



# POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk  
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810  
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## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810  
County Board Room  
Wednesday, April 24, 2019 at 9:00 a.m.  
A quorum of the County Board may be present

1. Call to Order – Chairperson Kim O’Connell
2. Approval of Agenda
3. Approval of minutes for April 10, 2019
4. Public Comments – 3 minutes per person – not to exceed 30 minutes total
5. Receipt of Information on Matters Noticed from Supervisors not Seated as Committee Members
6. Land Information
  - a. Tourist Rooming House Ordinance Provisions – Review and Discussion
  - b. BOA rules of appointment – Discussion and Recommendation of the Environmental Service Board of Adjustment review process
  - c. Conservation Design Development – Subdivision Ordinance. Discussion on proposed text.
7. Parks, Recreation and Trails
  - a. Kennedy Dam update
  - b. Update and discussion on all State and County Trails
    - Trail Events
  - c. Updates Regarding Big Butternut Lake Dam

### CLOSED SESSION

Pursuant to Wisconsin Statute § 19.85(1)(g), the Committee may convene in closed session for the purpose of conferring with legal counsel for Polk County who is rendering oral or written advice concerning strategy to be adopted by the Committee as a recommendation to the County Board on with respect to anticipated litigation in which the County is or is likely to become involved.

Following the closed session the Committee will convene in open session to make an announcement on matters acted upon in closed session and to take up, consider and act upon in open session those subject matters noticed for consideration or action on this meeting notice for open session or closed session.

8. Tourism – Review and discussion.
9. Review and discussion of Functional Areas assigned to the Committee for the Purpose of scheduling Program Evaluation of Functional Assigned Areas
10. Committee Calendar and Identification of Subject Matters for Upcoming Meetings and fill out Written Chair report for any resolutions moved forward.
11. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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## MINUTES

### Environmental Services Committee

Government Center County Board Room  
100 Polk County Plaza Balsam Lake, WI 54810  
9:00 A.M. Wednesday, April 10, 2019

#### Member Attendance

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Tracy LaBlanc	Supervisor	Present
Doug Route	Supervisor	Present
Brad Olson	Vice Chair	Present
Jim Edgell	Supervisor	Present
Lyle Doolittle	FSA Representative	Present

Also present were Stephanie Fansler, Deputy County Clerk; Nick Osborne, County Administrator; Malia Malone, Corporation Counsel; members of the public and of the press.

#### Meeting called to order by Chair O'Connell at 9:06 A.M.

**Approval of Agenda-** Chair O'Connell called for a **motion** to approve the amended agenda.

**Motion** (LaBlanc/Route) to approve the amended agenda carried by unanimous voice vote.

**Approval of Minutes** – Chair O'Connell called for a **motion** to approve the minutes of the March 13, 2019 meeting. **Motion** (Olson/Edgell) to approve the minutes of the March 27, 2019 meeting as published carried by unanimous voice vote.

**Public Comment** – Three (3) public comments were received by the committee.

**Receipt of Information from non-committee Supervisors on Matters Noticed** – County Board Chair Dean Johansen spoke to the committee regarding written reports and the rules of order.

Chair O'Connell recognized Mark Gossman, Forester for the purpose of receiving information about a potential land donation in the Town of Sterling.

Chair O'Connell recognized Steve Geiger, Director of Land Information for the purpose of receiving information regarding the Kennedy Dam project. Geiger is getting bids on the project.

Chair O'Connell recognized Tim Anderson, County Planner for the purpose of receiving updates on Trail master plans. Anderson is working a Trail language template.

Chair O'Connell called to the floor Res. No. 20-19: Resolution to Invite Burnett in Joint Planning Process Polk County for the Gandy Dance Trail, Formerly, the Soo Line Rail Bed. **Motion** (Edgell/LaBlanc) to approve and recommend passage to the full County Board carried by unanimous voice vote.

Discussion regarding offer to transfer Clam Falls Dam to Polk County.

Updates regarding Big Butternut Lake Dam deferred to a later date.

Closed session cancelled.

Chair O'Connell called for a break at 10:30 A.M. Chair O'Connell called the meeting back in session at 10:54 A.M.

Chair O'Connell recognized Jason Kjeseth, Zoning Administrator for the purpose of receiving information regarding BOA application. Corporation Counsel Malone distributed a proposed process for handling of BOA applications. **Motion** (Edgell/Route) to recommend the proposed process, as amended, and move it forward to the Executive Committee passed by unanimous voice vote.

Chair O'Connell recognized Curtis Nelson for the purpose of receiving information. Nelson spoke about the Wood Ridge Plat evaluation in the Town of Milltown and explained the subdivision project he is trying to develop.

Discussion on conservation design development – Subdivision ordinance.

Chair O'Connell called for a break at 1:07 P.M. Chair O'Connell called the meeting back in session at 1:17 P.M.

Discussion regarding Tourist Rooming House/ Transient Lodging Ordinance.

Chair O'Connell brought to the floor Res. No. 19-19: Resolution to approve zoning ordinance amendment for the Town of St. Croix Falls – Town of St. Croix Falls Resolution No. 19-06: Recommendation on Town of St. Croix Falls ordinance amendment – Ordinance No. 19-02. **Motion** (Olson/Route) to recommend passage and move to the full County Board passed by unanimous voice vote.

Shoreland zoning maps will be sent to the Towns for their input.

Tourism review and discussion was postponed until the next meeting of the Environment Services Committee.

Next Meeting: April 24, 2019 at 9:00 A.M. Possible Future Agenda items: Trails update, Big Butternut Dam update, Comprehensive Plan Update & Tourist Rooming house ordinance, Tourism, Kennedy Dam, BOA rules of appointment, proposed text – conservation design,.

**Motion** (Edgell/ Olson) to adjourn. **Motion** carried by unanimous voice vote. Chair O’Connell declared meeting adjourned at 2:23 P.M.

Respectfully submitted,

Stephanie Fansler  
Deputy Polk County Clerk