joint Closed Session as members of both Committees are present, the times of the meetings are back-to-back and agendas share the same Closed Session topics. **Motion** (Bonneprise/O'Connell) to suspend the Rules of Order to convene as a quorum of the County Board. Chair Arcand called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

**Motion** (Nelson/Bonneprise) to convene in Closed Session as a quorum of the County Board. Chair Arcand called for a roll call vote on said motion. **Motion** carried by majority vote with 7 in favor and 1 opposed. (Opposed: Prichard)

\*\* Closed Session 10:07 a.m. \*\* (Minutes separate and under seal)

Present for Closed Session included Nine County Board Members: Chairman of General Government and Executive Committees, Russ Arcand; General Government Vice Chair, Dan Ruck via Webex; Vice Chair of Executive Committee, Kim O'Connell and Supervisors: Chris Nelson, Michael Prichard, Fran Duncanson, Doug Route, John Bonneprise, and Jay Luke. Also present were: Vince Netherland, County Administrator; Lisa Ross, County Clerk; Malia Malone, Corporation Counsel; Chad Roberts, General Government Division Director and Emil Norby, Highway Commissioner/Division Head.

\*Reconvened in Open Session at 10:38 a.m.\*

**Motion** (Luke/Nelson) to adjourn Executive Committee Meeting. **Motion** carried by unanimous voice vote. Meeting adjourned at 10:40 a.m.

Respectfully submitted,

Lisa R. Ross,  
County Clerk



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Lisa R. Ross, County Clerk

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## **\*AMENDED\* Notice of Meeting and Agenda** **Polk County Executive Committee**

Virtual, Open Meeting via Webex Video Conference or Phone

Thursday, September 10, 2020 at 9:00 a.m.

A quorum of the County Board may be present

**Amendments:**<sup>1</sup> Matters Added, Revised or Struck by Initial Amended Notice of Meeting

### **Webex Virtual Meeting Info:**

Meeting Number (access code): **146 026 1336**

**Password: EXECmeeting**

➤ Join Online: <https://polkwi.webex.com>

➤ Join by Phone: 1-408-418-9388

### **Order of Business:**

(The Committee may take up any subject matter noticed herein at any time during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes of the August 13, 2020 Meeting
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment – 3 minutes – not to exceed 30 minutes total
6. Receipt of Information From Supervisors Not Seated as Committee Members
7. Announcements and Committee information
8. Reports and Presentations
  - a. Update from County Administrator regarding Clam Falls Dam investigation
9. Discussion and Possible Action Items
  - a. Discussion and consideration of referral of Proposed Nuisance Ordinance No. 30-20 to appropriate standing committee. Possible action regarding the Proposed Amended Polk County Nuisance and Human Health Hazard Ordinance; **Ordinance No. 30-20**.
  - b. Discussion regarding the roles of Supervisors and Staff with regards to Committee proceedings
  - c. Public Comments vs. Written Public Comments
  - d. Discussion regarding Administrator Review
  - e. <sup>1</sup> Discussion and possible action regarding **Resolution No. 34-20**: Resolution to Amend Ordinance 13-20: Polk County Board of Supervisors Rules of Order Ordinance Concerning the process of filling County Board Supervisor Vacancies
10. Review of M.O.U list as presented by Chad Roberts, General Government Division Director
11. **\*\*Update Regarding Fairgrounds Grandstand Project – Emil Norby**
12. **\*\*Update Regarding Fairground Society M.O.U.**

**\*\*Closed Session\*\***

The Committee may convene in closed session on matters noticed under agenda item #11 & 12 pursuant to Wisconsin Statute 19.85(1)(e), for the purpose of deliberating or negotiating specified public business for competitive or bargaining reasons.

Following the closed session the Committee will convene in open session to make an announcement on matters considered in closed session and to take up, consider and act upon in open session those subject matters noticed herein for consideration or action in open session.

Reconvene in Open Session

13. Identify Subject Matters for Next Meeting

14. Adjourn

This meeting is open the public according to Wisconsin Statute § 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.