



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Polk County Board of Supervisors

Polk County Government Center - County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin

Thursday, September 6, 2018, 1:00 p.m.

Notice of Meeting and Agenda of Special Business Meeting

Order of Business:

1. Call to Order
2. Receipt of Evidence and Opinion on Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Approval of Agenda
7. Matters Offered For Adoption on Consent Agenda:
 - a. Consideration/corrections to the published minutes of August 21, 2018 meeting
8. Public Comments –3 minutes per person –not to exceed 30 minutes
9. County Board Chair Report
10. Administrator's Report
11. Receipt and Presentation of the Administrator's Recommendation of the Proposed 2019 Operating and Capital Budget
12. Acknowledgement of Receipt of Administrator's Recommendation of the Proposed 2019 Operating and Capital Budget
13. Committee of the Whole
The County Board will convene in a non-legislative session as the Committee of the Whole for the purpose of discussion concerning the Proposed 2019 Operating and Capital Budget.
14. Following the Committee of the Whole, the County Board will reconvene in legislative session to consider and act upon subject matters noticed herein. The County Board will take no substantive action concerning the Administrator's Recommendation of the Proposed 2019 Operating and Capital Budget.
15. Proposed Resolutions and Ordinances Offered for Adoption or Enactment
 - a. Resolution 74-18: Resolution to Authorize Agreement with Polk County K-9 Association for Allocation of Donations in Support of Polk County Sheriff K-9 Unit
16. Supervisors Announcements
17. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



Polk County Board of Supervisors

Polk County Government Center - County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin

Minutes of the Regular Meeting Tuesday, August 21, 2018

Chairman Dean Johansen called the regular August 21, 2018 meeting of the Polk County Board of Supervisors to order at 6:02 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in the Government Center Building, posted on the County website, and published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 the week of August 13, 2018. In addition, the Office of the County Clerk distributed on August 9, 2018 copies of such notice of meeting and proposed resolutions to supervisors via e-mail and mail in accordance with Article 3, Section 2 of the County Board Rules of Order. The County Clerk stated that the Amended Agenda was posted in the Government Center, posted on the County website, and copies of such notice of meeting distributed to the supervisors and media via email on August 13, 2018.

The County Board received verbal opinion of Corporation Counsel Fuge that the initial advance written notice, posted and published as described by the Clerk satisfied the applicable provision of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the amended agenda was properly and timely noticed, posted and published and the advice that the County Board would have to suspend Rules of Order to take up business conforming to the amended agenda.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. 14 County Board Supervisors were present representing a quorum. Supervisor Olson was absent and excused.

Chairman Johansen led the County Board in the Pledge of Allegiance.

Chairman Johansen called for a Time of Reflection. No time of reflection was offered.

Chairman Johansen called to the floor for a motion to suspend Rules of Order for the purpose of adopting the Amended Agenda. **Motion** (Bonneprise/LaBlanc) to suspend Rules of Order for Notice of Amended Agenda (per Article 3, Section 4). Chairman Johansen called for a voice vote

on said motion. **Motion** to suspend Rules of Order to adopt the notice of Amended Agenda carried unanimously by voice vote.

Chairman Johansen called to the floor consideration and approval of the Amended Agenda as published. **Motion** (Bonneprise/Larsen) to adopt the Amended Agenda as published. Supervisor Edgell noted correction to scrivener's error on agenda item #7a –Consideration/corrections to the published minutes should be date of July 17, 2018, not June 19, 2018. Chairman Johansen declared that Resolution No. 52-18: Resolution Concerning the Closure of Lime Quarry Operations and the Future Use of Disposition of Lime Quarry Assets would be struck from agenda per request of Supervisor Olson. Chairman Johansen called for a voice vote on the motion to adopt the Amended Agenda with said changes. **Motion** carried by unanimous voice vote. Resolution No. 52-18 was withdrawn and rescinded per Supervisor Olson Request.

Chairman Johansen called to the floor for approval of the Consent Agenda. **Motion** (Masters/O'Connell) to adopt the Consent Agenda as noticed. Chairman Johansen called for a voice vote on the motion to adopt Consent Agenda. **Motion** carried by unanimous voice vote. Matters adopted under the Consent Agenda: Minutes from July 17, 2018 adopted as published. Resolution No. 66-18: Resolution to Approve Zoning Ordinance Amendment for the Town of St. Croix Falls (Town of St Croix Falls Ordinance Amendment –Resolution No. 18-09).

Time was given for public comment. No public comment was received.

County Board received Chairman's report regarding County Board Chair Forum attended in Stevens Point in July. Chairman Johansen will be attending Wisconsin Counties Association Conference September 23-25, 2018.

Chairman Johansen announced the appointment of Vince Netherland to the Board and Colleen Gifford to the Tourism Advisory Committee of Northwest ITBEC (International Trade Business and Economic Development Council for the April 2018 to April 2020 term. Chairman Johansen called for a motion to confirm said appointments. **Motion** (Jepsen/Demulling) to confirm said appointments. Chairman Johansen called upon Interim Administrator Fuge and Economic Development Representative Netherland to provide information regarding ITBEC. Chairman Johansen called for a voice vote on the motion to confirm said appointments. **Motion** to confirm appointment of Vince Netherland as Board Member and Colleen Gifford to the Tourism Advisory Committee of Northwest ITBEC carried by unanimous voice vote.

County Board received verbal reports from Supervisors regarding outside committee meetings and conferences attended.

County Board received an update regarding the Administrator search and timeline from Employee Relations Director/Deputy Administrator Jerrick.

Chairman Johansen called upon Interim Administrator Fuge to provide Administrator's Report to the County Board. Interim Administrator Fuge called upon Sheriff Johnson who introduced newly hired Chief Deputy Chad Roberts to the County Board.

County Board received an Inventory of County Property Report in the board packet from Interim Administrator Fuge. Disposition of County Property will be addressed at future Environmental Services Committee and General Government Committee meetings.

County Board received letter from Interim Administration regarding the filing of Composite Annual Report for year ending December 31, 2017, and information that the full 2017 Polk County Annual Report is available for viewing on the website or in the County Clerk's office.

County Board received information regarding the 2019 Fee Schedules that were approved by each committee. County Board received an update from Interim Administrator Fuge on the 2019 Budget process and timeline. County Board will meet on Thursday, September 6, 2018 at 1:00 p.m. for initial 2019 Budget Recommendations. Budget will be discussed further at October 16, 2018 County Board meeting, followed by the Public Hearing regarding the budget on November 13, 2018.

County Board received update on an assessment of cyber security completed by CliftonAllenLarson on Polk County Information Technology systems from Interim Administrator Fuge.

County Board received information from Interim Administrator Fuge regarding a proposal for a countywide housing study which was presented to the General Government Committee by Vince Netherland, Director of Economic Development Corporation.

County Board received information regarding the closing report on the Emergency Housing Initiative from Interim Administrator Fuge. Ad hoc Committee to study homelessness was never formed as Administrator Frey met with stakeholders regarding emergency housing needs and determination was made that there were no immediate emergency housing needs. Plans are underway for Salvation Army Serenity Home to move to another location in late 2019.

County Board received information regarding acceptance of Polk County K-9 Association Donation from Administrator Fuge.

Chairman Johansen called to the floor Resolution No. 74-18: Resolution to Authorize Agreement with Polk County K-9 Association for Allocation of Donations in Support of Polk County Sheriff K-9 Unit. **Motion** (Luke/Demulling) to adopt Resolution No. 74-18. Chairman Johansen called upon Chairman Masters to provide information regarding the resolution. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 74-18. **Motion** to adopt Resolution No. 74-18 carried by unanimous voice vote.

Chairman Johansen called upon Highway Commissioner Norby to provide an update on the highway facility project. Final details of facility completion are underway. County Board received hand-out and information regarding options for the highway facility open house to be held on September 29, 2018. Board requested options 1 & 2 for open house.

County Board received written Report on Proposed Resolutions and Ordinances from standing committee meetings from Interim Administrator Fuge.

Chairman Johansen called to the floor, Resolution No. 73-18: Resolution to Adopt Master Fee Schedule for 2019 Budget Proposal. Chairman Johansen called for a motion to adopt Resolution No. 73-18. **Motion** (Jepsen/Larsen) to adopt Resolution No. 73-18.

Interim Administrator Fuge spoke regarding Resolution No. 73-18 recommending an amendment to incorporate the 2019 fee schedules as approved by the committees into Resolution No. 73-18.

Motion (Bonneprise/Route) to amend Resolution No. 73-18 to incorporate the 2019 Fee Schedules as approved by the committees. Chairman Johansen called for a voice vote on said motion. **Motion** to amend carried by unanimous voice vote.

Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 73-18 as amended. **Motion** to adopt Resolution No. 73-18 as amended carried by unanimous voice vote. Resolution No. 73-18: Resolution to Adopt Master Fee Schedule for 2019 Budget Proposal adopted as amended.

Chairman Johansen called to the floor Zoning Ordinance No. 69-18: Proposed Polk County Board of Adjustment Procedures Ordinance. Chairman Johansen called for a motion to adopt Ordinance No. 69-18.

Motion (O'Connell/Nelson) to adopt Ordinance No. 69-18. Chairman Johansen called upon Supervisor O'Connell to provide information to the County Board regarding Ordinance No. 69-18. Major change to the ordinance is that the Environmental Services Committee would make conditional use decisions, while Board of Adjustment would continue to make decisions regarding setbacks, etc.

Chairman Johansen called for a roll call vote on the motion to adopt Ordinance No. 69-18. Motion to adopt Ordinance No. 69-18 carried by roll call vote with 12 voting yes, 1 voting no, and 1 absent (Voting no: Supervisor Prichard, absent Supervisor Olson, Chairman Johansen not voting). Ordinance No. 69-18: Proposed Polk County Board of Adjustment Procedures Ordinance adopted.

Chairman Johansen called for a recess at 7:20 p.m. Chairman Johansen called the Board back into legislative session at 7:29 p.m.

Chairman Johansen called to the floor Zoning Ordinance No. 70-18: Proposed Polk County Shoreland Protection Zoning Ordinance. Chairman Johansen called for a motion to adopt Ordinance 70-18. **Motion** (O'Connell/Luke) to adopt Ordinance No. 70-18. Chairman Johansen

called upon Supervisor Nelson who provided information to the County Board regarding proposed amendments to Ordinance No. 70-18 and Ordinance No. 71-18. Proposed amendment on Ordinance No. 70-18: under 11.E.4. inserting "A permit may be issued for the reduced setback once written Town approval (i.e. minutes, letter, or resolution) is received if all the other ordinance requirements are met" after "The setback from any private road shall be 35 feet from the centerline of the road." Amendment proposed by Supervisor Nelson on Ordinance No. 71-18: Polk County Comprehensive Land Use Ordinance: under 10.3.5.C inserting under #2."Private road and driveway" after "A permit may be issued for a reduce town road," on Ordinance No. 70-18.

Chairman Johansen ruled that proposed amendments would be taken up by Environmental Services Committee. Chairman Johansen called for a voice vote on the motion to adopt Ordinance No. 70-18. **Motion** to adopt Ordinance No. 70-18 carried by majority voice vote with one nay vote. Ordinance No. 70-18: Proposed Polk County Shoreland Protection Zoning Ordinance adopted.

Chairman Johansen called to the floor Zoning Ordinance No. 71-18: Proposed Polk County Comprehensive Land Use Ordinance. Chairman Johansen called for a motion to adopt Ordinance No 71-18. **Motion** (Route/Edgell) to adopt Ordinance No. 71-18. Chairman Johansen called for a motion to adopt Ordinance No. 71-18. Motion to adopt Ordinance No. 71-18 carried by majority voice vote with one nay vote. Ordinance No. 71-18: Proposed Polk County Comprehensive Land Use Ordinance adopted.

Chairman Johansen called to the floor Zoning Ordinance No. 72-18: Proposed Polk County Lower St. Croix Riverway Ordinance Chairman Johansen called for a motion to adopt Ordinance No. 72-18. **Motion** (Demulling/O'Connell) to adopt Ordinance No. 72-18. Chairman Johansen called for a motion to adopt Ordinance No. 72-18. Motion to adopt Ordinance No. 72-18 carried by majority voice vote with one nay vote. Ordinance No. 72-18: Proposed Polk County Comprehensive Land Use Ordinance adopted.

Chairman Johansen called to the floor, Resolution No. 67-18: Concerning a Business Plan for the Continuing Operation of the Lime Quarry. Chairman Johansen called for a motion to adopt Resolution No. 67-18. **Motion** (Luke/Masters) to adopt Resolution No. 67-18. Chairman Johansen called for a voice vote on the motion to adopt Resolution No. 67-18. **Motion** to adopt Resolution No. 67-18 carried by unanimous voice vote. Resolution No. 67-18: Concerning a Business Plan for the Continuing Operation of the Lime Quarry adopted.

Time was given for Supervisors Announcements. Board received reports from Supervisors.

Administrator Fuge announced that an Open House will be held on Tuesday 8/28/18 regarding the proposed trail plan developed by the Trail Planning Subcommittee of Stower Seven Lakes Trail and the Cattail Trail.

Chairman Johansen called upon Supervisor Luke to provide County Board an update on status of Ordinance No. 48-18: Polk County Uniform Rural Addressing and Road Numbering

Ordinance. Chairman Luke provided information to the County Board that Public Safety & Highway Committee plans to have a recommendation on Ordinance No. 48-18 for the October board meeting.

Chairman Johansen called upon Interim Administrator Fuge who provided an update regarding the Fairground grandstand to the County Board.

Chairman Johansen called for a motion to adjourn. **Motion** (Demulling/Luke) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** to adjourn carried by unanimous voice vote. Chairman Johansen declared meeting adjourned 7:55 p.m.

Respectfully submitted,

Sharon E. Jorgenson, Polk County Clerk

Resolution No. 74-18

Resolution to Authorize Agreement with Polk County K-9 Association for Allocation of Donations in Support of Polk County Sheriff K-9 Unit

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the Polk County K-9 Association (Association) is a non-profit entity that has collaborated with the Polk County Sheriff's Department K-9 Unit to identify and prioritize special needs and to augment limited funds available to the department by providing canines, equipment and training opportunities

WHEREAS, the Association has offered to donate one canine, training and equipment in the value of \$9,000 for 2018 and an initial donation for 2019 of a K9 insert for the K-9 squad

WHEREAS, the Association has requested that the County enter into a Memorandum of Understanding to facilitate continued donated support for canines, equipment and associated expenses of the K-9 Unit and related programming; and

WHEREAS, the Public Safety and Highway Committee and the General Government Committee have recommended to the County Board to accept the 2018 donation and to authorize the requested Memorandum of Understanding; and

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors accepts the 2018 donation of the Polk County K-9 Association consisting of one canine, K-9 training and related equipment in the approximate value of \$9,000.

BE IT FURTHER RESOLVED that the County Administrator is authorized to negotiate and enter into, on behalf of Polk County and the Polk County Sheriff's Department an agreement with the Polk County K-9 Association for the purpose of accepting donations from the Polk County K-9 Association and allocating the same to the Polk County Sheriff's Department K-9 Unit on terms and conditions that are in the best interest of the County.

Offered on the 21st day of August, 2018.

BY: _____
Brad Olson, Supervisor, District #1

Doug Route, Supervisor, District #2

Dean Johansen, Chair,
Supervisor, District #3,

Chris Nelson, Supervisor, District #4

Tracy LaBlanc, Supervisor, District #5

James Edgell, Supervisor, District #8

Kim O'Connell, Supervisor, District #9

Larry Jepsen, Supervisor, District #10

Jay Luke, 1st Vice Chair,
Supervisor, District #11

Michael Larsen, Supervisor, District #12

Brian Masters 8/16/18
Brian Masters, Supervisor, District #6

Russell Arcand, Supervisor, District #13

Michael Prichard, Supervisor, District #7

John Bonneprise, 2nd Vice Chair,
Supervisor, District #14

Joe DeMulling, Supervisor, District #15

Fiscal Impact: The resolution presents the fiscal impact to the 2018 operating budget equivalent to the value of the donation made and accepted. The fiscal impact in future years will be equivalent to donations received and accepted under the terms of the authorized agreement.

Legal Impact: The resolution accepts the donation offered and authorizes the County to accept donations received pursuant to the agreement authorized herein.

Reviewed By County Administrator:

Approved as to Form and Execution:

Jeffrey B. Fuge
Jeffrey B. Fuge
Interim County Administrator /Corporation Counsel

Excerpt of Minutes

At its regular business meeting on the 21st day of August 2018, the Polk County Board of Supervisors acted upon Resolution No. 74-18: Resolution to Authorize Agreement with Polk County K-9 Association for Allocation of Donations in Support of Polk County Sheriff K-9 Unit, as follows:

- Adopted by majority voice vote
- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous voice vote.
- Adopted as amended. See Below.
- Other: _____

Insert amendment to resolution according to minutes:

SIGNED BY:

ATTEST:

Dean Johansen, County Board Chairperson

Sharon Jorgenson, County Clerk