



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

BOARD OF HEALTH AND HUMAN SERVICES

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Wednesday, December 13th, 2016 at 10:00 a.m.

A quorum of the County Board may be present

Materials: Minutes from November 9th, 2016

- 10:00 1. Call to order
- A. Approval of agenda
 - B. Approval of minutes for November 9th, 2016
- 10:05 2. Public comment (3 minutes)
3. Announcements and committee information Dana Frey
- Action items
- 10:45 Discussion Items:
- A. Development and Revised Duties & Responsibilities of Governing Committees Dana Frey
 - B. Development and Adoption of 2017 Committee Work Plan Restructure Update
 - C. Ordinance update reflecting transfer of agent program to DHS to Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) Gretchen Sampson
 - D. Ordinance update Establishing Rules and Permit Requirements Relating to Tattooing and Body Piercing
- 11:40 4. Identification of Subject Matters for Upcoming Meetings
5. Adjourn
-

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Wednesday, November 9th, 2016

Meeting called to order by Chair Bonneprise @ 10:04 a.m.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Maggie Wickre, Finance Director, Gretchen Sampson, Director of Public Health, Andrea Jerrick, Deputy County Administrator/Employee Relations Director, Wendy Bauman, Director/Health Officer Public Health and Jeff Fuge, Corporation Counsel.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Markert/ Demulling) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the October 11th, 2016 meeting. **Motion** (Alleva/ Route) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment - None

New Business

Ms. Jerrick updated the committee with announcements and information. Ms. Jerrick stated Golden Age Manor had State Survey and there were no major findings.

Ms. Jerrick deferred to Ms. Sampson to discuss the draft Resolution in support of increased state funding in the Children and Family Aids Allocation. **Motion** (Markert/ Route) to support the resolution and recommend to County Board. **Motion** carried by unanimous voice vote.

Ms. Sampson discussed the draft Resolution to Adopt the Board of Health and Human Services Policy Statement on the Opposition to Legalization of Recreational Marijuana. **Motion** (Markert/ Alleva) to approve. **Motion** passed with one extension.

Ms. Jerrick asked the committee if there are any questions or feedback on the 2017 annual budget as amended for Veterans; Golden Age Manor; Human Services; Public Health; and Medical Examiner (Community Services). Nothing at this time.

Ms. Jerrick passed out Community Services budget amendment for County Board and explained variations with the final technical budget adjustments. **Motion** (Alleva, DeShaw) to approve amendment. **Motion** passed by unanimous voice vote.

Mr. Fuge distributed a memorandum and a redraft from County Administrator Frey on the revisions to Policy 10 (Duties & Responsibilities of Governing Committees). Fuge went over the roles and responsibilities of the committee. Fuge recommended for the committee to read the material, write down questions and return to Andrea by the next meeting.

Ms. Jerrick provided handouts such as: 2017 Work Plan, Programs and Subprograms and key issues identifications made by committee previously. Jerrick requested the committee to review these as they read the revisions of Policy 10 and consider priority policy items to be included in the 2017 work plan.

Ms. Sampson spoke on the feedback from Accreditation Board on annual report and gave and updates on the restructure. Gretchen also provided handouts and spoke on the PHAB Annual Report Section 2.

Jaime Weness spoke about child protection.

Gretchen provided multiple handouts and discussed the Treatment Court (TAD) grant in the amount of \$66,300 with the committee.

Future Agenda Items – Next meeting December 13th, 2016 @ 10:00 a.m. 2017 work plan and Policy 10 review.

Motion (Prichard/ DeShaw) to adjourn. Meeting adjourned 11:45 am



MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, December 13th, 2016

Meeting called to order by Chair Bonneprise @ 10:02 a.m.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Tammy Peterson, Executive Assistant, Gretchen Sampson, Director of Public Health, Andrea Jerrick, Deputy County Administrator/Employee Relations Director, Wendy Bauman, Director/Health Officer Public Health and Dana Frey, County Administrator.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda noting day to be Tuesday and not Wednesday as the day of meeting. **Motion** (Edgell/ DeShaw) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the November 9th, 2016 meeting after correcting a misspelled word of extension to abstention. **Motion** (Prichard/ Route) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment - None

New Business

Dana provided several handouts such as: 2017 Work Plan with potential issues, overall organization General Code, and subchapters on Committee, Boards and Commissions. Mr. Frey spoke on the draft Duties & Responsibilities of Governing Committees, the adoption of 2017 Committee Work Plan and the need for work plan development.

Chair Bonneprise appointed Bill Alleva as the coordinator for the duties and responsibilities chapter and look into state statues to facilitate. Bill will work with Andrea or Dana as needed.

The committee requested Supervisor Edgell to bring information on the Polk County Housing Authority to the next committee meeting.

Brian Hobbs and Patty Lombardo provided handouts and discussed the update draft ordinances on reflecting transfer of agent program from DHS to Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) and establishing rules and permit requirements relating to tattooing and body piercing. The committee requested this to be on the next agenda.

Wendy Bauman provided a handout and spoke on establishing an ethics committee.

Future Agenda Items – Next meeting January 10th, 2017 @ 10:00 a.m. Items C & D, 2017 work plan and Polk County Housing Authority information. There will be no February meeting.

Motion (Alleva/Prichard) to adjourn. Meeting adjourned 11:53 a.m.