



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center

Conference Room A & B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, February 9th, 2016

Purpose: Review and Action on selected items as listed below
Documents: Minutes of January 12th, 2016

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for January 12 th , 2016	
Public comment	
Old Business	Gretchen Sampson
<ol style="list-style-type: none"> 1. Draft Resolution of Intent to Join Community Care Connections of Wisconsin as Participant Member County of Expand Long Term Care District 2. Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc. 3. Update on Restructure Activities 	
New business	
<ol style="list-style-type: none"> 4. Marijuana Presentation 5. Juvenile justice presentation 6. CDC training on Behavioral Health for Local Health Officials 7. Annual Review of Board Accomplishments and Survey 	Elizabeth Hagen Chad Knutson Sampson Sampson
8. Future agenda items- Next meeting March 8 th , 2016	Committee members
Adjourn	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

MINUTES

Health and Human Services Board

Government Center, Conference Room A & B
Balsam Lake, WI 54810
10:00 a.m. Tuesday, January 12th, 2016

Meeting called to order by Committee Chair, Pat Schmidt @ 10:02 AM.

Members present

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Absent
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Tammy Peterson, Executive Secretary, Andrea Jerrick, Director of Employee Relations, Rick Gates, Director of Veteran Services, Dana Reese, Director of Golden Age Manor, Laura Neve, Director of ADRC and Gretchen Sampson, Director of Community Services.

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (Caspersen/Markert) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair called for a motion to approve the minutes of the December 8th, 2015 meeting. **Motion** (Demulling/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment - None

New Business

Andrea Jerrick discussed the agency reorganization. Diamond and Springsted are working on implementation, the needs of the agency, electronic health records and compliances. Diamond will be giving a Behavioral Health Presentation on January 19th at 10:00AM to staff.

Gretchen Sampson spoke on the agency update and reorganization and gave a report from the Legislative Event that was held on January 11th, 2016. Next Legislative Event will be April 18th, 2016 at 9:00AM in New Richmond.

Dana Reese discussed and answered questions that pertained to Semi Annual Report.

Rick Gates spoke on VETS Semi-Annual report and responded to questions.

Laura Neve, Director of ADRC discussed the revised resolution on consideration of expanding the long term care district. Citizen Dr. Markert and Corporation Counsel, Jeff Fuge also spoke and answered questions.

Motion (Markert/ Demulling) to recommend to County Board to pass the resolution intending to participate in an expanded jurisdiction of LTCD. Motion carried by unanimous voice vote.

Kristina Betchel from Westcap spoke on the resolution considering initiating the Westcap SOAR program in Polk County.

Motion (Markert/ Bonneprise) to recommend the County Board adopt a resolution authorizing WESTCAP provision of SOAR program services funded by Wisconsin CDBG moneys in Polk County. Motion carried by unanimous voice vote.

Kristin Boland from Behavioral Health Department provided handout and talked about Trauma Informed Care and treatment.

Future Agenda Items – Next meeting February 9th, 2016, marijuana presentation, juvenile justice presentation and annual information.

Motion (Bonneprise/ Markert) to adjourn. Meeting adjourned 12:17 p.m.

Resolution No. ____ - 2016

Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc.

TO: The Honorable Chairperson and Members of the Polk County Board of Supervisors

Ladies and Gentlemen:

WHEREAS, WEST CAP Inc. has received Federal monies under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Housing (DOH) for the purpose of the provision of SOAR (SSI/SSDI Outreach, Access, and Recovery) services; and

WHEREAS, SOAR is a program for individuals who are homeless or at risk of being homeless and helps them apply for SSI/SSDI.

WHEREAS, WEST CAP, Inc. is a private, non-profit corporation, with one or more staff members who have been certified by the Substance Abuse and Mental Health Services Administration of the U.S. Department of Health Services as having successfully completed training in the SOAR model; and

WHEREAS, it is necessary for the Polk County Board of Supervisors to adopt a resolution that authorizes the implementation of SOAR Services and expenditure of CDBG grant monies for such purposes as a condition for the provision of such services to eligible persons who reside in Polk County; and

WHEREAS, Polk County acknowledges, understands and agrees that WEST CAP, Inc. may use CDBG grant funds received from DOH to provide SOAR services to eligible recipients present in Polk County up to the amount of available grant funds.

WHEREAS, no County tax levy is being or will be requested for this program.

THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve and authorize the initiation of the SOAR services project as funded through CDBG grant money to eligible persons who reside in Polk County.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Department of Children and Families to work with WESTCAP, Inc. on initiating the project and collaborating with WEST CAP, Inc. to provide SOAR services to eligible recipients within a DOH SOAR program service area.

Funding Source/ Funding Amount:	CDBG Grant Monies Awarded WESTCAP
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	March 15, 2016
Submitted and Sponsored By the Polk County health and Human Services Board	_____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on the 15th day of March 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____-16: Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc., as follows:

- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____
Carole T. Wondra, County Clerk

Resolution # _____
Expansion of a Long-Term Care District

WHEREAS, effective January 1, 2014, the contract to provide Family Care services to the residents of Wisconsin State Family Care District GSR7 (including the counties of Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer and Washburn) was awarded by the Wisconsin Department of Health Services to the Long-term Care District know as Community Care of Central Wisconsin, subsequently renamed Community Care Connections of Wisconsin (CCCW), and

WHEREAS, CCCW upon receiving the Family Care contract award desired to expand its Family Care District to include GSR7, and

WHEREAS, a long-term care district (LTCD) is created by counties under WI Statutes 46.2895 and operates within the geographic jurisdiction of those counties as a local unit of government that is distinct and separate from, and independent of, the state and the county or counties that created it, and

WHEREAS, by accepting the contract award to expand its Family Care services to GSR7, CCCW needed to expand the LTCD to include those counties contained in GSR7 as supported by the Wisconsin Attorney General Opinion #OAG-03-15 dated August 17, 2015, and

WHEREAS, in order to create a LTCD or, in this case, an expanded LTCD, each county that participates in creating the district shall do all of the following:

1. Adopt an enabling resolution that does all of the following:
 - a. Declares the need for establishing the LTCD.
 - b. Specifies the LTCD's primary purpose.
 - c. Specifies the number of individuals who shall be appointed as members of the LTCD board, the length of their terms and, if the LTCD is created by more than one county, how many members shall be appointed by each county.
2. File copies of the enabling resolution with the secretary of administration, the secretary of health services and the secretary of revenue, and

WHEREAS, no such resolution has been adopted for the expansion of the CCCW LTCD by any of the sixteen (16) counties being served by the CCCW Managed Care Organization (MCO), and

WHEREAS, such enabling resolution is necessary to expand the geographic boundary of the LTCD to include the counties being served by the CCCW MCO per the Family Care contract awarded by the State and to establish the governing board structure desired by the participating counties,

NOW THEREFORE BE IT RESOLVED, by the _____ County Board of Supervisors, that:

1. This document is intended to serve as the enabling resolution that is required under WI Statutes 46.2895 (1) to form the expanded Long-Term Care District known as CCCW.
2. A need exists for a LTCD to provide Family Care services to adults who are frail elderly and adults with physical or developmental disabilities through operation of a Managed Care Organization (MCO) within the expanded sixteen (16) county area.
3. The primary purpose of the expanded LTCD is to operate a MCO, as defined in WI Statutes 46.284, which will contract with the WI Department of Health Services to provide the Family Care benefit.
4. The expanded Long-Term Care District Governing Board will be comprised of sixteen (16) voting members consisting on one board member appointed by each of the sixteen (16) participating counties of Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Langlade, Lincoln, Marathon, Polk, Portage, Price, Rusk, Sawyer, Washburn and Wood. Of the sixteen (16) board members, at least twenty-five (25) percent or four (4) members shall be representatives of the member population receiving Family Care services.
5. The members of the LTCD Board shall serve staggered two-year terms with the initial terms of the Board members designated as one or two year terms in order to create the staggered terms. The initial terms for each original member shall be outlined in the by-laws of the LTCD and communicated to each participating county. The new Board configuration shall be implemented as soon as possible after adoption of the enabling resolutions by all sixteen (16) member counties but in no event later than May 1, 2016.
6. A copy of this resolution shall be sent to the Secretaries of the state Departments of Administration, Health Services and Revenue as required under WI Statutes 46.2895 (1) (a) 2 and to the County Clerks of each of the sixteen (16) counties forming the LTCD.

Approved this _____ day of _____, _____ by the _____ County Board of Supervisors.

Resolution of Intent to Join Community Care Connections of Wisconsin as Participant Member County of Expanded Long Term Care District

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

WHEREAS, the Wisconsin Department of Health Services has extended a contract to the Long-Term Care District (LTCD) now known as Community Care Connections of Wisconsin (CCCW), to provide Family Care Services to Wisconsin residents located in the counties Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer and Washburn, said area known as the Wisconsin State Family Care District GSR7; and

WHEREAS, the Polk County Board of Supervisors confirmed the appointment of a representative to the board of directors of CCCW in response to the interest of CCCW to expand its Family Care District to include GSR7 counties as a result of being awarded the above referenced contract; and

WHEREAS, pursuant to Wisconsin Statute Section 46.2895, a long-term care district (LTCD) is created by counties, tribes or bands to operate within the geographic jurisdiction of those counties, tribes or bands as a local unit of government that is distinct and separate from, and independent of, the state, and the county or counties, tribes or bands that created the LTCD; and

WHEREAS, in an opinion, issued as #OAG-03-15 dated August 17, 2015, the Wisconsin Attorney General has concluded that Wisconsin counties may only form or expand service areas of a LTCD by formal action of the county board of supervisors that authorizes county participation as participating member of the LTCD.

WHEREAS, pursuant to Wisconsin Statute Section 46.2895(1)(e) and (2), the geographical area and the primary purposes of a LTCD may be formed or modified upon adoption of a resolution by all of the counties, tribes or bands that have created the LTCD; and

WHEREAS, the Polk County Board of Supervisors has not adopted either a resolution of intent of Polk County to join CCCW as a participating member county or a resolution to authorize that Polk County enter into and be bound by contract to obligations with other participating member counties in the formation of the LTCD administered through the oversight of CCCW; and

WHEREAS, it is in the interest of Polk County that its residents continue to receive Family Care Services and other services and benefits as provided through the Long Term Care District program; and

WHEREAS it is in the interest of Polk County that its residents receive such services through a Long Term Care District that has a governing board structure composed of representatives of participating counties, tribes or bands in accordance with Wisconsin law.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors declares it the intent of Polk County to join as a participating member of a long-term care district consisting of sixteen (16) participating counties of Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Langlade, Lincoln, Marathon, Polk, Portage, Price, Rusk, Sawyer, Washburn and Wood with public oversight under the administration of CCCW.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Community Care Connections of Wisconsin, the County Clerks of Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Langlade, Lincoln, Marathon, Portage, Price, Rusk, Sawyer, Washburn and Wood, and the State of Wisconsin Department of Health Services.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors will consider and act upon as appropriate, the enabling resolution required under Section 46.2895 to create a Long Term Care District with an expanded geographical area upon notification of intent from those respective counties, tribes or bands, as appropriate, within said geographical area.

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Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	March 15, 2016
Submitted and Sponsored By the Polk County Health and Human Services Board	_____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
<p>At its regular business meeting on the 15th day of March 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____-16: Resolution of Intent to Join Community Care Connections of Wisconsin as Participant Member County of Expanded Long Term Care District, as follows:</p> <p> <input type="checkbox"/> Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. </p> <p>SIGNED BY:</p> <p>_____</p> <p>William F. Johnson, IV, County Board Chairperson</p> <p>Attest: _____</p> <p>Carole T. Wondra, County Clerk</p>	



MINUTES

Health and Human Services Board

Government Center, Conference Room A & B
Balsam Lake, WI 54810
10:00 a.m. Tuesday, February 9th, 2016

Meeting called to order by Committee Chair, Pat Schmidt @ 10:00 AM.

Members present

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary, Malia Malone, Corporation Counsel and Gretchen Sampson, Director of Community Services.

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (Caspersen/DeShaw) to add additional Zika topic and approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair called for a motion to approve the minutes of the January 12th, 2016 meeting. **Motion** (Demulling/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment - None

Old Business

Malia Malone and Gretchen Sampson spoke on the Draft Resolution of Intent to Join Community Care Connections of Wisconsin as Participant Member County of Expand Long Term Care District. Ms. Malone stated no resolution is necessary at this time due to the 2015 assembly bill 856 which was handed out.

Ms. Sampson also spoke on the Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc. **Motion** (Markert/ Lagus) to approve and recommend to the County Board. Motion carried by unanimous voice vote.

New Business

Gretchen provided handout and gave an update on the restructure for BHHS.

Elizabeth Hagen handed out handouts and gave a marijuana presentation. **Motion** (Lagus/ Demulling) to have Director Sampson of the Public Health department draft a policy statement on marijuana. The committee requested that the marijuana presentation that was given to be presented to the County Board. Motion carried by unanimous voice vote.

Chad Knutson provided handouts and did a presentation on Juvenile justice.

Ms. Sampson provided handouts and spoke on the CDC training on Behavioral Health for Local Health Officials, the Annual Review of Board Accomplishments, survey and the Zika virus.

Future Agenda Items – Next meeting April 12th, 2016, Draft policy statement on marijuana and program presentation.

Motion (Bonneprise/ Demulling) to adjourn. Meeting adjourned 11:56 a.m.