



POLK COUNTY, WISCONSIN

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Executive Committee

100 Polk County Plaza, Balsam Lake, Wisconsin

Polk County Government Center - County Board Room

Minutes of Executive Committee from Thursday, April 6, 2017, at 10:00 a.m.

Committee Members present: Dean Johansen, Jay Luke, Chris Nelson, and John Bonneprise

Others present: Sharon Jorgenson, County Clerk; Jeff Fuge, Corporation Counsel; and Andrea Jerrick, Deputy Administrator.

Chairman Dean Johansen called the meeting to order at 10:00 a.m.

Chairman Johansen called for motion to approve agenda. **Motion (Bonneprise/Luke)** to approve the April 6, 2017 agenda. **Motion** carried unanimously by voice vote.

Chairman Johansen called for motion to approve November 2016 minutes of Executive Committee. **Motion (Luke/Nelson)** to approve the minutes of November 14, 2016. **Motion** carried unanimously by voice vote.

No public comment.

Chairman Johansen called for motion to convene in closed session at 10:02 a.m. **Motion (Luke/Bonneprise)** to convene in closed session. **Motion** passed unanimously by roll call vote.

CLOSED SESSION 10:02 a.m. -(Minutes separate and under seal)

Reconvened in Open Session at 10:44 a.m.

Chairman Johansen declared meeting back in open session at 10:44 a.m.

Chairman Johansen called for motion to adjourn. **Motion (Bonneprise/Luke)** to adjourn. **Motion** passed unanimously by voice vote.

Chairman Johansen declared meeting adjourned at 10:45 a.m.

Respectfully submitted,

Sharon E. Jorgenson
County Clerk

Polk County Executive Committee
Polk County Government Center, 100 Polk County Plaza,
County Board Room
Balsam Lake, Wisconsin
Thursday, April 6, 2017 at 10:00 a.m.

(A quorum of the County Board may be present. Pursuant to Section 19.89, Supervisors of the Polk County Board who are not committee members may be present in the noticed closed session.)

Order of Business

(The Committee may take up any subject matter noticed herein at anytime during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

(Open Session)

Order of Business:

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes of the November 14, 2016 meeting
4. Public Comment
5. Recommendation Concerning Employment Agreement and Performance Evaluation of the County Administrator.
 - a. Closed Session; Pursuant to Wisconsin Statute Sections 19.36 (10)(d) and 19.85(1)(c) and (e), the Committee may convene in closed session for the purpose of deliberating on and formulating recommendations to be provided to the County Board of Supervisors concerning the employment agreement and performance of the County Administrator. Any action of the committee on such matter will remain closed and or sealed, pursuant to Sections 19.36 (10)(d) and 19.85(1)(c) and (e), until the County Board of Supervisors takes action to finalize said employment agreement and performance evaluation.

Following said closed session, the Committee will reconvene in open session to consider and/act on any matter noticed herein, including reconvening in closed session as herein noticed.

6. Calendar: Next Meetings and Agenda Items
7. Adjourn

This meeting is open the public according to WI Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

MINUTES – EXECUTIVE COMMITTEE – 11/14/2016

Members present: Dean Johansen, Jay Luke, Chris Nelson, Craig Moriak and John Bonneprise

Others present: County Clerk Carole Wondra, Corporation Counsel Jeff Fuge, Administrator Dana Frey, Deputy Administrator Andria Jerrick, Parks and Buildings Director Deb Peterson, Highway Commissioner Emil Norby and members of the Village of Balsam Lake Board.

Meeting was called to order at 9:00 a.m. by Chairman Johansen.

Motion (Bonneprise/Luke) to approve the agenda and the minutes of October 17, 2016 Executive meeting. Supervisor Moriak noted a change to the October Minutes as follows:

Motion made by Nelson to request Short Elliot Hendrickson (SHE) to evaluate the industrial sites for Highway building location. ~~No second. Seconded by Moriak–Nelson withdrew motion– Motion failed by 2-3 vote.~~

Motion (Luke/Bonneprise) to approve October 17, 2016 minutes as amended. Motion carried unanimously.

Time was given for public comment. Committee was informed to use Jeff Reed as the contact person for the Village of Balsam Lake. Any correspondence regarding the highway facility should be sent to him.

Highway Facility Project:

- a. Deputy Administrator, Andrea Jerrick informed the committee that a letter had been received from the Paulsen family declining their offer to sell the property.
- b. Corporation Counsel, Jeff Fuge addressed Resolution 43-16: Resolution to Rescind Authorization Concerning Paulsen Property. Motion (C. Nelson/Luke) send the Resolution to the full County Board on November 15, 2016 and recommend passage of Resolution No. 43-16. Motion carried unanimously.
- c. Deputy Administrator, Andrea Jerrick addressed the committee and went over a handout by SEH. Site Assessments for: Polk County Highway Department. New handout included review of 3 possible sites.
- d. Discussion on the possibility of other site locations .
- e. Chairman Johansen discussed a tour of all possible locations by the full county board, perhaps as a Committee of the Whole.
- g. Supervisor Chris Nelson addressed Resolution No. 42-16. Motion (Moriak/Johansen) to send Resolution No. 42-16 to the full County Board on November 15, 2016 and recommend passage with amendment to strike lines 29-31 of the original resolution as follows:
~~BE IT FURTHER RESOLVED that the Polk County Board of Supervisors reassigns to the Committee of the Whole all matters assigned to the Executive committee pursuant to Resolution NO. 30-6.~~

Next meeting date to be determined.

Motion (Nelson/Bonneprise) to adjourn, 2:55 p.m. Meeting Adjourned