



POLK COUNTY , WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

Phone (715) 485-9226 | Email: county_clerk@co.polk.wi.us

INFORMATION FOR PUBLIC AND MEDIA REGARDING POLK COUNTY VIRTUAL MEETINGS JULY 1, 2020

All County Board and Committee meetings are broadcast live via WebEx. Public can attend meetings in person in the West Conference Room of the Polk County Government Center or on-line through WebEx. Public comment can be made from the West Conference Room or through WebEx. Webex meeting information can be found:

1. On the attached meeting agenda
2. By selecting the respective committee meeting on our online Meetings Calendar at:
<https://www.co.polk.wi.us/meeting>.

PUBLIC COMMENT

If you wish to make public comment through WebEx, no later than 24 hours in advance of the meeting e-mail the County Clerk at countyclerk@co.polk.wi.us. Provide your name, the meeting you plan to comment during and the agenda topic you plan to comment on. Public comment will be taken first from those in attendance in the West Conference Room and then remotely in the order of the request received.

Due to potential technical difficulties, please consider submitting written comments for consideration to: countyclerk@co.polk.wi.us or by mail to: **Polk County Government Center, 100 Polk County Plaza – Suite 110, Balsam Lake, WI 54810**. Written comments received less than 24 hours prior to meetings may not be received and reviewed by Supervisors before the meeting.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email countyclerk@co.polk.wi.us

AGENDA AND NOTICE OF SPECIAL MEETING

General Government Committee

Friday, September 25, 2020 at 8:30 a.m.

A quorum of the County Board may be present

Virtual, Open Meeting via Webex Video Conference or Phone

Webex Event Info:

Event Number (access code): **146 655 9223**

Password: **GGmeeting**

- Join Online: <https://polkwi.webex.com>
- Join by Phone: 1-408-418-9388

Materials: September 10, 2020 Minutes

1. Call to order
2. Approval of Agenda
3. Approval of Minutes for September 10, 2020
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment – 3 minutes – not to exceed 30 minutes total
6. Receipt of Information From Supervisors Not Seated as Committee Members
7. Announcements and Committee Information
8. Discussion with Terry Hauer regarding broadband
9. Review Report of General Government Division Draft Budgets
10. Review and Recommendation of Master Fee Schedule. **Resolution No. 38-20:** Resolution to Adopt Master Fee Schedule for 2021 Budget Proposal
11. Review of Funding of Outside Agencies
12. Identify Subject Matters for Next Meeting, October 8, 2020 at 10:00 a.m.
13. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

MINUTES OF THE GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

10:00 a.m. Thursday, September 10, 2020

This meeting was available for viewing through Webex videoconference and teleconference

***Minutes remain draft until approved at next meeting**

Meeting called to order by Chair Arcand at 10:05 a.m.

Members present:

Attendee Name	Title	Status
Russ Arcand	Chair	Present
Dan Ruck	Vice Chair	Present via Webex
Mike Prichard	Supervisor	Present
Fran Duncanson	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Lisa Ross, County Clerk; Emil Norby, Highway Commissioner/Division Head; Malia Malone, Corporation Counsel; Vince Netherland, County Administrator; Chad Roberts, General Government Division Director. Supervisor Doug Route and Supervisor Members of the Executive Committee Meeting: Kim O'Connell, John Bonneprise, and Jay Luke.

[Recommendation by Corporate Counsel not to adjourn Executive Committee meeting in order to convene as a quorum of the County Board in a joint Closed Session with General Government Committee meeting concerning the same agenda items, and as noticed on both agendas].

Chair Arcand called for a motion to suspend the Rules of Order and convene as a quorum of the County Board as noticed on both agendas for the purpose of having a joint Closed Session as members of both Committees are present, the times of the meetings are back-to-back and agendas share the same Closed Session topics. **Motion** (Bonneprise/O'Connell) to suspend the Rules of Order to convene as a quorum of the County Board. Chair Arcand called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Motion (Nelson/Bonneprise) to convene in Closed Session as a quorum of the County Board. Chair Arcand called for a roll call vote on said motion. **Motion** carried by majority vote with 7 in favor and 1 opposed. (Opposed: Prichard)

**** Closed Session 10:07 a.m. ** (Minutes separate and under seal)**

Present for Closed Session included Nine County Board Members: Chairman of General Government and Executive Committees, Russ Arcand; General Government Vice Chair, Dan Ruck via Webex; Vice Chair of Executive Committee, Kim O'Connell and Supervisors: Chris Nelson, Michael Prichard, Fran Duncanson, Doug Route, John Bonneprise, and Jay Luke. Also present were: Vince Netherland, County Administrator; Lisa Ross, County Clerk; Malia Malone, Corporation Counsel; Chad Roberts, General Government Division Director and Emil Norby, Highway Commissioner/Division Head.

Reconvened in Open Session at 10:38 a.m.

Chair Arcand called for a brief recess at 10:40 a.m. and reconvened in Open Session at 10:45 a.m. Executive Committee Members: O'Connell, Bonneprise and Luke left the meeting at 10:41 a.m.

Corporate Counsel, Malone provided an update in Open Session regarding Closed Session topics of the Fairgrounds Grandstand Project and Fair Society MOU negotiations. These topics to be added to Open Session discussion, Closed Session, and a meeting of the Committee of the Whole on the October County Board Agenda.

Approval of Agenda

Chair Arcand called for a motion to approve the agenda as published. **Motion** (Nelson/Ruck) to approve the agenda. Chair Arcand stated #10 Agenda Action Items will be struck from agenda. Item 10a regarding Res.35-20 was withdrawn, Items 10b Regarding Res.38-20 to adopt 2021 Master Fee Schedule, and 10c regarding Res 39-20 to hold a Public Hearing on the 2021 Budget Proposal are tabled until the next General Government meeting. Chair Arcand called for a voice vote on the motion. **Motion** to approve the agenda as amended carried by unanimous voice vote.

Approval of Minutes

Chair Arcand called for a motion to approve the minutes of the August 13, 2020 meeting as published. **Motion** (Nelson/Duncanson) to approve the minutes. Chair Arcand called for a voice vote on said motion. **Motion** to approve the minutes of the August 13, 2020 meeting carried by unanimous voice vote.

Disclosure of Committee Member Conflicts of Interest

Chair Arcand stated that Supervisors with a conflict of interest should raise their hands at the time the agenda item is called to disclose any conflicts of interest.

Public Comment – No public comment was received by the committee.

Receipt of Information from Supervisors Not Seated as Committee Members as Matters Noticed on Agenda – One Supervisor not seated as Committee Members spoke to matters noticed on the agenda.

Announcements and Committee Information – No announcements were made.

Reports and Presentations

General Government Division Director Roberts provided the Committee with information and updates regarding COVID-19 budget. Updates on COVID-19 budget to be kept on the agenda as a standing agenda item.

The Committee received an update regarding the Government Center Space Analysis and Bonding from General Government Division Director Roberts.

The Committee received a presentation of an overview of UW Extension from Kristin Bruder, Area Extension Director.

Discussion Items

The Committee received an update regarding the Polk County Recycling Center from Highway Commissioner Norby.

The Committee engaged in discussion regarding and on current staffing, workload and turnaround in the Land Information & Zoning Department as it relates to the County Board priorities in General Government.

The committee reviewed the 2020 Work Plan – no updates were made.

Upcoming Meetings

Next Meeting - Special Meeting regarding Budget updates added **Friday, September 25, 2020 8:30 a.m.**

Items for 9/25/20 General Government Agenda:

1. Review of General Government Division Draft Budgets
2. Review and Recommendation of Master Fee Schedule. Resolution No. 38-20: to Adopt Master Fee Schedule for 2021 Budget Proposal
3. Review Funding of Outside Agencies

Regular Business Meeting of General Government **on Thursday, October 8, 2020 at 10:00 a.m.**

Items for 10/8/20 agenda:

1. COVID-19 Budget Update (standing agenda item)
2. Space Analysis Update and Bonding Updates (standing agenda item)
3. Recycling Center Discussion and Possible Action (standing agenda item)
4. Review of Proposed Operating and Capital Budget
5. Discussion and Possible Action regarding Res. 39-20: Resolution to Hold a Public Hearing on the 2021 Budget Proposal
6. Closed Session and Open Session: Update and discussion regarding Fairgrounds Grandstand Project and Fair Society MOU negotiations (standing agenda item)

Chair Arcand called for Open Session discussion regarding Fairground Grandstand Project and Fair Society MOU. The Committee engaged in discussion regarding said topic. Discussion and Updates regarding Fairgrounds Grandstand Project and Fair Society MOU negotiations topics to be kept on General Government agendas as standing agenda items in Closed Session and Open Session. Fairgrounds and Fair Society topics noted above also to be added to a Closed Session, and a meeting of the Committee of the Whole and Open Session on the October County Board Agenda.

Adjourn

Chair Arcand called for a motion to adjourn. **Motion** (Nelson/Duncanson) to adjourn. Chair Arcand called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Meeting adjourned 12:18 p.m.

Respectfully submitted,

Lisa Ross
County Clerk