

**Polk County Board of Supervisors**  
100 Polk County Plaza, Balsam Lake, Wisconsin  
Polk County Government Center, County Board Room  
**Tuesday, November 15, 2016**  
**Regular Business Meeting, 6:00 p.m. and Public Hearing, 7:00 p.m.**  
**Open Session**

**ORDER OF BUSINESS:**

1. Call to Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. **Consent Agenda:**
  - a. Approval of the Agenda conforming to the notice of meeting for November 15, 2016 meeting
  - b. Consideration/corrections to the published minutes of the October 18, 2016 County Board Meeting
7. Public Comments – 3 minutes per person – not to exceed 30 minutes total
8. Receipt of Committee Reports and Discussion:
9. Opportunity for Committee Chair Comments on Committee actions
10. Receipt of Other Reports
11. Chairman's Report, Dean Johansen
12. Administrator's Report, Dana Frey
  - a. Receipt of Administrator's Appointments to Board of Adjustments.  
- James Ganley, 1<sup>st</sup> Alternate; Jim Anderson, 2<sup>nd</sup> Alternate.
  - b. Board Confirmation of Appointments Offered By Administrator.
13. **Operating and Capital Budget for Calendar Year 2017:**
  - a. Receipt of Administrator's Presentation on the Operating and Capital Budget for 2017
  - b. **Public Hearing on the Proposed Operating and Capital Budget for Calendar Year 2017, as Previously Noticed, 7:00 p.m.**
  - c. **Proposed Resolution - Resolution No. 41-16:** Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2017 and to Set the 2017 Tax Levy.
14. **Highway Facility Matters- Discussion and Action:**
  - a. Open Discussion Concerning Highway Facility Initiative, including site options
  - b. **Resolution No. 40-16:** Resolution Concerning the Purchase of Lands for County Highway Facility and the Allocation of Funds to Highway Facility Capital Project Account.
  - c. **Resolution No. 42-16:** Resolution Concerning the Highway Facility on Village of Balsam Lake Industrial Park Property.
  - d. **Resolution No. 43-16:** Resolution to Rescind Authorization Concerning Paulsen Property.
15. Supervisor Reports
16. Adjourn

This meeting is open to the public according to Wisconsin State Statute 1983. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

**POLK COUNTY BOARD OF SUPERVISORS**  
Minutes to the Regular Meeting, Tuesday, October 18, 2016  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johansen called the regular October 18, 2016 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the Executive Assistant for purposes of receiving evidence of proper notice. The Executive Assistant, Tammy Peterson, stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of October 10, 2016. In addition, the Office of the County Clerk distributed on October 7, 2016 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the county Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the Executive Assistant satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the Executive Assistant for purposes of taking roll call. Fourteen members were present. Supervisor O'Connell absent.

Chairman Johansen led the Pledge of Allegiance.

Chairman Johansen asked for volunteers to offer a Time of Reflection. Chair Johansen gave update on Carole Wondra, County Clerk, and wished her well.

Chairman Johansen declared that the County Board would take out of the Consent Agenda the subject matter calling for approval of the minutes for the September 20, 2016 meeting.

Chairman Johansen called to the floor the approval of the minutes for the September 20, 2016 meeting. **Motion** (Bonneprise/Jepsen) to approve said minutes with a correction to reflect the actual record taken to amend proposed Ordinance No. 36-16, Section 1.03 Table of Designated Routes, Town of Beaver, CTH T, segment of "North Horseshoe Ln. to South Horseshoe Dr.", to "160<sup>th</sup> Ave. to South Horseshoe Drive". **Motion** to approve the minutes with noted correction carried unanimously by voice vote.

Chairman Johansen called for a motion to approve the Consent Agenda consisting of matters as approval of the agenda conforming to the October 18, 2016 meeting notice and confirmation of appointments offered by Chairperson. **Motion** (Masters/Route) to approve the Consent Agenda.

Chairman Johansen clarified that appointments were offered for confirmation, as follows: Polk County Housing Authority, James Edgell; Polk County Tourism, Joe Demulling; Polk County Library Planning Commission, Warren Nelson; Indianhead Federated Library System, Warren Nelson; and Economic Development Committee, Chris Nelson. **Motion** to approve Consent Agenda, as noticed, carried unanimously by voice vote.

Chairman Johansen called to the floor public comment. The County Board received public comment as follows: Jeff Kemp, concerning candidacy for District Attorney; Sharon Jorgenson, concerning candidacy for County Clerk; Jeff Peterson, concerning candidacy for 28th Assembly District; Scott Bolstad, WI Outreach Director, concerning updates from Senator Ron Johnson's office; and Joanne Hallquist, concerning retention of the highway building as a historical building.

Chairman Johansen presented the Chairman's Report.

Chairman Johansen called on Administrator Frey for receipt of the Administrator's report. The County Board received the Administrator's report which provided an update on the Polk County Planner position, publication of proposed budget; vacancies in the alternative members of the Board of Adjustments; and presentation of the Distinguished Budget Presentation Award that Polk County had received.

#### **Resolutions and Ordinances:**

Chairman Johansen called to the floor Resolution No. 38-16: Resolution In Support of Legislation to Provide for Sustainable Funding of Wisconsin's Transportation System "Just Fix It". **Motion** (Jepsen/Luke) to approve Resolution No. 38-16. Chairman Johansen called for a vote to approve Resolution No. 38-16. **Motion** to approve Resolution No. 38-16 carried, by unanimous voice vote. Resolution No. 38-19 adopted.

Chairman Johansen called on Administrator Frey for receipt of a presentation on the proposed 2017 budget for purposes of publication of the notice of public hearing. Administrator Frey introduced the presentation and advised the Board that Deputy Administrator Ms. Jerrick would provide the presentation by PowerPoint as assigned budget director for the development of the proposed 2017 County Budget. Chairman Johansen recognized Deputy Administrator Jerrick for purposes of receiving the presentation of the proposed 2017 County Budget for purposes of publication of notice of public hearing. The County Board received the presentation on the proposed 2017 County Budget, including a report on committee recommendations on proposed amendments to the proposed 2017 County Budget.

Chair Johansen declared the Board in recess at 7:34 P.M. Chairman Johansen called the Board back to order at 7:41 P.M. The Board reconvened in open session at 7:41 P.M.

Chairman Johansen called to the floor Resolution No. 39-16: Resolution to Hold a Public Hearing on the 2017 Budget Proposal of Polk County. **Motion** (Masters/C. Nelson) to adopt Resolution No. 39-16. Chairman Johansen provided the clarification that the motion to adopt Resolution No. 39-16 would be to adopt for purposes of issuing a notice of public hearing the proposed 2017 County Budget.

Chairman Johansen call to the floor amendments to the 2017 Budget Recommendation, as incorporated in Resolution No. 39-19, the various proposed amendments received in presentation of the 2017 Budget Recommendation.

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#### **Budget Ceiling Adjustment: 911 Equipment Replacement:**

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County Board Minutes, October 18, 2016.

**Motion (C. Nelson/Route)** to amend the proposed 2017 budget, as incorporated in Resolution No. 39-16, to provide for 911 Equipment Replacement in the amount of \$1,100,000 as follows:

“On page 6 of the Department Budget Listing, Administration Debt Service (Fund 30-301), a transfer of \$916,745;

On page 8 of the Department Budget Listing, 911 Upgrade (Fund 30-458), General Property Tax of \$183,255, Other Financing Sources of \$916,745, and under Expenditures, Professional Services, \$1,100,000.”

**Motion carried unanimously by voice vote.**

**Budget Recommendation Amendment 1: Remove funding for building lighting upgrade:**

**Motion (Luke/ Masters)** to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to remove funding for building lighting upgrade in the amount of \$40,000, as follows:

“On page 1 of Table 2, Change from Budget Ceiling, under Administration 110, strike “\$40,000 LED/Wall Packs Lighting.”

Amend the Department Budget Listing, all totals and other financial reports accordingly.”

Roll call taken: Supervisors Olson, Route and Masters voting yes. Supervisors Johansen, C. Nelson, Moriak, Prichard, Edgell, Jepsen, Luke, W. Nelson, Arcand, Bonneprise and Demulling voting no.

**Motion failed on a 3 to 11 vote.**

**Budget Recommendation Amendment 2: Remove funding for Recycling Center roof repair and recycling bins:**

**Motion (C. Nelson/Bonneprise)** to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to remove funding for Recycling Center roof and recycling bins, as follows:

“On page 1 of Table 2, Change from Budget Ceiling, under Administration, Fund 110, strike “\$40,000 Recycling Roof, 10,000 Recycling Bins.”

Amend the Department Budget Listing, all totals and other financial reports accordingly.”

Roll call taken: In favor: 0; Against: Suprs. Olson, Route, Johansen, C. Nelson, Moriak, Masters, Prichard, Edgell, Jepsen, Luke, Nelson, Arcand, Bonneprise, DeMulling. **Motion failed on a 0-14 roll call vote.**

**Budget Recommendation Amendment 3: Remove funding for business office and Government Center Security:**

**Motion** (C. Nelson/ Masters) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to remove funding for Business Office and Government Center Security in the amount of \$150,000, as follows:

“On page 1 of Table 2, Change from Budget Ceiling, under Administration 110, strike “\$150,000 Citizen Centered Government.”

Amend the Department Budget Listing, all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Technical amendment 1. Amendment to adjust state highway aid:**

**Motion** (Demulling/ Bonneprise) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to recognize increase in state highway aid in the amount of \$56,750 as follows:

“On page 35 of the Department Budget Listing, Highway (Fund 29-701), under Revenue, General Property Tax, strike ‘3,202,020’ and insert ‘3,145,270’.

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (increase levy by \$56,750).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Technical Amendment 2. Amendment to adjust 2017 Budget to Levy Limit:**

**Motion** (Masters/ W. Nelson) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to adjust 2017 budget to Levy Limit of \$429.00, as follows:

“On page 2 of the Department Budget Listing, Administration Contingency (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (reduce \$429).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Technical Amendment 3. Approve Library ACT 150 levy for 2017:**

**Motion** (Jepsen/ Luke) moves to amend the proposed 2017 budget, as incorporated in Resolution No. 39-16, proposing to set the Library Act 150 levy in the notice of public hearing on said proposed budget, as follows:

“The levy for Library ACT 150 shall be published at \$689,316.

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Technical Amendment 4 - Approve Highway Bridge Aid 2017:**

**Motion** (Masters/ Moriak) moves to amend the proposed 2017 budget for publication, as incorporated in Resolution No. 39-16, proposing to set levy for Highway Bridge Aid, as follows:

“The levy for Highway Bridge Aid shall be published at \$32,680.

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Technical Amendment 5 - Amendment to adjust Corporation Counsel budget for reduced state aid:**

**Motion** (Masters/ Olson) to amend the proposed budget for 2017 as incorporated in Resolution No. 39-16, proposing to increase levy to Corporation Counsel in the amount of \$19,927, as follows:

“On page 23 of the Department Budget Listing, Corporation Counsel (Fund 30-102), under Revenue, General Property Tax, strike ‘283,738’ and insert ‘393,665’ and under State Aids, strike ‘539,438’ and insert ‘519,511’; and

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (reduce the total by \$19,927).”

**Motion carried by unanimous voice vote.**

**Technical Amendment 6 - Amendment to adjust Land & Water Department budget for increased revenue:**

**Motion** (Jepsen/ Route) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to adjust state aid revenues to the Land & Water Department in an increase of \$2,000 and to increase levy allocation to the Contingency Fund in an equivalent sum, as follows:

“On page 38 of the Department Budget Listing, Land and Water Department (Fund 22-101), under Revenue, General Property Tax, strike ‘359,454’ and insert ‘357,454’ and under State Aids, strike ‘248,534’ and insert ‘250,534’; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (increase the total by \$2,000).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 1 – Amendment to fund Reverse 911 System:**

**Motion** (Luke/Jepsen) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund the purchase of Reverse 911 System software in the amount of \$10,000, as follows:

“On page 42 of the Department Budget Listing, Law Enforcement (Fund 11-101), under Revenue, General Property Tax, strike ‘7,268,378’ and insert ‘7,278,378’ and under Expenditures, Professional Services, strike ‘753,878’ and insert ‘763,878’; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (reduce \$10,000).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 2 – Amendment to fund Highway ATV Signage:**

**Motion** (Bonneprise/DeMulling) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund Highway ATV route signage in the amount of \$22,200, as follows:

“On page 35 of the Department Budget Listing, Highway (Fund 29-701), under Revenue, General Property Tax, strike ‘3,202,020’ and insert ‘3,224,220’ and under Expenditures, Supplies and Expenses, strike ‘2,315,212’ and insert ‘2,337,412’; and

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ' \_\_\_\_\_ ' and insert ' \_\_\_\_\_ ' (reduce \$22,200).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 3 – Amendment to Increase Funding for Economic Development Corporation:**

**Motion** (C. Nelson/Olson) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to increase funding for the Economic Development Corporation by \$10,375, as follows:

“On page 47 of the Department Budget Listing, Outside Agencies (Fund 13-101), under Revenue, General Property Tax, strike ‘136,046’ and insert ‘146,421’ and under Expenditures, Other Grants Contributions, strike “136,046” and insert ‘146,421’ denoting this increase is for the Economic Development Corporation only; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (reduce \$10,375).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 4 – Amendment to Increase Funding for Polk County Tourism:**

**Motion** (DeMulling/Jepsen) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to increase funding to Polk County Tourism in the amount of \$2,513, as follows:

“On page 47 of the Department Budget Listing, Outside Agencies (Fund 13-101), under Revenue, General Property Tax, strike ‘136,046’ and insert ‘138,559’ and under Expenditures, Other Grants Contributions, strike ‘136,046’ and insert ‘138,559’ denoting this increase is for the Polk County Tourism only; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘ \_\_\_\_\_ ’ and insert ‘ \_\_\_\_\_ ’ (reduce \$2,513).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

**Policy Amendment 5 – Amendment to Fund Repairs to Polk County Museum Building:**

Motion (Jepsen/Arcand) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund repairs to the Polk County Museum Building in the amount of \$10,000, as follows:

“On page 46 of the Department Budget Listing, Museum (Fund 20-101), under Revenue, General Property Tax, strike ‘20,796’ and insert ‘30,796’ and under Contractual Services Expense, strike ‘17,796’ and insert ‘27,796’; and

On page 5 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ‘\_\_\_\_\_’ and insert ‘\_\_\_\_\_’ (reduce by \$10,000).

Amend all totals and other financial reports accordingly.”

Motion carried by unanimous voice vote.

**Policy Amendment 6 – Amendment to Fund Electrical Repairs at Polk County Fairgrounds:**

Motion (DeMulling/W. Nelson) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to fund repairs to the electrical system of the Polk County Fairgrounds in the amount of \$75,000, as follows:

“On page 30 of the Department Budget Listing, Fair/Buildings (Fund 26-101), under Expenditures, Capital Outlay, insert ‘75,000’; and

On page 2 of the Department Budget Listing, Administration Contingency Fund (Fund 30-102), under Revenue, General Property Tax, strike ‘\_\_\_\_\_’ and insert ‘\_\_\_\_\_’ (reduce \$75,000).

Amend all totals and other financial reports accordingly.”

Roll call taken: Supervisors Olson, Route, Johansen, Moriak, Edgell, Jepsen, Luke, W. Nelson, Bonneprise, and DeMulling voting yes. Supervisors C. Nelson, Masters, Prichard, and Arcand voting no. **Motion carried by majority roll call vote.**

**Policy Amendment 7 – Amendment to Add Additional Economic Support Staffing:**

**Motion** (Jepsen/Edgell) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to add additional staff to Economic Support, as follows:

“On page 36 of the Department Budget Listing, Department of Children and Families (Fund 16-215), under Revenue, State Aid, strike ‘2,838,612’ and insert ‘3,024,612’; under Expenditures, Personnel, strike ‘3,020,071’ and insert ‘3,152,397’; and under Expenditures, Supplies & Expenses, strike ‘105,186’ and insert ‘158,840’; and

Under Staffing, HS, delete ‘64 FTE’ and insert ‘66 FTE’.

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 8 – Amendment to Provide Funding to Community Referral Agency:**

**Motion** (Masters/Olson) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to provide funding for Community Referral Agency in the amount of \$10,000, as follows:

“On page 36 of the Department Budget Listing, Human Services (Fund 16-211), under Revenue, General Property Tax, strike ‘3,610,540’ and insert ‘3,620,540’ and under Expenditures, Other Grants Contributions, strike ‘416,412’ and insert ‘426,412’ denoting this increase is for the Community Referral Agency only; and

On page 2 of the Department Budget Listing, Administration (Fund 30-110), under Revenue, General Property Tax, strike ‘\_\_\_\_\_’ and insert ‘\_\_\_\_\_’ (reduce \$10,000).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 9 – Amendment to Provide Funding for Upgrading Storage Area Network:**

**Motion** (C. Nelson/Masters) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to provide funding for upgrading County’s Storage Area Network in the amount of \$60,000, as follows:

“On page 37 of the Department Budget Listing, Information Technology (Fund 32-101), under Revenue, General Property Tax, strike ‘585,744’ and insert ‘675,744’ and under Expenditures, Capital Outlay, insert ‘90,000’; and

On page 63 of the Department Budget Listing, Register of Deeds (Fund 08-101), under Revenue General Property Tax, strike ‘34,638’ and insert ‘64,638’ and under Revenues,

Other Financing Sources insert '\$55,000' under Expenditures, Other Professional Services strike '42,125' and insert '67,125'.

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ' \_\_\_\_\_ ' and insert ' \_\_\_\_ ' (reduce \$60,000).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

**Policy Amendment 10 – Amendment to Increase Funding for WestCAP**

**Motion** (Jepsen/DeMulling) to amend the proposed budget for 2017, as incorporated in Resolution No. 39-16, proposing to increase funding to WestCAP in the amount of \$1,340, as follows:

“On page 47 of the Department Budget Listing, Outside Agencies (Fund 13-101), under Revenue, General Property Tax, strike '136,046' and insert '137,386' and under Expenditures, Other Grants Contributions, strike '136,046' and insert '137,386' denoting this increase is for WestCAP only; and

On page 2 of the Department Budget Listing, Administration (Fund 30-102), under Revenue, General Property Tax, strike ' \_\_\_\_\_ ' and insert ' \_\_\_\_\_ ' (reduce \$1,340).

Amend all totals and other financial reports accordingly.”

**Motion carried by unanimous voice vote.**

Chairman Johansen called for a vote on Resolution No. 39-16, as amended. **Motion to approve Ordinance No. 39-16 carried by unanimous voice vote.**

Chair Johansen called for a 10 minute break at 8:34 P.M. Chairman Johansen called the Board back to order at 8:45 P.M. The Board reconvened in open session.

Chairman Johansen called to the floor Resolution No. 40-16. **Motion** (Bonneprise/DeMulling) to adopt Resolution No. 40-16.

**Motion** by (Jepsen/ Luke) to postpone consideration of Resolution No. 40-16 until the November 15, 2016 meeting of the County Board. Roll call taken. **Motion to postpone consideration of Resolution No. 40-16 to the November 15, 2016 meeting carried on unanimous roll call vote.**

**Motion** (Bonneprise/Demulling) to adjourn. **Motion** carried by unanimous voice vote.

Chairman Johansen declared meeting adjourned 9:04 p.m.

Respectfully submitted,

Tammy Peterson, Executive Assistant

**NOTICE OF PUBLIC BUDGET HEARING FOR POLK COUNTY, WISCONSIN  
2017 Budget**

Notice is hereby given that on November 15, 2016 at 7 p.m. at the Polk County Government Center, County Board Room Room 114, Balsam Lake, Wisconsin, the County Board will hold a public hearing on the proposed budget for 2017. The following is a summary of the proposed budget for the governmental fund types of the County. An account of the proposed budget may be inspected at the Department of Administration or via the County website.

	<u>Adopted 2016 Budget</u>	<u>Proposed 2017 Budget</u>	<u>Percentage Change</u>
<b>GENERAL FUND</b>			
<b>Expenditures:</b>			
General Government	\$ 6,837,627	\$ 7,067,327	
Public Safety	7,815,751	7,733,375	
Highway	3,144,868	3,167,470	
Sanitation	728,319	680,581	
Health and Human Services	1,644,876	1,668,852	
Culture, Recreation and Education	475,185	550,026	
Conservation and Development	1,730,402	1,793,586	
Other Financing Uses	82,028	82,028	
<b>Total Expenditures and Other Uses</b>	<b>\$ 22,459,056</b>	<b>\$ 22,743,245</b>	<b>1.265%</b>

**Revenues and Other Sources:**

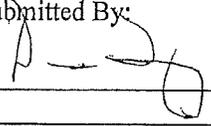
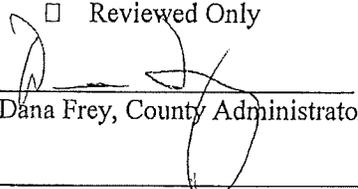
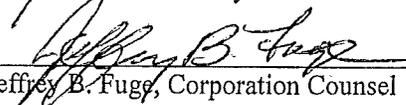
<b>Taxes:</b>			
General Property Taxes - General Fund	\$ 10,523,945	\$ 10,930,517	
General Property Taxes - Highway	3,144,868	3,167,470	
Other Taxes	746,145	536,145	
Intergovernmental	2,088,833	2,147,531	
Licenses and Permits	292,091	298,759	
Fines, Forfeitures and Penalties	139,050	139,050	
Public Charges for Services	1,503,736	1,564,046	
Intergovernmental Charges for Services	404,447	387,602	
Miscellaneous	464,685	469,985	
Transfer from Sales Tax Fund	2,900,000	2,975,000	
Transfer from Lime Fund and Golden Age Manor	96,672	81,677	
Transfer from Nonmajor Governmental Funds	25,000	25,000	
Fund Balance Applied/Use of Undesignated Funds	129,584	20,463	
<b>Total Revenues and Fund Balance Applied</b>	<b>\$ 22,459,056</b>	<b>\$ 22,743,245</b>	<b>1.265%</b>

	<u>Fund Equity 01/01/2017</u>	<u>Revenues/ Other Sources</u>	<u>Expenditures/ Other Uses</u>	<u>Fund Equity 12/31/17</u>	<u>Property Tax Contribution</u>
General Fund	14,331,246	19,575,776	19,575,776	14,331,246	10,930,517
Contingency Fund	418,673	18,723	437,396	18,723	18,723
Other General Fund	1,078,073	724,814	256,346	1,546,541	292,061
Internal Service Funds	11,205,796	13,695,606	13,514,380	11,387,022	3,167,470
Enterprise Funds	3,623,172	9,047,386	9,005,561	3,664,997	
Special Revenue Funds	1,640,720	12,761,281	12,805,266	1,596,735	3,859,398
Capital Projects Fund	-	1,100,000	1,100,000	-	183,255
Debt Service Funds	183,530	3,175,000	3,175,000	183,530	3,160,000
<b>Total</b>	<b>\$ 32,481,210</b>	<b>\$ 60,098,586</b>	<b>\$ 59,432,329</b>	<b>\$ 33,147,467</b>	<b>\$ 21,611,424</b>

	<u>2016 Budget</u>	<u>2017 Budget</u>	<u>Change</u>	<u>Percent Change</u>
County Tax Levy	21,468,018	21,611,424	143,406	0.67%
Levy for Rural Library Service - Act 150	671,388	689,316	17,928	2.67%
Levy for Town Bridges	2,159	32,680	30,521	0.00%
<b>Total</b>	<b>\$ 22,141,565</b>	<b>\$ 22,333,420</b>	<b>\$ 191,855</b>	
County Tax Rate	5.2699	5.1250	(0.14)	-2.75%
Act 150 Tax Rate	0.1648	0.1635	(0.00)	-0.82%
Bridge Aid Tax Rate	0.0005	0.0077	0.01	0.00%
<b>Total</b>	<b>\$ 5.4352</b>	<b>\$ 5.2962</b>	<b>\$ (0.1390)</b>	
<b>County Equalized Value</b>	<b>\$ 4,073,722,201</b>	<b>\$ 4,216,878,900</b>	<b>\$ 143,156,699</b>	<b>3.51%</b>

For more information, please visit: [www.co.polk.wi.us](http://www.co.polk.wi.us) Quick Links: Fiscal Transparency, Budget Information



Funding Source/ Funding Amount:	Transfer from Polk County Unassigned Fund Balance to the Highway Facility Capital Project Account: \$ _____
Date Reviewed as to Appropriations:	October 17, 2016
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage and Publication
Dated Submitted To County Board	October 18, 2016
Submitted By: 	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

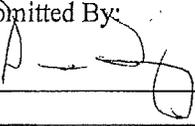
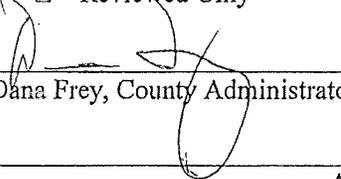
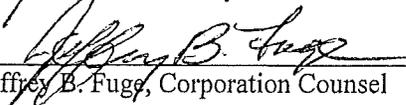
At its regular business meeting on October 18, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 40-16: Resolution Concerning the Purchase of Lands for County Highway Facility and the Allocation of Funds to Highway Facility Capital Project Account, as follows:

- Adopted by two-thirds of the entire board of supervisors by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: Postponed on  
motion to the November 15, 2016  
Meeting

SIGNED BY:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: Carole T. Wondra by Marilyn M. Blake  
Carole T. Wondra, County Clerk      Deputy Co. Clk.

Funding Source/ Funding Amount:	Transfer from Polk County Unassigned Fund Balance to the Highway Facility Capital Project Account: \$ _____
Date Reviewed as to Appropriations:	October 17, 2016
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage and Publication
Dated Submitted To County Board	October 18, 2016
Submitted By: 	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on October 18, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 40-16: Resolution Concerning the Purchase of Lands for County Highway Facility and the Allocation of Funds to Highway Facility Capital Project Account, as follows:

- Adopted by two-thirds of the entire board of supervisors by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

SIGNED BY:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_  
Carole T. Wondra, County Clerk

Certification of Publication

On the \_\_\_\_\_ day of \_\_\_\_\_, 2016, notice of the transfers authorized in the above resolution were published by Class 1 Notice pursuant to Chapter 985, Wisconsin Statutes, in the Inter – County Leader,.

\_\_\_\_\_  
Carole T. Wondra, County Clerk

Dated: \_\_\_\_\_

Resolution Concerning the Highway Facility on Village of Balsam Lake Industrial Park Property.

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Gentlemen:

WHEREAS, Polk County has received information that the Village of Balsam Lake is receptive to considering alternative sites for the new county highway facility; and

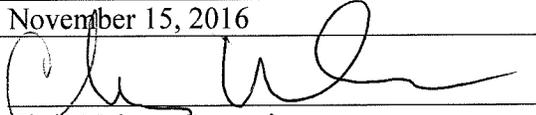
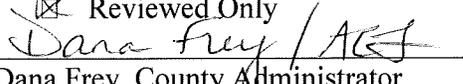
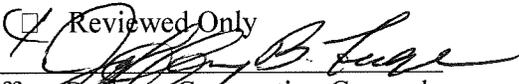
WHEREAS, an alternative site for the new highway facility has been identified within and adjacent to the Village of Balsam Lake Industrial Park, consisting of certain lands owned by the Village of Balsam Lake, Bishop Corporation and private land owners; and

WHEREAS, it is in the interest of the County to gather information sufficiently to allow the Polk County Board of Supervisors to be well informed when considering land acquisition and the construction and development of sites for the new highway facility.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes and directs the County Administrator and his designated county staff, as follows:

1. To research the potential acquisition of land for a new highway facility located on lands within and adjacent to the Village of Balsam Lake Industrial Park.
2. To develop and negotiate preliminary agreements with representatives the Village of Balsam Lake, Bishop Corporation and private persons, as appropriate, towards the prospective purchase of lands located within and adjacent to the Village of Balsam Lake Industrial Park.
3. To develop and negotiate preliminary intergovernmental agreement with the representatives of the Village of Balsam Lake concerning the development of such lands on terms that would require approval of the Village of Balsam Lake for the location and construction of a salt shed.
4. To present research information concerning such land acquisition, preliminary real estate agreements and preliminary intergovernmental agreements to the Committee of the Whole for recommendation and the Polk County Board of Supervisors for approval.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors reassigns to the Committee of the Whole all matters assigned to the Executive Committee pursuant to Resolution No. 30-16.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon passage
Dated Submitted To County Board	November 15, 2016
Submitted By:	 Chris Nelson, Supervisor
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Frige, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate:  At its regular business meeting on the 15th of November 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 42-16: Resolution Concerning the Highway Facility on Village of Balsam Lake Industrial Park Property, as follows:  <input type="checkbox"/> Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ _____ _____	
SIGNED BY:  _____ Dean Johansen, County Board Chairperson  Attest: _____ Carole T. Wondra, County Clerk	

Resolution No. 43-16

Resolution to Rescind Authorization Concerning Paulsen Property

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

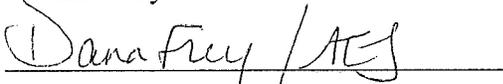
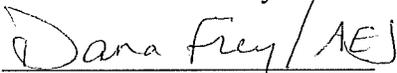
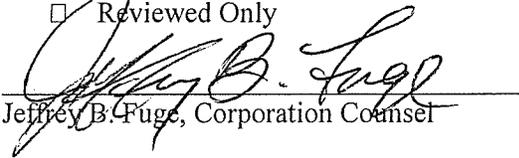
Gentlemen:

WHEREAS, pursuant to Resolution No. 37-16, the Polk County Board of Supervisors made certain authorizations towards the prospective purchase of lands owned by the Elliot S. Paulsen and Karen M. Paulsen Trust for the construction and maintenance of a highway facility; and

WHEREAS, on November 4, 2016, the County received written notification that the Paulsen family has decided not to sell the subject property.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors repeals Resolution No. 37-16.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the County Finance Director to make as appropriate accounting entries to reverse the allocation of funds authorized in said resolution.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	November 15, 2016
Submitted By: 	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on November 15, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 43-16: Resolution to Rescind Authorization Concerning Paulsen Property, as follows:

- Adopted by two-thirds of the entire board of supervisors by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

SIGNED BY:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_  
Carole T. Wondra, County Clerk

Resolution No. 41-16

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2017 and To Set the 2017 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

1 WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a  
2 budget for the operation and fiscal management of the County of Polk for the year  
3 commencing January 1, 2017; and

4 WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and Policy 880, *Budget*  
5 *Preparation and Execution*, the County Administrator did prepare, submit and offer for  
6 review proposed 2017 budget by the County Board at its meeting of September 20, 2016;  
7 and

8 WHEREAS, as part of the proposed 2017 budget, the County Administrator did submit a  
9 staffing plan with respect to each county department in accordance with Polk County  
10 Policy No. 881, *Staffing and Position Administration*; and

11 WHEREAS, each county board standing committee has reviewed the proposed budget  
12 for every department and forwarded that budget with any recommendations to the  
13 General Government Committee; and

14 WHEREAS, the Polk County Board of Supervisors did consider amendments to the  
15 budget at its meeting of October 18, 2016; and

16 WHEREAS, on October 26, 2016, the Polk County Board of Supervisors did publish for  
17 public review a summary of the proposed 2017 budget and did notice and conduct a  
18 public hearing on the proposed 2017 budget in conformity with the laws of the State of  
19 Wisconsin; and

20 WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on  
21 Equalized Value of Polk County for 2017 and the Polk County Board of Supervisors  
22 accepted the report on November 15, 2016, which sets the Equalized Value of Polk  
23 County for taxing purposes at \$4,216,878,900 exclusive of value in Tax Increment  
24 Districts; and

25 WHEREAS, for purposes of satisfying the requirements of the state imposed county tax  
26 levy rate limit formula, the budget for 2017 is in compliance with Wisconsin Statute  
27 Sections 59.605 and 66.0602; and

28 WHEREAS, the Polk County Budget for the Calendar Year 2017 is a financial plan for  
29 the operational needs of the County and was developed in accordance with the Uniform

1 Chart of Accounts for Wisconsin Municipalities and the pronouncements of the  
2 Governmental Accounting Standards Board(GASB); and

3 WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the  
4 Calendar Year 2017 and is defined as the County Budget pursuant to Wisconsin Statute  
5 Section 65.90.

6 NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute  
7 Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2017  
8 Operating and Capital Budget of the County of Polk, in the amount of \$ **59,432,329**  
9 including departmental appropriations and revenues, health insurance, and use of fund  
10 balance as amended following the public hearing as set forth in the attached document  
11 entitled Adopted 2017 Operating and Capital Budget of the County of Polk, incorporated  
12 herein.

13 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does  
14 authorize and appropriate such revenues and expenditures for calendar year 2017 as  
15 designated in the Operating and Capital Budget for calendar year 2017.

16 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all  
17 appropriations for 2016 shall lapse to the general fund as undesignated fund balance at  
18 the end of calendar year 2016 and that any other fund balance determined to exist at the  
19 end of 2016 shall be transferred to general fund balance to the extent said appropriation  
20 has not been expended or appropriation or other fund balance been determined by the  
21 County Administrator to be nonspendable, restricted, committed, or assigned as defined  
22 by GASB Rule 54.

23 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the  
24 existence of the committed or assigned fund balances in the attached documentation.

25 BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the  
26 Polk County Board of Supervisors adopts the submitted departmental staffing plans and  
27 authorizes for calendar year 2017 those positions and the corresponding expenditures  
28 identified in said staffing plans and that any position not so identified will be considered  
29 eliminated from the 2017 department budget.

30 BE IT FURTHER RESOLVED that the 2017 fee schedule as incorporated in the 2017  
31 budget is hereby adopted, including rentals for the use of County-owned property.

32 BE IT FURTHER RESOLVED that Wisconsin State taxes, in conformity with and as  
33 provided in Wisconsin Statute Section 70.58, be levied in the amount of \$738,893.92 for  
34 State Forestation on taxable property of Polk County.

35 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies against  
36 all real property within Polk County for 2017, as follows:

37 A. County Levy:

38	1.General County Operations:	\$ <u>18,451,424</u>
39	2.Debt Levy:	\$ <u>3,160,000</u>

1	Total 2016 County Levy	\$ <u>21,611,424</u>
2	B. State Required Levy on Behalf of Other Agencies	
3	3. Town Bridge Construction:	\$ <u>32,680</u>
4	4. Library Support – Act 150:	\$ <u>689,316</u>
5	Total 2016 Levy, All Purposes:	\$ <u>22,333,420</u>

6 BE IT FURTHER RESOLVED that the County Administrator is authorized to make any  
7 technical corrections to the budget that are necessary for the County Budget to comply  
8 with all state law and regulations.

9 BE IT FURTHER RESOLVED that a portion of the unassigned fund balance as of  
10 December 31, 2016, be allocated as follows:

- 11 1. \$55,000 assigned to Redaction Fees in the Register of Deeds Office to be used for  
12 software purchase for scanning and indexing of documents; and, notwithstanding  
13 Polk County Financial Policies, the purchasing process for this software may  
14 begin immediately except that no final financial commitment may be made prior  
15 to January 1, 2017.

16 BE IT FURTHER RESOLVED that the department heads of the various County  
17 departments are authorized to enter into and to execute on behalf of the respective County  
18 department intra-county cooperative agreements and service agreements that are  
19 authorized and necessary under federal and state programs to provide services to other  
20 County departments and to secure and to account for reimbursements for those expenses  
21 that incurred by other County departments in the performance of services required by  
22 those cooperative agreements or service agreements.

23 BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the  
24 adoption of this resolution the Polk County Board of Supervisors authorizes departments  
25 to apply for and accept any grant incorporated in this budget and identified on the grant  
26 schedule attached hereto and incorporated herein or any revenue incorporated in this  
27 budget and to accept, with the concurrence of the County Administrator, any contract  
28 with the State of Wisconsin whose revenues and expenditures are incorporated in this  
29 budget.

30 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the  
31 Parks, Buildings and Solid Waste Director to act on its behalf to submit an application to  
32 the Department of Natural Resources for financial assistance under Wisconsin Statutes  
33 sec. 287.23 and Wisconsin Administrative Code chapters NR 542, 544 and 549, to sign  
34 necessary documents and to submit a final report.

35 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the  
36 Parks, Buildings and Solid Waste Director or her/his designee to act on behalf of the  
37 County of Polk to submit an application to the State of Wisconsin Department of Natural  
38 Resources for any financial aid that may be available and incorporated in this budget, to  
39 submit reimbursement claims along with necessary supporting documentation within six  
40 months of project completion date, to submit necessary signed documents and to take  
41 necessary action to undertake, direct and complete the approved project.

1 BE IT FURTHER RESOLVED that the County of Polk will comply with state or federal  
2 rules for the programs to the general public during reasonable hours consistent with the  
3 type of facility; and will obtain from the State of Wisconsin Department of Natural  
4 Resources or the National Park Service, as appropriate, approval in writing before any  
5 change is made in the use of the project site.

6 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and  
7 directs the Director of Polk County Land and Water Resources Department to act on behalf  
8 of the County of to submit requests and applications for grants funding or financial assistance  
9 from the Wisconsin Department of Natural Resources with respect to the specific grant  
10 and or financial assistance program, as follows:

- 11 1. The Aquatic Invasive Species Control Grant Program;
- 12 2. The Lake Management Grant Program; and
- 13 3. The Lake Protection and Classification Grant Program.

14 BE IT BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves  
15 and authorizes on behalf of the County of Polk an application for grant funding or financial  
16 assistance under each respective identified program.

17 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the  
18 Director of the Polk County Land and Water Resources Department to act on behalf of  
19 the County of Polk as grant administrator to sign and submit an application to the State of  
20 Wisconsin for financial aid for aquatic invasive species control purposes, lake planning  
21 purposes, and lake protection purposes; to sign a grant agreement between the county and  
22 the DNR as well as other necessary documents; to take necessary action to undertake,  
23 direct, and complete an approved aquatic invasive species control grant, an approved lake  
24 planning grant, and an approved lake protection grant; to submit quarterly and/or final  
25 reports to the DNR to satisfy the grant agreement; and to submit reimbursement claims  
26 along with necessary supporting documentation within six months of project completion  
27 date.

28 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms that  
29 Polk County will meet the obligations under any aquatic invasive species control grant,  
30 lake planning grant, and lake protection grant including timely publication of the results,  
31 compliance with state rules for the program, and will meet the financial obligations under  
32 the grant including the prompt payment of the required County's commitment to the  
33 project costs of 25 to 33 percent depending on the program.

34 BE IT FURTHER RESOLVED that the Polk County Land and Water Resources  
35 Department desires to receive grant funding from the Wisconsin Department of Natural  
36 Resources (WDNR) –Target Runoff Management (TRM) program pursuant to ss. 281.65  
37 or 281.66, Wis. Stats., and chs. NR151, 153, and 155, Wis. Adm. Code, for the purpose  
38 of implementing measures to control nonpoint source water pollution and the Landowner  
39 agrees to contribute the local share (also called the “match”) needed for projects that are  
40 ultimately grant-funded by the WDNR.

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BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Land and Water Resources Department to submit a signed grant application to the WDNR; to submit a signed Environmental Hazard Assessment form to the WDNR, if applicable; to sign a grant agreement between Polk County and the WDNR; to submit signed quarterly and final report forms to the WDNR; and to submit signed grant reimbursement requests to the WDNR.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the Director of the Polk County Land and Water Resources Department to apply for and administer Joint Allocation Plan Staffing and Cost Share Grants, Farmer Written Nutrient Management Program Grants, and Producer Led Watershed Protection Grants from the Wisconsin Department of Agriculture, Trade, and Consumer Protection and the Wisconsin Department of Natural Resources under the Nonpoint Source Program, pursuant to Wisconsin Statutes Chapters 92 and 281, and as outlined in the Administrative Rule ATCP 50.

BE IT FURTHER RESOLVED that the Polk County Sheriff can apply and administer the County/Tribal Law Enforcement Assistance grant for 2017 from the State of Wisconsin Department of Justice. In accordance with Section 165.90 of the Wisconsin Statutes a county/tribal law enforcement assistance program is created and the Polk County Sheriff is responsible for the formulation of a joint plan for 2017.

BE IT FURTHER RESOLVED that, pursuant to Section 66.0303, the Polk County Board of Supervisors authorizes the Polk County Medical Examiner to contract on behalf of Polk County with Anoka County, Minnesota for the procurement of medical examiner services.

BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the Polk County Conservationist to submit a signed grant application to the WDNR; to submit a signed Environmental Hazard Assessment form to the WDNR, if applicable; to sign a grant agreement between Polk County and the WDNR; to submit signed quarterly and final report forms to the WDNR; and to submit signed grant reimbursement requests to the WDNR.

BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes and delegates the discretion to the Golden Age Manor Administrator to, after consultation with the County Administrator, to provide for and to implement a compensation increase or bonus for 2016, should projections indicate that the ending balance, after receipts of all state aid, exceeds \$50,000.

BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in the office of the County Clerk and County Administrator.

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Funding Amount and Source: As Provided in Submitted, Received and Amended  
2017 Budget Proposal of Polk County

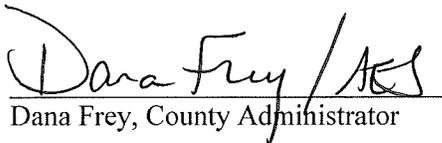
Date General Government Committee Advised: November 10, 2016  
General Government Committee Recommendation: \_\_\_\_\_  
Effective Date: Upon Passage Unless Specified Herein  
Date Submitted to County Board: November 10, 2016  
County Board Action: \_\_\_\_\_

Submitted Upon Recommendation by the County Administrator

  
Dana Frey

Review by County Administrator:

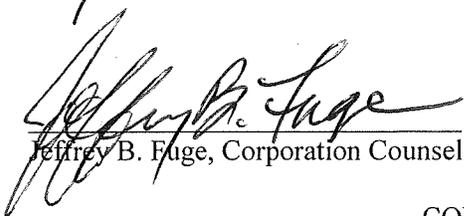
- Recommended
- Not Recommended
- Reviewed Only

  
Dana Frey, County Administrator

Review by Corporation Counsel:

The above-resolution is approved as to form. It is the recommendation of the Corporation Counsel that the Polk County Board of Supervisors adopt the above resolution.

- Recommended
- Not Recommended
- Reviewed Only

  
Jeffrey B. Fuge, Corporation Counsel

COUNTY BOARD ACTION

At its annual business meeting on November 15, 2016, the Polk County Board of Supervisors did, pursuant to Section 65.90 and after public hearing on the same, adopt the above-entitled

resolution, Resolution No. \_\_\_\_ - 2016: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2017 and To Set the 2017 Tax Levy, by a majority vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

Attachment 1

General Fund Restricted or Assigned Funds Budgeted in 2016

	Restricted	Assigned
Register of Deeds Redaction Fees	55,000	
Administration – Employee Recognition		10,000
Buildings, Parks, Recycling – Conservation Project	10,463	

**POLK COUNTY BOARD OF SUPERVISORS**  
*Minutes of the Regular Meeting and Public Hearing*  
*November 15<sup>th</sup>, 2016*

Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johansen called the regular November 15, 2016 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin statute Section 985.02 and posted on the county website the week of November 7, 2016. In addition, the Office of the County clerk distributed on November 4, 2016 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order. The Board also received from Corporation Counsel the verbal legal opinion that the notice of the Public Hearing was properly posted and published to satisfy the Wisconsin Open Meetings Law and Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. All 15 County Board Supervisors were present.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen asked for volunteers to offer a Time of Reflection. Chairman Johansen recognized Supervisor Masters for receipt of the Time of Reflection.

Chairman Johansen called to the floor, approval of the Consent Agenda.

Chairman Johansen announced that the two items within the consent agenda would need to be handled separately. **Motion (Moriak/Masters) to amend the minutes from the October 15<sup>th</sup> County Board meeting on Page 1 to read in pertinent part, as follows:**

“Chairman Johansen called to the floor the approval of the minutes of the September 20, 2016 meeting.

**Motion** (Bonneprise/Jepsen) to approve said minutes with a correction to reflect the actual record taken to amend proposed Ordinance No. 36-16, Section 1.03 Table of Designated Routes, Town of Beaver, CTH T, segment of from ~~‘North Horseshoe Ln. to South Horseshoe Dr.’~~ 160<sup>th</sup> Ave. to South Horseshoe Drive’ to ~~‘160<sup>th</sup> Ave. to South Horseshoe Drive.’~~ ‘North Horseshoe Ln. to South Horseshoe Dr.’

**Motion** to approve the minutes with noted correction carried unanimously by voice vote.”

**Motion to approve amendment to October 15<sup>th</sup> minutes, as stated, approved unanimously by voice vote.**

Chairman Johansen called for a motion to approve the agenda as published. **Motion (Masters/Jepsen) to approve the agenda as published. Motion carried unanimously by voice vote.**

Chairman Johansen called for a motion to approve the October 18, 2106 minutes, as amended.

**Motion (Jepsen/Moriak) to approve the minutes as amended. Motion carried unanimously by voice vote.**

Time was given for public comment.

Chairman Johansen offered an opportunity for Committee Reports and Discussion.

Chairman Johansen offered an opportunity for Committee Chair persons to comment on Committee actions.

Chairman Johansen presented his monthly report.

Administrator Frey presented his monthly report.

Chairman Johansen called to the floor confirmation of the appointments made by Administrator Frey. James Ganley, 1<sup>st</sup> Alternate; and Jim Anderson, 2<sup>nd</sup> alternate to the Board of Adjustments. Chairman Johansen called for a motion to confirm said appointments. **Motion (C. Nelson/Bonneprise) to confirm the Administrator's appointments of James Ganley and Jim Anderson to the Board of Adjustments. Motion to confirm appointments carried by unanimous voice vote.**

#### **Highway Facility Matters – Discussion and Action:**

Chairman Johansen called on Corporation Counsel for receipt of background and an update of the current Highway Facility Project. Chairman Johansen then called on Deputy Administrator Jerrick and Highway Commissioner, Norby to go over the Site Assessment Information received from SEH.

Time was given for discussion.

Chairman Johansen called to the floor, Resolution No. 43-16. **Chairman Johansen called for a motion to approve Resolution No. 43-16, Resolution to Rescind Authorization Concerning Paulsen Property. Motion (Jepsen/Luke) to approve Resolution No. 43-16. Motion to approve Resolution No. 43-16 carried, by unanimous voice vote. Resolution Adopted.**

Chairman Johansen called to the floor, Resolution No. 40-16. **Chairman Johansen declared Resolution No. 40-16, Resolution Concerning the Purchase of Lands for County Highway Facility and the Allocation of Funds to Highway Facility Capital Project Account, withdrawn due to the passage of Resolution No. 43-16.**

Chairman Johansen called to the floor, Resolution No. 42-16. **Chairman Johansen called for a motion to approve Resolution No. 42-16, Resolution Concerning the Highway Facility on Village of Balsam Lake Industrial Park Property. Motion (C. Nelson/Masters) to approve Resolution No. 42-16.**

**Motion (Luke/Moriak) to amend Resolution No. 42-16 by striking the following language of lines 29-31:**

~~BE IT FURTHER RESOLVED that the Polk County Board of Supervisors reassigns to the Committee of the Whole all matters assigned to the Executive committee pursuant to Resolution No. 30-16.—~~

**Motion to Amend Resolution No. 42-16 carried**, by unanimous voice vote.

**Motion to approve Resolution No. 42-16, as amended, carried**, by unanimous voice vote.

### **Operating and Capital Budget for Calendar Year 2017:**

Chairman Johansen recognized Deputy County Administrator Andrea Jerrick for a presentation on the Operating and Capital Budget for Calendar Year 2017.

Chairman Johansen declared the County Board in recess for 5 minutes at 7:00 p.m. Chairman Johansen called the County Board back to session, at 7:06 p.m.. The County Board reconvened in open session at 7:06 p.m.

Chairman Johansen declared open the Public Hearing on the proposed Operating and Capital Budget for Calendar Year 2017, at 7:07 p.m.

Chairman Johansen offered a time for public testimony regarding the 2017 budget. None offered. Chairman Johansen declared the Public Hearing closed, at 7:10 p.m.

Chairman Johansen called to the floor, Resolution No. 41-16. **Chairman called for a motion to approve Resolution No. 41-16, Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2017 and to Set the 2017 Tax Levy. Motion (Jepsen/Demulling) to approve Resolution No. 41-16.**

**Motion (Bonneprise/O’Connell) to amend Resolution No. 41-16 as follows:**

### **Technical Amendment 7. Amendment to correct Resolution 41-16**

1. On page 1 of the Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2017 and to Set the 2017 Tax Levy, line 4, strike “Policy 880, Budget Preparation and Execution”; and insert “Subchapter 5.1: Budget Preparation and Execution of the Polk County Financial Sections of General Code”. *This will amend the resolution to reflect the current financial policies adopted March 15, 2016.*
2. On page 1, line 10, strike “Policy No. 881, Staffing and Position Administration” and insert “Chapter 8 Personnel Policies of the Polk County General Code”. *This will amend the resolution to reflect the current personnel policies adopted March 15, 2016.*
3. On page 2, line 8, strike “59,432,329” and insert “52,971,495”. *This will amend the resolution to reflect the annual expenditures without the health insurance duplication which was reported both in the departmental budgets and the health insurance fund.*

**Motion to adopt Technical Amendment 7 to correct Resolution No. 41-16, carried** by unanimous voice vote.

**Motion (Route/O’Connell) to amend the proposed budget for 2017 as incorporated in Resolution No. 41-16 as presented on page 5 of the 2017 Operating and Capital Budget November 16, 2016.**

<b>Technical Amendment 8. Amendment to adjust the 2017 budget from Fund 211 Human Services to 215 Department of Children and Families Fund and 216 Behavioral Health Department Fund.</b>					
	<b>Revenues</b>	<b>Fund 211</b>	<b>Fund 215</b>	<b>Fund 216</b>	<b>Difference</b>
<b>1</b>	General Property Tax	\$3,620,540.00	\$2,202,651.92	\$1,417,888.08	\$0.00
	Other Taxes				
<b>2</b>	State Aids	\$4,777,217.90	\$2,983,234.90	\$1,752,631.00	-\$41,352.00
	License & Fees				
	Fines & Forfeitures				
<b>3</b>	Public Charge for Services	\$839,626.00	\$212,695.00	\$697,254.00	\$70,323.00
	Intergovernmental Revenue				
	Miscellaneous Revenue				
<b>4</b>	Other Financing Sources	\$30,000.00	\$0.00	\$30,000.00	\$0.00
<b>5</b>	<b>Total Income</b>	<b>\$9,267,383.90</b>	<b>\$5,398,581.82</b>	<b>\$3,897,773.08</b>	<b>\$28,971.00</b>
<b>Expenditures</b>					
Operating - 000					
<b>6</b>	Personnel	\$5,154,405.01	\$3,146,354.62	\$2,008,063.18	\$12.79
<b>7</b>	Professional Services	\$3,028,164.63	\$1,544,937.30	\$1,554,468.57	\$71,241.24
<b>8</b>	Supplies & Expenses	\$398,002.26	\$108,108.90	\$236,701.33	-\$53,192.03
<b>9</b>	Fixed Charges	\$260,400.00	\$162,010.00	\$98,540.00	\$150.00
	Debt Service				
<b>10</b>	Other Grants Contributions	\$426,412.00	\$426,892.00	\$0.00	\$480.00
<b>11</b>	Capital Outlay	\$0.00	\$10,279.00	\$0.00	\$10,279.00
	Transfers				
<b>12</b>	<b>Total Expenditures</b>	<b>\$9,267,383.90</b>	<b>\$5,398,581.82</b>	<b>\$3,897,773.08</b>	<b>\$28,971.00</b>
	<b>Net Revenue and Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Motion to adopt Technical Amendment 8 to Resolution No. 41-16, carried by unanimous voice vote.**

**Motion (Demulling/Masters) to amend the proposed budget for 2017 as incorporated in Resolution No. 41-16 as follows:**

**Technical Amendment 9. Amendment to adjust Corporation Counsel’s budget to move 5,600 from Capital Outlay to Professional Services for their software maintenance annual charge.**

On page 6 of the Department Budget Listing, Corporation Counsel (Fund 27-101), under Expenditures, Capital Outlay strike “5,600” and under Professional Services strike “34,774” and insert “40,374.

**Motion to adopt Technical Amendment 9 to Resolution No. 41-16, carried** by unanimous voice vote.  
**Motion to approve Resolution No. 41-16, as amended, carried** by unanimous voice vote.  
Resolution Adopted.

Time was given for Supervisors Reports.

Motion (Bonneprise/Masters) to adjourn. Motion carried by unanimous voice vote.

Chairman Johansen declared meeting adjourned 7:26 p.m.

Respectfully submitted,

Carole T. Wondra, Polk County Clerk