



POLK COUNTY, WISCONSIN

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Notice of Meeting and Agenda

Polk County Board of Supervisors

100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center - County Board Room

Tuesday, July 17, 2018

Regular Business Meeting, 6:00 p.m.

Open Session

Order of Business:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Approval of Agenda
7. Matters Offered For Adoption on Consent Agenda:
 - a. Consideration/corrections to the published minutes from June 19, 2018 County Board Meeting
8. Public Comments –3 minutes per person –not to exceed 30 minutes total
9. West Central Wisconsin Regional Planning Commission and Regional Loan Fund Update – Lynn Nelson, WCWRPC Executive Director
10. County Board Chair Report
 - a. Supervisor's Reports from Outside Committee Meetings Attended
11. Administrator's Report, Jeff Fuge
 - a. Confirmation of Appointments – Interim Land Information Director
 - b. Other appointments

**Following the Administrator's Report, the County Board will convene as the Committee of the Whole on matters noticed herein. The Committee of the Whole may receive information, deliberate and provide the County Board with recommendation concerning such noticed Subject matters. The Committee of the Whole may not take final action on such matter. Once the Committee of the Whole adjourns and the County Board reconvenes to conduct legislative activity, the County Board may take action on such matters noticed herein and recommended by the Committee of the Whole, only upon two-thirds majority vote of members present to take up and act upon such matters.

12. Committee of the Whole:
 - a. Update on Highway Facility
 - b. Naming of Highway Facility
 - c. Retention of Legal Counsel for County Board

- d. Development of County Plan for Treatment Facilities and Programs to Address Methamphetamine Use
- e. Discussion of Resolutions and Ordinances Noticed on the Agenda
- f. Adjournment of Committee of the Whole

Following adjournment of the Committee of the Whole, the County Board will reconvene as a legislative body to take up, consider and act upon the subject matters identified herein, as follows:

- 13. Reconvene as County Board
- 14. Motion to Act on Matters Considered and Recommended by the Committee of the Whole, as noticed in number 16, above.
- 15. Committee Reports and Proposed Resolutions and Ordinances:

On Recommendation by Executive Committee:

- a. Resolution No. 59-18: Resolution Concerning County Labor and Materials Used in Highway Facility Project
- b. Resolution No. 62-18: Resolution To Apply Main Facility Contingency Funds for Improvements to Bishop Building (Building Two) for the Polk County Highway Garage Public Improvement Project
- c. Resolution No. 63-18: Resolution to Award Construction Contracts for Highway Facility Project – Bid Package #4 (Low Voltage, Landscaping and Demolition of Existing Highway Shop)
- d. Resolution No. 64-18: Resolution to Amend Authorization for Contingency Expenditures of Highway Facility Improvement Project

On Recommendation by Environmental Services Committee:

- e. Environmental Services Committee Report
- f. Resolution No. 55-18: Resolution Providing for Expansion of Polk County UW-Extension 4-H Program Services
- g. Resolution No. 56-18: Resolution to Authorize Lease Agreement for AT&T Telecommunications Tower on County Forest Land and Application for Withdrawal of Lands from County Forest
- h. Ordinance No. 53-18: Acquisition and Sale of Tax Deeded Lands

On Recommendation by General Government Committee and Environmental Services Committee:

- i. Resolution No. 52-18: Resolution Concerning the Closure of Lime Quarry Operations and the Future Use of Disposition of Lime Quarry Assets

On Recommendation by General Government Committee

- j. General Government Committee Report
- k. Resolution No. 54-18: Resolution to Authorize Application for WI DNR Recreational Trails Grant to Fund Resurfacing Project on Gander Dancer State Trail

- l. Resolution No. 57-18: Resolution to Establish the Non-limited 1.0 FTE Position of Administrative Assistant to the County Administrator
- m. Resolution No. 58-18: Resolution to Establish the Information Privacy and Security Manual and to Provide for Updated HIPAA/HITECH Policies

On Recommendation by Health and Human Services Board:

- n. Health & Human Services Board Report
- o. Resolution No. 60-18: Resolution to Enhance Program of Service Plan for Criminal Justice Collaborating Council
- p. Resolution No. 61-18: Resolution Concerning the Development of Plans for Treatment Facilities and Programs to Address Methamphetamine Use

On Recommendation by Public Safety and Highway Committee:

- q. Public Safety & Highway Committee Report

Resolution with No Committee Recommendation (Sponsored by Supervisor O'Connell):

- r. Resolution No. 65-18: Resolution Providing for a Moratorium on the Administration of County Rural Road/Address Numbering System

16. Supervisors Announcements

17. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



Polk County Board of Supervisors

Polk County Government Center - County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin

Minutes of the Regular Meeting Tuesday, June 19, 2018

Chairman Dean Johansen called the regular June 19, 2018 meeting of the Polk County Board of Supervisors to order at 6:02 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of June 11, 2018. In addition, the Office of the County Clerk distributed on June 8, 2018 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order.

The County Board received verbal opinion of Corporation Counsel Fuge that the initial advance written notice, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. All fifteen County Board Supervisors were present representing a quorum.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. Chairman Johansen offered a time of reflection remembering neighboring counties to the north that have experienced flooding and at least one death due to 6-12 inches of rain.

Chairman Johansen called to the floor consideration and approval of the Agenda as published. **Motion** (Bonneprise/Demulling) to adopt the Agenda as published. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion** (Masters/Jepsen) to adopt the Consent Agenda as noticed. Chairman Johansen called for a voice vote on the motion to adopt Consent Agenda. **Motion** carried by unanimous voice vote.

Matters adopted under the Consent Agenda: Minutes from May 15, 2018 adopted as published. Resolution No. 45-18: Resolution to Grant a Zoning District Change and to Amend Zoning District Map for Town of Alden adopted, and Resolution No. 46-18: Resolution to Grant a Zoning District Change and to Amend Zoning District Map for Town of Black Brook adopted.

Time was given for public comment. Board received public comment. Board received informational packet from Mr. Joel Hazzard regarding possible Homes Court address changes.

County Board received Chairman's report notifying them that Chairman Johansen will be on the radio with Radio Bob on Tuesday, June 26, 2018.

Chairman Johansen called to the floor confirmation of the following appointments announced at the May 15, 2018 Board of Supervisors meeting:

Polk County Economic Development Corporation-Chris Nelson
 Polk County Tourism Council-Joe Demulling
 Gandy Dancer Trail Commission-Michael Prichard
 Polk County Housing Authority-Jim Edgell
 WITC Board Nominating Committee-Dean Johansen
 Northern Region Trail Advisory Council (NoRTAC)-Chris Nelson, Deb Peterson
 Local Emergency Planning Committee (LEPC)-John Bonneprise
 Aging and Disability Resource Center Board (ADRC)-Dean Johansen, Tracy LaBlanc, Joe Demulling
 Greater Wisconsin Agency on Aging Resources (GWAAR)-Larry Jepsen
 West Central Wisconsin Regional Planning Commission (WCRPC)-William Johnson, Tracy LaBlanc, Joe Demulling
 WestCAP Representative-Larry Jepsen
 Indianhead Federated Library System (IFLS)-Michael Prichard
 Library Plan for Service- appointment deferred
 Revolving Loan Fund-Kim O'Connell
 County Board Consortium-Jay Luke
 Momentum West-deferred
 Workforce Development Board-appointment deferred
 Northwest Regional Planning- appointment deferred
 Arnell Memorial Humane Society-Michael Larsen (assigned as County Board liaison)
 Polk County Fair Society-John Bonneprise (Assigned as County Board Liaison)
 ITBEC- appointment deferred

Chairman Johansen called for a motion to confirm said appointments. **Motion** (Larsen/Masters) to confirm said appointments. Chairman Johansen called for a voice vote on the motion to confirm said appointments. **Motion** to confirm appointments carried by unanimous voice vote.

County Board received verbal reports from Supervisors regarding outside committee meetings and conferences attended.

County Board received attached Administrator's report from Interim Administrator Fuge.

County Board received announcement of appointments to Lake Districts. Administrator Fuge announced the appointments of the following persons to Polk County Lake Districts as nominated by the Environmental Services Committee:

POLK COUNTY LAKE DISTRICT APPOINTMENTS - 2018	
Lake District	Appointee
Largon	Paul Frank
Big Butternut	Doug Route
Bone	Doug Route
Antler	Chris Nelson
Balsam	Dave Mariani
Half Moon	Chris Nelson
Horseshoe	Tracy LaBlanc
Magnor	Tracy LaBlanc
Pipe	Tracy LaBlanc
Big Round	Brian Masters
Blake	Brian Masters
Long	Brian Masters
White Ash	Brian Masters
Apple River Flowage	Jeanne Hancock
Amery Lakes	Mick Larsen
Church Pine/Round/Big Lakes	John Bonneprise
Cedar	Joe Demulling

Chairman Johansen called for a motion to confirm said appointments. **Motion** (Jepsen/Edgell) to confirm said appointments. Chairman Johansen called for a voice vote on the motion to confirm said appointments. **Motion** to confirm appointments carried by unanimous voice vote.

Chairman Johansen called for a motion to convene as Committee of the Whole. **Motion** (LaBlanc/Route) to convene as Committee of the Whole. Chairman Johansen called for a voice vote on said motion. **Motion** to convene as Committee of the Whole carried by unanimous voice vote at 6:44 p.m.

Chairman Johansen called upon Highway Commissioner Norby for status report on Highway Facility project. Committee received slide show of highway building progress from Highway Commissioner Norby. August 13 is the projected move in date for the highway department.

Chair Johansen called on Deputy Administrator Jerrick to provide update on change orders as outlined on Administrator's Report. Recommendation regarding sand and labor costs not included on current change order documentation may be considered during July Board Meeting.

Committee of the Whole engaged in discussion of resolutions and ordinances noticed on the agenda.

Chairman Johansen called for a motion to adjourn Committee of the Whole session and reconvene in legislative session of the Board. **Motion** (Bonneprise/Demulling) to adjourn Committee of the Whole session. Chairman Johansen called for a voice vote on the motion. **Motion** carried by unanimous voice vote. Committee of the Whole adjourned 7:14 p.m.

Chairman Johansen called for a recess at 7:14 p.m. Chairman Johansen called the Board back into legislative session at 7:24 p.m.

County Board received written report on standing committee meetings from Administrator Fuge.

Chairman Johansen called to the floor, Ordinance No. 15-18: Amended Polk County Shoreland Protection Zoning Ordinance. Chairman Johansen called for a motion to adopt Ordinance No. 15-18. **Motion** (O'Connell/Olson) to adopt Ordinance No. 15-18.

Motion (O'Connell/Edgell) to further amend Ordinance No. 15-18 by inserting at Article 8. C. 3. "(b) Accessory buildings are allowed on class 3 waterways without the limitation listed in sub (a) above." Chairman Johansen called for a voice vote on motion to further amend Ordinance No. 15-18. Motion to further amend Ordinance No. 15-18 carried by unanimous voice vote.

Chairman Johansen called for a Roll Call vote to adopt Ordinance No. 15-18 as further amended. **Motion** to adopt Ordinance No. 15-18 as further amended carried by Roll Call vote with 13 voting yes and 2 voting no (voting no: Supervisors Nelson and Prichard). Ordinance No. 15-18: Amended Polk County Shoreland Protection Zoning Ordinance enacted as further amended.

Chairman Johansen called to the floor, Ordinance No. 17-18: Amended Polk County Comprehensive Land Use Ordinance. Chairman Johansen called for a motion to adopt Ordinance No. 17-18. **Motion** (Olson/Edgell) to adopt Ordinance No. 17-18.

Motion (Olson/Masters) to further amend ordinance as per Environmental Services Committee recommendations; Section 10.5.6(B)(3), to read as follows:

“A travel trailer is allowed to be used on a lot 14 out of every 60 days without a permit, unless 4 or 5 below apply.”

Section 10.5.6(B)(4)(a), to read as follows: ~~“Must have an approved sanitary system installed by a Wisconsin licensed plumber (privies are not an allowed system).~~ A non-plumbing sanitary system is installed. If there is a well, a state sanitary system must be installed in compliance with the Polk County Private Onsite Wastewater (POWTS) Ordinance.”

Section 10.5.6(B)(5), to create section 10.5.6(B)(5)(d), to read as follows:

d. A non-plumbing sanitary system is installed. If there is a well, a state sanitary system must be installed in compliance with the Polk County Private Onsite Wastewater (POWTS) Ordinance.”
Chairman Johansen called for a voice vote to further amend Ordinance No. 17-18 with said changes. **Motion** to further amend Ordinance No. 17-18 carried by majority voice vote.

Chairman Johansen called for a voice vote to approve the motion to adopt Ordinance No. 17-18 as amended. **Motion** to adopt Ordinance No. 17-18 as further amended carried by majority voice vote with two opposed. Ordinance No. 17-18: Amended Polk County Comprehensive Land Use Ordinance enacted as further amended.

Chairman Johansen called to the floor, Ordinance No. 20-18: Amended Polk County Board of Adjustment Procedures Ordinance. Chairman Johansen called for a motion to adopt Ordinance No. 20-18. **Motion** (Edgell/LaBlanc) to adopt Ordinance No. 20-18. Chairman Johansen called for a voice vote to approve the motion to adopt Ordinance No. 20-18. **Motion** to adopt Ordinance No. 20-18 carried by majority voice vote with two opposed. Ordinance No. 20-18: Amended Polk County Board of Adjustment Procedures Ordinance enacted.

Chairman Johansen called to the floor, Resolution No. 42-18: Resolution for Approval of Lakes Improvement Fund Capital Project. Chairman Johansen called for a motion to adopt Resolution No. 42-18. **Motion** (Arcand/Jepsen) to adopt Resolution No. 42-18. Chairman Johansen called upon Supervisor Masters to provide information regarding the resolution to the Board. Chairman Johansen called for a voice vote to adopt Resolution No. 42-18. **Motion** to adopt Resolution No. 42-18 carried by unanimous voice vote. Resolution No. 42-18: Resolution for Approval of Lakes Improvement Fund Capital Project adopted.

Chairman Johansen called to the floor, Resolution No. 49-18: Resolution to Accept Ambulance and Monetary Donation for Mobile Command Center. Chairman Johansen called for a motion to adopt Resolution No. 49-18. **Motion** (Jepsen/Bonneprise) to adopt Resolution No. 49-18. Chairman Johansen called upon Supervisors Masters and Luke to provide information regarding the resolution to the Board. Chairman Johansen called for a voice vote to adopt Resolution No. 49-18. **Motion** to adopt Resolution No. 49-18 carried by unanimous voice vote. Resolution No.

49-18: Resolution to Accept Ambulance and Monetary Donation for Mobile Command Center adopted.

Chairman Johansen called to the floor, Resolution No. 50-18: Resolution to Authorize Write Off of Certain Uncollectible Accounts of Community Services Division; Lime Quarry and Golden Age Manor. Chairman Johansen called for a motion to adopt Resolution No. 50-18. **Motion** (Jepsen/Masters) to adopt Resolution No. 50-18.

Motion (Masters/Arcand) to amend Resolution No. 50-18 to add addendum titled “Polk County Accounts Receivable requested to be written off – June 2018” including detail of amounts to be written off. Chairman Johansen called for a voice vote on said amendment. **Motion** to amend Resolution No. 50-18 by adding addendum carried by unanimous voice vote. Chairman Johansen called for a voice vote to adopt Resolution No. 50-18 as amended. **Motion** to adopt Resolution No. 50-18 as amended carried by majority voice vote with one opposed. Resolution No. 50-18: Resolution to Authorize Write Off of Certain Uncollectible Accounts of Community Services Division; Lime Quarry and Golden Age Manor adopted as amended.

Chairman Johansen called to the floor, Resolution No. 51-18: Resolution Authorizing Entry into an Intergovernmental Cooperation Agreement Relating to the “Wisconsin Investment Series Cooperative” and Authorizing Participation in the Investment Programs of the Fund. Chairman Johansen called for a motion to adopt Resolution No. 51-18. **Motion** (Jepsen/Prichard) to adopt Resolution No. 51-18. Chairman Johansen called upon Polk County Treasurer Nissen to provide information regarding WISC and investment procedures to County Board.

Motion (Masters/Jepsen) to amend Resolution No. 51-18 to add signature page addendum to resolution. Chairman Johansen called for a voice vote on said amendment. **Motion** to amend Resolution No. 51-18 to add signature page carried by unanimous voice vote.

Chairman Johansen called for a voice vote to adopt Resolution No. 51-18 as amended. **Motion** to adopt Resolution No. 51-18 as amended carried by unanimous voice vote. Resolution No. 51-18: Resolution Authorizing Entry into an Intergovernmental Cooperation Agreement Relating to the “Wisconsin Investment Series Cooperative” and Authorizing Participation in the Investment Programs of the Fund adopted as amended.

Chairman Johansen called to the floor, Resolution No. 47-18: Resolution to Develop Uniform Rural Addressing and Road Numbering Ordinance. Chairman Johansen called for a motion to adopt Resolution No. 47-18. **Motion** (Olson/Route) to adopt Resolution No. 47-18. Chairman Johansen called upon Supervisor Olson to provide information to Board regarding resolution. **Motion** (Route/LaBlanc) to amend Resolution No. 47-18 on line 29 to strike June and insert “July”. Chairman Johansen called for a voice vote to amend Resolution 47-18. **Motion** to amend failed by voice vote.

Motion (Arcand/Bonneprise) to postpone action on Resolution No. 47-18 and refer back to Committee.

Motion (Nelson -without a second) to further amend motion to postpone action on Resolution No 47-18 and refer back to committee striking "Public Safety and Highway Committee" and inserting "Committee of the Whole" on Line 26 and 27 of the Resolution. Chairman Johansen declared Supervisor Nelson motion would not be considered and that vote would be taken on Arcand/Bonneprise motion.

Chairman Johansen called for a roll call vote on the amendment. **Motion** to postpone and refer back to Committee failed by roll call vote with 7 voting yes and 8 voting no (voting yes were Supervisors Nelson, Jepsen, Luke, Larsen, Arcand, Bonneprise, and Demulling).

Motion (Prichard/Masters) to delete "by June" on line 29 and have no date on line 29 of the resolution.

Motion (Bonneprise/no second) to rescind the February letter sent by Zoning Department to residents of Homes Court. Chairman Johansen declared motion out of order.

Chairman Johansen called for a voice vote on the motion to amend Resolution No. 47-18 to delete the words "by June" and have no date on line 29 of the resolution. **Motion** to amend Resolution No. 47-18 as said carried by majority voice vote.

Motion (O'Connell/Nelson) to put all address changes in Polk County on hold temporarily (place a moratorium on address changes).

Point of order called by Supervisor Arcand that the stated amendment was not appropriate in the context of Resolution No. 47-18.

Supervisors O'Connell/Nelson withdrew motion to put all address changes in Polk County on hold. Supervisor O'Connell will possibly check into a resolution regarding a temporary moratorium on address changes.

Chairman Johansen called for a voice vote to adopt Resolution No. 47-18 as amended. **Motion** to adopt Resolution No. 47-18 as amended carried by majority voice vote with 3 opposed. Resolution No. 47-18: Resolution to Develop Uniform Rural Addressing and Road Numbering Ordinance adopted as amended ("by June" removed from line 29).

Time was given for Supervisors Announcements. Board received reports from Supervisors.

Chairman Johansen called for a motion to adjourn. **Motion** (Larsen/Bonneprise) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 8:52 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk

Resolution No. 59-18

Resolution Concerning County Labor and Materials Used in Highway Facility Project

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, WISCONSIN:

Ladies and Gentlemen:

WHEREAS, in adopting Resolution No. 50-17, the Polk County Board of Supervisors approved and adopted plans for the construction of the Polk County Highway Garage (Project); and

WHEREAS, in adopting Resolution No. 62-17, the Polk County Board of Supervisors awarded work category 31-A, Earthwork & Site Utilities, to contractor Gille Trucking and Excavating, Inc. in the amount of \$470,862; and

WHEREAS, after additional soil testing was conducted as requested by Market & Johnson, Gille Trucking and Excavating, Inc. subsequently submitted request for project change orders pertaining to site excavation and replacement of unsuitable soils; and

WHEREAS, after considering options and recommendations for addressing the project change order requirements including consideration of utilization of internal resources within the County Highway Program to address a portion of the Earthwork & Site Utilities work category change order requirements, the County Administrator directed that the Highway Department furnish the labor, trucking and soil materials to address the change order submitted by Gille Trucking, and

WHEREAS, the cost of such allocated labor, trucking expense and soils amounted \$110,670; and

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors ratifies the directive made to the Highway Department to furnish County labor, trucking and materials in the Highway Facility project in response to the Gille Trucking change order.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that the cost of such labor, trucking expense and materials be characterized as project expense and accounted as an Owner Construction Contingency of the overall project budget.

Offered on the 17th day of July, 2018 to Polk County Board of Supervisors.

BY: _____

Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

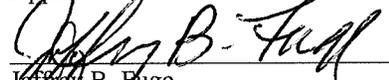
Joe Demulling, Supervisor, District #15

Fiscal Impact Note: This resolution has no financial impact. Passage of the resolution determines the appropriate treatment of expenditures related to the Highway Facility project.

Legal Impact Note: Passage of the resolution involves no legal impact and ratifies the expenditure of county labor and materials furnished in the Highway Facility project.

Reviewed By County Administrator:

Approved as to Form:



Jeffrey B. Fuge

Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ___ day of ___, 2018, the Polk County Board of Supervisors acted upon Resolution No. 59-18: Resolution Concerning County Labor and Materials Used in Highway Facility Project, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Resolution No. 62-18

Resolution to Apply Main Facility Contingency Funds for Improvements to Bishop Building (Building Two) for the Polk County Highway Garage Public Improvement Project

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, WISCONSIN:

Ladies and Gentlemen:

WHEREAS, in adopting Resolution No. 50-17, the Polk County Board of Supervisors approved and adopted plans for the construction of the Polk County Highway Garage (Project); and

WHEREAS, in adopting Resolution No. 63-17, the Polk County Board of Supervisors approved and authorized contracts and funding for the purpose of remodeling of Bishop Building (Building Two) and contingency funding in the amount of \$20,000 for use as necessary for contingency matters that may arise in the performance of contracts awarded for the Bishop Building (Building Two) remodeling; and

WHEREAS, Resolution No. 68-17 established a comprehensive Highway Facility project budget in the amount of \$11,867,432, inclusive of funding for the Bishop Building (Building Two) remodeling project, Bishop Building (Building Two) remodeling contingency funding, Construction Contingency for Build funding and Owner Item Contingency funding for the remainder of the project, and authorization for expenditures of contingency funding for the project; and

WHEREAS, the budget ceiling for Construction Contingency for the Build fund was established at \$383,133; and

WHEREAS, on June 29, 2018, the County was notified by Market & Johnson of the need for additional funding for Bishop Building (Building Two) project to address requirements contained in the final inspection conducted by the Wisconsin Department of Safety; and

WHEREAS, on July 17, 2018, the Executive Committee considered the additional scope of work and funding required to complete the Bishop Building (Building Two) and recommended utilization of \$_____ Construction Contingency for Build funding towards the completion of necessary remodeling work of Bishop Building (Building Two).

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes that the public improvement project of the construction of the Polk County Highway Garage, including the remodeling of Bishop Building (Building Two), proceed with expenditure of \$_____ from the Construction Contingency for Build budget to be applied to the finalization of necessary remodeling work of Bishop Building (Building Two).

Offered and Submitted this 17th day of July, 2018

BY: _____
Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters 7/6/18

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

Reviewed By County Administrator:
Approved as to Form and Execution:

Jeffrey B. Fuge

Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the __ day of July 2018 the Polk County Board of Supervisors acted upon Resolution No. 62-18: Resolution to Apply Main Facility Contingency Funds for Improvements to Bishop Building (Building Two) for the Polk County Highway Garage Public Improvement Project, as follows:

- Adopted by two-thirds majority of the members of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as Amended. See Below.
- Defeated: _____
- Other: _____

Insert Amendments:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

1 Polk County Board of Supervisors
 2 Resolution No. 63-18
 3 Resolution to Award Construction Contracts for Highway Facility Project– Bid Package #4
 4 (Low Voltage, Landscaping and Demolition of existing Highway Shop)

5 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, WISCONSIN:

6 Ladies and Gentlemen:

7 WHEREAS, in adopting Resolution No. 50-17, the Polk County Board of Supervisors approved
 8 and adopted plans for the construction of the Polk County Highway Facility (Project); and
 9

10 WHEREAS, on the County’s behalf by Market & Johnson, construction manager, issued requests
 11 for proposals, known as Bid Package #4, for low voltage materials and services; landscaping
 12 materials and services, and demolition of the existing Highway shop building, and, on May 17
 13 and June 22, 2018, county staff and Market & Johnson opened and reviewed proposals received
 14 and evaluated those proposals conforming to the requests for proposals; and

15 WHEREAS, on July 17, 2018, the Executive Committee considered the proposal submissions
 16 accepted as conforming for Bid Package #4 and recommended to the County Board to award
 17 those certain construction contracts for Bid Package #4 to the corresponding lowest
 18 responsible bidder.

19 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Sections 59.52(29) and
 20 66.0901, the Polk County Board of Supervisors awards the various construction contracts to
 21 the respective lowest responsible contractor identified in the table of Bid Package #4 Awarded
 22 Contracts, below.

23 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the County
 24 Administrator, in coordination with Market & Johnson, to let, negotiate and execute on behalf
 25 Polk County those construction contracts awarded in this resolution.

26 **Bid Package #4 Awarded Contracts**
 27

Work Category	Scope of Work	Awarded Contractor	Bid Amount	Budgeted Amount
WC-32D	Landscaping	Sunrise Lawns Landscape and Irrigation	\$ 32,951.00	\$40,950.00
WC-27A	Low Voltage	CWS Security	\$ 87,926.00	\$98,000.00
WC-02	Demolition of Highway Shop	Haas Sons, Inc.	\$ 196,999.00	\$300,000.00

Offered and Submitted this 17th day of July, 2018

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters 7/6/18

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

Reviewed By County Administrator:
Approved as to Form and Execution:

Jeffrey B. Fyge

Jeffrey B. Fyge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

28 At its regular business meeting on the __ day of **July** 2018 the Polk County Board of Supervisors acted
29 upon Resolution No. 63-18: Resolution to Award Construction Contracts for Highway Facility Project- Bid
30 Package #4 (Low Voltage, Landscaping and Demolition of existing Highway Shop), as follows:

- Adopted by two-thirds majority of the members of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as Amended. See Below.
- Defeated: _____
- Other: _____

Insert Amendments:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Resolution No. 64-18

Resolution to Amend Authorization for Contingency Expenditures of
Highway Facility Improvement Project

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, WISCONSIN:

Ladies and Gentlemen:

WHEREAS, in adopting Resolution No. 50-17, the Polk County Board of Supervisors approved and adopted plans for the construction of the Polk County Highway Garage (Project); and

WHEREAS, Resolution No. 68-17 established and authorized a comprehensive Highway Facility project budget in the amount of \$11,867,432, with respective budget ceilings for a Bishop Building remodeling contingency funding of \$20,000; and a Highway Facility Construction Contingency of \$383,133 and an Owner Item Contingency funding for the remainder of the project of \$512,554; and

WHEREAS, over the course of the project, the County Board and County Administrator have authorized value engineering and contract alteration change orders yielding net savings of \$173,702 in relation to original contract bid awards, keeping the project under the overall project budget; and

WHEREAS, authorized change orders characterized as Construction Contingency expenditures have, to date, amounted to gross expenditures in the sum of \$297,902.00 and those change orders characterized as Bishop Building remodeling contingency expenditures have amounted in gross expenditures of \$17,027.00;

WHEREAS, the County has received additional requests for change orders that, if approved, would result in contingency expenditures in excess of the gross budget ceiling for contingency expenditures set in Resolution No. 68-17; and

WHEREAS, on July 17, 2018, the Executive Committee considered options for application of these savings towards the overall funding of the project and recommends that application of the savings to the project Construction Contingency for Build fund.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes the County Administrator to approve change orders that may arise as contingencies in an amount not to exceed \$50,000, to the extent that the net cost of such change orders does not exceed the budget ceiling for respective contingencies established in Resolution No. 68-17.

Offered and Submitted this 17th day of July, 2018

BY: _____

Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5
BR Masters 7/6/18

Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe Demulling, Supervisor, District #15

Reviewed By County Administrator:

Approved as to Form and Execution:

Jeffrey B. Fuge

Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

At its regular business meeting on the __ day of July 2018 the Polk County Board of Supervisors acted upon Resolution No. 64-18: Resolution to Amend Authorization for Contingency Expenditures of Highway Facility Improvement Project, as follows:

- Adopted by two-thirds majority of the members of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as Amended. See Below.
- Defeated: _____
- Other: _____

Insert Amendments:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Resolution No. 55-18

Resolution Providing for Expansion of Polk County UW–Extension 4-H Program Services

1 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE
2 COUNTY OF POLK:

3 Ladies and Gentlemen:

4 WHEREAS, the UW Extension administered 4-H program provides considerable value to the Polk
5 County community with youth project educational opportunities; leadership and citizenship; youth safety
6 programs and volunteer development; and
7

8 WHEREAS, the community interest and need for 4-H programming continues to grow, with 24 4-H clubs
9 being served through the Polk County UW Extension Office with one 4-H Youth Development Agent;
10 and
11

12 WHEREAS, in consultation with the Interim County Administrator and the UW Extension Regional
13 Director, the Environmental Services Committee has recommended that the County Board adopt a
14 resolution to expand Polk County UW-Extension 4-H program services through the addition of a state
15 position of 4-H Coordinator that is county funded on a fifty (50%) percent cost-shared basis with St.
16 Croix County; and
17

18 WHEREAS, the funding sufficient to expand of 4-H program services by assignment of a county funded
19 4-H Coordinator has already been appropriated in the 2018 budget and allocated for expenditure in the
20 County-UW Extension fiscal contract.
21

22 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors supports and authorizes
23 the expansion of the 4-H program services as administered through the Polk County UW-Extension
24 Office.
25

26 BE IT FURTHER RESOLVED that the county moneys appropriated in the 2018 budget and allocated for
27 the procurement of UW-Extension program services may be expended towards a 1.0 FTE state position
28 UW-Extension 4-H Coordinator that is county funded on a fifty (50%) percent cost-shared basis with St.
29 Croix County.
30

31 BE IT FURTHER RESOLVED that the County Administrator develop program modifications in the
32 2019 budget submission that provides sustainable funding for the expansion of services authorized in this
33 resolution.
34

Offered and Submitted on this 17th day of July, 2018.

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

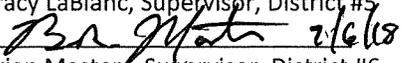
Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5


Brian Masters, Supervisor, District #6

Michael Larsen, Supervisor, District #12

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

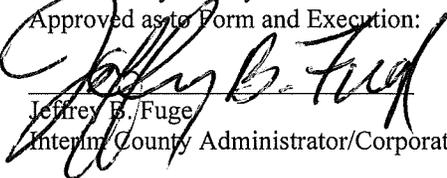
Joe Demulling, Supervisor, District #15

Fiscal Impact Note: As noted in the language of the resolution, passage has no financial impact on the 2018 operating budget.

Legal Impact Note: Passage of the resolution presents no legal impact. The expansion of services authorized by the resolution is within the scope of language of the 2018 fiscal contract between Polk County and UW-Extension.

Reviewed By County Administrator:

Approved as to Form and Execution:


Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ____ day of ____, 2018, the Polk County Board of Supervisors acted upon Resolution No. 55-18: Resolution Providing for Expansion of Polk County UW-Extension 4-H Program Services, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Resolution No. 56-18

Resolution to Authorize Lease Agreement for A.T. & T. Telecommunications Tower on County Forest Land and Application for Withdrawal of lands from County Forest

1 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE
2 COUNTY OF POLK:

3 Ladies and Gentlemen:

4 WHEREAS, A. T. &T. has requested to lease a portion of a 39 acre parcel of County Forest land located
5 in the Town of Sterling to construct and maintain a telecommunications tower and facilities; and
6

7 WHEREAS, such a lease agreement and usage of such land would require the Wisconsin Department of
8 Natural Resources(WDNR) to approve withdrawal of the subject property from the County Forest; and
9

10 WHEREAS, the Environmental Services Committee recommends to the Polk County Board of
11 Supervisors adopt a resolution to authorize an application for the withdrawal on the proposed lands from
12 County Forest and to authorize the proposed lease agreement, conditioned and contingent upon WDNR
13 approval of the application of the County to withdraw from the County Forest the proposed lands.
14

15 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors authorizes and directs
16 the County Forest Administrator to submit on behalf of Polk County an application to the WDNR for the
17 withdrawal of all or portion of the 39.520 parcel of Count Forest land, Parcel Number, 046-09720-0000,
18 having the physical address of 290th Avenue and the legal description of the SW ¼ of SW ¼ of Section 2,
19 Township 36N, Range 20)W, Town of Sterling, as sufficient and necessary to allow for a lease to A. T. &
20 T for the purposes of constructing and maintaining a telecommunications tower within said parcel.

21 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the
22 County Administrator to negotiate and execute a lease agreement with A. T. T. for the lease of that
23 portion of said parcel necessary to construct and maintain a telecommunications, contingent upon and
24 subject to WDNR approval of the County’s application to withdraw the above described lands from the
25 County Forest, and upon other terms and conditions determined by the County Administrator to be within
26 the interest of the County.

Offered and Submitted on Recommendation of the Environmental Services Committee this 17th day of July, 2018.

BY: _____

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O’Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters 2/6/18
Brian Masters, Supervisor, District #6

Michael Prichard, Supervisor, District #7

Russell Arcand, Supervisor, District #13

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: This resolution has minimal financial impact relating to the submission and processing of the application seeking to withdraw the identified lands from the County Forest. The lease agreement would result in certain revenues to the county as determined by negotiated terms.

Legal Impact Note: Passage of the resolution has minimal legal impact, specifically authorizing the County to a binding lease agreement.

Reviewed By County Administrator:
Approved as to Form and Execution:

Jeffrey B. Fuge
Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ____ day of ____, 2018, the Polk County Board of Supervisors acted upon Resolution No. 56-18: Resolution to Authorize Lease Agreement for A.T. & T. Telecommunications Tower on County Forest Land and Application for Withdrawal of lands from County Forest, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

Dean Johansen, County Board Chairperson

ATTEST:

Sharon Jorgenson, County Clerk

Ordinance No. 53-18
Acquisition and Sale of Tax Deeded Lands

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF
THE COUNTY OF POLK:

Ladies and Gentlemen:

NOW, THEREFORE, BE IT ORDAINED that, pursuant to Sections 75.35, 75.521 and 75.69, Wisconsin Statutes, the Polk County Board of Supervisors repeals Ordinance Nos. 01-92; 3-96; and 1-12, and enacts this ordinance for the concerning the acquisition and sale of tax delinquent properties, as follows:

1. Title: This ordinance may be cited as the Acquisition and Sale of Tax Delinquent Properties.

2. Purpose:

- a. This ordinance is enacted to establish procedures for the acquisition of tax delinquent properties by the foreclosure of tax liens as provided for pursuant to Section 75.521, Wisconsin Statutes. This ordinance is also enacted to provide for procedures for the sale of tax deeded lands and create penalties for the failure to pay real property taxes in a timely manner.
- b. The Treasurer and the committee shall acquire and dispose of tax deeded lands so as to realize as much tax revenue as circumstances may permit, and without speculation as to the future sale value of such lands.

3. Definitions:

- a. "Certified Appraiser" means a certified appraiser as defined in Section 458.01(7), Wisconsin Statutes.
- b. "Clerk" means the Polk County Clerk.
- c. "Committee" means the Environmental Services Committee.
- d. "Director" means the Polk County Parks, Forestry, Building and Solid Waste Director.
- e. "Former owner" means the person, persons or business entity last holding title to lands which the County has taken by tax deed and includes the heirs and personal representatives of the estate of any such person or entity.
- f. "Tax deeded lands" means lands which have been acquired by Polk County through enforcement of the collection of delinquent taxes by tax deed, foreclosure of tax certificates, deed in lieu of tax deed, or other real estate tax collection means.
- g. "Treasurer" means the Polk County Treasurer.

4. Duties and Responsibilities:

- a. The Treasurer shall administer this ordinance in accordance with its provisions.
- b. The Committee shall oversee the administration of this ordinance. The Committee is empowered to authorize and direct the sale of tax deed lands in accordance with

49 Section 75.69. The Committee is empowered to determine the appraised value of tax
50 deed lands and to retain a certified appraiser to set appraised value of tax deed lands.
51 c. The Director shall manage tax deed lands acquired by the County. The Director is
52 empowered to conduct the sale of tax deed lands as authorized and approved by the
53 Committee.

54
55 5. Procedures For Sale:

56
57 a. No tax deeded lands shall be offered for sale unless the procedures of this ordinance
58 shall have been complied with. All costs and fees for professional services incurred
59 by the County in the appraisal or sale of tax deeded lands shall be paid out of the tax
60 deed expense account.

61
62 6. Preferences to Former Owners:

63
64 a. The treasurer is authorized to sell tax deeded lands to the former owner who had lost
65 title to real property through delinquent tax collection enforcement procedures, or
66 his or her heirs, pursuant to the authority provided in Section 75.35(3), Wisconsin
67 Statutes. In so doing, the treasurer may, at the discretion of the treasurer, give such
68 former owner preference over others in the purchase of said lands.

69
70 b. Under the preference provided in this paragraph, any former owner(s) or his or her
71 heir(s) who has lost his or her title to land through delinquent tax collection
72 enforcement procedure shall have the right to purchase such land back from the
73 County as authorized in Section 75.35(3), Wisconsin Statutes. The preference to
74 former owner shall in no manner create any right of first refusal in any former
75 owner. Failure to give notice to the proper party as former owner shall not create a
76 right in any person or persons to redeem tax deeded lands.

77
78 c. Any sale made to a former owner pursuant to this section shall be exempt from the
79 operation of Section 75.69, Stats., but no such sale shall be approved by and
80 authorized by the Committee, unless the former owners pay to the County all the
81 delinquent taxes which were the basis for the taking of tax deed, plus interest, and
82 any penalties established by law and all taxes owing to a taxing jurisdiction for
83 special assessment, as defined in Section 75.36(1) Wisconsin Statutes, a pro rate
84 share of the costs of the tax collection enforcement proceedings plus an additional
85 sum of 3% of all the aforementioned amounts of \$100, whichever is greater.

86
87 d. The former owner(s) or his or her heir(s) shall pay the taxes for the year in which the
88 purchase from the County took place or the amount the taxes would have been in said
89 year had the County not taken tax deed to the property.

90
91 e. Lapse of Preference: Any former owner(s) or his or her heir(s) who have lost title to
92 property through the delinquent tax collection enforcement procedure shall have 90
93 days from the date that the court enters judgment that assigns title to the County to
94 exercise their right under this ordinance. If those rights are not exercised within such
95 specified time, they shall be forever lost.

Ordinance No. 53-18
Acquisition and Sale of Tax Deeded Lands

Fiscal Note: Enactment of this ordinances presents minimal fiscal impact.

Legal Note: Enactment of this ordinance presents no legal impact. This ordinance updates three ordinances concerning acquisition and sale of tax deeded lands.

Signed and sponsored by:

BY: _____
Brad Olson, Supervisor, District #1

_____ James Edgell, Supervisor, District #8

_____ Doug Route, Supervisor, District #2

_____ Kim O'Connell, Supervisor, District #9

_____ Dean Johansen, Chair,
Supervisor, District #3,

_____ Larry Jepsen,
Supervisor, District # 10

_____ Chris Nelson, Supervisor, District #4

_____ Jay Luke, 1st Vice Chair,
Supervisor, District #11

_____ Tracy LaBlanc, Supervisor, District #5

_____ Michael Larsen, Supervisor, District #12


Brian Masters, Supervisor, District #6

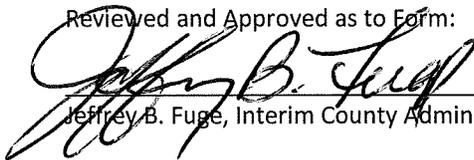
_____ Russell Arcand, Supervisor, District #13

_____ Michael Prichard, Supervisor, District #7

_____ John Bonneprise, 2nd Vice Chair
Supervisor, District #14

_____ Joe DeMulling, Supervisor, District #15

Reviewed and Approved as to Form:


Jeffrey B. Fuge, Interim County Administrator/Corporation Counsel

At its regular business meeting on the _____ day of _____ 2018, the Polk County Board of Supervisors enacted Ordinance No. 53-18: Acquisition and Sale of Tax Deeded Lands, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Defeated: _____
- Other: _____

SIGNED BY:

_____ Dean Johansen, County Board Chairperson

Attest: _____

Certification of Publication

Ord. No. 53-18, as enacted the _____ day of _____, 2018 was published in the Inter-County Leader on the ____ day of _____, 2018.

Sharon Jorgenson, County Clerk

Resolution No. 52-18

Resolution Concerning the Closure of Lime Quarry Operations and the Future Use or Disposition of Lime Quarry Assets

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors directs the closure of the operations of the Polk County Lime Quarry, effective December 31, 2018.

BE IT FURTHER RESOLVED that Polk County Board of Supervisors directs and authorizes the County Administrator to develop and to implement a plan for the winding down of Lime Quarry operations consistent with the above directive.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the County Administrator to develop and to present to the County Board for review, modification and approval a proposed plan for future use or disposition of Lime Quarry assets, lands, buildings and equipment.

BE IT FURTHER RESOLVED that this resolution is effective on passage.

Fiscal Note: At the time of sponsorship, the fiscal impact of the resolution is unknown at present.
Legal Note: At time of sponsorship, the legal impacts that may result from adoption of the resolution are undetermined.

Signed and sponsored by:

BY: Brad Olson
Brad Olson, Supervisor, District #1
Doug Route, Supervisor, District #2
Dean Johansen, Chair, Supervisor, District #3,
Chris Nelson, Supervisor, District #4
Tracy LaBlanc, Supervisor, District #5
Brian Masters, Supervisor, District #6
Michael Prichard, Supervisor, District #7
Prichard

James Edgell, Supervisor, District #8
Kim O'Connell, Supervisor, District #9
Larry Jepsen, 2nd Vice Chair, Supervisor, District # 10
Jay Luke, 1st Vice Chair, Supervisor, District #11
Kate Jensen, Supervisor, District #12
Michael Larsen
Russell Arcand, Supervisor, District #13
John Bonneprise, Supervisor, District #14, and Vice Chair
Joe DeMulling, Supervisor, District #15

Reviewed and Approved as to Form:

Jeffrey B. Fuge

Jeffrey B. Fuge, Interim County Administrator/Corporation Counsel

At its regular business meeting on the ____ day of July, 2018, the Polk County Board of Supervisors adopted Resolution No. 52-18: Resolution Concerning the Closure of Lime Quarry Operations and the Future Use or Disposition of Lime Quarry Assets, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Defeated: _____
- Other: _____

SIGNED BY:

 Dean Johansen, County Board Chairperson
 Attest: _____
 Sharon Jorgenson, County Clerk

Resolution No. 54-18

Resolution to Authorize Application for Wisconsin Department of Natural Resources
Recreational Trails Grant to Fund Resurfacing Project on Gandy Dancer State Trail

1 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE
2 COUNTY OF POLK:

3 Ladies and Gentlemen:

4 WHEREAS, the Polk County segment of the Gandy Dancer State Trail from the crossing at 300th
5 Avenue in Frederic to Butternut Avenue in Luck, is in need of resurfacing, the estimated cost of which
6 is \$149,850.00.

7 WHEREAS, on April 30th, 2018, Polk County Parks, Forestry, Buildings and Solid Waste submitted an
8 application to the Wisconsin Department of Natural Resources (WDNR) for cost-share funding of the
9 project through the Recreation Trail Grant Program, which would provide funding for fifty percent of the
10 resurfacing projects costs; and

11 WHEREAS, the award of financial aid through the Recreational Trails Grant is required to carry out the
12 project in 2019.

13 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors authorizes and ratifies
14 the County's application to the WDNR Recreation Trails Grant Program.

15 BE IT FURTHER RESOLVED that the Director of Polk County Parks, Forestry, Buildings and Solid
16 Waste is authorized to perform all actions required of Polk County in the application process and in the
17 administration of the grant contract, including, but not limited to, submitting an application to the
18 Wisconsin Department of Natural Resources for financial aid as may be available; submit reimbursement
19 claims along with necessary documentation within six (6) months of project completion date; submit
20 signed documents; and take necessary action to undertake, direct and complete the project on behalf of
21 Polk County.

22 BE IT FURTHER RESOLVED that in administration of the grant contract, the Polk County Parks,
23 Forestry, Buildings and Solid Waste Department is directed to comply with state or federal rules for the
24 programs; maintain the completed project in an attractive, inviting and safe manner; keep the facilities
25 open to the general public during reasonable hours consistent with the type of facility; and obtain from the
26 State of Wisconsin Department of Natural Resources or the National Park Service approval in writing
27 before any change is made in the use of the project site.

Offered on the 17th day of July, 2018 to Polk County Board of Supervisors.

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters 2/6/18
Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: This resolution has no financial impact to the 2018 operating budget. Passage of the resolution requires the County to appropriate and allocate for expenditure in the 2019 budget general property levy moneys equal to fifty (50%) percent of the estimated project cost.

Legal Impact Note: Passage of the resolution and award of the grant will bind the county to perform all of the obligations contained in the grant contract.

Reviewed By County Administrator:

Approved as to Form and Execution:

Jeffrey B. Fuge
Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ___ day of ___, 2018, the Polk County Board of Supervisors acted upon Resolution No. 54-18: Resolution to Authorize Application for Wisconsin Department of Natural Resources Recreational Trails Grant to Fund Resurfacing Project on Gandy Dancer State Trail, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Resolution No. 57-18
Resolution to Establish the non-limited 1.0 FTE Position of Administrative Assistant
to the County Administrator

1 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE
2 COUNTY OF POLK:

3 Ladies and Gentlemen:

4 WHEREAS, in 2010, the County established the office of County Administrator; and

5
6 WHEREAS, pursuant to Wisconsin Statute Section 59.18, the office of County Administrator may
7 appoint an administrative assistant and staff assistants as necessary, provided that such positions are
8 established and funded by county board; and

9
10 WHEREAS, in 2012, the County established the position of Executive Assistant within the Department of
11 Administration, having, under the direction of the Finance Director, the responsibilities to provide general
12 organizational support to the County Administrator and to perform fiscal support functions essential to
13 the delivery of financial services administered by the Department of Administration; and

14
15 WHEREAS, it is essential to the effectiveness of office of the County Administrator that a full time
16 position of Administrative Assistant be established to support as necessary those functions and
17 responsibilities required to be carried out by the County Administrator; and

18
19 WHEREAS, the 2018 operating budget of the Department of Administration provides authorization and
20 funding for a 0.50 FTE administrative support position, in addition to the 3.0 FTE administrative
21 positions which are presently filled;

22
23 WHEREAS, the UW-Extension Regional Director has recommended elimination of the part-time
24 administrative support position of the Polk County UW-Extension Office as part of the initiative to
25 expand 4-H program services; and

26
27 WHEREAS, the General Government Committee has recommended to the County Board to establish a
28 1.0 FTE Administrative Support position designated to and under the direct supervision of the County
29 Administrator and to authorize the interdepartmental budgetary transfers necessary to fund such position.

30
31 NOW, THEREFORE, BE IT RESOLVED that, effective on passage, that there be established the
32 position of Administrative Assistant to the County Administrator, as 1.0 FTE non-limited position with
33 full benefits as afforded pursuant to the County Personnel policy.

34
35 BE IT FURTHER RESOLVED that, effective upon passage, that the Polk County Board of Supervisors
36 eliminates the 0.8 FTE part-time administrative support position of the Polk County UW-Extension
37 Office and transfers the unexpended personnel funds for said position as appropriated in the 2018 budget
38 to the appropriate personnel lines Department of Administration to fund the position of Administrative
39 Assistant to the County Administrator.

40
41 BE IT FURTHER RESOLVED that the County Administrator is authorized to fill the position of
42 Administrative Assistant to the County Administrator immediately.

43
44

45 BE IT FURTHER RESOLVED that the County Administrator is, in coordination with the Employee
46 Relations Director, authorized to create a position description of said position with required qualifications
47 of a bachelor’s degree and other qualifications that the County Administrator deems appropriate.
48

49 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 65.90(5) and relevant
50 provisions of the County Finance policy, the General Government Committee, acting as the finance
51 committee, may authorize the transfer moneys from the 2018 departmental budget of the Office of
52 Corporation Counsel to the Department of Administration sufficient in amount to adequately fund the
53 position of Administrative Assistant to the County Administrator.
54

55 BE IT FURTHER RESOLVED that the Employee Relations Director is directed to revise and the
56 position description of the Executive Assistant position of the Department of Administration consistent
57 with this resolution to provide administrative support to the Finance Director and to carryout fiscal
58 functions of the Department of Administration under the supervision of the Finance Director.
59

60 BE IT FURTHER RESOLVED that this resolution is effective upon passage.
61

62 Offered and Submitted on this 17th day of July, 2018.

BY: _____
Brad Olson, Supervisor, District #1

_____ James Edgell, Supervisor, District #8

_____ Doug Route, Supervisor, District #2

_____ Kim O’Connell, Supervisor, District #9

_____ Dean Johansen, Chair,
Supervisor, District #3,

_____ Larry Jepsen, Supervisor, District #10

_____ Chris Nelson, Supervisor, District #4

_____ Jay Luke, 1st Vice Chair,
Supervisor, District #11

_____ Tracy LaBlanc, Supervisor, District #5

_____ Michael Larsen, Supervisor, District #12

Brian Masters 7/6/18
_____ Brian Masters, Supervisor, District #6

_____ Russell Arcand, Supervisor, District #13

_____ Michael Prichard, Supervisor, District #7

_____ John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

_____ Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: The resolution presents no financial impact to the 2018 operating budget. The resolution does amend the 2018 operating budget without additional appropriation by reallocating sums already in the 2018 budget from the departmental budgets identified in the resolution.

Legal Impact Note: Passage of the resolution presents no legal impact. The resolution involves an amendment to the 2018 budget and requires publication within 10-days of passage to retain its legal effect.

Reviewed By County Administrator:
Approved as to Form and Execution:

Jeffrey B. Fuge
_____ Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the 17th day of July, 2018, the Polk County Board of Supervisors acted upon Resolution No. ____-18: Resolution to Establish the non-limited 1.0 FTE Position of Administrative Assistant to the County Administrator, as follows:

- Adopted by two-thirds of the members of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Certification of Publication

The above resolution and an excerpt of the minutes to the meeting of the Polk County Board of Supervisors for its meeting held on the 17th of July 2018, were published in accordance with Section 65.90 in the Inter-County Leader on the ____ day of July 2018.

Sharon Jorgenson, County Clerk

1 Resolution No. 58-18

2 Resolution to Establish the Information Privacy and Security Manual and to Provide for Updated
3 HIPAA/HITECH Policies

4 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF
5 THE COUNTY OF POLK:

6 Ladies and Gentlemen:

7 WHEREAS, Polk County is considered a covered entity under the United States
8 Department of Health and Human Services' Health Insurance Portability and Accountability Act
9 ("HIPAA") of 1996, codified at 42 U.S.C. § 300gg, 1181 et. seq., and 1320d et. seq, as amended
10 by the amended by the Health Information Technology for Economic and Clinical Health Act of
11 2009 (HITECH); and

12 WHEREAS, the initial County policies adopted in 2003 concerning HIPAA regulations require
13 updating to bring the County into compliance of the federal regulatory provisions under the
14 HITECH legislation; and

15 WHEREAS, there is an operational need for the County to provide for advanced security
16 measures in the County buildings as a matter of enhancing public safety and workplace safety;

17 NOW THEREFORE BE IT RESOLVED, by the Polk County Board of Supervisors authorizes
18 the establishment and maintenance of the Information Privacy and Security Manual that
19 provides, amongst provisions, policies concerning the privacy of health information in
20 compliance with HIPAA and HITECH regulations, and as amended from time to time.

21 BE IT FURTHER RESOLVED that the County Administrator shall designate a HIPAA Security
22 Officer and HIPAA Privacy Officer.

23 BE IT FURTHER RESOLVED that the HIPAA policies previously adopted by the County are
24 repealed and superseded by this resolution and the establishment of the Information Privacy and
25 Security Manual established herein.

26 BE IT FURTHER RESOLVED that this resolution is effective on passage.

Fiscal Note: This resolution and its implementation do not require additional appropriation from the General Fund for the 2018 fiscal year. The costs to carry out the resolution can be covered with the departmental budgets of the Department of Administration and Information Technology Department.

Legal Note: The resolution presents legal impacts. By adoption of this resolution and establishing the Information Privacy and Security Manual, the County updates its outdated HIPAA policies and implements policies and procedures in compliance with federal regulation. Additionally, the resolution establishes the Information Privacy and Security Manual in a manner that facilitates continued compliance responsively to federal regulation as amended in the future.

Signed and sponsored by:

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District # 10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

Brian Masters 7/6/18

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Pritchard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Recommended and Approved as to Form:

Jeffrey B. Fuge

Jeffrey B. Fuge, Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ___th day of July, 2018, the Polk County Board of Supervisors adopted Resolution No. 58-18: Resolution to Establish the Polk County Information Privacy and Security Manual and to Provide for Updated HIPAA/HITECH Policies, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Resolution No. 60-18

Resolution to Enhance Program of Service Plan for Criminal Justice Collaborating Council

1 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE
2 COUNTY OF POLK:

3 Ladies and Gentlemen:

4 WHEREAS, collaborative justice is a unique approach that has been developed to address the complex
5 and increasing challenges that issues of domestic violence, pervasive drug use, gang violence present to
6 the limited resources of the court community and criminal justice system; and
7

8 WHEREAS, collaborative justice programs and services seek towards a more effective resolution to these
9 problems in a way that balances the conflicting needs of offenders, families, victims and communities;
10 and
11

12 WHEREAS, the Polk County Criminal Justice Collaborating Council, Inc., has developed a treatment
13 court, restorative justice and diversion programming through the coordinated partnership of officials and
14 employees who serve through state, tribal and local agencies, including several departments of Polk
15 County; and
16

17 WHEREAS, the programming developed through the Polk County Polk County Criminal Justice
18 Collaborating Council, Inc., keeps out of court offenders who have multiple convictions for operating a
19 motor vehicle while intoxicated, who commit crimes related to or involving the use of
20 methamphetamines, or who commit crimes related to or resulting from untreated mental health needs; and
21

22 WHEREAS, the organizational model of the Polk County Criminal Justice Collaborating Council, Inc.
23 and the weak structure in its partnership with Polk County hinder fiscal accountability and sustainability
24 and marginalize positive outcomes in the delivery of its programming, and, as a result, funding is limited
25 as otherwise would be made possible through County levy and grant opportunities; and
26

27 WHEREAS, the judges of the Polk County Circuit Court and other involved stakeholders have requested
28 the County restructure the collaborative justice initiative to remove the concerns of sustainability and to
29 enhance program outcomes.
30

31 WHEREAS, the Health and Human Services Board recommends to the County Board to adopt the
32 necessary resolutions to prepare a program of service plan that would facilitate an informed decision
33 process in the development of the 2019 budget for such purposes.
34

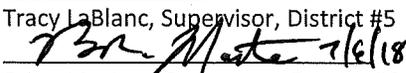
35 NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors determines that it is in
36 the interest of the citizens and community of Polk County to strengthen and enhance the programs and
37 services of the collaborative justice initiative.
38

39 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors requests, as a part of the
40 development of the 2019 operating budget, that the County Administrator provide for a recommendation
41 concerning requisite resources of staff and operating budget for an county-based collaborative justice
42 program functional oversight by a county board standing committee and an advisory council.
43

44 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors requests the County
45 Administrator to prepare in coordination and direction of appropriate staff a program of service plan to
46 substantiate the establishment of such a county program as part of the recommendation.

47 BE IT FURTHER RESOLVED that this resolution is effective on passage.

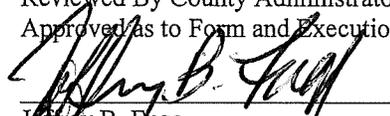
Offered on the 17th day of July, 2018 to Polk County Board of Supervisors.

BY: _____ Brad Olson, Supervisor, District #1	_____ James Edgell, Supervisor, District #8
_____ Doug Route, Supervisor, District #2	_____ Kim O'Connell, Supervisor, District #9
_____ Dean Johansen, Chair, Supervisor, District #3,	_____ Larry Jepsen, Supervisor, District #10
_____ Chris Nelson, Supervisor, District #4	_____ Jay Luke, 1 st Vice Chair, Supervisor, District #11
_____ Tracy LaBlanc, Supervisor, District #5	_____ Michael Larsen, Supervisor, District #12
 _____ Brian Masters, Supervisor, District #6	_____ Russell Arcand, Supervisor, District #13
_____ Michael Prichard, Supervisor, District #7	_____ John Bonneprise, 2 nd Vice Chair, Supervisor, District #14
	_____ Joe DeMulling, Supervisor, District #15

Fiscal Impact Note: This resolution has no financial impact to the 2018 operating budget. Passage of the resolution would involve the expenditure of already appropriated and allocated funds to develop the requested recommendation for the 2019 budget.

Legal Impact Note: Passage of the resolution involves no legal impact.

Reviewed By County Administrator:
Approved as to Form and Execution:



Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Resolution No. 60-18
Resolution to Enhance Program of Service Plan for Criminal Justice Collaborating Council

Excerpt of Minutes

At its regular business meeting on the ____ day of _____, 2018, the Polk County Board of Supervisors acted upon Resolution No. 60-18: Resolution to Enhance Program of Service Plan for Criminal Justice Collaborating Council, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

100

61-18

Resolution No. 61-18

1 Resolution Concerning the Development of Plans for Treatment Facilities and Programs to Address
2 Methamphetamine Use

3 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE
4 COUNTY OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, methamphetamine usage adversely impacts all who live, work or play in Polk County; and
7

8 WHEREAS, the use of methamphetamines has been reported as being involved in nearly all of the crimes
9 committed in Polk County; and

10
11 WHEREAS, it is in the interest of the citizens of Polk County that the County respond to the
12 methamphetamine epidemic through robust programs that address the treatment of persons who use
13 methamphetamines and conduct crimes; and
14

15 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors requests
16 the County Administrator to develop and submit, prior to the 2019 budget, a proposed plan
17 to establish and create a drug treatment facility/program in Polk County that keeps persons
18 who use methamphetamine in custody while obtaining and completing treatment and that
19 addresses the yearly cost of such a program, capital improvement recommendations, coordination
20 with state and federal agencies, and creative ways to fund such a program.
21

22 Offered and Submitted on this _____ day of _____, 2018.

BY:

Brad Olson, Supervisor, District #1

James Edgell, Supervisor, District #8

Doug Route, Supervisor, District #2

Kim O'Connell, Supervisor, District #9

Dean Johansen, Chair,
Supervisor, District #3,

Larry Jepsen, Supervisor, District #10

Chris Nelson, Supervisor, District #4

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Tracy LaBlanc, Supervisor, District #5

Michael Larsen, Supervisor, District #12

BM

Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

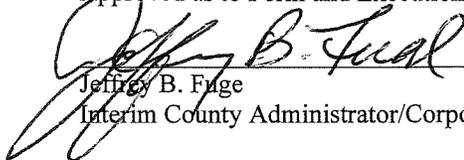
Joe DemMulling, Supervisor, District #15

Fiscal Impact Note: The resolution presents minimal financial impact as necessary to develop the requested plan and budget concerning the creation of a treatment facility and programs that specifically address methamphetamine use.

Legal Impact Note: Passage of the resolution presents no legal impact..

Reviewed By County Administrator:

Approved as to Form and Execution:


Jeffrey B. Fuge
Interim County Administrator/Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the ____ day of _____, 2018, the Polk County Board of Supervisors acted upon Resolution No. 61-18: Resolution to Resolution Concerning the Development of Plans for Treatment Facilities and Programs to Address Methamphetamine Use, as follows:

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk

Resolution No. 65-18Resolution Providing for a Moratorium on the Administration of
County Rural Road/Address Numbering System

1
2
3 TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY
4 OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, the Public Safety and Highway Committee has scheduled a public hearing for August 7,
7 2018 at 6:00 p.m. to receive public input on the proposed Ordinance No. 48-18: Proposed Polk
8 County Uniform Rural Addressing and Road Numbering Ordinance; and

9
10 WHEREAS, since 1978, Polk county has administered its rural road and address numbering system
11 without an ordinance; and

12
13 WHEREAS, until such time that such ordinance is enacted, it is in the interest of the County and its
14 constituents to stay the implementation of the rural road and address numbering system and to
15 reverse those rural road and address numbering changes over which the County has received
16 complaints.

17
18 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors places a
19 moratorium on the administration of the County Rural Road/Addressing System until the County
20 Board enacts the proposed ordinance or a similar ordinance as permitted by Wisconsin statute
21 Section 59.54 (4) or (4m).

22
23 BE IT FURTHER RESOLVED that the Land Information Department is directed to cause the reversal
24 of any rural road and address numbering change, retroactive to January 1, 2018, that has been
25 made and for which the County has received a complaint or objection.

26
Fiscal Impact Note: The resolution presents no financial impact.

Legal Impact Note: At the present time, the Office of Corporation Counsel has no opinion on the legal
impact of the resolution.

Offered and Submitted on this ____ day of ____, 2018.

BY: _____
 Brad Olson, Supervisor, District #1

 Doug Route, Supervisor, District #2

 Dean Johansen, Chair,
 Supervisor, District #3,

 Chris Nelson, Supervisor, District #4

 Tracy LaBlanc, Supervisor, District #5

 Brian Masters, Supervisor, District #6

 Michael Prichard, Supervisor, District #7

 James Edgell, Supervisor, District #8

 Kim O'Connell, Supervisor, District #9

 Larry Jepsen, Supervisor, District #10

 Jay Luke, 1st Vice Chair,
 Supervisor, District #11

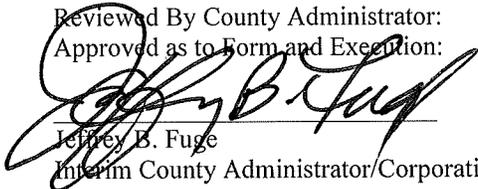
 Michael Larsen, Supervisor, District #12

 Russell Arcand, Supervisor, District #13

 John Bonneprise, 2nd Vice Chair,
 Supervisor, District #14

 Joe DeMulling, Supervisor, District #15

Reviewed By County Administrator:
 Approved as to Form and Execution:



 Jeffrey B. Fuge
 Interim County Administrator/Corporation Counsel

Excerpt of Minutes

27 At its regular business meeting on the ____ day of ____, 2018, the Polk County Board of
 28 Supervisors acted upon Resolution No. 65-18: Resolution Providing for a Moratorium on the
 29 Administration of County Rural Road/Address Numbering System, as follows:

- Adopted by a majority of the members present by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Defeated
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

 Dean Johansen, County Board Chairperson

ATTEST:

 Sharon Jorgenson, County Clerk