

**POLK COUNTY BOARD OF SUPERVISORS**  
**OFFICE OF THE CHAIRMAN, DEAN K. JOHANSEN**

100 Polk County Plaza, Suite 170  
Polk County Government Center  
Balsam Lake, WI 54810

**Committee of the Whole Meeting**

Date: Thursday, March 9, 2017

Time: 3:00 p.m.

Place: County Board Room

**Order of Business**

1. Call to Order (meet in county board room)
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Consent Agenda:
  - a. Approval of Noticed Agenda for Committee of the Whole Meeting for March 9, 2017
  - b. Approval of Minutes from November 29, 2016 meeting

**Business Items**

1. Preliminary discussion of highway facilities issues and Administrator's report as required by Resolution 40-16, with possible recommendation on preliminary real estate agreements concerning acquisition of lands in Village of Balsam Lake Industrial Park.
2. Recess to Tour Industrial Park Locations
3. Return to County Board
4. Resume meeting for follow-up discussion and possible recommendation on Administrator's report and any preliminary real estate agreements

**Adjourn**



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
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## Committee of the Whole Minutes

Thursday, March 9<sup>th</sup>, 2017

Meeting called to order by Chair Johansen at 3:05 p.m.

Chair called on the clerk for evidence of proper notice. Clerk informed members that the Committee of the Whole had been properly noticed electronically on the Polk County website, posted in the Government Center building, as well as distributed to the Supervisors via email and weekly meeting packets on March 7<sup>th</sup>, 2017. Corporation Counsel, Jeff Fuge informed the board members the meeting had been properly noticed.

Roll call was taken by the clerk with 9 present. Absent were Supervisors Brad Olson, Craig Moriak, Brian Masters, Warren Nelson, Joe Demulling, and John Bonneprise.

Also present: Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Jeff Fuge, Corporation Counsel; Andrea Jerrick, Deputy County Administrator; Debbie Peterson, Buildings/Parks, Emil Norby, Highway Commissioner; Jeff Reed, Village of Balsam Lake; Pat Fehrenbach and Eric Henningsgard, SEH; Brock Geyen, Clifton Larson Allen; members of the public and members of the press.

Chair Johansen called for a motion to approve the consent agenda. **Motion by Jepsen/Luke** to approve the agenda.

Chairman Johansen led the Pledge of Allegiance.

Business Items:

Chairman Johansen called upon Dana Frey to report on the highway facility as required by Resolution 42-16. (Note scrivener's error on Resolution number 40-16 on Agenda, should be 42-16). Board received hand-out showing project site layouts and timeline for project.

Board received hand-out showing Polk County Highway Department site concept lay-outs and proposals/use of the current Bishop Building and a presentation by Pat Fehrenbach from SEH.

Chair Johansen declared meeting in recess for the purpose of touring the Bishop site/future Highway Department site at 3:51 p.m.

Chair Johansen declared meeting back in session at 4:26 p.m following tour of site.

Chairman Johansen called upon Pat Fehrenbach from SEH to present estimated costs of highway project. Chairman Johansen called upon Andrea Jerrick to present preliminary real estate agreements

negotiated between the Village of Balsam Lake and Bishop Millwork. Board received hand out from Jerrick. Auditor Brock presented information on the TID (Tax Increment District). Dana Frey presented report of options and recommendations for payment options for highway building project.

With board consensus Chairman Johansen asked that a resolution be prepared to move forward with the Highway project. He asked that project hand-out materials be sent to absent board supervisors.

Chairman Johansen notified board members of the death of Supervisor Warren Nelson. He also informed the board that Supervisor Craig Moriak resigned as of 3/31/17 as he has moved out of his district.

**Motion** Prichard/Chris Nelson requesting a resolution of condolence to family of Warren Nelson. Board discussed sending flowers from the board and paying for them from the Sunshine Fund or collecting from supervisors.

Chairman Johansen called for a motion to adjourn. **Motion** to adjourn Arcand/Jepsen. **Motion** carried by unanimous voice vote. Chairman Johansen declared meeting adjourned at 5:40 p.m.

Respectfully submitted,

Sharon E. Jorgenson  
Polk County Clerk