



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center

Conference Room A & B

Balsam Lake, WI 54810

9:00 a.m. Tuesday, April 12<sup>th</sup>, 2016

**Purpose:** Review and Action on selected items as listed below  
**Documents:** Minutes of February 9<sup>th</sup>, 2016

ITEM	LEAD PERSON
Call to order	
Approval of agenda Approval of minutes for February 9 <sup>th</sup> , 2016	Committee Chair
Public comment	
1. Questions on issues as contained in written monthly/ quarterly reports.	Committee Chair
Old Business	
2. Policy Statement draft on Marijuana 3. SOAR Program resolution 4. Restructure Update	Gretchen Sampson
New Business	
5. Agent Program 6. Community Support Program Annual Report 7. AODA Program Annual Report 8. Behavioral Health Clinic Certification Visit 9. Update on Communicable Disease 10. Recognition of Outgoing Board Members	Brian Hobbs Linda Mills-Kresbach Gary Ehrich Gretchen Sampson
11. Future agenda items- Next meeting May 10 <sup>th</sup> , 2016	Committee members

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

**MINUTES**

**Health and Human Services Board**

Government Center, Conference Room A & B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, February 9<sup>th</sup>, 2016

**Meeting called to order by Committee Chair, Pat Schmidt @ 10:00 AM.**

**Members present**

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary, Malia Malone, Corporation Counsel and Gretchen Sampson, Director of Community Services.

**Approval of Agenda-** Chair called for a motion to approve agenda; **Motion** (Caspersen/DeShaw) to add additional Zika topic and approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chair called for a motion to approve the minutes of the January 12<sup>th</sup>, 2016 meeting. **Motion** (Demulling/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

**Public Comment** - None

**Old Business**

Malia Malone and Gretchen Sampson spoke on the Draft Resolution of Intent to Join Community Care Connections of Wisconsin as Participant Member County of Expand Long Term Care District. Ms. Malone stated no resolution is necessary at this time due to the 2015 assembly bill 856 which was handed out.

Ms. Sampson also spoke on the Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc. **Motion** (Markert/ Lagus) to approve and recommend to the County Board. Motion carried by unanimous voice vote.

**New Business**

Gretchen provided handout and gave an update on the restructure for BHHS.

Elizabeth Hagen handed out handouts and gave a marijuana presentation. **Motion** (Lagus/ Demulling) to have Director Sampson of the Public Health department draft a policy statement on marijuana. The committee requested that the marijuana presentation that was given to be presented to the County Board. Motion carried by unanimous voice vote.

Chad Knutson provided handouts and did a presentation on Juvenile justice.

Ms. Sampson provided handouts and spoke on the CDC training on Behavioral Health for Local Health Officials, the Annual Review of Board Accomplishments, survey and the Zika virus.

**Future Agenda Items** – Next meeting April 12<sup>th</sup>, 2016, Draft policy statement on marijuana and program presentation.

**Motion** (Bonneprise/ Demulling) to adjourn. Meeting adjourned 11:56 a.m.

# POLK COUNTY VETERANS SERVICE OFFICE

100 Polk County Plaza, Suite 70

Balsam Lake, WI 54810

Tel: (715) 485-9243/FAX: (715) 485-9190/E-Mail: cvso@co.polk.wi.us

## Quarterly Report, 1 April 2016

(Jan-Mar 2016)

### Federal Veteran Benefits:

Submitted 33 Disability Claims (To obtain compensation for disabilities)

Submitted 6 Veteran/Widow Pension Applications (To obtain "needs based" pensions)

Submitted 2 Dependent Indemnity Comp (DIC) Claims (Benefit for s/c deaths)

Submitted 7 Appeals/Notice of Disagreements

Submitted 4 VA Insurance Claims

Enrolled 23 Veterans into VA Healthcare System (To qualify for VA healthcare/meds)

Initiated 9 Home Loan Guarantee Certificates (Used to purchase "GI Bill" homes)

Submitted 9 Grave Marker Applications (Provide for marked graves)

Submitted 6 Burial Benefit Applications (Month of death, funeral and plot benefits)

Submitted 14 SF-180 Applications (To obtain DD-214 copies and/or military records)

Submitted 1 G.I. Bill Applications

Submitted 70 "Misc" Actions (Voc Rehab, debt waivers, claim responses, recorded 214's,etc)

Submitted 49 VSO Power of Attorney assignments

Submitted 3 Burial Flag applications

**State Veteran Benefits:**

Submitted 0 Aid to Needy Vet Grant Applications (Dental Care)

Submitted 0 State Veteran Cemetery Applications (Pre-enrollment)

Submitted 0 WDVA/State Education Applications (WI GI Bill, VetEd, etc.)

Referred 5 to Veteran Assistance program (Homeless Assistance/VORP/Bremer)

Submitted 2 Park Pass Applications (Free admissions)

Submitted 4 Property Tax Credit Applications (Prop Tax refund for 100% dis. veterans)

Submitted 6 Applications for DMV Identifier

Submitted 2 "Miscellaneous" Actions (Referrals, income verifications, etc.)

Received N/A WDVA Grant applications (Trans/CVSO) (Applied for annually)

Provided 3 WDVA Homeless Aid Kits

Obtained 7 DD-214s via VBATS

Submitted 7 Grave Registrations

**County Veteran Benefits:**

Assisted 6 Veterans with Emergency Aid (VSC Commission)

Assisted 246 Veterans with Transportation to Medical Care

Issued 19/84 Flag Holders/Flags (cemeteries)

Paid 1/308.00 Cemeteries/\$ for care of veteran graves (Per WI Statutes, Chap 45)

## Notes:

Workload continues to be steady. Had several “difficult” claims, which challenged us in terms of knowledge level, ability to remain professional during intense situations, and patience. Not all claims are “by the book” and we gained invaluable experience. Actual number of claims is down slightly from last quarter, probably due to “post-holiday” period.

During this quarter, Rick conducted 6 local radio shows (WXCE/WPCA); assisted (and delivered) \$300.00 donation of cookware by Clear Lake Masonic Lodge to veteran’s homeless shelter (VAP) in Chippewa Falls 1/5; participated in VAP conference call 1/21; attended Spooner Veteran’s Cemetery Memorial Day planning conference 1/22; spoke at Amery American Legion meeting 1/26; attended 40&8 function in Siren on 1/30; attended court as veteran advocate 2/3; attended local transportation committee meeting 2/2; trained St Croix CVSO in VA systems 2/2; attended VFW meeting as speaker (Amery) regarding veteran transportation 2/8; held quarterly Veteran Service Commission meeting 2/8; attended and participated in VAMC Minneapolis; “Salute to Veterans” function 2/12; attended quarterly NWCVSOS meeting in Grantsburg 2/19; attended planning meeting for Indianhead Memorial 3/1; participated in Frederic Elementary “Meet and Greet” for American Legion 3/5; delivered donated dart board system to VAP 3/17; attended Carl Holmberg funeral 3/19; conducted wellness visit to Clear Lake veteran at family request 3/22; attended funeral of Pearl Harbor sailor whose remains were identified and brought back to WI 3/30. Also participated and assisted in constructing a wheelchair ramp for local WWII veteran.

Rick will be attending the semi-annual WI CVSO Association Spring Conference in Kenosha during the week of 4/4/16.

Of note, CVSO’s in Wisconsin “survived” an attempt by Wisconsin Department of Veteran Affairs (WDVA) to change state law regarding CVSO’s, their duties and responsibilities. We did so with the assistance and active participation of the WCA, our elected representatives and county leadership. Changes sponsored by WDVA would have dramatically altered the manner in which veteran benefits are handled in our state. We expect subsequent attempts will be made, and we will be watching very carefully.

Workload permitting, we continue to work towards a “paperless” work environment, and are now down to slightly over 2 file cabinets of traditional file folders. Gail scans/converts files as the opportunity arises. Of note, VA has for the moment stopped allowing electronic signatures on claims paperwork, so we are back to “manual mode” in that regard. We have, via WDVA

CVSO Grant funding, erected a billboard advertising our office on Highway 8 near the Menard's round-a-bout. We hope this will result in more traffic to and from our office!

Our staffing is fine, resources appropriate, and workload steady. We have no issues with funding, and our office functioned well within budget for CY-2015. We are working on our Annual Report and should have it out late April/early May, depending on when the feds publish their data for us.

Donations to our office during this period totaled \$750.00; donations are placed into the VSC Emergency Fund for disbursement to needy veterans in Polk County.



## MINUTES

### Health and Human Services Board

Government Center, Conference Room A & B

Balsam Lake, WI 54810

9:00 a.m. Tuesday, April 12<sup>th</sup>, 2016

**Meeting called to order by Committee Chair, Pat Schmidt @ 9:01 AM.**

**Members present**

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary

**Approval of Agenda-** Chair called for a motion to approve agenda. **Motion** (Caspersen/Bonneprise) to approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chair called for a motion to approve the minutes of the February 9<sup>th</sup>, 2016 meeting. **Motion** (Deshaw/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

**Public Comment** - None

Chair Schmidt asked for any questions or concerns with regard to the monthly and quarterly reports.

### Old Business

Director Sampson provided handout and discussed the policy statement draft on marijuana. Gretchen requested direction from the committee. She will redraft and bring it back to committee next month.

Ms. Sampson spoke on the SOAR Program resolution and this will go to County Board in May.

Gretchen also gave an update on the restructuring of department.

### New Business

Ms. Sampson provided a copy of letter from the Department of Agriculture, Trade and Consumer Protection. Gretchen spoke on the agent program and a new contract needs to be signed by January 15<sup>th</sup>, 2017.

Linda Mills-Kresbach from the Mental Health Department provided and discussed the annual report of the Community Support Program.

Gary Ehrich from Mental Health supplied and spoke on the AODA Program Annual Report.

Gretchen Sampson talked about the Behavioral Health Clinic Certification Visit and gave an update on communicable disease.

The next Legislative Event Meeting will be on April 18<sup>th</sup>, 2016 from 9:00-11:00 a.m. in New Richmond.

Ms. Sampson presented Chair Pat Schmidt and Supervisor Marvin Caspersen with a plaque for all they have done. Many committee members expressed their gratitude.

**Future Agenda Items** – Next meeting May 10<sup>th</sup>, 2016 @ 10:00

**Motion** (Bonneprise/ Deshaw) to adjourn. Meeting adjourned 10:52 a.m.