POLK COUNTY , WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email: county clerk@co.polk.wi.us

INFORMATION FOR PUBLIC AND MEDIA REGARDING POLK COUNTY VIRTUAL MEETINGS

JULY 1, 2020

All County Board and Committee meetings are broadcast live via WebEx. Public can attend meetings in person in the West Conference Room of the Polk County Government Center or on-line through WebEx. Public comment can be made from the West Conference Room or through WebEx. Webex meeting information can be found:

1. On the attached meeting agenda
2. By selecting the respective committee meeting on our online Meetings Calendar at: https://www.co.polk.wi.us/meeting.

PUBLIC COMMENT

If you wish to make public comment through WebEx, no later than 24 hours in advance of the meeting e-mail the County Clerk at countyclerk@co.polk.wi.us. Provide your name, the meeting you plan to comment during and the agenda topic you plan to comment on. Public comment will be taken first from those in attendance in the West Conference Room and then remotely in the order of the request received.

Due to potential technical difficulties, please consider submitting written comments for consideration to: countyclerk@co.polk.wi.us or by mail to: **Polk County Government Center, 100 Polk County Plaza – Suite 110, Balsam Lake, WI 54810**. Written comments received less than 24 hours prior to meetings may not be received and reviewed by Supervisors before the meeting.

POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Lisa Ross, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 | Email countyclerk@co.polk.wi.us

AGENDA AND NOTICE OF MEETING
Health & Human Services Board
Government Center, ** **EAST CONFERENCE ROOM****, Balsam Lake, WI 54810
Tuesday, September 8, 2020
Regular Business Meeting, 10:00 a.m.
A quorum of the County Board may be present
Virtual, Open Meeting via WebEx Video Conference or Phone

Webex Virtual Meeting Info:
Event Number (access code): **146 668 2664**
Password: HHSMeeting

- Join Online: https://polkwi.webex.com
- Join by Phone: 1-408-418-9388

Packet: Minutes of August 18, 2020 Meeting; 2020 Work Plan; Ordinance No. 30-20; Community Health Improvement Plan

Order of Business:

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the August 18, 2020 Meeting
4. Disclosure of Committee Member Conflicts of Interest regarding matters noticed on this agenda
5. Public Comment – 3 minutes – not to exceed 30 minutes total
6. Receipt of Information from Supervisors Not Seated as Committee Members
7. Announcements and Committee information
8. Reports and Presentations
9. Discussion Items
    A. Community Health Improvement Plan – follow up questions
    B. Health in All Policies as it relates to CAFO options
    C. Ordinance No. 30-20: Proposed Amended Polk County Nuisance and Human health Hazard Ordinance
10. Identify Subject Matters for October 13, 2020 Meeting
11. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

MINUTES OF THE HEALTH & HUMAN SERVICES BOARD MEETING

Government Center, County Board Room, Balsam Lake, WI 54810

10:00 a.m. Tuesday, August 18th, 2020

This meeting was available for viewing through WebEx videoconference and teleconference

**CORRECTED Minutes remain draft until approved at next meeting

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Amy Middleton	Supervisor	Present via WebEx
Fran Duncanson	Supervisor	Present
Sharon Kelly	Supervisor	Present
William Alleva	Citizen	Present
Rita McKee	Citizen	Absent
Sabrina Meddaugh	Citizen	Absent
Dr. Arne Lagus	Citizen	Present

Also present: Roxanne Howe, Deputy County Clerk; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavasseur, Behavioral Health Director; Diana Peterson, ESS Supervisor; Dana Reese, GAM Administrator; Vince Netherland, County Administrator; Malia Malone, Corporate Counsel; Chad Roberts, General Government Division Director; Chad Allram, Network Specialist; Chris Nelson, County Board Chairman; Robert Kazmierski, Environmental Services Division Director; Jason Kjeseth, Zoning Administrator; Eric Wojchik, Conservation Planner, Jeff Jackson, Regional CAFO Specialist; Zoe McManama, CAFO Hydrogeologist; Member of the Press, Member(s) of the Public.

Public Hearing declared open by Chairman Bonneprise at 9:30 a.m.

Chairman Bonneprise asked if anyone was present to make public testimony regarding the Community Services Budget. The committee received 0 public comments.

Public Hearing declared closed by Chairman Bonneprise at 9:48 a.m.

Chairman Bonneprise called the Health and Human Services Board meeting to order at 10:00 a.m.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Alleva/Demulling) to approve agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the July 14th, 2020 meeting. **Motion** (Duncanson/Kelly) to approve the minutes. **Motion** carried by unanimous voice vote.

Time was given for Committee Members to disclose any conflicts of interest regarding matters noticed on the agenda. No conflicts of interest were stated.

Public Comment – None

Receipt of Information from Supervisors Not Seated as Committee Members – County Board Chairman Chris Nelson addressed the committee in regards to attending meetings via WebEx instead of in person, and refreshed proper protocol in regards to staff and other members when dealing with committee work.

Announcements and Committee Information – Administrator Vince Netherland announced that Kathy Gingras, Community Services Business Operations Manager was taking the place of Community Services Director Tonya Eichelt at today's meeting.

Reports and Presentations
The Board received a report and presentation from Jeff Jackson, Regional CAFO Specialist from the DNR, on regulations and permitting processes for CAFO's. Zoe McManama, CAFO Hydrogeologist, discussed environmental risks and groundwater safety. Jason Kjeseth, Zoning Administrator, gave a presentation on the differences between operational based permits, conditional use permits and citing ordinances.

The Board received an update from Chad Roberts, General Government Division Director, regarding the status of Child Support, Veterans Services and Community Services, and where they were trending on their yearly budget, including grants and reserves.

The Board received a presentation from Jonathon Sherwood, Auditor, via WebEx from Golden Age Manor regarding the Audit Report.

Kathy Gingras, Community Services Business Operations Manager, passed out the Polk County Community Health Improvement Plan, which is also available on their website, to be discussed if needed at the next meeting.

Lisa Ross from the County Clerk's office presented the Board with an update regarding minute taking.

Discussion Items – Supervisor Amy Middleton updated the committee that the Resolution regarding Health in All Policy as it relates to CAFO local regulatory options will be presented to the County Board in September.

Chair Bonneprise read Ordinance 29-20 as drafted, no changes or amendments were recommended or discussed.

Action Items No actions were taken, as Kathy Gingras, Community Services Business Operations Manager, stated that fee schedules has been reviewed and can remain as is going forward.

Items for the next Agenda-

- Presentation 2021 Budget
- Legislative event
- Strategic Plan update-Don Wortham
- Program Review-tbd
- Jason Kjeseth, Zoning Administrator, asking for HHS Committee's help on Ordinance No. 30-20: Proposed Amended Polk County Nuisance and Human Health Hazard Ordinance.
- **ADDED CORRECTION: Review of Polk County Community Health Improvement Plan if needed.

Next Meeting – 10:00 a.m. Tuesday, September 8th, 2020

Chair Bonneprise called for a motion to adjourn. **Motion** (Duncanson/Alleva) to adjourn.
Motion carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 1:00 p.m.

Respectfully submitted,
Roxanne Howe, Deputy County Clerk

Date	Scheduled Agenda Items	Program Review and Upcoming Issues
January	No meeting-cancelled	
February	No meeting	
March	• GAM and VSO Updates • BHHS Satisfaction Survey • Truancy education/Child Wellness Ordinance • Public Nuisance Ordinance	
April	• Division Strategic Plan Update • COVID-19 update	• Program Review-Great Rivers Income Maintenance • CAFO presentation
May 12 10:00 AM	• Welcome new members Amy Middleton and Fran Duncanson • Legislative Event Report • 2021 Budget Priorities Discussion • BHHS accomplishments • Preliminary End of Year Financial Report • Establish budget priorities	Housing study results? Public transportation • Uber • Van Service • Options for non-disabled/elderly, full cost and discounted • Transportation study
June 9 **8:30 AM 10:00 AM	• Department Annual Reports • Medical Examiner Update • Child Wellness ordinances	• Board Member Orientation *8:30 start
July 14 10:00 AM	• VSO and GAM mid-year reports	• Budget Updates (State/Local)
August 18 9:30 AM	• Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable	• Public Hearing for 2021 Budget *9:30 start

September 8 10:00 AM	• Presentation 2021 Budget • Legislative event • Strategic Plan update-Don Wortham	• Program Review-tbd
October 13 10:00 AM	• Annual Budget Amendments • Division Update	
November 10 10:00 AM	• Legislative Event Report if applicable • GAM Update • Veteran's Update	• Hold meeting at GAM?
December 8 10 AM	• Division Update • 2021 Workplan	•

Proposed Amended Polk County Public Nuisance and Human Health Hazard Ordinance

Ordinance No. 30-20
Polk County Public Nuisance and Human Health Hazard Ordinance
Enacted_____; Published _____
Effective Date: _____

~~TEXT~~=REMOVED
TEXT=PROPOSED

Polk County Health Department
100 Polk County Plaza, Suite 180
Balsam Lake WI 54810
715-485-8400
pchd@co.polk.wi.us

PUBLIC NUISANCE AND HUMAN HEALTH HAZARD ORDINANCE

(Effective: _____)

The County Board of Supervisors of the County of Polk does ordain as follows:

Article 1. Title and Purpose ..... **Error! Bookmark not defined.**1
Article 2. Statutory Authority 1
Article 3. Definitions 1
Article 4. General Provisions 6
Article 5. Public Health Hazards 6
Article 6. Uninhabitable Dwellings 8
Article 7. Public Nuisances - Offending Morals and Decency 9
Article 8. Public Nuisances - Noise 9
Article 8. Public Nuisances - Abandoned Vehicles, Machinery, Equipment and Appliances 10
Article 9. Exemptions 11
Article 10. Administration 11
Article 11. Costs of Abatement or Disposal 12
Article 12. Penalties 13
Article 13. Severability 13

ARTICLE 1. – TITLE AND PURPOSE

The title of this ordinance is the Polk County Public Nuisance and Human Health Ordinance. The purpose of this ordinance is to regulate public nuisances and protect public health, safety, and welfare within Polk County.

ARTICLE 2. – STATUTORY AUTHORITY

This ordinance applies in all cities, villages, and towns, provided, however, that any section of the ordinance that has a counterpart in an ordinance of a city, village or town shall not be enforced by the County in said city, village or town, or in a city, village or town with a local health department.

ARTICLE 3. – DEFINITIONS

"Agricultural use" means any beekeeping, commercial feed lots, dairying, egg production, floriculture, fish or fur farming, forest and game management, grazing, livestock raising, orchards, plant greenhouses and nurseries, poultry raising, raising of grain, grass, mint, and seed crops, raising of fruits, nuts, vegetables, and berries, sod farming, or participating in federal agricultural programs.
"Appliance" means any household or office device, instrument, utensil, apparatus, or machine that utilizes power, including, but not limited to, any stove, clothes washer or dryer, refrigerator, dish washer, freezer, water heater, water pump, furnace, television

DRAFT

set, home entertainment device, computer or peripheral device, or other home/office electronic device.
"Building" includes any building or structure or any portion of a building or structure.
“County" means Polk County, Wisconsin.
"County board" means the board of supervisors for Polk County, Wisconsin
"Committee" means the Polk County Health and Human Services Committee which is charged with the duty to address and aid in regulation of those uses and activities that may cause public nuisance, public health, and safety threats in the County.
"Debris" means any litter, junk, wood, bricks, paper, cement, concrete blocks, or any other unsightly accumulation of items or materials that may tend to depreciate property values in the adjacent area, create a blighted condition, present a substantial threat to public health or safety, or create a public nuisance or a public health hazard, except when such items are stored or housed out of public view and are treated and maintained so as not to be a public nuisance.
“Dwelling” means a structure, or that part of a structure, which is used or intended to be used as a home, residence or sleeping place. This includes manufactured homes, but not mobile homes, camping units, travel trailers, and other temporary sleeping units.
"Equipment" means goods used or bought for use primarily in the construction, excavation, or agricultural uses.
"Hazardous waste" means any solid waste or illegal substance that could create a human health hazard or is identified by the State of Wisconsin, Department of Natural Resources as hazardous under s. 291.05 (2), Wis. stats.
"Health Officer" means public health professional responsible for environmental sanitation at Polk County or designee.
"Human Health Hazard" means a substance, activity or condition that is known to have the potential to cause acute or chronic illness or death if exposure to the substance, activity or condition is not abated.
"Immediate Health Hazard" means a condition that exists or has the potential to exist which should, in the opinion of the Health Officer, be abated or corrected immediately, or at least within a 24-hour period, to prevent possible severe damage to human health and/or the environment.
"Junk" means scrap metal, metal alloy, wood, concrete, or synthetic or organic material or any junked, inoperative, unlicensed, or unregistered vehicle, structure, equipment, furniture, appliances, or machinery, or any part thereof. "Junk" includes refuse, used tires, parts of dismantled buildings, agricultural use equipment not in usable condition, parts of agricultural use equipment, and contaminated recyclable material.
"Junked" means dismantled for parts or scrapped.
"Junked vehicle parts" means parts from a junked vehicle.
"Junkyard" means any place that is owned, maintained, operated, or used for storing, keeping, processing, buying, or selling junk. "Junkyard" includes sanitary landfills, refuse dumps, garbage dumps, automobile graveyards, scrap metal processors, auto-wrecking yards, salvage yards, auto-recycling yards, used auto parts yards, and places for temporary storage of automobile bodies or parts awaiting disposal as a normal part of a business operation when the business will continually have like materials located on the premises. "Junkyard" does not include places where litter, trash, and other debris

are scattered along or upon a highway or temporary operations and outdoor storage of limited duration.
"Local zoning and land use regulation" means any applicable county, town, or extraterritorial zoning, subdivision, land division, platting, official map, building code, building permit, or other ordinance that is applicable in any manner to the use of land.
"Machinery" means a structure or assemblage of parts that transmits forces, motion, or energy from one part to another in a predetermined way by electrical, mechanical, or chemical means. "Machinery" does not include a building.
"Motor vehicle dealer" has the meaning given in s. 218.0101 (23), Wis. stats.
"Motor vehicle salvage dealer" has the meaning given in s. 218.20 (1r), Wis. stats.
"Not registered" in reference to "all-terrain vehicles" as defined in s. 340.01 (2g), Wis. stats.,
"Person" means any individual, firm, corporation, society, association, institution, or public body.
"Pollution" means the contaminating or rendering unclean or impure the air, land, or waters of Polk County, or making the same injurious to public health, harmful for commercial or recreational use or deleterious to fish, bird, animal or plant life.
"Public" means affecting or having the potential to affect the people and/or environment outside the limits of one's personally owned and personally occupied structure.
"Public Nuisance" means a thing, act, occupation, condition, or use of property which is dangerous or has the potential to be dangerous to human life or health, safety, or welfare, or causes the depreciation of property values, greatly offends the public morals or decency, substantially annoying; and/or whatever renders or has the potential to render, the soil, air, water or any article of food or drink unwholesome or impure, is a public nuisance.
"Recyclable material" means material that is suitable for recycling.
"Scrap metal processor" means a fixed location at which machinery and equipment are utilized for the processing and manufacturing of iron, steel, or nonferrous metallic scrap into prepared grades and whose principal product is scrap iron, scrap steel, or nonferrous metal scrap for sale for remelting purposes.
"Snowmobiles" as defined in s. 340.01 (58a), Wis. stats., or "boats" as defined in s. 29.001 (16), Wis. stats., means those that are required to, but do not have nor bear, required current and valid State of Wisconsin licenses or registrations.
"Solid waste" means any garbage, refuse, sludge, ash, paper, wood, metal, glass, cloth, plastic, lumber, concrete, food waste and other organics, boxes, barrels and other containers, tires and other like materials, sludge from a waste treatment plant, water supply treatment plant, or air pollution control facility, and any other discarded or salvageable materials, including solid, liquid, semisolid, or contained gaseous materials resulting from industrial, commercial, mining, agricultural, and community activities, but does not include solids or dissolved materials in domestic sewage.
"Solid waste facility" means a facility for solid waste treatment, solid waste storage, or solid waste disposal, and includes commercial, industrial, municipal, state, and federal establishments or operations such as, without limitation because of enumeration, sanitary landfills, dumps, land disposal sites, incinerators, transfer stations, storage

facilities, collection and transportation services, and processing, treatment, and recovery facilities. "Solid waste facility" includes the land where the facility is located. "Solid waste facility" does not include any of the following:

1. A facility for the processing of scrap iron, steel, or nonferrous metal using machinery to produce a principal product of scrap metal for sale or use for remelting purposes.
2. A facility that uses machinery to sort, grade, compact, or bale clean wastepaper, fibers, or plastics, not mixed with other solid waste, for sale or use for recycling purposes.
3. An auto junkyard or scrap metal salvage yard.

"Unlicensed" or "unregistered" in reference to vehicles, mobile homes, or manufactured homes means those that are required to be licensed or registered for operation in the state, but do not have nor bear required current and valid State of Wisconsin licenses or registration.

"Vehicle" means every device in, upon, or by which any person or property is or may be transported. "Vehicle" includes, but is not limited to, all of the following:

1. "Aircraft" as defined in s. 29.001 (16), Wis. stats.
2. "All-terrain vehicles" as defined in s. 340.01 (2g), Wis. stats.
3. "Antique vehicles" as described in s. 341.265, Wis. stats.
4. "Automobiles" as defined in s. 340.01 (4), Wis. stats.
5. "Boats" as defined in s. 29.001 (16), Wis. stats.
6. "Camping trailers" as defined in s. 340.01 (6m), Wis. stats.
7. "Farm equipment" as defined in s. 100.47 (1), Wis. stats.
8. "Farm tractors" as defined in s. 340.01 (16), Wis. stats.
9. "Hobbyist or homemade vehicles" as defined in s. 341.268, Wis. stats.
10. "Junk vehicles" as defined in s. 340.01 (25j), Wis. stats.
11. "Implements of husbandry" as defined in s. 340.01 (24), Wis. stats.
12. "Manufactured homes" as defined in s. 101.91 (2), Wis. stats.
13. "Mobile homes" as defined in s. 340.01 (29), Wis. stats.
14. "Mopeds" as defined in s. 340.01 (29m), Wis. stats.
15. "Motor bicycles" as defined in s. 340.01 (30), Wis. stats.
16. "Motor buses" as defined in s. 340.01 (31), Wis. stats.
17. "Motor homes" as defined in s. 340.01 (33m), Wis. stats.
18. "Motor trucks" as defined in s. 340.01 (34), Wis. stats.
19. "Motorcycles" as defined in s. 340.01 (32), Wis. stats.
20. "Railroad trains" as defined in s. 340.01 (48), Wis. stats.
21. "Recreational vehicles" as defined in s. 340.01 (48r), Wis. stats.
22. "Road machinery" as defined in s. 340.01 (52), Wis. stats.
23. "Road tractors" as defined in s. 340.01 (53), Wis. stats.
24. "Salvage vehicles" as defined in s. 340.01 (55g), Wis. stats.
25. "School buses" as defined in s. 340.01 (56), Wis. stats.
26. "Semi trailers" as defined in s. 340.01 (57), Wis. stats.
27. "Snowmobiles" as defined in s. 340.01 (58), Wis. stats.
28. "Special interest vehicles" as defined in s. 341.266, Wis. stats.
29. "Trailers" as defined in s. 340.01 (71), Wis. stats.

30. "Truck tractors" as defined in s. 340.01 (73), Wis. stats.
31. Unlicensed demolition vehicles and unlicensed racing vehicles.
32. Golf carts, garden tractors, riding lawn mowers, and other motorized tractors, motorized carts, and motorized utility vehicles that require no registration or licensure by the State of Wisconsin.

"Wild animal" means any animal of a wild nature that is normally found in the wild and that is not a farm-raised deer, a pet bird, a farm-raised game bird, or an animal that is listed as a domestic animal by rule by the State of Wisconsin, Department of Agriculture, Trade and Consumer Protection.

"Wis. stats." means the Wisconsin Statutes, including successor provisions to cited statutes.

ARTICLE 4. – GENERAL PROVISIONS

A) No person may create, contrive, erect, maintain, cause, continue, install, construct, or permit any human health hazard within the County.
B) No person may create, contrive, erect, maintain, cause, continue, install, construct, or permit any public nuisance within the County.
C) Any person or property owner who in any way aids or contributes to a health hazard or public nuisance is also in violation of this ordinance, and shall be liable for costs and expenses for the removal and correction of such health hazard or public nuisance.
D) Any health hazard declared by the health officer under this ordinance shall be subject to the penalty provided in this ordinance if said health hazard is not corrected.
E) It shall be the responsibility of tenants, renters, and property owners to maintain their property in a nuisance free manner and also to be responsible for the abatement and/or correction of any health hazard or public nuisance that has been determined to exist on their property under this ordinance.

ARTICLE 5. – PUBLIC HEALTH HAZARDS

The following acts, uses, activities, things, occupations, places, or physical conditions that are not properly and timely removed after written notice shall be considered a health hazard.

A) Unburied Carcasses - Carcasses of animals, birds, or fowl not intended for human consumption or food, which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death.
B) Household Pet Waste - Accumulations of the bodily waste from all household domestic animals and fowl that are handled, stored, or disposed of in a manner that creates a health hazard.
C) Air Pollution - The escape of smoke, soot, cinders, noxious acids, fumes, gasses, fly ash, industrial dust, or any other atmospheric pollutants within the County that creates non-compliance with Chapter NR429 of the Wisconsin Administrative Code. (Note: NR429 allows exemptions for open burning.)

D) Solid Waste - Any solid waste which is stored or disposed of in non-compliance to Chapter NR500 of the Wisconsin Administrative Code.
E) Noxious or polluted waste areas. Any place in the County where noxious, nauseous, unwholesome, or polluted water and waste are located on private land, and those conditions are not timely removed within 14 days.
F) Noxious emission odor areas. Any place in the County where noxious odor, stench, or gas escapes or is emitted into the open air from sources located on public or private land, and these conditions are not timely removed or discontinued within 14 days after receipt of written notice. In this subsection, "noxious odor" means an odor that is extremely repulsive to the senses of ordinary persons, seriously annoys, causes serious discomfort, and injury to health. Ammonia emissions shall be limited to 50 ppm, and hydrogen sulfide emissions shall be limited to 10 ppm measured at property lines.
G) Private Water Supply - Any private well that is constructed, abandoned or used and/or any pump installed in non-compliance with Chapter NR812 of the Wisconsin Administrative Code.
H) Food or Breeding Places for Vermin, Insects, Etc. - Accumulations of decayed animal or vegetable matter, trash, rubbish, garbage, rotting lumber, bedding, packing material, scrap metal, animal and human fecal matter, or any substance in which flies, mosquitos, or disease carrying insects, rats or other vermin can breed, live, nest or seek shelter, and those conditions are not removed or destroyed within 14 days.
I) Toxic and Hazardous Materials - Any chemical and/or biological material that is stored, used, or disposed of in such quantity or manner that is, or has the potential to create a public health hazard. The use of and dealing of illegal substances shall be considered a health hazard under this provision.
J) Groundwater Pollution - Addition of any chemical and/or biological substance that would cause groundwater to be unpalatable or unfit for human consumption. These substances include but are not limited to the chemical and/or biological substances listed in Chapter NR140 of the WI Administrative Code titled "safe drinking water".
K) Dangerous or dilapidated building areas. Any place in the County where a building or structure, the contents of a building or structure, or any associated electrical, heat, water, or sewer system located on public or private lands is so old, dilapidated, disconnected, or out of repair as to be dangerous, unsafe, unsanitary, or otherwise unfit for human habitation, and are not timely removed, corrected, or discontinued within 30 days of receipt of written notice.
L) Holes and Openings - Any hole or opening caused by an improperly abandoned cistern, septic tank, dug well, etc.; or any improperly abandoned, barricaded or covered up excavation.
M) Fire hazard areas. Any place in the County where combustible materials are located and stored on private or public lands and the materials are not timely removed or safely stored within 30 days after receipt of written notice.
N) Improper encroachment or discharge areas. Any unauthorized or improper encroachments and discharges, including solid waste, trees, limbs, vehicles,

structures, equipment, signs, manure, weeds, crops, and other materials on any County or town roadway or on public lands without permission that is not timely removed or discontinued within 14 days of the receipt of written notice.

O) Junked vehicle and junked part areas. Any place in the County within 500 feet of the center line of any town highway, or within 750 feet of the center line of any county trunk, state trunk, or federal highway where junked vehicles or junked vehicle parts are accumulated, stored, or any place in the County where junked vehicles or junked vehicle parts are accumulated or stored outside of a building for a period exceeding 72 hours on public property, or more than 30 days if on private property.

P) Junkyard and junked vehicle, appliance, and machinery areas. Any place in the County where junked or abandoned vehicles, or junked or abandoned appliances, equipment, or machinery are accumulated or stored for a period exceeding 72 hours on public property, or more than 30 days on private property.

Q) Unlicensed or unregistered vehicle area. Any place in the County where for a period exceeding 30 days upon private property a not registered, unlicensed, or unregistered vehicle is parked, stored, or otherwise kept outside a building and is not timely removed or discontinued within 30 days of receipt of written notice.

R) Any other situation determined by the health department to be a HHH as defined by this ordinance.

ARTICLE 6. - UNINHABITABLE DWELLINGS

A) Any dwelling or dwelling unit found to have any of the following defects shall be condemned as unfit for human habitation and shall be so designated and marked as unfit with a placard by the Health Officer:

1) One which is so abandoned, damaged, decayed, dilapidated, unsanitary, unsafe, or vermin infested that it creates a serious health hazard for the occupants or members of the public.
2) One which lacks sanitary facilities adequate to protect the health or safety of the occupants or the public.
3) One which has power and a well but either or both are not in working condition.
4) One which because of its condition, is the source of a confirmed case of lead poisoning or asbestosis.

B) Indoor air quality will be maintained at a comfortable level. Comfortable level means the structure will be of a reasonable temperature, humidity, and all air contaminants will be eliminated when they are identified. Contaminants may include but are not limited to: molds, ammonia, carbon dioxide, formaldehyde, smoke and vapors from illegal substances, and any other pollutants causing a health hazard.

C) No person shall continue to occupy, rent, or lease quarters for human habitation which are declared unfit for human habitation by the Health Officer. For the purpose of this ordinance, "unfit for human habitation"

includes lacking potable water or a properly functioning septic system, or an adequate and functioning heating system.

D) Any dwelling or dwelling unit condemned as unfit for human habitation, and so designated and placarded by the Health Officer, shall be vacated within a reasonable time, as specified by the Health Officer.

E) No dwelling or dwelling unit which has been condemned and placarded as unfit for human habitation shall again be used for human habitation until written approval is secured from, and such placard is removed by, the Health Officer. The Health Officer shall remove such placard whenever the defect or defects upon which the condemnation and placarding were based have been eliminated.

F) No person shall deface or remove the Health Officer's placard from any dwelling or dwelling unit which has been condemned as unfit for human habitation.

G) The owner or occupant of any dwelling affected by any notice or order relating to the condemning or placarding of a dwelling or dwelling unit as unfit for human habitation may request and shall be granted a prompt hearing before the Committee.

ARTICLE 7. PUBLIC NUISANCES OFFENDING MORALS AND DECENCY

The following acts, omissions, places, conditions and things are hereby specifically declared to be public nuisances offending public morals and decency, but such enumeration shall not be construed to exclude other nuisances offending public morals and decency.

A) All disorderly houses, adult businesses, bawdy houses, houses of ill fame, or structures kept or resorted to for the purpose of prostitution, promiscuous sexual intercourse.

B) All places where intoxicating liquor or fermented malt beverages are sold without a license.

C) Any place or premises within the County where County ordinances or State laws relating to public health, safety, peace, morals or welfare are openly, continuously, repeatedly and intentionally violated resulting in repeat response calls from law enforcement.

D) High levels of vehicle traffic and foot traffic to one property during nighttime hours on a consistent basis exceeding 4 or more days and involves 7 or more vehicles per night.

ARTICLE 8. PUBLIC NUISANCE- NOISE

A) A residentially zoned property shall be limited to 57 dB, commercial zoned property limited to 63 dB, and industrial zoned property limited to 72 dB

B) No person shall operate, play, or permit the operation or playing of any radio, television, phonograph, musical instrument, sound amplifier or similar device in such a manner as to create a noise disturbance or exceed the noise level.

C) No person shall own, possess or harbor any animal or bird which frequently or for continued duration makes sound which creates a noise disturbance or exceed the noise level.
D) No person shall operate or permit the operation of any mechanical power saw, drill, sander, grinder, lawn or garden tool, lawnmower, snow removal equipment or any similar device, necessary for the maintenance of property, in a manner which creates a noise disturbance. Such devices that are kept in good repair and, when new, would not comply with the standards set forth in this article, shall be exempt provided they are reasonably used for property maintenance. No such equipment, except snow removal equipment, shall be operated after 10pm.
E) No person shall sound or permit the outdoor sounding of any fire alarm, burglar alarm, civil defense alarm, siren, horn, whistle or similar emergency signaling device, except for emergency purposes or for testing. Any testing shall be performed during the day.
F) No person shall operate any motor vehicle unless such motor vehicle is equipped with an adequate muffler in constant operation and property maintained to prevent excessive or unusual noise.
G) No operator shall accelerate a motor vehicle so as to emit an unnecessary noise
H) Exemptions. The following activities shall be exempt from the regulations of this section:
    1) The limitations above shall not apply to construction sites, demolition sites, public utilities, and public works projects and operations during daytime hours Monday through Saturday, inclusive; however, the noise production shall be minimized through proper equipment operations and maintenance.
    2) Emergency short term operations which are necessary to protect the public health, safety and welfare of the citizens, including emergency utility and public works operations.
    3) Essential operations and noises required by law relating to the public health, safety and welfare, including, but not limited to, law enforcement, firefighting and rescue and sanitation activities.

Article 9. – PUBLIC NUISANCE-ABANDONED VEHICLES, MACHINERY, EQUIPMENT, AND APPLIANCES

A) No person or property within the County shall have more than one (1) abandoned, unlicensed or inoperable vehicles per parcel or outdoor storage of junked vehicle parts for a period of 72 hours or more. Exceptions are commercial sellers of motor vehicle parts and/or entities holding a valid conditional permit.
B) When any vehicle, machinery, appliances, or equipment has been left unattended, parked, or stored on any public road or public property, including a road right-of-way, within the County for a period of more than 72 hours, the vehicle, structure, machinery, appliances, or equipment is presumed by the

County to be abandoned and a public nuisance.

C) No person may have more than four 4 watercraft, Atv's, Utv's, snowmobiles, or off road bikes stored in the open on any property for more than 14 days. Watercraft in the water tied to a dock or on a lift are not counted towards the four (4).

ARTICLE 10. - EXEMPTIONS

A) Any storage of junked vehicles, junked vehicle parts, or the operation of a junkyard on private lands in the town that is in conformity with local zoning and land use regulation for which the owners, operators, or persons otherwise responsible for the storage of the vehicles or parts have been issued a permit are exempt from the provisions strictly related to the permit.

B) Any parking, storage, or other keeping outside of buildings in the town of one (1) or fewer unlicensed or unregistered vehicles or four (4) or fewer boats, snowmobiles, or all-terrain vehicles, not registered with the State of Wisconsin, on private lands that are in conformity with local zoning and land use regulation are exempt from the provisions relating to the keeping and storage of unlicensed or unregistered vehicles.

C) Any parking, storage, or other keeping of any agricultural use vehicles, equipment, or machinery in the open on private lands in the County that are in conformity with local zoning and land use regulation, if the vehicles, equipment, and machinery can be used by the owner without repair for normal agricultural use in the County are exempt from this ordinance.

ARTICLE 11. - ADMINISTRATION

A) Whenever a complaint is made to the County that a public nuisance or health hazard under this ordinance or a violation of a permit issued under this ordinance exists within the County, the Health Officer or a designated representative promptly inspect and follow up on the complaint.

B) If the Health Officer determines that a public nuisance exists under this ordinance within the County on private or public land and that there is great, immediate, and substantial danger or threat to the public health or safety, the Health Officer shall serve a written order upon the person who is causing, permitting, or maintaining the public nuisance, and the owner or occupant of the premises where the public nuisance is caused, permitted, or maintained. If immediate personal service cannot be made, one copy of the written notice shall be posted on the premises in a location likely to attract the attention of the owner or occupant of the premises or the person who is causing, permitting, or maintaining the public nuisance, and one copy of the notice shall be served by mailing by U.S. mail of a First Class letter to the last known address for the owner or occupant of the premises. The order notice shall direct the owner or occupant to remove or correct the public nuisance within a reasonable amount of time and shall state that unless the public nuisance is so

timely abated, the County may cause, due to the emergency conditions, the public nuisance to be abated and shall charge the costs of abatement to the owner, occupant, or person causing, permitting, or maintaining the public nuisance.

C) If the public nuisance is not abated within the time provided in the initial notice or if the owner, occupant, or person causing the public nuisance, if known, cannot be found, the Health Officer with approval of the Committee, shall cause the abatement or removal of the public nuisance by immediately seeking a court order that allows for the immediate enjoinment and abatement of the public nuisance.

D) If the Committee determines that a public nuisance exists on public or private premises but that the nature of the nuisance does not threaten great, immediate, and substantial danger to the public health or safety, the Committee shall direct the Health Officer to take one of the following actions.

E) Issue and serve a written order to cease and desist the public nuisance upon the person causing, permitting, or maintaining the public nuisance and the owner or occupant of the premises where the public nuisance is located.

F) Issue and serve a citation for violation of this ordinance upon the person causing, permitting, or maintaining the public nuisance and the owner or occupant of the premises where the public nuisance is located.

G) Cause Corporation Counsel to draft a formal civil complaint to be filed and served upon the alleged violators based upon an alleged violation of this ordinance or the conditions of any permit as issued or have a formal complaint for abatement of the public nuisance under chapter 823, Wis. Stats drafted by Corporation Counsel.

H) Nothing in this ordinance may be construed as prohibiting the injunction and abatement of public nuisances against any person in this ordinance.

ARTICLE 12. - COSTS OF ABATEMENT OR DISPOSAL

In addition to any other penalty imposed by this ordinance for the erection, contrivance, creation, continuance, or maintenance of a public nuisance and violation of this ordinance, the cost of abatement of any public nuisance by the County may be collected under this ordinance or s. 823.06, Wis. stats., as a debt or expense from the owner or occupant of the real property for causing, permitting, or maintaining the public nuisance. If notice to abate the nuisance has been given to the owner or occupant previously, the cost of abatement may be assessed against the real property for services rendered and incurred by the County to enjoin or abate the public nuisance as a special charge under s. 66.0627, Wis. stats., unless paid earlier. If any vehicle, structure, equipment, implement, or appliance is abandoned or remains unclaimed in violation of this ordinance, the County may proceed to declare this personal property abandoned and proceed to dispose of this personal property under s. 66.0139, Wis. stats., by public auction or other means.

ARTICLE 13. - PENALTIES.

All violations of this ordinance shall be subject to a forfeiture of not less than Fifty Dollars ($50.00) nor more than Five Hundred Dollars ($500.00) per offense, together with applicable surcharges and penalty assessment and the taxable costs of prosecution. The Court may also grant injunctive relief. Failure to comply with an order of abatement issued under this ordinance shall constitute a violation of this ordinance, and each day of continued violation shall constitute a separate offense. Failure to pay any penalties imposed by the court in accordance with this ordinance may result in imprisonment in as a result of civil contempt of court.

ARTICLE 14. - SEVERABILITY.

Each section, paragraph, sentence, clause, word, and provision of this ordinance is severable and if any portion shall be deemed unconstitutional or invalid for any reason, such decision shall not affect the remainder of this ordinance nor any part thereof other than the portion affected by such decision.

DRAFT

2020

POLK COUNTY

Community Health Improvement Plan

PolkUnited
healthier together

Executive Summary

The 2020-2022 Polk County Community Health Improvement Plan entails the recent comprehensive community health planning effort for Polk United's Community Health Coalition. Polk United is a coalition that works to make Polk County a place where we all thrive at home, at work and in community. The community health planning effort includes two major phases: a community health assessment (CHA) and a community health improvement plan (CHIP).

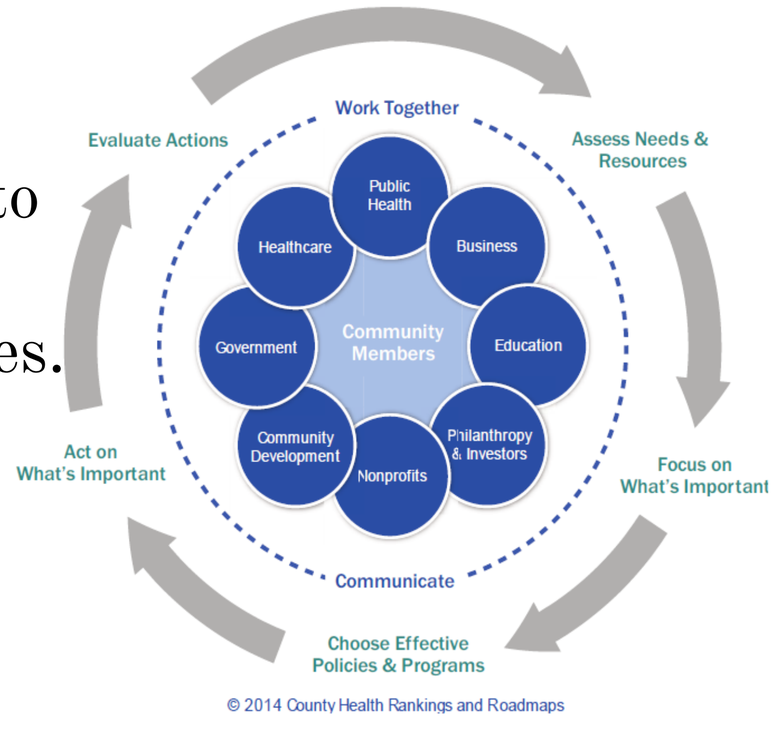
- Included is a summary of the community engagement methods and prioritization process for the 2020 Polk County Community Health Assessment (CHA). Through this process, residents identified Mental Health, Substance Use, and Nutrition and Physical Activity as top priorities.
- The CHIP also provides the community with a plan and goals for improving the health of Polk County in the health priorities identified by Polk United over the next three years.

Over the next three years, Polk United workgroups will continue implementation and evaluation of evidence-based practices in order to reach our goals. Efforts will be updated to align with community resources and needs as necessary. The CHA, CHIP and Workgroup work plans are available at www.polkunited.org.

Community Health Improvement Plan Overview

Polk United utilized the County Health Ranking and Roadmaps Take Action Cycle to guide the community health improvement process. This included:

- A review of key findings from the 2019 CHA-qualitative data from surveys, listening sessions and community health improvement events, as well as quantitative data from local, state and national indicators.
- A review of evidence-based practices through “What Works for Health” and additional resources.
- Identification of strategies based on evidence, community input, and community assets. Strategies were also chosen to align with state and national health plans.
- Consideration of populations with disparate health outcomes.
- Development of a detailed work plan to track progress and outcomes - available at www.polkunited.org.



Summary of 2020-2022 Community Health Improvement Plan Goals

Mental Health Workgroup works closely with the Mental Health Taskforce of Polk County to improve access to Mental Health Services, increase early detection of mental illness, and reduce the stigma of mental Illness

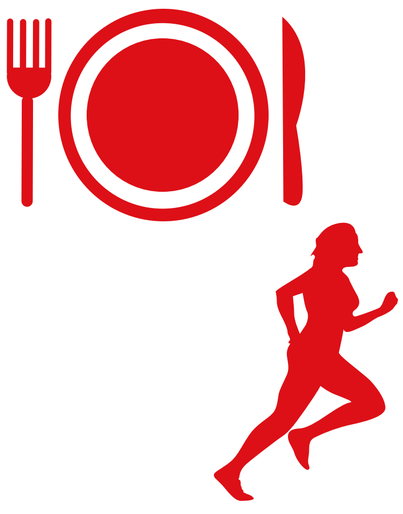
Goal:

- Decrease the number of days you have felt sad or depressed for 2 or more days in the last 2 weeks from 35% to 30% as measured by the CHA Survey

Substance Use Wokrgroup works to create a positive change around the culture of drinking and drug use in our community.

Goal:

- Reduce binge drinking from 25% to 23% 'in the last month' as measured by the CHA Survey
- Reduce the percent of individuals or families negatively impacted by meth use from 14.9% to 12% as measured by the CHA Survey



Nutrition and Physical Activity Workgroup works to prevent chronic disease through the promotion of healthy eating and an active lifestyle.

Goals:

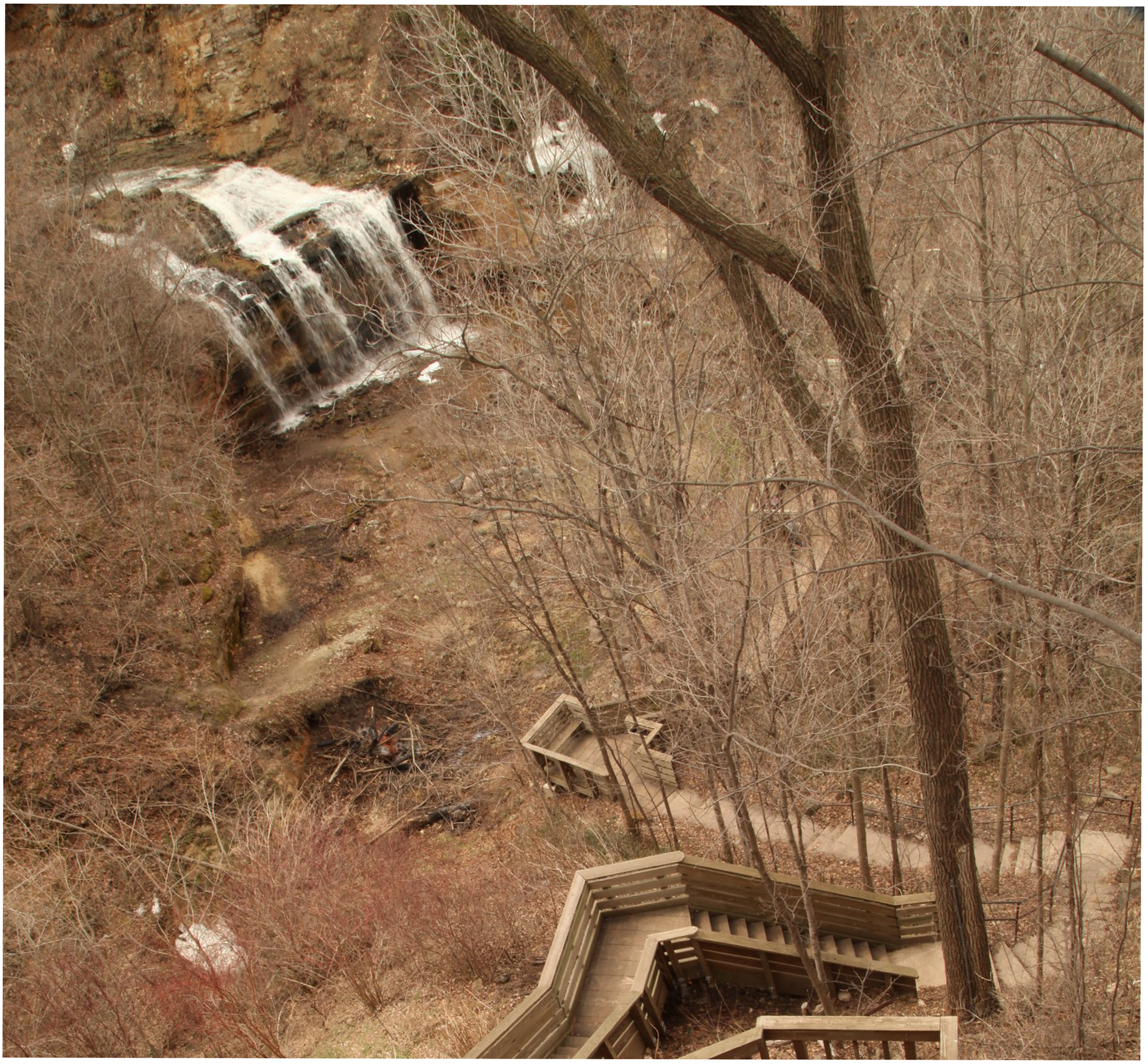
- Increase the consumption of fruit and vegetable servings of 3 or more a day from 37% to 40% as measured by the CHA Survey
- Increase physical activity of 150 minutes per week to 45% as measured by the CHA Survey

Table of Contents

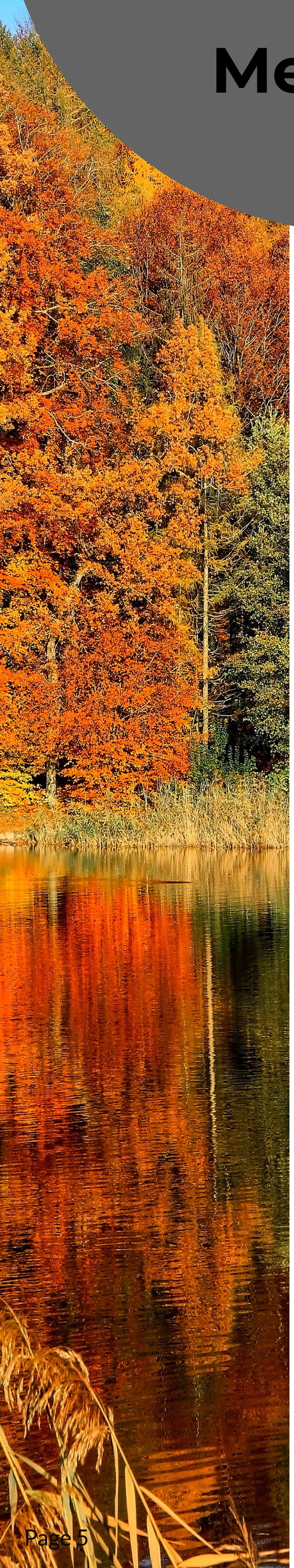
Executive Summary ---- 1
Message to the Community ---- 5
About Polk United ---- 7
    Structure and Stakeholders ---- 9
About CHA ---- 13
CHA Timeline ---- 14
About CHIP ---- 15
CHIP Process ---- 15
    Work Together ---- 16
    Assess ---- 16
    Choose ---- 17
    Focus ---- 18
    Act ---- 19
    Evaluate ---- 20
    Communicate ---- 20
Focus Area: Mental Health
    Overview and Infographic ---- 21
    Goals, Objectives, and Evidence Based Practices ---- 22
    Data Tables ---- 23
Focus Area: Substance Use
    Overview and Info-graphic ---- 25
    Goals, Objectives, and Evidence Based Practices ---- 26
    Data Tables ---- 27
Focus Area: Nutrition and Physical Activity
    Overview and Info-graphic ---- 29
    Goals, Objectives, and Evidence Based Practices ---- 30
    Data Tables ---- 31
Acknowledgements ---- 33
Get Involved ---- 34
Appendix I ---- 35
Appendix II ---- 39

List of Figures

Figure 4 ----------14
Figure 5 ----------15



Message to the Community



The members of the Polk United Leadership Team are pleased to present the 2019 Community Health Improvement Plan to the citizens of Polk County. This plan is a combined effort of the Polk County Health Department (PCHD), Amery Hospital and Clinic, Osceola Medical Center, St. Croix Regional Medical Center, the Mental Health Task Force of Polk County, United Way St. Croix Valley, UW-Extension and many community partners. Special thanks to the Polk United Leadership team for their excellent input and guidance.

Many organizations participated in the process and are highlighted in the Acknowledgements Section of this report. The Leadership Team wishes to thank them for their support and commitment to this work. In addition, staff at the PCHD provided many hours of support and guidance throughout the entire process. Many thanks go to Elizabeth Hagen, Polk United Coordinator, who provided guidance and support throughout the process and Laurie Whitehead, PCHD Fiscal Manager, for assuring all the technical assistance needs were met.

The Community Health Improvement Plan includes goals, measurable objectives and action steps for the priority health focus areas identified by the community and key stakeholders. These focus areas are Mental Health, Substance Use, and Nutrition and Physical Activity. Access to Care has been identified as a barrier to achieving good health, and will be incorporated into each of the health focus priorities. This plan is intended to be a call to action and a guide for community stakeholders to improving the health of all residents in Polk County.

Making Polk County a place where we all thrive at home, at work and in the community is a responsibility we all share. We would like to invite you to join us and become involved in promoting the health and well-being of individuals, families and the communities of Polk County. For more information on the Polk United Coalition, or to learn how to help make Polk County healthier, contact us at www.polkunited.org.

Katy Ellefson
Community Health Specialist and Outpatient Dietician

Bob Wolf
Community Relations Manager

Tom Brock
Executive Director

Brian Kaczmarski
Health Officer/Director

Elizabeth Hagen
Coordinator - Polk United
Public Health Specialist - Public Health

Deanna Nelson
Director of Community Health and Wellness

Jessica Neumann
Community Impact Director

Don Wortham
Educator

About Polk United

Polk United was established in 2013 as an expansion of Polk County's Nutrition and Physical Activity Coalition (NPA). Funding that the coalition and Polk County Health Department received from the Community Transformation Grant Fund provided an opportunity to expand the coalition and complete a new strategic plan. Strategic planning was completed in early 2013 and the Polk United: healthier together name and logo was selected shortly after. In 2018 the Strategic Planning process was once again initiated and a coalition charter was created and adopted in 2019.

Vision
The vision for Polk United is "Polk County... a place where we all thrive at home, at work and in community.

Mission
The mission of Polk United is "fostering health and well-being for all in Polk County through partnerships, programs and resources".

Purpose
The purpose of Polk United is to provide a strategic and collaborative framework for health improvement and well-being throughout Polk County. The coalition's actions are guided by the social determinants of health and an ongoing assessment of community health needs.

Since 2013, Polk United has provided a “table” where stakeholders collaborate to understand current and future health needs of Polk County through a process of assessing, prioritizing and addressing health needs. Many diverse partners from across the county participate in Polk United, a community-based coalition developed to create and maintain healthy communities. Together they work to better align efforts among community partners and create a strategic framework for collaborative local health improvement activities. Over the years, Polk United has been vital to bringing several successful programs to our county. Polk United is committed to using health data and best practice to inform our decision-making process.

Visit us online at www.polkuntied.org to find:

- Meeting minutes for Polk United workgroups
- The 2019 Community Health Needs Assessment and 2020 Community Health Improvement Plan

Structure and Stakeholders

Polk United consists of a Leadership Team and Workgroups that are all working to make Polk County a place where we all thrive at home, at work and in community.

The Polk United Coalition's Leadership Team is comprised of designees from Amery Hospital and Clinics, Osceola Medical Center, St. Croix Regional Medical Center, Polk County Health Department, Mental Health Task Force of Polk County, UW-Extension, and United Way St. Croix Valley.

Mental Health Workgroup

Mental Health refers to our emotional, psychological and social well-being, and how it relates to our ability to cope with the normal stresses of life. Poor mental health (aka mental illness) manifests itself in poor quality of life, higher rates of chronic disease, and shorter lifespan. The Mental Health workgroup works closely with the Mental Health Taskforce of Polk County to improve access to Mental Health Services, increase early detection of mental illness, and reduce the stigma of mental Illness.

Stakeholders:

- Polk County Community Members
- Mental Health Task Force of Polk County
- Polk United Healthier Together
- Polk County Schools
- Polk County Chapter of National Alliance on Mental Illness
- Polk County Faith Community
- Polk County Health Care Providers
- Polk County Media
- Polk County Businesses
- Polk County Service Organizations
- Polk County Government

Nutrition and Physical Activity Workgroup

Good nutrition is the intake of food that positively addresses the body's dietary needs. Physical activity helps keep the body in good physical condition. Poor nutrition and physical inactivity produces overall poor health and are major contributors to obesity and chronic disease such as diabetes, heart disease and stroke. The Nutrition and Physical Activity workgroup works to prevent chronic disease through the promotion of healthy eating and an active lifestyle.

Stakeholders:

- Polk United Healthier Together
- Nutrition and Physical Activity Committee
- Polk County Breastfeeding Coalition
- Polk County Health Department (WIC, Fit Families, Prenatal Care Coordination)
- Polk County Worksites
- Polk County Fitness Centers
- Polk County Policymakers
- Polk County Healthcare Providers
- Polk County School Districts
- Polk County Childcare Providers
- Polk County Citizens
- Polk County Farmers' Markets, Farm Stands and Apple Orchards
- Polk County Women of Reproductive Age
- Polk County Government
- Polk County Media

Structure and Stakeholders Continued

Substance Use Workgroup

Substance abuse is the harmful use of chemicals, including psychoactive drugs, alcohol, prescription medications and huffing. Substance abuse can lead to dependence syndrome (a negative behavioral, cognitive and physiological phenomena and social decline). The Substance Use workgroup works to create a positive change around the culture of drinking and drug use in our community.

Stakeholders:

- Polk County Community Members
- Polk County Policymakers
- Polk County Parents
- Polk County Business Community
- Polk County Healthcare Providers
- Polk County School Districts
- Polk County Law Enforcement
- Polk County Faith Community
- Wisconsin State Legislators
- Polk County Government
- Polk County Faith Community
- Polk County Youth
- Polk County Youth Serving Organizations
- Polk County Media

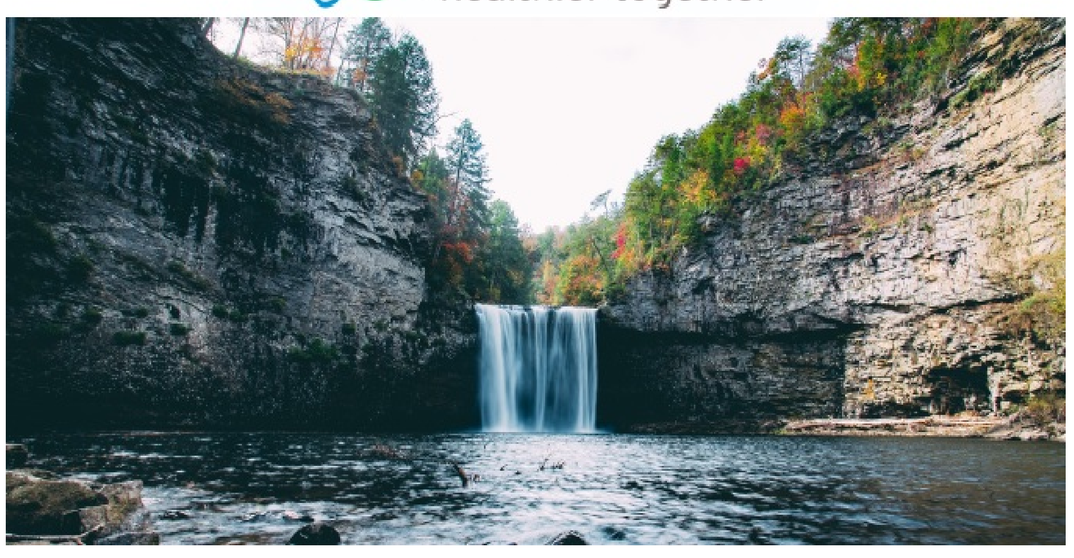
PockUnited
healthier together

About the Community Health Needs Assessment CHA

The community health improvement process includes two major phases: a Community Health Assessment and a Community Health Improvement Plan. Assessing needs and planning collaboratively helps solve complex health issues. The goals of a Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) are to engage the community in addressing priority health issues.

Community Health Assessment (CHA) is a process that engages community members and partners to collect and analyze data and information from a variety of sources to assess the health needs and strengths of the community. Together, the community identifies top health concerns. The findings of a CHA can inform community decision-making, the prioritization of health concerns, and the development and implementation of the Community Health Improvement Plan. It is known that health is greatly influenced by where people live, where they work, the safety of their surroundings and the strength and connectivity of families and communities. The assessment provides a greater understanding of these social determinants of health, which is critical when developing best strategies to improve identified health priorities and is a first step to eliminating health disparities. As a result of the 2015 Community Health Assessment, Polk United committed to continuing work on the health priorities of Substance Abuse, Mental Health, and Nutrition and Physical Activity, all of which were identified by the community as priority issues for 2020-2023.

Figure 4 - Community Health Assessment Timeline	
November and December, 2018	CHA Leadership Team Convenes Weekly to Plan CHA and Review Secondary Data
December 2018 through February, 2019	Community Survey Distributed
January through March, 2019	CHA Leadership Team Meets bi-monthly to Review Survey Results, Aggregate and Assess Data, Plan Community Forums and Key Stakeholder Meeting and to Evaluate Survey and Meeting Results
February and March, 2019	Community Forums and Key Stakeholder Meeting Held; Health Priorities Selected
April through May, 2019	CHA Report Drafted, Partner Feedback Obtained
June, 2019	CHA Report Completed and Distributed to Media and Partners; CHIP Process Begins



About the Community Health Improvement Plan - CHIP

Community Health Improvement Plan (CHIP) is a roadmap that will guide the work on health priorities for community health improvement. It is an action-oriented plan that guides community partners in implementing evidence-based strategies to produce better health outcomes. The CHIP provides overarching goals, specific objectives, and evidence-based strategies that will mobilize the community to collaborate toward policy, system and environmental strategies related to the areas of concern identified in the CHA. Polk United's plan addresses the three identified health priorities. Polk United utilized the County Health Rankings and Roadmaps Take Action Cycle to guide their CHIP process. Improving community health requires people from multiple sectors to work collaboratively on a variety of activities and the Take Action Cycle guides communities on how to move diverse stakeholders forward to action.

CHIP Process

The process for developing the Community Health Improvement Plan follows the County Health Ranking & Roadmaps Take Action Cycle. Each step of the action cycle is a critical piece toward improving community health for all.

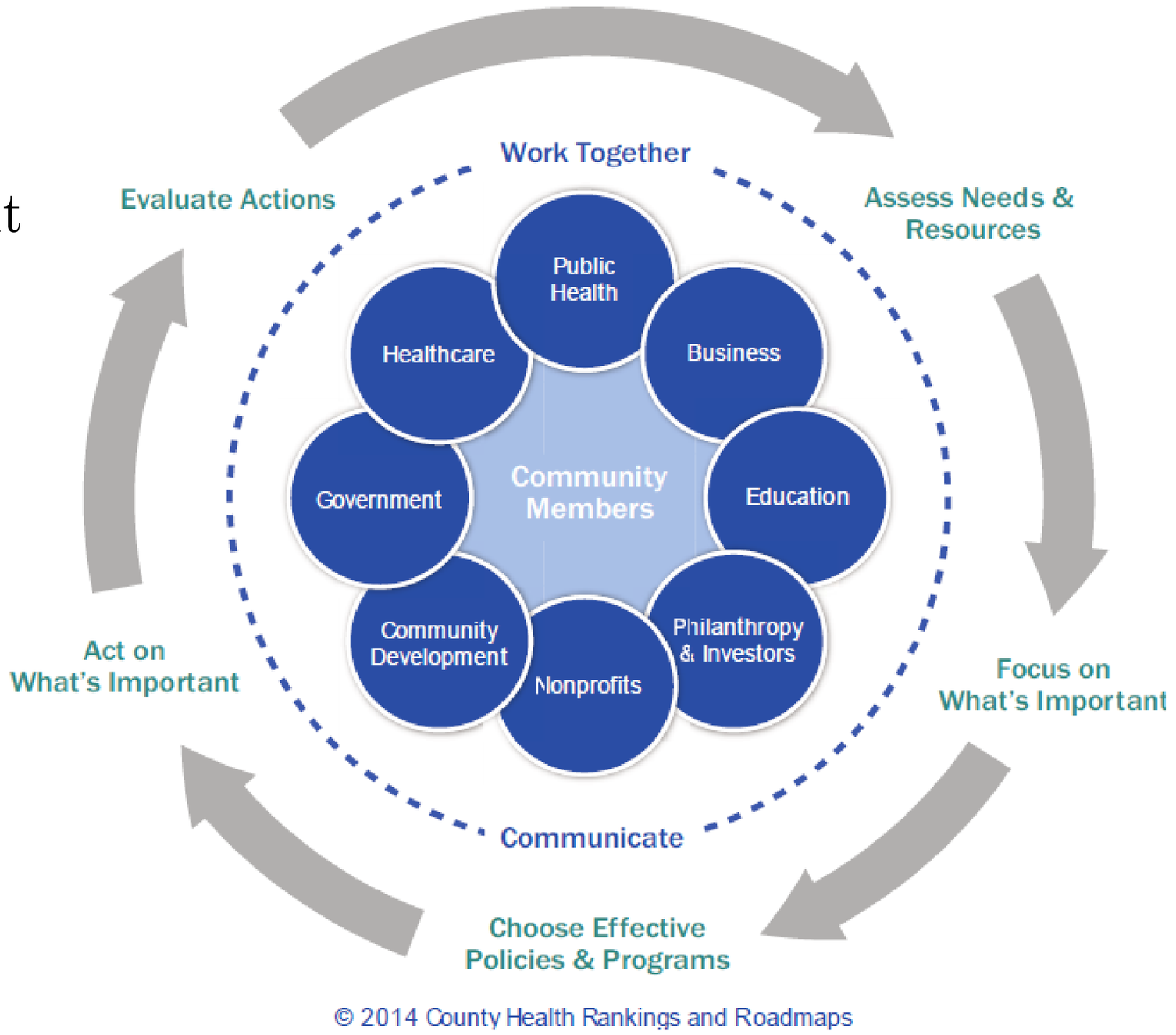


Figure 5 - County Health Rankings and Roadmaps - Take Action Model

Work Together

Everyone has a role to play in improving the health of communities. To move from data to action, Polk United engaged diverse stakeholders from multiple sectors.

- Polk United includes over 144 diverse stakeholders to collaboratively work on identified health issues to improve the health of our community members.
- Every month, the Polk United Leadership Team meets to review all action team progress as well as to continue to support broad collaborative action.
- Each month, Polk United Workgroups meet and work together to plan, implement and evaluate their goals/objectives.
- The diverse group of stakeholders involved in each action team continually reviews their membership list to ensure that stakeholders identified to help them accomplish their goals and objectives are “at the table”.

Assess Needs & Resources

Polk United explored the community’s needs, resources, strengths, and assets.

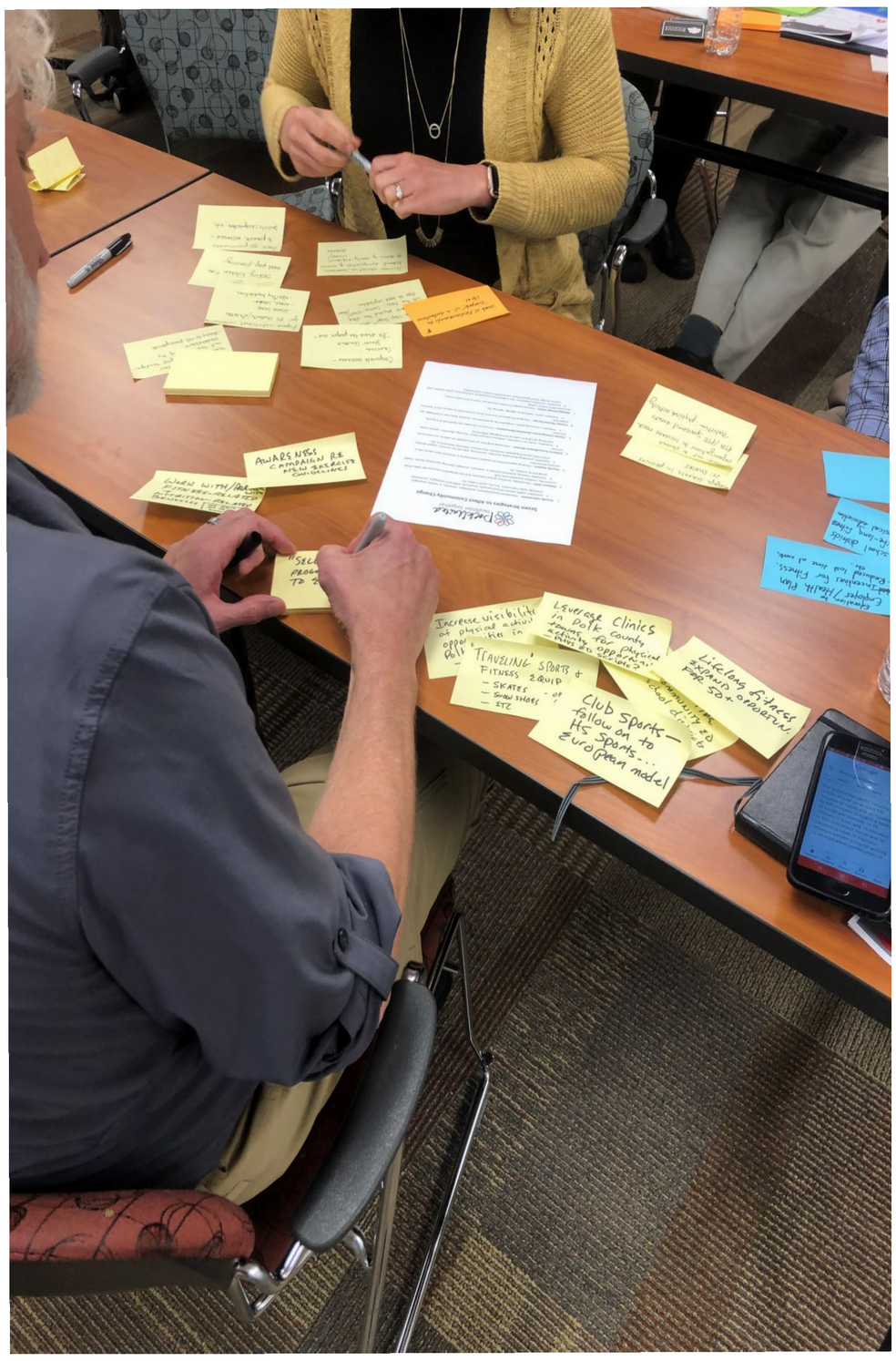
- After the 2019 Community Health Assessment was adopted in June 2019, Workgroups reviewed and discussed the health assessment data along with health priority areas and themes identified by community members during community health improvement meetings.
- At the November 2019 Leadership Team meeting the team used the County Health Ranking & Roadmaps Take Action Cycle to identify stakeholder groups that could be at the “table” for each action team to help carry out the goals of identified health priorities. The tools and ideas generated from this leadership meeting were shared at individual workgroup meetings to continue the conversation around stakeholder engagement.

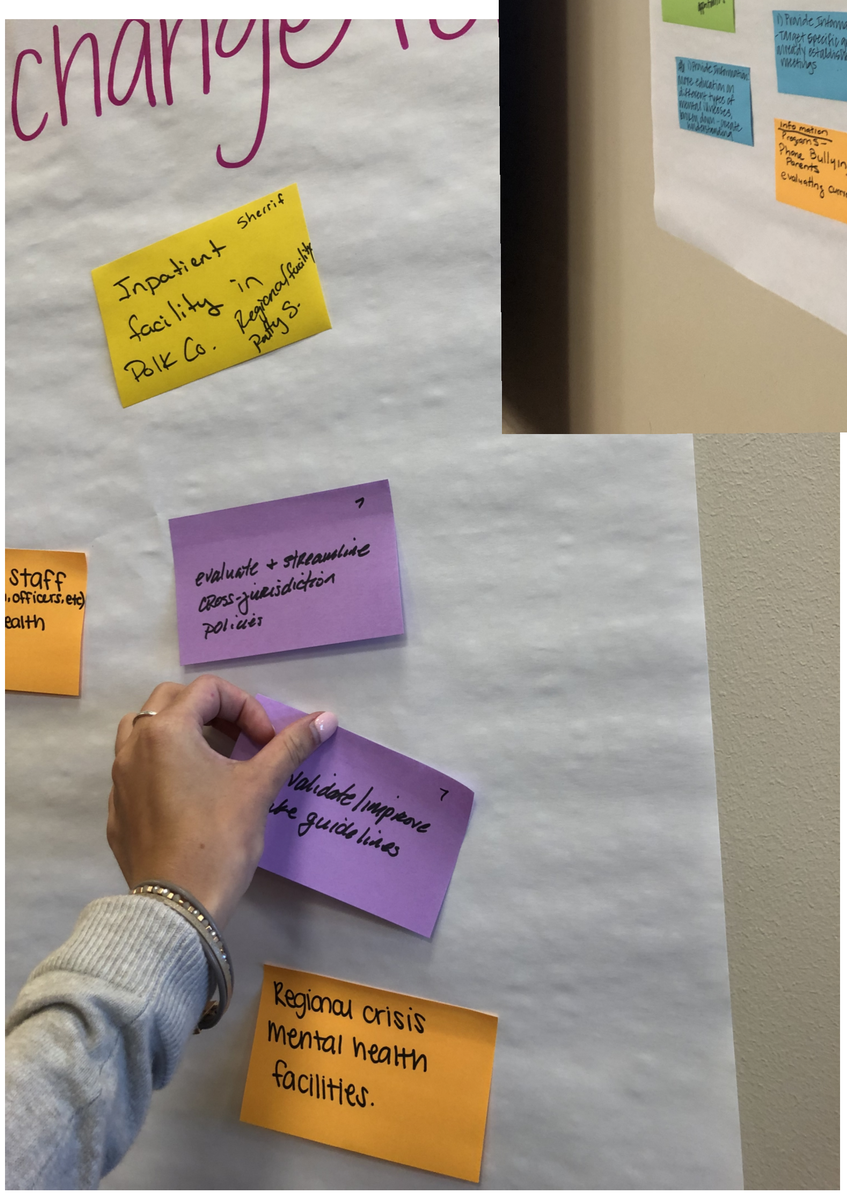
CHIP Process Continued

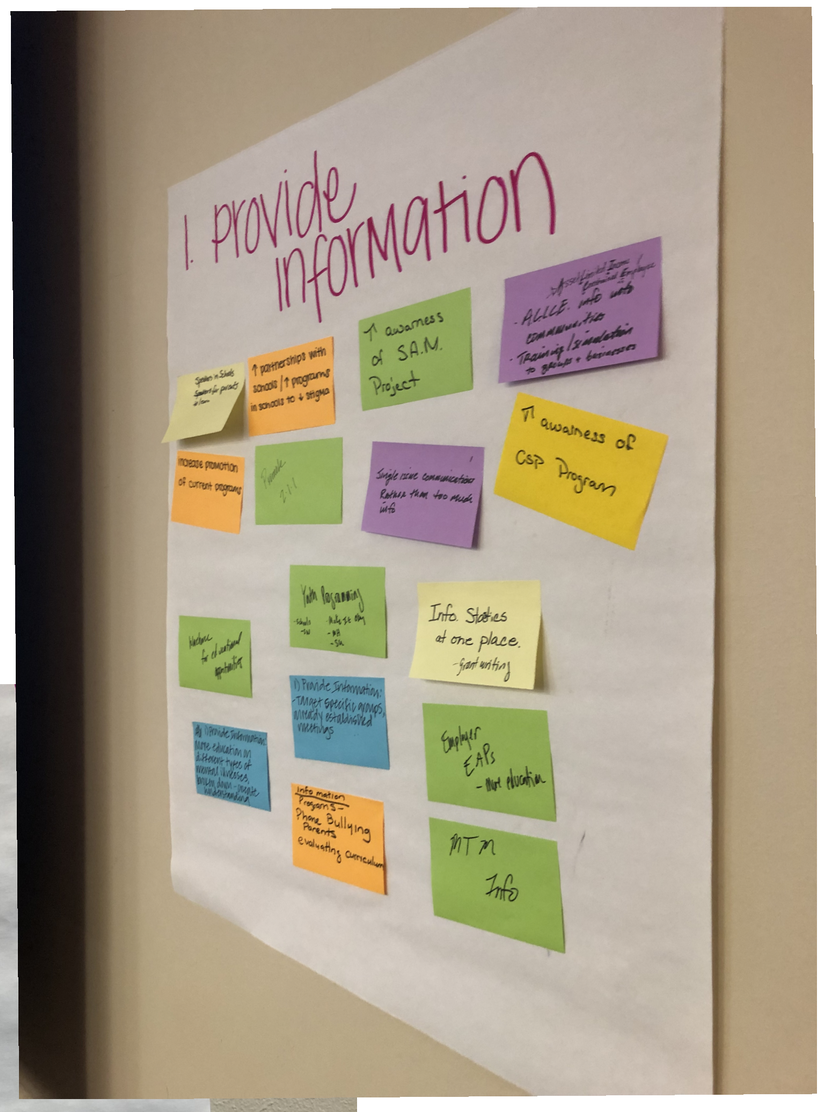
Focus on What's Important

The Polk United Leadership Team determined the most important issues to address in order to achieve the greatest impact on the identified health priorities.

- Existing Workgroups adopted the 2019 Community Health Assessment health priorities and committed to continued work.
- Workgroups reviewed their respective goals and objectives from the 2017 CHIP and discussed successes/challenges to guide the future focus and direction of the Workgroups.







Choose Effective Policies & Programs

Polk United chose effective strategies to align with goals and objectives based on evidence, community input, community assets and resources, health disparities and community readiness. Strategies were also chosen to align with state and national health plan goals.

- Workgroups reviewed 2019 CHA data, community assets and resources.
- Workgroups brainstormed goals and objectives then scored each brainstormed idea based on feasibility and impact. These scores help to narrow the groups focus on interventions that will have the greatest impact and those that the workgroup has the resources to implement.
- The coalition coordinator worked with workgroups to identify evidence-based strategies at all levels to effectively address health priorities. Strategies were gathered from "What Works for Health" and additional resources about evidence-based practice from the state and national health plans.
- Additional evidence-based policies and programs were explored based on feedback from workgroup members. Workgroups focused on the CADCA's (Community Anti-Drug Coalitions of America) Seven Strategies for Community Change, to modify the environment to make healthy choices available to all community members. By changing policies, systems and/or environments, Polk United will be able to better tackle the complex health issues identified by the community.
- Workgroups explored interventions that would affect disparate populations in our community: rural, and low-income residents. Using health data and assessment survey results and community partner input, workgroups had discussions around additional populations affected unequally by identified health priorities.

CHIP Process Continued

- Workgroups assessed the community's level of readiness through discussion of local efforts and their effectiveness, the extent to which appointed leaders and influential community members are supportive of the issue, community climate toward the issue, community knowledge about the issue, and resources available to support prevention efforts.

Act on What's Important

- Polk United workgroups defined what they want to achieve with each program or policy, and how they will achieve it.
- A work plan template was created to track progress on goals and objectives. The Leadership Team and workgroup chairs reviewed and provided feedback on this work plan. Each workgroup used the finalized work plan template to delineate how they will achieve their goals and objectives through clearly identified activities and action steps. (Sample plan attached in Appendix I.)
- Each workgroup work plan includes community health priority goals, measurable objectives, improvement strategies and activities, time frame, person(s) responsible, and indicators. These work plans will be used throughout the community health improvement plan timeline to track and share progress with the Leadership Team and community at-large.

Evaluate Actions

Polk United Workgroups identified measures available to monitor their progress over time.

- As workgroups continue to work together, they will use evaluation tools to assess community readiness for implementation of policies/programs, monitor results of implemented policies/programs, and evaluate policy/program outcomes.
- Polk United will review at least quarterly and update work plans to monitor the workgroups' progress toward achieving the goals and objectives that they have identified in the CHIP. The work plans are evolving documents and will be publicly accessible through the Polk United website. Partners, community organizations, and community members can track progress and provide input into areas of improvement. Polk United will document when the work plan has been reviewed and revised.

Communicate

Communication is an ongoing step in the Take Action Cycle. In addition to regular meetings, Polk United strives to have high levels of communication with members and partners.

- In September 2019, a work plan template was shared with the workgroup chairs.
- In November 2019, a draft of the CHIP was shared at the Leadership Team meeting. Members provided feedback to make the document more useful for them. Revisions were made to the CHIP based on this feedback.
- The updated CHIP and work plan template was shared at the December Polk United workgroup meetings. Additional edits were made based on feedback from Action Team co-chairs.
- The final CHIP is available online at www.polkunited.org and has been shared with community partners and the community-at-large.

Mental Health

Mental health refers to our emotional, psychological and social well-being, and how it relates to our ability to cope with the normal stresses of life. Poor mental health (aka mental illness) manifests itself in poor quality of life, higher rates of chronic disease, and shorter lifespan.

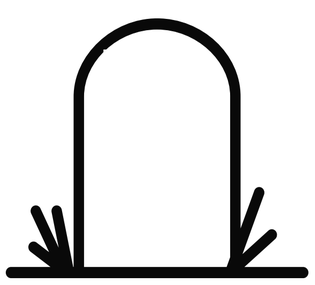
HEALTH PRIORITY #1

Polk County High School students that reported being bullied on school property

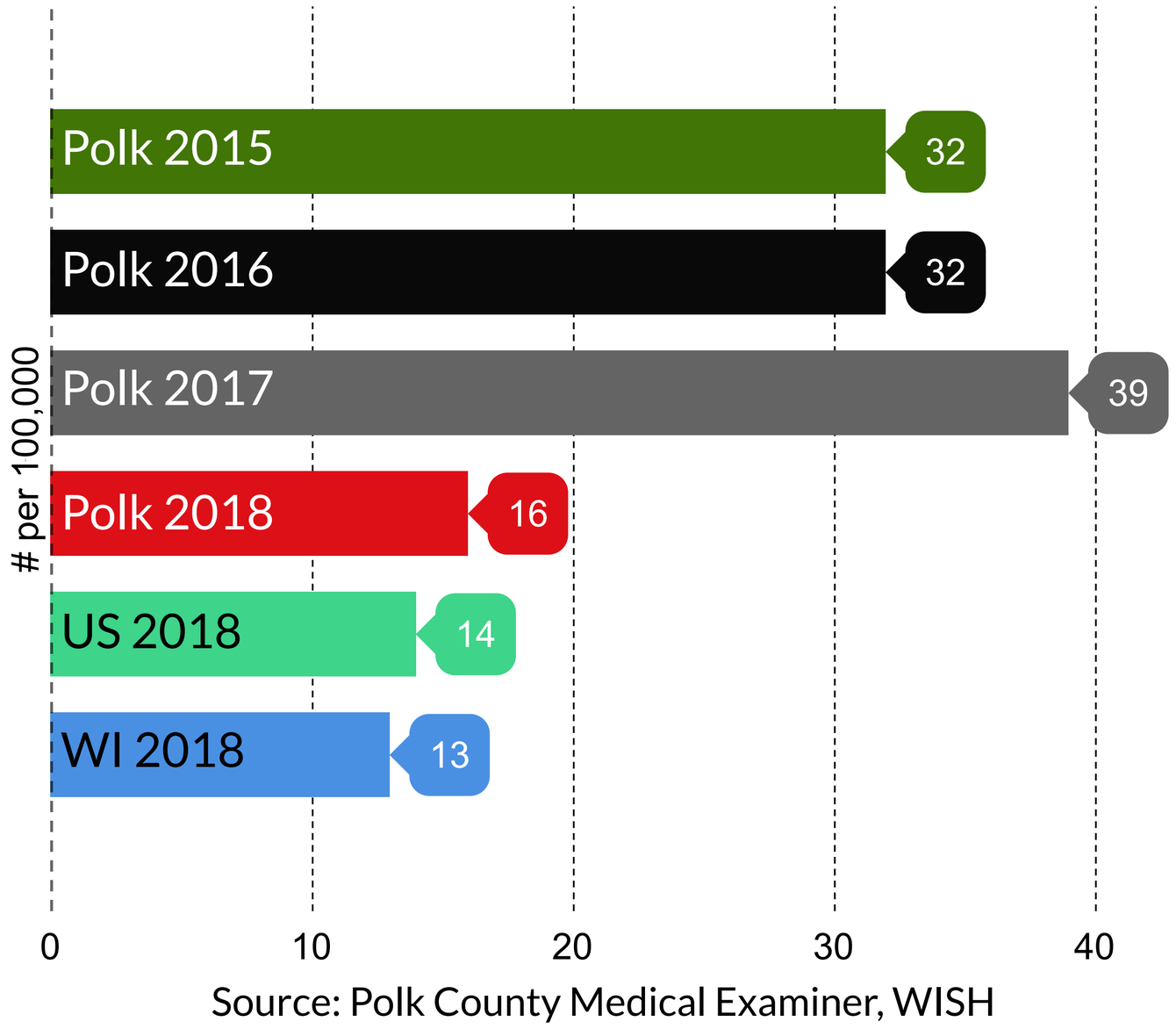
2015: **14%**
2017: **15%**
2017 WI: **21%**
2017 US: **19%**

Polk County High School students that reported they seriously considerd suicide in the last year

2015: **14%**
2017: **15%**
2017 WI: **10%**
2017 US: **17%**



Number of Suicides in Polk County per 100,000



Source: Polk County Medical Examiner, WISH

Community Health Needs Assessment Survey Data

Survey respondents that stated they have been told they have Depression/Anxiety

2015: **23%**
2018: **33%**

Percent of survey respondents that stated they felt sad/depressed 3 or more days per week

2015: **15%**
2018: **22%**

Survey respondents that stated they were doing nothing to address the problem

2015: **26.9%**
2018: **14%**

Goals and Objectives

Overall Goals:

1. Decrease the number of people that have done nothing to address their thoughts of suicide in the last 12 months from 14% to 12% as measured by the CHA Survey

Objectives:

- Provide Information by distributing the Mental Health Task Force community resource brochure, hold mental health awareness events and suicide awareness walk
- Enhance Skills by providing MHFA, QPR, and ACE's trainings throughout the county
- Provide Support by providing psychosocial support groups for students who have been identified as needing support through screenings
- Enhance Access by providing mental health screenings to high school students in Polk County and pilot screenings for middle schools students
- Change Consequences by exploring a suicide prevention plan
- Change the Physical Design of the community by participating in and promoting the "Make It OK" campaign to reduce stigma
- Modify/Change Policy by exploring policies that will impact mental health

Evidence Based Practices to be implemented:

1. MHFA (Mental Health First Aid) Trainings
2. ACE's (Adverse Childhood Experiences) Trainings
3. QPR (Question, Pursuade, Refer) Trainings
4. Make It Ok Campaign/Trainings

Mental Health

	Polk County								
	HP2020 Goal	2015	2016	2017	2018	Trend	WI	US	Source(s)
# of Suicides	n/a	14	14	17	7		862	47,173	Polk County Medical Examiner https://www.cdc.gov/injury/wisqars/nvdrs.html Wisconsin Interactive Statistics on Health (WISH)
Suicide Rate (per 100,000) Calculated based on suicide numbers	10.2	32	32	39	16		14	13.3	Polk County Medical Examiner National Vital Statistics System- Mortality Wisconsin Interactive Statistics on Health (WISH)
% of HS Students Seriously Considering Suicide in the Last Year	n/a	14%	n/a	15%	n/a		10%	17.20%	National Youth Risk Behavior Survey Wisconsin State Youth Risk Behavior Survey
% of high school students who felt so sad or hopeless almost every day for two weeks or more in a row that they stopped doing some usual activities	n/a	27%	n/a	24%	n/a		20%	31.50%	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs
% of Students Who Attempted Suicide Once in the Last 12 Months	n/a	5%	n/a	2%	n/a		4%	31.50%	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs National Youth Risk Behavior Survey
# of QPR Trainings	n/a	n/a	n/a	n/a	36%		n/a	n/a	See MHTF
# of People Trained in QPR	n/a	n/a	n/a	n/a	875		n/a	n/a	See MHTF
# of Make it Ok Events Held	n/a	n/a	n/a	n/a	n/a		n/a	n/a	See MHTF & Polk County Behavioral Health
# of People Trained as Ambassadors for Make it Ok	n/a	n/a	n/a	n/a	n/a		n/a	n/a	See MHTF & Polk County Behavioral Health
# of Zero Suicides Trainings	n/a	n/a	n/a	n/a	n/a		n/a	n/a	See MHTF & Polk County Behavioral Health
# of People that Attened Zero Suicides Trainings	n/a	n/a	n/a	n/a	n/a		n/a	n/a	See MHTF & Polk County Behavioral Health

Mental Health

	Polk County								
	HP2020 Goal	2015	2016	2017	2018	Trend	WI	US	Source(s)
# of ACEs Trainings	n/a	n/a	n/a	n/a	24		n/a	n/a	See MHTF & Polk County Behavioral Health
# of people Trained in ACEs	n/a	n/a	n/a	n/a	749		n/a	n/a	See MHTF & Polk County Behavioral Health
# of Students screened at school	n/a	n/a	n/a	n/a	240		n/a	n/a	See MHTF & Polk County Behavioral Health
# of Families Contacted with follow up from y Screen	n/a	n/a	n/a	n/a	60		n/a	n/a	See MHTF & Polk County Behavioral Health
% of HS Students Who Have Been Bullied on School Property in the Past Year	n/a	30%	n/a	28%	n/a		21%	19%	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs
% of HS Students Who Agree that Harassment and Bullying is a problem at Their School	n/a	41%	n/a	38%	n/a		33%	n/a	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs

Substance Use

Substance abuse is the harmful use chemicals, including psychoactive drugs, alcohol, prescription medications, and huffing. Substance abuse can lead to dependence syndrome (a negative behavioral, cognitive and physiological phenomena) and social decline.

HEALTH PRIORITY #2

Pounds of Prescription drugs collected at permanet drop box locations

Opioid related hospital discharges

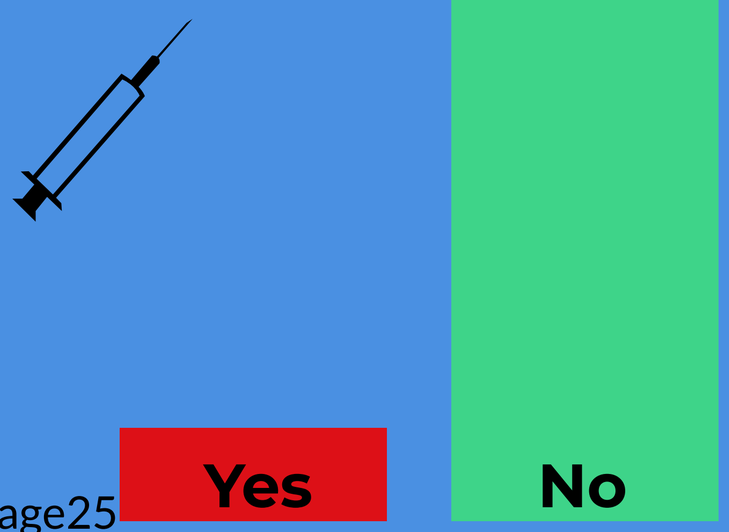
2016: **69**
2017: **106**
2018: **275**

% Motor vehicle crashes involving alcohol

2016: **6%**
2017: **9%**
2018: **11%**

Community Health Needs Assessment Survey Data

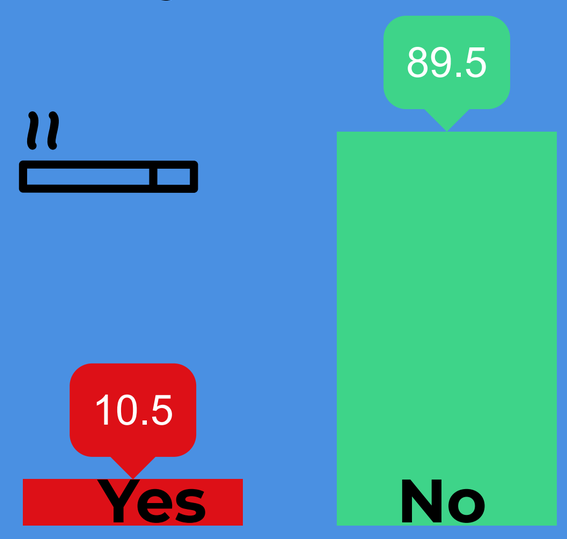
Have you or your family been negatively impacted by meth use



2015: **10%**
2018: **8%**

During the past 30 days survey respondents stated they had 5+ drinks (Male) 4+ drinks (Female) in a sitting on a weekly basis.

Have you or your family been Negativly impacted by Marijuana Use



Goals and Objectives

Overall Goals:

1. Reduce binge drinking from 25% to 23% 'in the last month' as measured by the CHA Survey

2. Reduce the percent of individuals or families negatively impacted by meth use from 14.9% to 12% as measured by the CHA Survey

Objectives:

- Provide Information by sharing information with parents, elected officials, law enforcement, schools, business etc.
- Enhance Skills by assisting coalition members and partners in attending trainings
- Provide Support by working with Criminal Justice Collaborating Council (CJCC) to host more aftercare activities for those in recovery
- Reduce Access to Tobacco, Alcohol and Prescription Drugs (Rx Drugs)
- Change Consequences by helping retailers stay in compliance by using trainings instead of fines and by educating youth for first time offenses rather than using fines
- Change the Physical Design of the community by changing the alcohol environment at community festivals
- Modify/Change Policy in schools and municipalities

Evidence Based Practices to be implemented:

1. Compliance Checks for Alcohol and Tobacco
2. Proper Drug Disposal Programs – Rx Drop Boxes
3. Universal school-based prevention programing
4. Alcohol Advertising Restrictions
5. Responsible Beverage Server Training

Alcohol and Drug Use

Polk County

	HP2020 Goal	2015	2016	2017	2018	Trend	WI	US	Source(s)
% of HS students Who Reported Having Their First Drink of Alcohol Before 13-Male	n/a	20%	n/a	16%	n/a		18%	18.20%	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs CDC: National Youth Risk Behavior Survey
% of HS students Who Reported Having Their First Drink of Alcohol Before 13-Female	n/a	15%	n/a	13%	n/a		13%	12.80%	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs CDC: National Youth Risk Behavior Survey
% of Motor vehicle Crashes involving Alcohol	n/a	n/a	6%	9%	11%		n/a	n/a	WI Department Of Transportation
# of Opioid Related Hospital Discharges	n/a	n/a	69	106	275		18.4	20.8	Polk County Sherriffs Department
% of Reports that were Screened in by the Children and Family Services Department Involved AODA	80%	n/a	40%	50%	30%		n/a	n/a	Polk County Department of Children and Families
Pounds of Prescription Drugs collected at Take Back Program/Events	n/a	92	275	691	711		n/a	n/a	Polk County Sherriffs Department
# Juvenile Arrests for Liquor Law Violations	n/a	5	7	5	6		n/a	n/a	Polk County Sherriffs Department
# Juvenile Arrests for Operating While Intoxicated	18	20	23	20	21		18.4	20.8	Polk County Sherriffs Department
% of High School Students Who Report Using Prescription Drugs Without A Doctor's Prescription	80%	57	66	73	75		n/a	n/a	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs
% of High School Students Who Report Trying Marijuana in the Last 30 Days	6%	13%	n/a	9%	n/a		16%	18.40%	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs
% of deaths attributed to chronic liver disease and cirrhosis	n/a	n/a	0.87%	1%	1.29%		n/a	n/a	Wisconsin Interactive Statistics on Health (WISH)
% of HS Students that Reported Driving a Car or Other Vehicle During the Last 30 Days when they had been Drinking	n/a	n/a	n/a	2%	n/a		n/a	n/a	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs
% of HS Students that reported riding in a car or other vehicle driven by someone who had been drining alcohol at least one time in the last 30 days	n/a	n/a	n/a	20.2	n/a		n/a	n/a	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs

Tobacco

Polk County

	HP2020 Goal	2015	2016	2017	2018	Trend	WI	US	Source
% of HS Students that Reported Using Tobacco Related Products-Chewing tobacco, snuff, or dip (males only)	n/a	11%	n/a	11%	n/a		9.80%	8.90%	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs CDC: Youth Risk Behavior Survey
% of HS Students that Reported Using Cigarettes	16%	12%	n/a	9%	n/a		7.80%	8.80%	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs CDC: Youth Risk Behavior Survey
% of HS Students that Reported Using E-Cigarettes	n/a	16%	n/a	10%	n/a		11.60%	13.20%	Wisconsin State Youth Risk Behavior Survey dpi.wi.gov/sspw/yrbs CDC: Youth Risk Behavior Survey
% of Licensed Tobacco Retailers who Sold Tobacco to Minors	5%	9%	16%	9%	23%		11.80%	9.80%	Wisconsin Wins - http://wiwins.org Substance Abuse and Mental Health Services Administration
% of Mothers that smoked during pregnancy	n/a	n/a	21%	18%	16%		13%	10%	Vital Records CDC (Pregnacy Risk Assessment and Monitoring System) County Health Rankings

Nutrition and Physical Activity

Good nutrition is the intake of food that positively addresses the body's dietary needs. Physical activity helps keep the body in good physical condition. Poor nutrition and physical inactivity produce overall poor health and are major contributors to obesity and chronic diseases such as diabetes, heart disease and stroke.

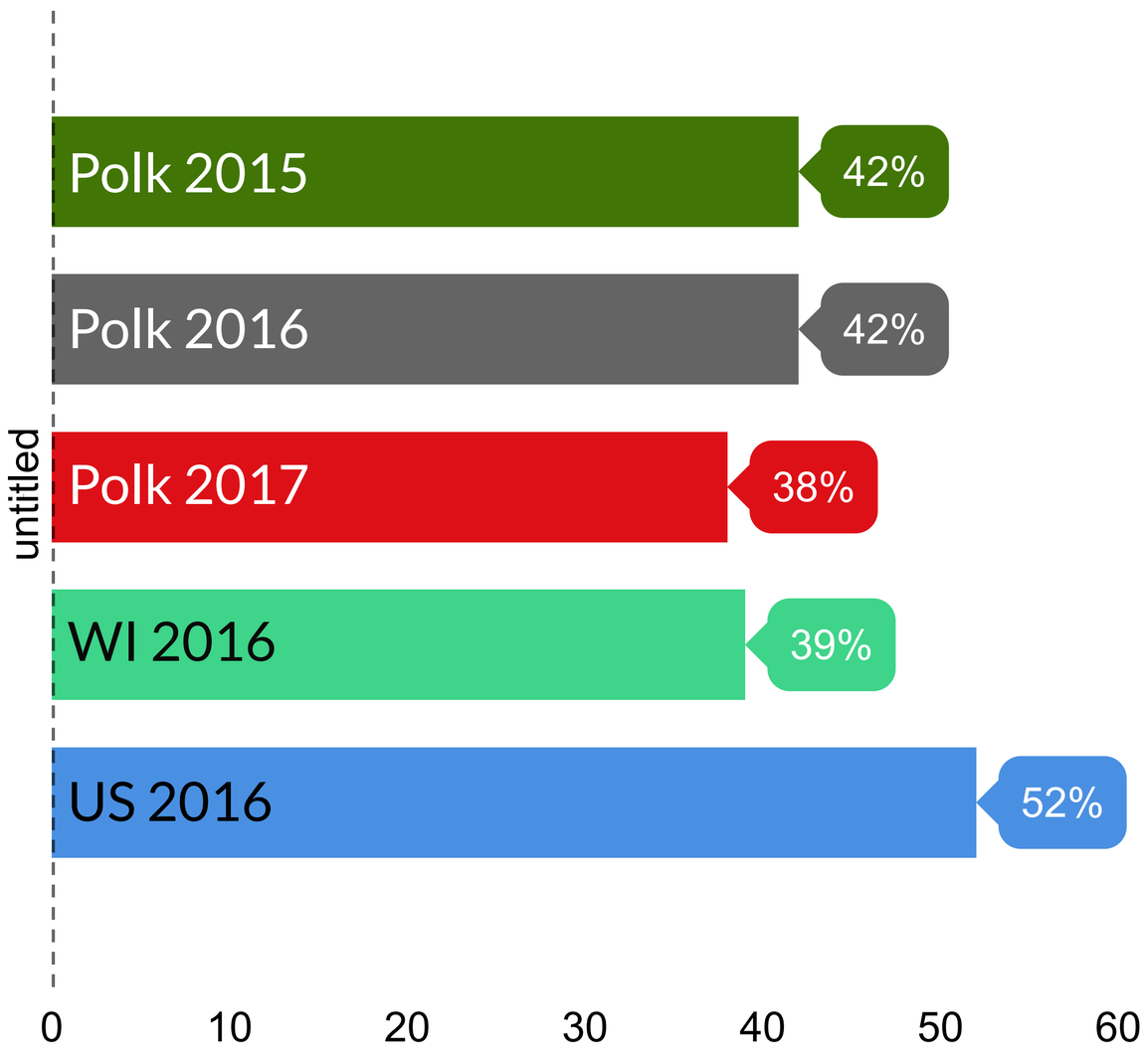
HEALTH PRIORITY #3

Polk County High School students that reported getting 60 minutes of physical activity 5 or more days a week

2015: **56%**

2017: **63%**

Percent of students eligible for free and reduced lunch at school



Percent of babies breastfeed at or before discharge

2015: **83%**

2016: **86%**

Community Health Needs Assessment Survey Data

Survey Respondents that said they were slightly or very overweight

2015: **60%**

2018: **66%**

Survey respondents that stated they ate 3 or more servings of fruits and vegetables each day

2015: **48%**

2018: **37%**

Survey respondents that stated they exercised at least 30 minutes a day, 3 or more days a week

2015: **49%**

2018: **42%**

Goals and Objectives

Overall Goals:

1. Increase the consumption of fruit and vegetable servings of 3 or more per day from 37% to 40% as measured by the CHA Survey

2. Increase physical activity to 150 minutes per week to 45% as measured by the CHA Survey

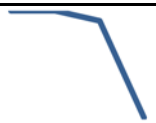
Objectives:

- Provide Information on healthy eating through "Harvest of the Month" initiatives
- Provide Information through an informational campaign regarding new physical activity guidelines from the U.S. Department of Health & Human Services
- Enhance Skills through gardening education classes provided throughout the county
- Enhance Skills through exercise classes provided throughout the county
- Enhance Access to vegetables through the "Veggie Rx" program
- Enhance Access to and increase use of Polk County trails through the promotion of the polkcountyonthemove.org website

Evidence Based Practices to be implemented:

1. Harvest of the Month
2. Gardening Interventions to Increase Vegetable Consumption among Children
3. Expansion and Promotion of Farmers Markets through the Power of Produce Program

Nutrition

	Polk County								
	HP2020 Goal	2015	2016	2017	2018	Trend	WI	US	Source(s)
% Free and Reduced Lunches at School	n/a	42%	42%	38%	n/a		n/a	n/a	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs
% of HS Students reported going hungry because there was not enough food in their house during the last 30 days	n/a	n/a	n/a	25%	n/a		n/a	n/a	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs
% of babies ever breastfed	81.90%	n/a	n/a	n/a	n/a		82.20%	83.20%	cdc.gov/breastfeeding/data/reportcard.htm

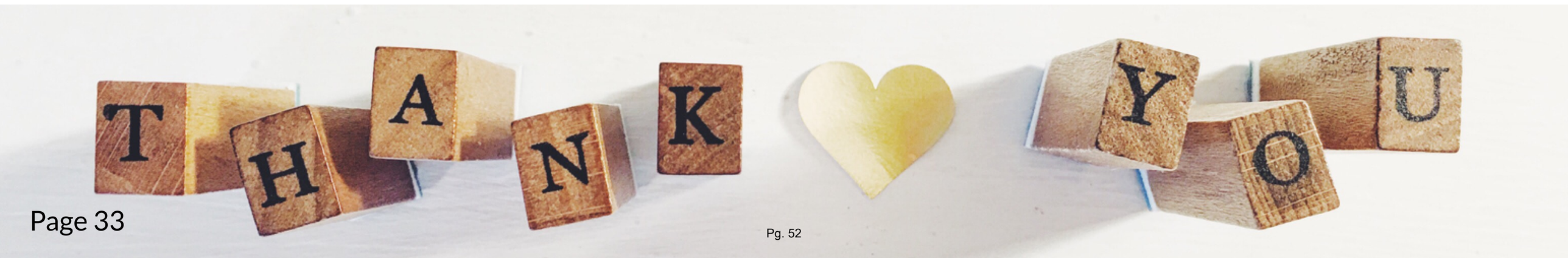
Physical Activity

	Polk County								
	HP2020 Goal	2015	2016	2017	2018	Trend	WI	US	Source(s)
% HS Students Reporting at Least 60 Minutes of Physical Activity 5 or More Days/Week	n/a	56%	n/a	63%	n/a		48.75	46.50%	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs CDC: Youth Risk Behavior Survey
Number of Polk County On The Move views (website started in 2018; data March-December 2018)	n/a	n/a	n/a	n/a	2135		n/a	n/a	Polk United NPA Workgroup
% of HS Students Who Participated in Physical Education Classes on All 5 Days/Week	n/a	n/a	n/a	n/a	n/a		36.90%	29.90%	Wisconsin State Youth Risk Behavior Survey https://dpi.wi.gov/sspw/yrbs CDC: Youth Risk Behavior Survey

Acknowledgements

Thank you to all the individuals and oganizations involved in Polk United for dedicating thier time and expertise to make this 2019 Community Health Improvement Plan a reality.

- Megan Krieglmeier
- Heather Erickson
- Jamie Bilderbach
- Sandi Reed
- Tom Hecht
- Lynn Engelbrecht
- Bob Wolf
- Ann Scarks
- Corby Stark
- Kim Button
- Natalie George
- Kathy Rasmussen
- Penny Schultz
- Tom Brock
- Joanne Jackson
- Mike Schut
- Dora Rincon
- Brian Kaczmarski
- Mary Boe
- Brittany Fry
- Katie Ellefson
- Laurie Whitehead
- Jessica Olby
- Deanna Nelson
- Kathy Weeks
- Marcy Dodge
- Don Wortham
- Stacy Hilde
- Therese Armour
- Maricela Aceuedo
- Anita Lundquist
- Tarah Hrabe
- Brian Francis
- Lisa Lavasseur
- Kelsey Melin
- Melody Jacobs
- Kerry Hill
- Katie Bartko
- Andrea Seifert
- Jessica Neuman
- Jennifer Lutz
- Jacky Ouellette
- Chelsea O'Brien
- Tony Gould
- Nate Olson
- **AND MANY MORE!**



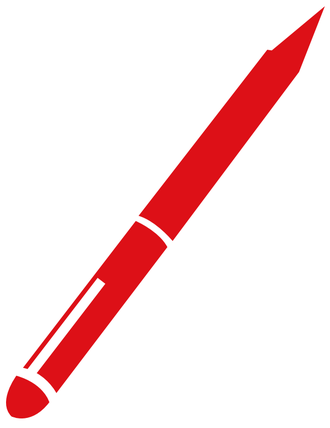
Get Involved!

Join a workgroup - workgroups meet monthly to move forward the goals of the health priorities.

- Substance Use - megan.krieglmeier@co.polk.wi.us
- Mental Health - mail@mentalhealthpolk.org
- Nutrition and Physical Activity - AndreaS@co.polk.wi.us or donald.wortham@ces.uwex.edu

Read our Leadership Team and workgroup meeting minutes to see what is going on!

- Find them on the website at www.polkunited.org

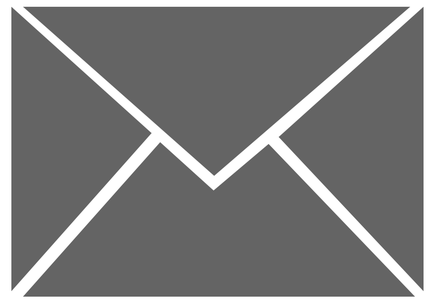


Take action to improve the health of Polk County!

- Write a letter to the editor
- Contact your state and local policy makers
- Think about how your organization could be involved with Polk United

Not sure how to be involved?
Contact the Polk United Coalition Coordinator Elizabeth Hagen at:

- elizabeth.hagen@co.polk.wi.us
- 715-485-8500



Appendix I

Problem: Poor Mental Health in Polk County

Target Population: Youth and Adults

Resources:

- Health Department Staff
- Area Hospital Staff
- Mental Health Task Force of Polk County
- Business Owners
- School Staff
- United Way St. Croix Valley Staff
- Volunteers

Activities:

1. Mental Health First Aid Classes
2. QPR Classes
3. ACE's Trainings
4. Student Screenings
5. "Make It OK" Campaign
6. SAM Project

Outputs/Short-Term Outcomes:

1. # classes
   # of Attendees
2. # classes
   # of Attendees
3. # trainings
   # of Attendees
4. # of students screened
   # of students given follow-up support
5. # presentations
   # of Attendees
6. # presentations
   # of Attendees

Long Term Outcomes:

Decrease the number of people that have done nothing to address their thoughts of suicide in the last 12 months from 14% to 12% as measured by the CHA Survey.

Problem: Binge Drinking in Polk County

Target Population: Youth and Adults

Resources:
- Health Department Staff
- Funds from Substance Use Block Grant
- Law Enforcement Staff
- CJCC Staff
- District Attorney
- Civic Leaders
- Business Owners
- Sheriffs Department

Activities:
1. Alcohol Compliance Checks
2. "Talk They Hear You" Campaign
3. Town Hall Events
4. Monthly Press and Social Media
5. DITEP Training
6. Prevention Curriculum
7. Safe Serve Class
8. Changes in Town Festival Policies
9. Advertising

Outputs/Short-Term Outcomes:
1. Sales Rate
   # of Checks Completed
2. YRBS Perception of Harm
3. # of Attendees
   # of Events Held
4. # of Press Releases
   # of Likes
   # of Shares
   # of posts
5. # of Attendees
   # of Trainings Held
6. # of Classes
   # of Attendees
7. # Trained
   # of Classes Held
8. # of Policies Updated/Chagend
9. # of Advertising restriction ordinances passed

Long Term Outcomes:

1. Adult binge drinking rate will be reduced to 23% as measured by the CHA Survey.

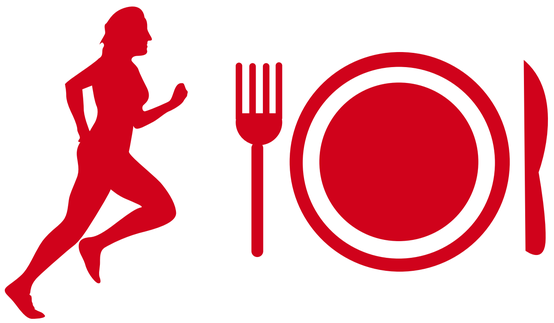
2. Youth binge drinking rate among high school students will be reduced to 11% measured by the YRBS Survey

Problem: Obesity in Polk County

Target Population: Youth and Adults

Resources:
- Health Department Staff
- Area Hospital Staff
- University of Wisconsin Extension Staff
- United Way St. Croix Valley Staff
- Business Owners
- School Staff
- Farmers Markets
- Volunteers

Activities:
1. Harvest of the Month (HOM) Campaign
2. Polk County Moves (PCM) Campaign
3. Gardening Education
4. Monthly Press and Social Media
5. Exercise Classes
6. Veggie Rx Program



Outputs/Short-Term Outcomes:
1. # of materials distributed
2. # of materials distributed
   # of polkcountyonthemove.org website visits
3. # of classes
   # of attendees
4. # of Press Releases
   # of Likes
   # of Shares
   # of posts
5. # of classes
   # of attendees
6. # of veggie Rx programs in the county
   # of veggie Rx distributed

Long Term Outcomes:

1. Increase the consumption of fruit and vegetable servings of 3 or more a day from 37% to 40% as measured by the CHA Survey

2. Increase physical activity to 150 min a week to 45% as measured by the CHA Survey

Appendix II

Goal 1: Provide Information

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Goal 2: Enhance Skills

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Goal 3: Provide Support

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Goal 4: Enhance Access Reduce Barriers

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Goal 5: Change Consequence (Incentive/Disincentive)

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Goal 6: Change Physical Design (Environment)

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Goal 7: Modify/Change Policy

Objectives	Activities (how will you accomplish it?)	Individual or Group Responsible	Due Date

Objectives: Answers the question - what do you want / need to accomplish? Objectives should be written using a SMART format (specific, measurable, achievable, realistic, and timely).
Activities: Answers the question – which specific actions / benchmarks need to be accomplished in order to successfully complete the objective?
Individual or Group Responsible: Answers the question of who will be the lead for assuring the objective is accomplished? While this might come from a team or committee, a person should always be named, not a team.
Due Date: Answers the question - When do you expect to complete the objective?

Developed By: _____ Date: _____

Reviewed By: _____ Date: _____