



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

MINUTES

Environmental Services Committee

Government Center County Board Room
100 Polk County Plaza Balsam Lake, WI 54810
9:00 A.M. Wednesday, June 12, 2019

Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; members of the public and of the press.

Meeting called to order by Chair O'Connell at 9:05 A.M.

Approval of Agenda- Chair O'Connell called for a **motion** to approve the agenda. **Motion** (Route/LaBlanc) to approve the agenda carried by unanimous voice vote.

Approval of Minutes – Chair O'Connell called for a **motion** to approve the minutes of the May 22, 2019 meeting. **Motion** (Edgell/Olson) to approve the minutes of the May 22, 2019 meeting as published carried by unanimous voice vote.

Public Comment –One public comment received by the committee.

Receipt of Information from non-committee Supervisors on Matters Noticed – none offered.

Chair O'Connell recognized Kristin Bruder, UW-EXT. Dept. Head for the purpose of receiving information. Bruder provided and update on WEXA activities and programs. Bruder will present information on their work plan and results at a future meeting.

Chair O'Connell recognized William Johnson and Colleen Foxwell, representatives of the Tourism Council for the purpose of receiving information. Johnson and Foxwell provided the committee with information about their presence in the community and elsewhere and the amount of Tourism dollars brought into Polk County.

Motion (Olson/Route) to recess passed by unanimous voice vote. Chair O'Connell called for a recess at 9:56 a.m. Chair O'Connell called the meeting back in session at 10:05 a.m.

Public Hearing

Chair O'Connell opened the Public Hearing to consider proposed amendments to the Polk County Shoreland Protection Zoning Ordinance regarding tourist rooming houses and revocation of permitted uses and conditional use permits. Jason Kjeseth, Zoning Administrator presented a staff report and, read into the record, 11 Exhibits. Chair O'Connell called for public comments at 10:20 a.m. 16 public comments offered. Chair O'Connell closed the Public Hearing at 11:41 a.m. Discussion.

Motion (Edgell/LaBlanc) to recess passed by unanimous voice vote. Chair O'Connell called for a recess at 11:43 a.m. Chair O'Connell called the meeting back in session at 11:49 a.m.

Lime Quarry Audit/financial updates deferred until a future date.

Chair O'Connell recognized Amanda Nissen, Treasure for the receipt of information. Nissen provided an update on the number of tax delinquent properties. Discussion. Committee will defer setting prices on tax delinquent properties until a future date. Administrator Osborne offered comments on County owned property near Straight River.

Discussion and possible response to City of Amery Letter deferred until a future date.

Chair O'Connell called for a motion to convene in closed session at 12:12 p.m. **Motion** (Olson/Edgell) to convene in closed session, pursuant to Wisconsin Statute 19.85 (1)(g), to receive a verbal legal opinion from Corporation Counsel concerning strategy to be adopted by the committee as a recommendation to the county Board on, with respect to anticipated litigation in which the County is or is likely to become involved . **Motion** carried by unanimous voice vote.

Chair O'Connell requested the minutes reflect the attendance of Corporation Counsel Malia Malone, Administrator Nick Osborne, and Deputy County Clerk Stephanie Fansler.

CLOSED SESSION 12:12 (Minutes separate and under seal)

Reconvened in Open Session at 12:40.

Chair O'Connell declared the meeting back in session at 12:40 p.m.

Chair O'Connell brought to the floor Resolution No. 25-19: Resolution Authorizing the Continuation of the Stower Seven Lakes Trail and the Cattail Trail (Polk County Segment) Master Planning Process. **Motion** (Edgell/Olson) to approve Resolution No. 25-19 and recommend passage to the full County Board passed by unanimous consensus.

Chair O'Connell brought to the floor discussion and recommendation for filling a vacancy on the Board of Adjustments. By unanimous consensus, the committee recommends the appointment of Mark Kopp to the Board of Adjustments and to forward to the full County Board for approval.

Administrator Osborne addressed the committee on the matter of development of County Board priorities in Environmental Services.

Next Meeting: June 26, 2019 at 9:00 A.M. Future agenda items: WDEX contract, Lime Quarry audit, trails update, set prices on tax deed property, Straight Lake Property, City of Amery letter, Woodley property disposition, Trail grant funds, Tourist Rooming House ordinance,

Motion (Olson/Edgell) to adjourn. **Motion** carried by unanimous voice vote. Chair O'Connell declared meeting adjourned at 12:58 p.m.

Respectfully submitted,

Stephanie Fansler
Deputy Polk County Clerk



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, June 12, 2019 at 9:00 a.m.

A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for May 22, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Updates/Review of Division of Extension - WEXA information and Update on Activities
7. Tourism Council Update
 - a. Journal Sentinel Hand-out Promoting Trail Information for Tourism
8. Lime Quarry Audit/Financial Updates
9. Tax Delinquent Properties:
 - a. Set prices on Tax Deed Property
 - b. Update on Straight River Property

The Committee may convene in closed session on matters noticed under #10.b., as follows:

CLOSED SESSION

Pursuant to Wisconsin Statute § 19.85(1)(g), the Committee may convene in closed session for the purpose of conferring with legal counsel for Polk County who is rendering oral or written advice concerning strategy to be adopted by the Committee as a recommendation to the County Board on with respect to anticipated litigation in which the County is or is likely to become involved.

Following the closed session the Committee will convene in open session to make an announcement on matters acted upon in closed session and to take up, consider and act upon in open session those subject matters noticed for consideration or action on this meeting notice for open session or closed session.

10. Parks, Recreation and Trails
 - a. Discussion and Possible Response to City of Amery Letter Dated 5-20-

2019

- b. Discussion and Possible Action on Resolution No. 25-19: Resolution Authorizing the Continuation of the Stower Seven Lakes Trail and the Cattail Trail (Polk County Segment) Master Planning Process
11. Planning and Zoning:
- a. Discussion and Recommendation for filling Board of Adjustment Vacancy
 - b. Tourist Rooming Houses Public Hearing

PUBLIC HEARING

On June 12, 2019 the Polk County Environmental Services Committee will hold a public hearing at 10:00 am at the Polk County Government Center (County Board Room) in Balsam Lake, WI, on **proposed amendments to the Polk County Shoreland Protection Zoning Ordinance regarding tourist rooming houses and revocation of permitted uses and conditional use permits**. A copy of the existing and their respective proposed ordinances along with a map of the properties affected are accessible in the office of County Clerk, 100 Polk County Plaza Suite 110, Balsam Lake, WI 54810 and on the County website at: <http://www.co.polk.wi.us/>.

All interested parties have a right to either support or oppose the request(s) by appearing in person at time of hearing or by writing a letter to the Land Information Department. For any questions you may call our office Monday through Friday, 8:30 am - 4:30 pm, at (715) 485-9248, FAX: (715) 485-9246.

- 12. Discussion and Identification of Priorities -Consideration/Development of County Board Priorities in Environmental Services
- 13. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
- 14. Committee Calendar and Identification of Subject Matters for Upcoming Meetings
- 15. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.