



Polk County Board of Supervisors
Polk County Government Center - County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin

Minutes of the Regular Meeting
Tuesday, September 19th, 2017

Chairman Dean Johansen called the regular September 19th, 2017 meeting of the Polk County Board of Supervisors to order at 6:02 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of September 11, 2017. In addition, the Office of the County Clerk distributed on September 8, 2017 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order.

The County Board received verbal opinion of Corporation Counsel Fuge that the initial advance written notice, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. All fifteen County Board Supervisors were present.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. No Time of Reflection was received.

Chairman Johansen called to the floor consideration and approval of the agenda as noticed.

Motion (Bonneprise/Jepsen) to approve the agenda as noticed. Chairman Johansen called for a voice vote on the motion to approve the agenda. **Motion** carried unanimously by voice vote.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion**

(Masters/Jepsen) to approve the Consent agenda as published. Chairman Johansen called for a voice vote on the motion to adopt Consent Agenda. **Motion** carried unanimously by voice vote. Minutes from August 15th, 2017 approved as published.

Time was given for public comment. Board received public comment.

County Board received County Board Chair report regarding information on Wisconsin Indianhead Technical College, dues paid to Wisconsin Counties Association, and announcement of the upcoming Governor's Northern Wisconsin Economic & Community Development Summit on October 25, 2017 in Trego for Supervisors who wish to attend.

Chairman Johansen called upon Deputy Administrator Jerrick to present monthly administrator's report. County Board received the written Report of Standing Committees from Deputy Administrator Jerrick and Chair acknowledged receipt of reports from standing committees. County Board received information regarding funding mix options for Highway Facility Project with more information to follow in October. Policy 10 issue and information will be addressed in committee meetings in October. Board will consider budget ceilings in October. Board may offer policy amendments for budget. Deputy Administrator noted the purple ribbons in the government center are to celebrate National Recovery Month to increase awareness and understanding of mental illness and substance use, celebrate those in recovery, and, at the same time extended gratitude to behavioral health employees for their dedication and commitment in serving the public.

Chairman Johansen called the Board in recess at 6:31 p.m. Chairman Johansen called the Board back in session at 6:38 p.m.

Chairman Johansen declared Board in session convening as Committee of the Whole at 6:38 p.m.

Chairman Johansen called upon Deputy Administrator Jerrick for status report on Highway Facility project. Board received information on upcoming bid events for Highway Facility project: October 3rd – Local Contractor informational meeting for Bid Package 2, October 13th bids for Bid Package 2 are due with bid opening at 2 p.m. Executive Committee will make recommendations on Bid Packages 1 and 2 in October. Board received a copy of bid tabulation results and presentation of bid results for former Bishop Building remodeling from James Hanke, representing Construction Manager Market & Johnson.

Chairman Johansen called for a motion to adjourn Committee of the Whole session. **Motion** (Demulling/Jepsen) to adjourn Committee of the Whole session. Chairman Johansen called for a voice vote on the motion to adjourn Committee of the Whole session. **Motion** to adjourn Committee of the Whole session (6:58 p.m.) carried by unanimous voice vote.

Chairman Johansen declared County Board back in legislative session (6:58 p.m.).

Chairman Johansen called to the floor first reading of the following resolutions:

Resolution No. 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes – To be referred to Public and Safety Highway Committee.

Ordinance No. 58-17: Amending Ordinance to Declare the County of Polk Self-Organized (County Board Compensation for Term 2018-2020) – To be referred to General Government Committee.

Resolution No. 59-17: Resolution Affirming Polk County as Sponsor and Managing Coordinator of the Stower Seven Lakes State Trail – To be referred to General Government Committee and Environmental Services Committee.

Resolution No. 60-17: Resolution to Authorize Demolition of Polk County Fairground Grandstand – To be referred to General Government Committee.

Resolution No. 62-17: Resolution to Authorize Polk County Highway Garage Public Improvement Project and Award Construction Contracts for Highway Garage – Bid Package #1 – To be referred to Executive Committee

Resolution No. 64-17: Resolution to Authorize Transfer of Tax Delinquent Property to Town of McKinley – To be referred to Environmental Services Committee.

Chairman Johansen called for a motion to receive noted resolutions and ordinance for first reading and referral to appropriate committees **Motion** (Jepsen/Masters) to receive and refer resolutions and ordinance to appropriate committees. Chairman Johansen called for a voice vote on the motion. **Motion** carried by majority voice vote with one opposed (Supervisor O’Connell).

Chairman Johansen called for a procedural motion to have second reading and vote on final passage for Resolution No. 61-17 and Resolution No. 63-17. **Motion** Luke/Demulling to move to the floor for second reading and consideration for adoption Resolution No. 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court; and Resolution No. 63-17: Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling. Chairman Johansen called for a voice vote on the motion. **Motion** carried by unanimous voice vote.

Chairman Johansen called to the floor, Resolution No. 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court. Chairman Johansen called for a motion to adopt Resolution 61-17. **Motion** (Masters/Route) to adopt Resolution No. 61-17. Chairman Johansen called for a voice vote to approve the motion to adopt Resolution No. 61-17. **Motion** to adopt Resolution 61-17 carried by unanimous voice vote. Resolution 61-17 adopted.

Chairman Johansen called to the floor, Resolution No. 63-17: Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling. Chairman Johansen called for a motion to adopt Resolution 63-17. **Motion** (Bonneprise/Jepsen) to adopt Resolution No. 63-17. **Motion** (Arcand/Bonneprise) to amend Resolution No. 63-17 starting at line 17, as follows:

“NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes that the public improvement project of the construction of the Polk County Highway Garage,

including the remodeling of the Bishop Building, proceed with all expenditures to be approved by the Polk County Board of Supervisors (deleting the following wording: awards the various construction contracts to the respective lowest responsible contractor identified on “Bishop Building Bid Package Awarded Contracts”, attached hereto and incorporated herein).

BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Sections 59.52(29) and 66.0901, the Polk County Board of Supervisors awards the various construction contracts to the respective lowest responsible contractor identified on ‘Bishop Building Bid Package Awarded Contracts’, attached hereto and incorporated herein.”

Chairman Johansen called for a voice vote to approve the motion to amend Resolution No. 63-17. **Motion** to amend Resolution 63-17 carried by majority voice vote with one opposed (Supervisor Edgell).

Motion Jepsen/Masters to further amend Resolution No. 63-17, to insert as and for Funding Source as “Highway Facility Project Fund”; Funding amount of \$326,098.00, and awarding construction contracts for bid package as per bid tabulation results. Chairman Johansen called for a voice vote on the motion. **Motion** to add funding source as “Highway Facility Project Fund” and funding amount as “\$326,098.00”, and add Bid award information to contractors as per Bid Tabulation sheet carried by unanimous voice vote.

Proposed amendment by Supervisor Nelson on Resolution No. 63-17. Motion Nelson/Olson to further amend Resolution No. 63-17 as follows:

“BE IT FURTHER RESOLVED that the County Board of Supervisors authorizes an additional allocation of \$20,000 for contingency fund purposes with authorization for expenditure consistent with the County Finance procurement policy.”

After discussion, Chairman Johansen received the request of Supervisor Nelson and Supervisor Olson to withdraw said motion and declared said motion withdrawn.

Chairman Johansen called the board in recess at 7:39 p.m. Chairman Johansen called the board back in session at 7:49 p.m.

Motion Nelson/Olson to further amend Resolution No. 63-17 as follows:

“BE IT FURTHER RESOLVED that, notwithstanding applicable provision in the County Finance Policy, the County Administrator is authorized to enter into construction contracts in sums not exceeding \$20,000 as necessary for contingency matters that may arise in the performance of contracts awarded in this resolution” (and re-number as lines 26 to 28).

Chairman Johansen called for a voice vote on the proposed amendment to Resolution No. 63-17. Motion carried by unanimous voice vote.

Chairman Johansen called for a roll call vote on the motion to adopt Resolution No. 63-17 as amended. **Motion** to adopt Resolution No. 63-17 as amended carried by roll call vote with 13 supervisors for and two opposed (Supervisors Prichard and Edgell). Resolution 63-17 adopted as amended.

Time was given for Supervisors Reports/Announcements. Board received reports from Supervisors.

Chairman Johansen called for a motion to adjourn. **Motion** (Masters/Prichard) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 7:56 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk

As Reviewed and Marked by Corporation Counsel

STATE OF WISCONSIN)
) SS
COUNTY OF POLK)

I, Sharon E. Jorgenson, County Clerk for Polk County, do hereby certify that the foregoing minutes are a true and correct copy of the County Board Proceedings of the Polk County Board of Supervisor's Session held on September 19, 2017.



Sharon E. Jorgenson
Polk County Clerk

Polk County Board of Supervisors

September 19, 2017 – Committee Report

Public Safety and Highway

Supervisor Luke, for Public Safety and Highway, to which was referred **Resolution 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court which supports legislation creating additional Judgeship and adding a third branch to the Polk County Circuit Court.** Reports to accept and move Resolution 61-17 to the County Board for review and approval.

Environmental Services

No matters to advance.

Health and Human Services

No matters to advance.

General Government

No matters to advance.

Executive Committee

Supervisor Johansen, for Executive Committee, to which was referred **Resolution 62-17: Resolution to Authorize Polk County Highway Garage Public Improvement Project and Award Construction Contracts for Highway Garage – Bid Package #1.** Reports to recommend to the County Board the following amendments to Resolution 62-17: Receive proposed Resolution 62-17 for first reading and referral to the Executive Committee for recommendation that could be made once bid submissions have been received and reviewed by Administration after re-advertising Bid Package #1.

Supervisor Johansen, for Executive Committee, to which was referred to as **Resolution 63-17: Resolution to Award Construction Contracts for Highway Garage – Bishop Bid Package.** Reports to recommend to the County Board amend Resolution No. 63-17 and adopt the same, amended as follows:

- After Line 16, insert language and renumber accordingly:

“NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes that the public improvement project of the construction of the Polk County Highway Garage, including the remodeling of the Bishop Building, proceed with all expenditures to be approved by the Polk County Board of Supervisors.”

- Amend language, formerly at Line 17 to read, as follows:

“BE IT FURTHER RESOLVED NOW, THEREFORE, BE IT RESOLVED that, pursuant to Wisconsin Statute Sections 59.52(29) and 66.0901, the Polk County Board of Supervisors awards the various construction contracts to the respective lowest responsible contractor identified on ‘Bishop Building Bid Package Awarded Contracts’, attached hereto and incorporated herein.”

Motion to recommend awarding Bishop Building Bid Package contracts consistent with recommendation of Administration and Construction Manager Market & Johnson (*Bishop Building Bid Package Awarded Contracts*, below).

Bishop Building Bid Package Awarded Contracts

WORK CATEGORY AND NUMBER	SPECIFICATION SECTION(S) PORTION OF WORK	BID AWARD – CONTRACTOR	BID AMOUNT
03A	Concrete	Market & Johnson	\$19,000.00
04A	Masonry	Berghammer Builders, Inc.	\$58,750.00
05A	Steel Material	Nick’s Welding and Fabricating, Inc.	\$5,750.00
05B	Steel Erection	Industrial Construction Specialists LLC	\$10,500.00
08A	Door Materials	LaForce, Inc.	\$11,052.00
08B	Door Install	Market & Johnson	\$5,000.00
08C	Sectional Doors	Rice Lake Glass and Door Co Inc.	\$23,020.00
09A	Painting	Amrhien Painting	\$8,588.00
22A	Plumbing	**Assign funding	\$6,960.00
23A	HVAC	Cool Air Mechanical	\$127,700.00
26A	Electrical	Chetek TNC Electric, Inc.	\$49,778.00
Award Total			Bid \$326,098.00

** No bids received, follow purchasing policy to acquire contractor not to exceed bid amount as noted

Motion to recommend awarding Bishop Building Bid Package contracts consistent with recommendation of Administration and Construction Manager Market & Johnson (*Bishop Building Bid Package Awarded Contracts*, below). Motion to amend Resolution 63-17 to modify *Funding Source/Funding Amount* to include “\$326,098” as *Funding Amount* and “Highway Facility Project Fund” as *Funding Source*.

Respectfully submitted by:
Andrea Jerrick, Deputy County Administrator



POLK COUNTY, WISCONSIN

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Notice of Meeting and Agenda Polk County Board of Supervisors

100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center - County Board Room

Tuesday, September 19th, 2017, at 6:00 p.m.

Regular Business Meeting
Open Session

Order of Business:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Approval of Agenda
7. Matters Offered For Adoption on Consent Agenda:
 - a. Consideration/corrections to the published minutes from August 15, 2017, County Board Meeting
8. Public Comments –3 minutes per person –not to exceed 30 minutes total
9. County Board Chair Report
10. Receipt of Reports from County Board Standing Committees
11. Administrator's Report

**Following the Administrator's Report, the County Board will convene as the Committee of the Whole on matters noticed herein. The Committee of the Whole may receive information, deliberate and provide the County Board with recommendation concerning such noticed Subject matters. The Committee of the Whole may not take final action on such matter. Once the Committee of the Whole adjourns and the County board reconvenes to conduct legislative activity, the County Board may take action on such matters noticed herein and recommended by the Committee of the Whole, only upon two-thirds majority vote of members present to take up and act upon such matters.

12. Committee of the Whole:
 - a. Status Report and Discussion of Renovation to the Former Bishop Building
 - b. Receipt of information and Discussion Concerning Highway Facility Project & Bids
 - c. Adjournment of Committee of the Whole

Following adjournment of the Committee of the Whole, the County Board will reconvene as a legislative body to take up, consider and act upon the subject matters identified herein, as follows:

13. Reconvene as County Board
14. Motion to Act on Matters Considered and Recommended by the Committee of the Whole, as noticed in number 12, above.

Polk County Board of Supervisors

15. Proposed Resolutions and Ordinances Received for First Reading and Referral to Committee (to be considered at the October 17, 2017, County Board meeting unless the County Board authorizes a second reading and vote on final passage at this meeting. This action has been requested for Resolutions/Ordinances marked with an asterisk (*)).
- a. Resolution No. 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes (Referred to Public and Safety Highway Committee)
 - b. Ordinance No. 58-17: Amending Ordinance to Declare the County of Polk Self-Organized (County Board Compensation for Term 2018-2020) (Referred to General Government Committee)
 - c. Resolution No. 59-17: Resolution Affirming Polk County as Sponsor and Managing Coordinator of the Stower Seven Lakes State Trail (Referred to General Government Committee and Environmental Services Committee)
 - d. Resolution No. 60-17: Resolution to Authorize Demolition of Polk County Fairground Grandstand (Referred to General Government Committee)
 - e. *Resolution No. 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court (Referred to Public Safety and Highway Committee and General Government Committee)
 - f. *Resolution No. 62-17: Resolution to Authorize Polk County Highway Garage Public Improvement Project and Award Construction Contracts for Highway Garage – Bid Package #1
 - g. *Resolution No. 63-17: Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling
 - h. Resolution No. 64-17: Resolution to Authorize Transfer of Tax Delinquent Property to Town of McKinley (Referred to Environmental Services Committee)

16. Supervisors Announcements

17. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



Polk County Board of Supervisors
100 Polk County Plaza, Balsam Lake, Wisconsin
Polk County Government Center - County Board Room

Minutes of the Regular Meeting
Tuesday, August 15th, 2017

Chairman Dean Johansen called the regular August 15th, 2017 meeting of the Polk County Board of Supervisors to order at 6:01 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of August 7, 2017. In addition, the Office of the County Clerk distributed on August 4, 2017 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order.

The County Board received written and verbal opinion of Corporation Counsel Fuge that the initial advance written notice, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. Fourteen County Board Supervisors were present, Supervisor Brian Masters was absent/excused.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. No Time of Reflection was received.

Chairman Johansen called to the floor consideration and approval of the agenda as noticed. **Motion** (Bonneprise/Luke) to approve the agenda as noticed. Chairman Johansen called for a voice vote on the motion to approve the agenda. **Motion** carried unanimously by voice vote.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion** (Jepsen/LaBlanc) to approve the Consent agenda as published. Chairman Johansen called for a voice vote on the motion to adopt Consent Agenda. **Motion** carried unanimously by voice vote. Minutes from July 18th, 2017 and July 20th, 2017 approved as published.

Time was given for public comment. Board received public comment.

Board received 2016 review from Regional Planning Commission and presentation from Lynn Nelson representing West Central Wisconsin Regional Planning Commission. Board received information from Jordan Pospishil from West Central WI Regional Planning Commission regarding the Regional Business Fund.

Board received presentation from District Attorney Jeff Kemp/Judge Jeffery Anderson regarding proposed ordinance Ordinance 53-17, seeking to adopt into ordinance specific criminal statutes.

Chairman Johansen presented the County Board Chair report giving highlights of Aging Disability Resource Center's recent volunteer recognition picnic. Volunteer involvement includes 72 volunteers for Polk County. Chair Johansen provided information on the membership fees for Northwest International Trade, Business & Economic Council and a summary of projects.

Chairman Johansen called upon Administrator Frey to present monthly administrator's report. County Board received the written Report of Standing Committees from Administrator Frey and Chair acknowledged receipt of reports from standing committees. Administrator Frey reported on meetings regarding homelessness.

Chairman Johansen called the Board in recess at 6:53 p.m. Chairman Johansen called the Board back in session at 7:01 p.m.

Chairman Johansen called for a motion to convene as Committee of the Whole at 7:01 p.m. **Motion** (Demulling/Luke) to convene as Committee of the Whole. Chairman Johansen called for a voice vote on the motion to convene as Committee of the Whole. **Motion** carried by unanimous voice vote.

County Board received Condition of the County 2016 Annual Report from Administrator Frey.

County Board received information from Administrator Frey regarding Highway Facility Project financing and bonding resolutions. Information received included bonding procedures and recommendations, fund balance, and options for debt management strategy. Current Fund balance is 39.22% of general expenditures. Decision on actual bonding amount and use of fund balance will be made in October.

Board received presentation from Andrea Jerrick, Deputy Administrator and Emil Norby, Highway Commissioner regarding status report of Highway Facility Project and discussion of renovation to the former Bishop building and an overview presentation of construction bidding phase of the project from Architect from Barrientos & Ayres and Construction Manager, Market & Johnson.

Chairman Johansen called for a motion to adjourn Committee of the Whole session. **Motion** (Jepsen/Demulling) to adjourn Committee of the Whole session. Chairman Johansen called for a voice vote on the motion to adjourn Committee of the Whole session. **Motion** to adjourn Committee of the Whole session (8:15 p.m.) carried by unanimous voice vote.

Chairman Johansen called the Board in recess at 8:15 p.m. Chairman called the meeting back in session at 8:22 p.m.

Chairman Johansen called to the floor for a motion to reconvene as County Board in legislative session. **Motion** (Bonneprise/Jepsen) to reconvene as County Board in legislative session. (8:22 p.m.). Chairman Johansen called for a voice vote on the motion to reconvene as County Board. **Motion** to reconvene as County Board carried by unanimous voice vote.

Chairman Johansen declared Board would dispense with first reading of resolutions and ordinances on Agenda items 17a through e and move toward final consideration of resolutions and ordinances. All resolutions and ordinances under consideration have been through committee.

Chairman Johansen called to the floor, Resolution No. 51-17: Resolution to Adopt Draft Master Fee Schedule for 2018 Budget Proposal. Chairman Johansen called for a motion to adopt Resolution 51-17. **Motion** (Jepsen/Edgell) to adopt Resolution No. 51-17. **Motion** (O'Connell/Olson) to amend fee schedule, eliminating the Grading/Filling After the Fact Fee (\$1100.00). Chairman Johansen called for a voice vote to approve amendment eliminating the Grading/Filling After the Fact Fee. **Motion** to amend Resolution No. 51-17 carried by unanimous voice vote. Chairman Johansen called for a voice vote to approve the motion to adopt Resolution No. 51-17 with fee schedule as amended. **Motion** to adopt Resolution 51-17 as amended carried by unanimous voice vote. Resolution 51-17 adopted.

Chairman Johansen called to the floor, Resolution No. 52-17: Initial Resolution Authorizing the Issuance of Not to Exceed \$11,330,000 General Obligation Bonds or Promissory Notes for Highway Facility Project. Chairman Johansen called for a motion to adopt Resolution 52-17. **Motion** (Jepsen/Demulling) to adopt Resolution No. 52-17. Chairman Johansen called for a roll call vote to approve the motion to adopt Resolution No. 52-17. **Motion** to adopt Resolution 52-17 carried by roll call vote of 13 yes, 2 no (Supervisor Prichard voting no, Brian Masters absent/no vote). Resolution 52-17 adopted.

Chairman Johansen called to the floor, Resolution No. 55-17: Initial Resolution Authorizing the Issuance of Not to Exceed \$7,055,000 General Obligation Refunding Bonds. Chairman Johansen called for a motion to adopt Resolution 55-17. **Motion** (Nelson/Jepsen) to adopt Resolution No. 55-17. Chairman Johansen called for a roll call vote to approve the motion to adopt Resolution No. 55-17. **Motion** to adopt Resolution 55-17 carried by roll call vote with 14 voting yes and one no vote (due to absence of Supervisor Masters). Resolution 55-17 adopted.

Chairman Johansen called to the floor, Resolution No. 56-17: Resolution Providing for the Sale of General Obligation Bonds or Promissory Notes for Highway Facility Project and Refunding. Chairman Johansen called for a motion to adopt Resolution 56-17. **Motion** (Luke/Isakson) to adopt Resolution No. 56-17. Chairman Johansen called for a roll call vote to approve the motion to adopt Resolution No. 56-17. **Motion** to adopt Resolution 56-17 carried by roll call vote with 13 voting yes and 2 voting no (Supervisor Prichard voting no and Supervisor Masters –absent). Resolution 56-17 adopted.

Chairman Johansen called to the floor, Ordinance No. 53-17: Polk County Public Protection and Safety Ordinance. Chairman Johansen called for a motion to adopt Ordinance 53-17. **Motion** (Demulling/Bonneprise) to adopt Ordinance No. 53-17. Chairman Johansen called for a voice vote to approve the motion to adopt Ordinance No. 53-17. **Motion** to adopt Ordinance 53-17 carried by majority voice vote with 2 voting no (Supervisor Olson and Supervisor Prichard). Ordinance 53-17 adopted.

Chairman Johansen called to the floor, Ordinance No. 54-17: Amending Tree Stand Regulations of County Forestry Ordinance and County Forestry Comprehensive Plan. Chairman Johansen called for a motion to adopt Ordinance 54-17. **Motion** (O’Connell/Edgell) to adopt Ordinance No. 54-17. Chair noted correction of scrivener’s error on Ordinance 54-17. Title on line 33 and line 37 corrected from County Forester to County Forest Administrator. Chairman Johansen called for a voice vote to approve the motion to adopt Ordinance No. 54-17. **Motion** to adopt Ordinance 54-17 carried by unanimous voice vote. Ordinance 54-17 adopted.

Chairman Johansen called to the floor, Resolution No. 16-17: Resolution to Amend 2017 County Budget to Provide for Consulting Services Concerning the Repair or Restoration of the Polk County Fairground Grandstand. Chairman Johansen called for a motion to adopt Resolution 16-17. **Motion** (Jepsen/Demulling) to adopt Resolution 16-17. Chairman Johansen called for a ballot vote on the motion to adopt Resolution No. 16-17. **Motion** to adopt Resolution No. 16-17 defeated by ballot vote of 5 yes, 10 no. Voting yes were Supervisors Johansen, Luke, Jepsen, Edgell, and Prichard. Voting no were Supervisors Olson, Route, Nelson, LaBlanc, O’Connell, Isakson, Arcand, Bonneprise, Demulling, and Masters (Masters due to absence). Resolution No. 16-17 failed/defeated.

Chairman Johansen called to the floor, Resolution No. 48-17: Resolution to Amend County Finance Policy to Require Additional Budget Documentation from External Agencies. Chairman Johansen called for a motion to adopt Resolution 48-17. **Motion** (Nelson/Olson) to adopt Resolution No. 48-17. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 48-17.

Motion Jepsen/Olson to amend Resolution 48-17 as follows:

Page 2, strike lines 38 through 40.

Chairman Johansen called for a voice vote to approve the motion to adopt Resolution No. 48-17 as amended. **Motion** to adopt Resolution No. 48-17 as amended carried by unanimous voice vote. Resolution No. 48-17 adopted as amended.

Chairman Johansen called to the floor, Ordinance No. 49-17: Illegal Transport of Aquatic Plants and Invasive Animals Ordinance. Chairman Johansen called for a motion to adopt Ordinance 49-17. **Motion** (Demulling/O'Connell) to adopt Ordinance No. 49-17. Chairman Johansen called for a voice vote to approve the motion to adopt Ordinance No. 49-17. **Motion** to adopt Ordinance 49-17 carried by unanimous voice vote. Ordinance 49-17 adopted.

Time was given for Supervisors Reports/Announcements. Board received reports from Supervisors.

Chairman Johansen called for a motion to adjourn. **Motion** (Nelson/Luke) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 9:20 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk

1 Resolution No. 61-17
Resolution Affirming Support of Proposed Judgeship Legislation to Establish
Third Branch of Polk County Circuit Court

2 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
3 WISCONSIN:

4 Gentlemen:

5 WHEREAS, on September 16, 2014, the Polk County Board of Supervisors adopted Resolution No.
6 30-14 in support of proposed legislation to create additional judgeships, including the establishment
7 of a third circuit court in Polk County; and

8 WHEREAS, the Director of State Courts of the Wisconsin Supreme Court has reported in the 2016
9 Weighted Case Load Study that there is a continuing need for three judges in Polk County; and

10 WHEREAS, Polk County is currently authorized for two (2) circuit court judges, while the growth
11 rate of case filings in Polk County has warranted three judges since at least 2014.

12
13 WHEREAS Polk County's judge need has been identified as one of the highest in the state; and

14
15 WHEREAS, the State of Wisconsin will pay the salary and benefits for the judge and the court
16 reporter in addition to providing the needed computers and printers, while additional support may be
17 requested of the county; and

18
19 WHEREAS, in 2016, Polk County received \$111,141 in State of Wisconsin Circuit Court Support
20 Program payments, said sum is based upon an apportionment for each branch in a county and an
21 additional apportionment to counties with more than one circuit court based on population; and

22
23 WHEREAS, the Polk County Justice Center has the prerequisite third courtroom available for a third
24 court judge, together with sufficient room for necessary accompanying support personnel; and

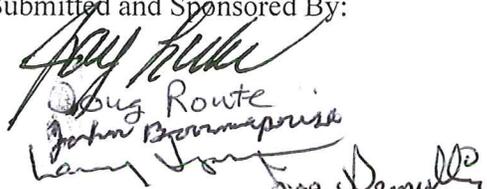
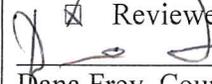
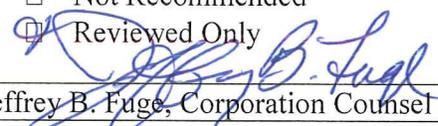
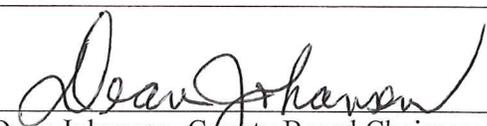
25
26 WHEREAS, the support of the Polk County Board of Supervisors is required for the Director of
27 Court's Office to include Polk County in a judgeship bill to create a third circuit court branch;

28
29 WHEREAS, on recommendation of the Public Safety and Highway Committee, it is in the interest of
30 Polk County and its citizens that the Polk County Board of Supervisors approve a resolution that
31 affirms Polk County's support of legislation creating additional judgeships.

32 NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors affirms Polk
33 County's support of legislation creating additional judgeships and hereby requests the director of
34 State Courts to request of the Wisconsin Legislature and Governor Scott Walker to create a third
35 branch of the circuit Court of Polk County to better serve the citizens of Polk County.

36
37 BE IT FURTHER RESOLVED that Polk County will support both space and personnel requirements
38 as deemed necessary for support of a third circuit judge.

Resolution No. 61-17
 Resolution Affirming Support of Proposed Judgeship Legislation to Establish
 Third Branch of Polk County Circuit Court

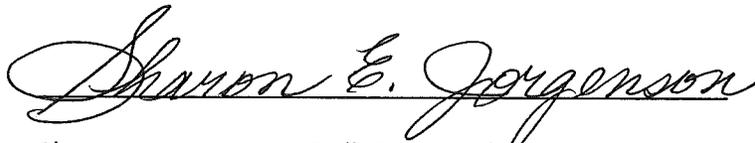
Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	September 19, 2017
Submitted and Sponsored By:	
	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action Mark As Appropriate:	
<p style="text-align: center;">At its regular business meeting on the 19th of September, 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court, as follows:</p> <p> <input type="checkbox"/> Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against. <input checked="" type="checkbox"/> Adopted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ </p>	
SIGNED BY:  Dean Johansen, County Board Chairperson	
Attest:  Sharon Jorgenson, County Clerk	

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk due hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court, adopted by the Polk County Board of supervisors at its regular business meeting held on September 19, 2017

 9/19/17

Sharon E. Jorgenson, Polk County Clerk

Date

Polk County Board of Supervisors
Resolution No. 63-17

Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK, WISCONSIN:

Ladies and Gentlemen:

WHEREAS, the Polk County Board of Supervisors has authorized the public improvement project of the Polk County Highway Garage (Project) to proceed; and

WHEREAS, bids for the remodeling of the existing Bishop Building to provide for a new sign shop, welding shop, vehicle storage and associated mechanical & electrical changes (Bishop Building Bid Package) has been competitively bid and the County and Market & Johnson, construction manager, opened and reviewed bids received and those accepted as conforming bids were evaluated; and

WHEREAS, on September 19, 2017, the Executive Committee considered the bid submissions accepted as conforming for the Bishop Building Bid Package and recommended to the County Board to award those certain construction contracts for the Bishop Building Bid Package to the corresponding lowest responsible bidder identified on the document entitled “Bishop Building Bid Package Awarded Contracts”, attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes that the public improvement project of the construction of the Polk County Highway Garage, including the remodeling of the Bishop Building, proceed with all expenditures to be approved by the Polk County Board of Supervisors.

BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Sections 59.52(29) and 66.0901, the Polk County Board of Supervisors awards the various construction contracts to the respective lowest responsible contractor identified on “Bishop Building Bid Package Awarded Contracts”, attached hereto and incorporated herein.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the County Administrator, in coordination with Market & Johnson, to let, negotiate and execute on behalf Polk County those construction contracts awarded in this resolution.

BE IT FURTHER RESOLVED that, notwithstanding applicable provision in the County Finance Policy, the County Administrator is authorized to enter into construction contracts in sums not exceeding \$20,000 as necessary for contingency matters that may arise in the performance of contracts awarded in this resolution.

(Continued on P. 2)

Resolution No. 63-17

Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling

Bishop Building Bid Package Awarded Contracts

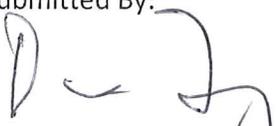
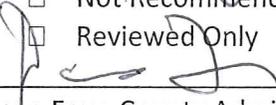
WORK CATEGORY AND NUMBER	SPECIFICATION SECTION(S) PORTION OF WORK	BID AWARD - CONTRACTOR	BID AMOUNT
03A	Concrete	Market & Johnson	\$ 19,000.00
04A	Masonry	Berghammer Builders, Inc.	\$ 58,750.00
05A	Steel Material	Nick's Welding and Fabricating, Inc.	\$ 5,750.00
05B	Steel Erection	Industrial Construction Specialists LLC	\$ 10,500.00
08A	Door Materials	LaForce, Inc.	\$ 11,052.00
08B	Door Install	Market & Johnson	\$ 5,000.00
08C	Sectional Doors	Rice Lake Glass and Door Co Inc.	\$ 23,020.00
09A	Painting	Amrhien Painting	\$ 8,588.00
22A	Plumbing	**Assign funding	\$ 6,960.00
23A	HVAC	Cool Air Mechanical	\$127,700.00
26A	Electrical	Chetek TNC Electric	\$ 49,778.00
BID AWARD TOTAL			\$326,098.00

**No bids received, follow purchasing policy to acquire contractor not to exceed bid amount as noted.

Polk County Board of Supervisors

Resolution No. 63-17

Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling

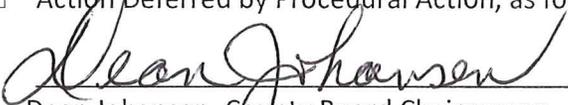
Funding Source/ Funding Amount:	Highway Facility Project Fund \$326,098.00
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	September 19, 2017
Submitted By:	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its special business meeting on the 19th of September 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 63-17: Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling, as follows:

- Enacted by simple majority of all members, by a vote of 13 in favor and 2 against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:


 Dean Johansen, County Board Chairperson

Attest: 
 Sharon E. Jorgenson, County Clerk

CERTIFIED COPY OF POLK COUNTY RESOLUTION

STATE OF WISCONSIN

COUNTY OF POLK

I Sharon E. Jorgenson, Polk County Clerk due hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of Resolution No. 63-17: Resolution to Award Construction Contracts for Highway Garage – Bishop Building Remodeling, adopted by the Polk County Board of supervisors at its regular business meeting held on September 19, 2017.

A handwritten signature in cursive script that reads "Sharon E. Jorgenson" followed by the date "9/19/17".

Sharon E. Jorgenson, Polk County Clerk

Date

Bishop Building Bid Package

Work					Difference
Category	Work Category	Budget Estimate	Low Bidder	Bid	(over) under budget
03A	Concrete	\$ 8,000.00	Market & Johnson	\$ 19,000.00	\$ (11,000.00)
04A	Masonry	\$ 30,000.00	Berghammer	\$ 58,750.00	\$ (28,750.00)
05A	Steel Material	\$ 15,000.00	Nick's	\$ 5,750.00	\$ 9,250.00
05B	Steel Erection	\$ 5,000.00	Industrial Construction Spec	\$ 10,500.00	\$ (5,500.00)
08A	Door Materials	\$ 5,000.00	Laforce	\$ 11,052.00	\$ (6,052.00)
08B	Door Install	\$ 5,000.00	Market & Johnson	\$ 5,000.00	\$ -
08C	Sectional Doors	\$ 20,000.00	Rice Lake Glass	\$ 23,020.00	\$ (3,020.00)
09A	Painting	\$ 10,000.00	Amhrien Painting	\$ 8,588.00	\$ 1,412.00
22A	Plumbing	\$ 16,000.00	Nasseff	\$ 6,960.00	\$ 9,040.00
23A	HVAC	\$ 177,000.00	Cool Air	\$ 127,700.00	\$ 49,300.00
26A	Electrical	\$ 83,000.00	Chetek C&C Electric	\$ 49,778.00	\$ 33,222.00
Totals		\$ 374,000.00		\$ 326,098.00	\$ 47,902.00

BID TABULATION

PROJECT Polk County Highway Garage Bid Package - Bishop Building
Balsam Lake, WI

BID DATE Monday, September 18, 2017

BID TIME 2:00pm

Work Category	Bidder's Name	Addenda	Rank	Base Bid	Notes
WC-08B Door Install				5,000.00	
	Market & Johnson, Inc.			5,000.00	
	Parkos Construction Company			31,800.00	
WC-08C Sectional Doors				23,020.00	
	Rice Lake Glass and Door Co Inc.		1	23,020.00	
	Doorco Inc.			28,000.00	
	Overhead Door Co of the Chippewa Valley			30,973.00	
WC-09A Painting				8,588.00	
	Amrhien Painting		1	8,588.00	
	Steinbrecher Painting Company			9,830.00	
	Robert J Hansen Painting LLC			15,670.00	
	Omni Glass and Paint			17,100.00	
	Universal Painting & Drywall, Inc.			37,205.00	
WC-22A Plumbing				6,960.00	
	Nasseff Mechanical Contractors		1	6,960.00	not read - bid error
WC-23A HVAC				127,700.00	
	Cool Air Mechanical		1	127,700.00	
	Nasseff Mechanical Contractors			150,750.00	
	Blakeman Plumbing & Heating, Inc.			155,000.00	
	Paul's Sheet Metal, Inc.			168,507.00	
	The Jamar Company			182,985.00	includes WC 23A and 22A
	Preventive Mechanical Services			109,857.00	received late on bid day
WC-26A Electrical				49,778.00	
	Chetek TNC Electric, Inc.		1	49,778.00	
	B&B Electric, Inc.			60,333.00	
	NEO Electrical Solutions			63,400.00	
	TJ Electric Inc.			95,800.00	



Adding Value to Everything We Do

Market & Johnson, Inc. 7300 Hudson Blvd., Suite 165 Oakdale, MN 55128 Ph. 651.340.6146 Fax. 651.846.5607

BID TABULATION

PROJECT Polk County Highway Garage Bid Package - Bishop Building
Balsam Lake, WI

BID DATE Monday, September 18, 2017

BID TIME 2:00pm

Work Category	Bidder's Name	Addenda	Rank	Base Bid	Notes
Bishop Building					
WC-03A Concrete				19,000.00	
	Market & Johnson, Inc.			19,000.00	
WC-04A Masonry					
	Berghammer Builders Inc.		1	58,750.00	
	Harbor City Masorny Inc.			70,858.00	
	Market & Johnson, Inc.			78,793.69	
WC-05A Steel Material					
	Nick's Welding and Fabricating, Inc.		1	5,750.00	
	American Structural Metals, Inc.			9,300.00	not read but on time
	Am-Tec Designs, Inc.			10,500.00	
WC-05B Steel Erection					
	Industrial Construction Specialists LLC		1	10,500.00	
WC-08A Door Materials					
	LaForce Inc.		1	11,052.00	
	Northern Door & Hardware, Inc.			11,135.00	
	BDS Contract Door & Hardware Co.			13,335.00	
	Kendell Doors & Hardware			15,714.00	