



POLK COUNTY, WISCONSIN

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Executive Committee

100 Polk County Plaza, Balsam Lake, Wisconsin

Polk County Government Center - County Board Room

Minutes of Executive Committee from Thursday, August 30, 2018 at 10:30 a.m.

Committee Members present: Dean Johansen, Brian Masters, John Bonneprise, and Chris Nelson.

Others present: Marilyn Blake, Deputy County Clerk; Jeff Fuge, Interim Administrator/Corporation Counsel; Andrea Jerrick, Deputy County Administrator; Malia Malone, Assistant Corporation Counsel; Maggie Wickre, Director of Finance; Emil Norby, Highway Commissioner; County Board Supervisors: Larry Jepsen, Doug Route, Joe Demulling, Jim Edgell, and Tracy LaBlanc.

Chairman Johansen called the meeting to order at 10:30 a.m.

Chairman Johansen called for a motion to adopt the agenda. **Motion** (Jepsen/Masters) to adopt the August 30, 2018 agenda as published. Chairman Johansen called for a voice vote on the motion to adopt the agenda. **Motion** carried by unanimous voice vote.

Chairman Johansen called for motion to adopt the August 24, 2018 minutes of Executive Committee. **Motion** (Masters/Nelson) to adopt the minutes of August 24, 2018 as published. **Motion** to adopt minutes as published carried by unanimous voice vote.

Time was given for public comment. No public comment was received.

Chairman Johansen called for a motion to convene in closed session at 10:35 a.m. **Motion** (Masters/Nelson) to convene in closed session for closed session item noted on agenda. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Persons present in closed session include Executive Committee members, except Jay Luke; Marilyn Blake, Deputy County Clerk; Jeff Fuge, Corporation Counsel/Interim Administrator; Malia Malone, Assistant Corporation Counsel; Andrea Jerrick, Deputy County Administrator; Maggie Wickre Director of Finance; Emil Norby, Highway Commissioner; County Board Supervisors: Larry Jepsen, Doug Route, Joe Demulling, Jim Edgell, and Tracy LaBlanc

***CLOSED SESSION 10:35 a.m. - (Minutes separate and under seal)**

*Reconvened in Open Session at 11:13 a.m.

Chairman Johansen declared meeting back in open session at 11:13 a.m.

Chairman Johansen announced that while in closed session a **Motion (Nelson\Bonneprise)** was made to send the contract negotiations with Administrator Candidate Michael Cramer to the full County Board with no recommendation. **Motion** carried on unanimous voice vote.

Chairman Johansen called for a motion to adjourn. **Motion** (Bonneprise/Masters) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Chairman Johansen declared meeting adjourned at 11:13 a.m.

Respectfully submitted,

Marilyn Blake
Deputy County Clerk



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
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**Agenda and Notice of Meeting
Polk County Executive Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin
Thursday, August 30, 2018 at 10:30 a.m.**

A quorum of the County Board may be present.

Order of Business: (The Committee may take up any subject matter noticed herein at any time during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes of the August 24, 2018 meeting
4. Public Comments
5. Concerning the employment of the County Administrator
 - a. Update on the Negotiations of the Employment Agreement of County Administrator and Develop Recommendations to the County Board on said employment agreement.

Closed Session: Pursuant to Wisconsin Statute 19.85(1)(c) and (e), the Committee may convene in closed session for the purpose of deliberating on recommendations concerning the employment agreement for the County Administrator because for bargaining reasons exist to develop such recommendations in closed session. Any action of the committee on such matter will remain closed and or sealed, pursuant to Section 19.85(1)(c) and (e), until the County Board of Supervisors takes action to finalize its position on the negotiation of said employment agreement.

Following said closed session, the Committee will reconvene in open session to announce action taken in closed session, as appropriate, and to take up, consider and/act on any matter noticed herein, including reconvening in closed session as herein noticed.

6. Executive Committee Reconvenes in Open Session
7. Calendar: Next Meeting and Agenda Items
8. Adjourn

This meeting is open to the public according to Wisconsin Statute § 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



POLK COUNTY, WISCONSIN

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Executive Committee

100 Polk County Plaza, Balsam Lake, Wisconsin

Polk County Government Center - County Board Room

Minutes of Executive Committee from Friday, August 24, 2018 at 7:45 a.m.

Committee Members present: Dean Johansen, Brian Masters, John Bonneprise, Jay Luke, and Chris Nelson.

Others present: Sharon Jorgenson, County Clerk; Jeff Fuge, Interim Administrator/Corporation Counsel; Andrea Jerrick, Deputy County Administrator; Kevin Brunner and David Bretl, Consultants from Public Administrative Associates. Supervisor Route joined meeting at 8:00 a.m. Joe Demulling joined meeting at 8:37 a.m. Tracy LaBlanc joined meeting at 1:37 p.m.

Chairman Johansen called the meeting to order at 7:55 a.m.

Chairman Johansen called for motion to adopt the agenda. **Motion** (Bonneprise/Luke) to adopt the August 24, 2018 agenda as published. Chairman Johansen called for a voice vote on the motion to adopt the agenda. **Motion** carried by unanimous voice vote.

Chairman Johansen called for motion to adopt the August 7, 2018 minutes of Executive Committee. **Motion** (Masters/Bonneprise) to adopt the minutes of August 7, 2018 as published. **Motion** to adopt minutes as published carried by unanimous voice vote.

Time was given for public comment. No public comment was received.

Executive Committee received information from Kevin Brunner, Consultant from Public Administrative Associates regarding interview and recommendation process.

Chairman Johansen called for motion to convene in closed session at 8:02 a.m. **Motion (Bonneprise/Masters)** to convene in closed session for closed session item noted on agenda. Chairman Johansen called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Minutes will reflect those present in closed session. Members present include Executive Committee members, Sharon Jorgenson, County Clerk; Jeff Fuge, Corporation Counsel/Interim Administrator; Doug Route; County Board Supervisor; David Bretl and Kevin Brunner, Consultants from PAA. Supervisor Demulling jointed closed session at 8:37 a.m.

***CLOSED SESSION* 8:02 a.m.** - (Minutes separate and under seal)

*Reconvened in Open Session at 12:00 p.m. *

Chairman Johansen declared meeting back in open session at 12:00 p.m.

Chairman Johansen called for a recess at 12:00 p.m. Chairman Johansen called Committee back into session at 1:02 p.m.

Chairman Johansen called for a motion to go into closed session at 1:02 p.m. **Motion** (Bonneprise/Masters) to go into closed session. Chairman Johansen called for a voice vote on the motion to go into closed session. **Motion** carried by unanimous voice vote.

***CLOSED SESSION* 1:02 p.m.** - (Minutes separate and under seal)

Clerk will note attendees present at closed session: Executive Committee members, Corporation Counsel/Interim Administrator Fuge, County Clerk Sharon Jorgenson, Supervisors Demulling, and Consultants David Bretl and Kevin Brunner from Public Administration Associates. Supervisor LaBlanc joined meeting at 1:37 p.m.

*Reconvened in Open Session at 2:10 p.m. *

Chairman Johansen declared meeting back in open session at 2:10 p.m.

Chairman Johansen called for a motion to adjourn. **Motion** (Bonneprise/Luke) to adjourn. Chairman Johansen called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote. Chairman Johansen declared meeting adjourned at 2:10p.m.

Respectfully submitted,

Sharon E. Jorgenson
County Clerk