



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810

10:00 a.m. Thursday, September 6, 2018

Meeting called to order by Vice Chair Arcand @ 10:02 a.m.

Members present:

Attendee Name	Title	Status
Brian Masters	Chair	Absent
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; and Jeff Fuge, Interim County Administrator/Corporation Counsel.

Approval of Agenda- Vice Chair Arcand called for a motion to approve the agenda as published. **Motion** (Jepsen/Johansen) to approve agenda as published. Motion carried by unanimous voice vote.

Approval of Minutes- Vice Chair Arcand called for a motion to approve the minutes of the August 16, 2018 meeting as published. **Motion** (Jepsen/Johansen) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment – No Public comment was received by committee.

Reports and Presentations

Committee received printed financial information from Interim Administrator Fuge regarding the Solid Waste/Recycling Center. Committee held discussion. Interim Administrator Fuge recommended that the committee conduct a program review Solid Waste/Recycling Center. Supervisor Jepsen suggested committee tour the recycling center. Interim Administrator Fuge will set up a future meeting possibly on a Friday to include Ms. Peterson (Director of Parks & Buildings) and set up a tour of the recycling center.

Committee received information from Interim Administrator Fuge regarding legal expenses incurred from use of outside counsel concerning ordinance revisions and Board of Adjustment cases. Since March of 2018, the County has incurred approximately \$10,000 expense for outside legal counsel expenses. Currently the County budget does not have a line item or budget allowance providing for legal expenses for the Board of Adjustment legal costs.

Recommendation on Northwestern Wisconsin Electric Offer to Donate Clam Falls Dam

Committee received information from Interim Administrator Fuge regarding an offer from Northwestern Wisconsin Electric to donate Clam Falls Dam to the County.

Motion (Nelson/Jepsen) to recommend to the County Board to reject the offer currently proposed by Northwestern Wisconsin Electric but continue a discussion with Northwestern Wisconsin Electric and the Town of Clam Falls regarding the future of the Clam Falls Dam. Vice Chair Arcand called for a voice vote on said motion. **Motion** to recommend to the County Board to reject the offer currently proposed by Northwestern Wisconsin Electric but continue a discussion with Northwestern Wisconsin Electric and the Town of Clam Falls regarding the future of the Clam Falls Dam carried by majority voice vote with one opposed.

Interim Administrator Fuge will contact Clam Falls Town Board Chair regarding Clam Falls Dam information.

Committee received information regarding the budget process and timeline of budget process from Interim Administrator Fuge.

Next agenda:

Information Technology Presentation

Further information regarding Clam Falls Dam & Northwestern Wisconsin Electric

Resolution No 68-18: Resolution to Lease "Little Red Schoolhouse" on County Fairgrounds to the St Croix Falls Historical Society

Solid Waste/Recycling Center program review/tour of center

Consideration of 2019 Budget

Next meeting: October 11, 2018 @ 10:00 a.m.

Adjourn

Motion (Johansen/Nelson) to adjourn. Vice Chair Arcand called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 10:50 a.m.

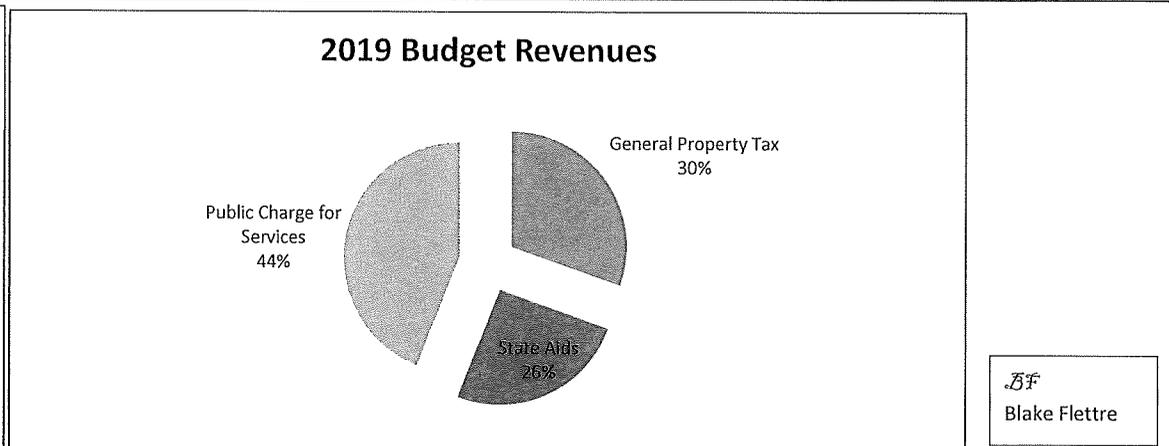
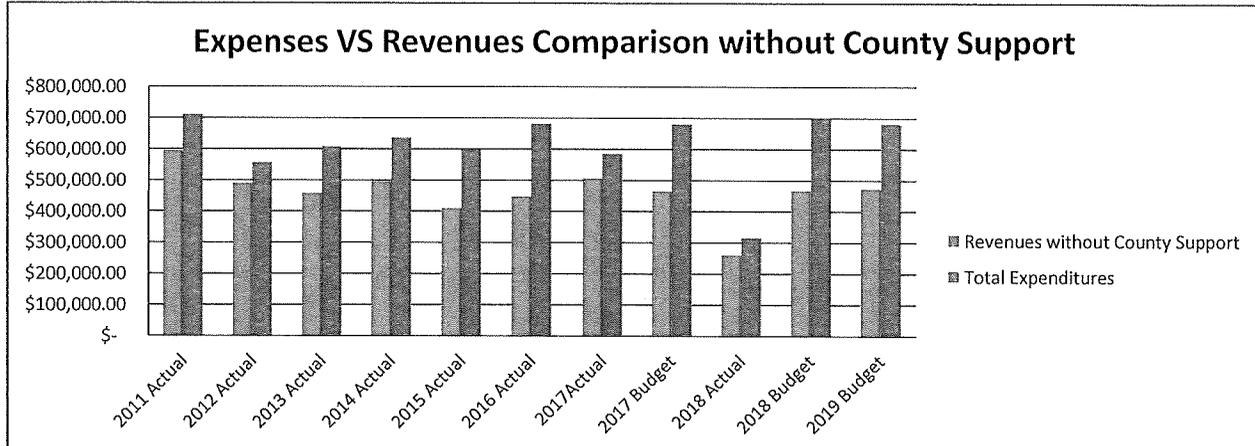
Respectfully submitted,

Sharon Jorgenson
County Clerk

Recycling Review

SUMMARY	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	2018 Actual	2018 Budget	2019 Budget
Revenues											
General Property Tax	\$ 115,479.32	\$ 66,702.95	\$ 149,364.47	\$ 139,090.89	\$ 187,704.33	\$ 232,870.07	\$ 79,582.06	\$ 214,406.74	\$ 53,629.17	\$ 233,017.97	\$ 207,528.33
State Aids	\$ 161,300.74	\$ 173,694.24	\$ 178,188.31	\$ 175,748.49	\$ 174,583.68	\$ 170,234.84	\$ 174,756.34	\$ 173,674.00	\$ 159,423.10	\$ 173,674.00	\$ 173,674.00
Public Charge for Services	\$ 434,242.89	\$ 316,266.64	\$ 280,264.28	\$ 321,382.95	\$ 235,761.86	\$ 278,025.75	\$ 331,528.56	\$ 292,500.00	\$ 102,141.82	\$ 294,500.00	\$ 300,390.00
Total Income	\$ 711,022.95	\$ 556,663.83	\$ 607,817.06	\$ 636,222.33	\$ 598,049.87	\$ 681,130.66	\$ 585,866.96	\$ 680,580.74	\$ 315,194.09	\$ 701,191.97	\$ 681,592.33
Expenditures											
Personnel	\$ 297,821.71	\$ 309,059.79	\$ 320,906.73	\$ 316,112.93	\$ 322,666.95	\$ 322,015.69	\$ 321,247.64	\$ 334,237.85	\$ 182,883.60	\$ 345,843.18	\$ 354,623.28
Professional Services	\$ 126,666.70	\$ 83,172.63	\$ 100,472.06	\$ 110,051.34	\$ 95,554.46	\$ 128,293.66	\$ 96,359.11	\$ 115,735.38	\$ 55,448.41	\$ 120,961.82	\$ 122,776.26
Supplies & Expenses	\$ 128,128.05	\$ 92,181.37	\$ 78,640.33	\$ 99,053.25	\$ 68,542.88	\$ 50,946.80	\$ 61,566.32	\$ 118,607.51	\$ 34,146.85	\$ 120,386.97	\$ 122,192.79
Fixed Charges	\$ 518.26	\$ 392.48	\$ 129.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Grants Contributions	\$ 70,966.23	\$ 71,857.56	\$ 79,041.58	\$ 81,234.81	\$ 81,081.45	\$ 83,464.57	\$ 84,788.08	\$ 82,000.00	\$ 38,732.23	\$ 82,000.00	\$ 82,000.00
Capital Outlay	\$ 86,922.00	\$ -	\$ 18,396.57	\$ 29,770.00	\$ 30,204.13	\$ 96,409.94	\$ 21,905.81	\$ 30,000.00	\$ 3,983.00	\$ 32,000.00	\$ -
Transfers	\$ -	\$ -	\$ 10,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 711,022.95	\$ 556,663.83	\$ 607,817.06	\$ 636,222.33	\$ 598,049.87	\$ 681,130.66	\$ 585,866.96	\$ 680,580.74	\$ 315,194.09	\$ 701,191.97	\$ 681,592.33
Net Revenue and Expenditures	\$ -										

FTE	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2017 Budget	2018 Actual	2018 Budget	2019 Budget
Officials/Administration											0.4
Administrative Support											0.6
Skilled Craft/Service Maintenance											4.55
Total											5.55





POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

AMENDED AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
County Board Room

Thursday, September 6, 2018, at 10:00 a.m.

A quorum of the County Board may be present

¹Amendments Added or Revised in Amended Notice Issued September 4, 2018

Materials: August 16, 2018 Minutes

1. Call to order –Chairman Masters
2. Approval of Agenda
3. Approval of Minutes for August 16, 2018
4. Public Comment (3 minutes)
5. Receipt of Information from Supervisors not seated as Committee Members
6. Reports and Presentations
 - a. Solid Waste/Recycling Center Analysis
7. ¹Review Legal Expense of Outside Counsel Concerning Ordinance Revisions and Board of Adjustment Cases
8. ¹Recommendations Concerning Northwestern Wisconsin Electric Offer to Donate Clam Falls Dam
9. Review and Revise 2018 Committee Work Plan
10. Identification of Subject Matters for Upcoming Meetings
11. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



Northwestern
Wisconsin Electric Company

Phone (715) 463-5371
FAX (715) 463-2765

104 South Pine Street • P.O. Box 9 • Grantsburg, WI 54840-0009

August 2, 2018

Mr. Dean Johansen, Polk County Chair
Polk County Government Center
100 Polk County Plaza
Balsam Lake, WI 54810

Dear Sir,

Enclosed please find an Offer to Transfer Clam Falls Dam whereby Northwestern Wisconsin Electric Company (NWE) is offering to transfer ownership of the Clam Falls dam to you along with the sum of \$700,000. NWE's offer is set out in its entirety in the enclosed document and is subject to the terms and conditions in that document.

NWE is making this offer with the same terms to both Polk County and the Town of Clam Falls.

NWE commits to providing as much information as it has available to help in your decision and to helping with the transfer.

I respectfully ask that you consider this offer and respond with a Yes or No vote by the Polk County Board prior to November 1, 2018.

Feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'David M. Dahlberg'.

David M. Dahlberg
President

Cc: Jeff Fuge, County Administrator

August 1, 2018

Offer to Transfer Clam Falls Dam

Northwestern Wisconsin Electric (NWE) hereby offers to transfer the Clam Falls Dam, the surrounding dam site and all property thereon (the Dam), on an as-is, where-is basis for no consideration, and to donate an additional sum of Seven Hundred Thousand Dollars (\$700,000) in cash to the entity acquiring the Dam.

The transfer will be subject to the approval of the Wisconsin Department of Natural Resources (DNR) and on the execution and consummation of a definitive written agreement for the transfer and related matters.

The donation of cash will be subject to the acquirer retaining Kiser Hydro LLC, as general contractor on a time and materials basis to make modifications to the Dam required to make it eligible for either a Significant or Low hazard rating, as follows: if the acquirer of the dam, within three (3) years of acquiring the Dam, does not enter into a contract with Kiser for repair of the Dam, or contracts with another contractor to do that work, the purchaser shall refund \$325,000 to NWE. Kiser's rate schedules are available upon request.

NWE will provide inspection reports and engineering studies they have received for the Dam to interested parties. Neither NWE nor Renewable World Energies LLC (RWE) former tenant of the Dam, make any warranty as to the accuracy, completeness or currency of any such reports or studies.

In their sole discretions, NWE and RWE will cooperate with the acquirer on a best efforts basis with respect to the required DNR approval and any applications for grants the acquirer makes to defray the repair and restoration costs of the dam. Each party will be solely responsible for its own expenses relating to the transfer.

Background

The Dam was built in 1914 and modified around 1953. It has a maximum height of approximately 35 feet and impounds the 127 acre Clam Falls Flowage. A bridge serving Polk County Highway I crosses the flowage just upstream from the Dam.

The Dam was last inspected in November, 2012, and has a current sufficiency rating of Conditionally Fair. Concrete repairs identified in the inspection report have not been completed.

In May, 2017, the DNR assigned a Significant hazard rating to the Dam. The Dam must be modified within five (5) years from that time to safely withstand a five hundred-year flood without over-topping. In November of 2017, Ayres Associates completed a Spillway Capacity Upgrade Feasibility Study which determined that, with modifications and an enhanced emergency action plan, the Dam could be assigned a low hazard rating. The estimated cost of the modifications at that time was between \$1,384,000.00 and \$1,542,000.00.

The alternative to making the required repairs and modifications to the Dam is to remove the Dam, which would drain the flowage, and remediate the Dam site. The current estimated cost of removal and remediation is approximately \$750,000.00.

It is the understanding of NWE that a municipality or other government body acquiring the Dam may be eligible for grants to repair the Dam. NWE further understands that a government body that owns the Dam would have the authority to collect a special one-time levy for repairs to the Dam. NWE makes no warranty as to the availability, terms or amount of grant money or other sources of funding for dam restoration.

If a transferee is not found before November 1, 2018, NWE will most likely begin the process of applying for abandonment and removal of the dam and restoration of the site.

GENERAL GOVERNMENT COMMITTEE
2017 WORK PLAN

2018

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	Finalize 2017 work plan	
February		
March		
April	<i>Financial Analysis - Lime Quarry</i>	
May	<i>Financial Analysis - Recycling Center</i>	
June		
July	Annual reports 2016 Audit results <i>2017</i>	
August	Review and recommendations on fee schedule	
September	Annual budget review County Board budget development/recommendation	
October	Annual budget and budget amendment recommendations	
November		
December	Develop 2018 work plan <i>2019</i>	



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AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

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County Board Room

Thursday, September 6, 2018, at 10:00 a.m.

A quorum of the County Board may be present

Materials: August 16, 2018 Minutes

1. Call to order –Chairman Masters
2. Approval of Agenda
3. Approval of Minutes for August 16, 2018
4. Public Comment (3 minutes)
5. Receipt of Information from Supervisors not seated as Committee Members
6. Reports and Presentations
 - a. Consideration, Review, and Recommendations Regarding 2019 Budget
 - b. Solid Waste/Recycling Center Analysis
7. Review and Revise 2018 Committee Work Plan
8. Identification of Subject Matters for Upcoming Meetings
9. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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General Government Committee

County Board Room
Balsam Lake, WI 54810

10:00 a.m. Thursday, August 16, 2018

Meeting called to order by Chair Masters @ 10:02 a.m.

Members present:

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; Jeff Fuge, Interim County Administrator/Corporation Counsel; Maggie Wickre, Finance Director; Andrea Jerrick, Employee Relations Director/Deputy County Administrator; and member of the press.

Approval of Agenda- Chair Masters called for a motion to approve the agenda as published. **Motion** (Jepsen/Johansen) to approve agenda as published. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Masters called for a motion to approve the minutes of the July 12, 2018 meeting as published. **Motion** (Arcand/Masters) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment – No Public comment was received by committee.

Presentations

Committee received information from Vince Netherland, Economic Development Corporation regarding a proposal for a County-wide housing study and infrastructure analysis through regional planning. Study will identify detailed housing needs in various communities and provide detailed information regarding housing needs for developers wanting to invest in and build various types of housing. University of Wisconsin and West Central Regional Planning will be involved in the housing study. Villages, cities and towns will be contacted and have the opportunity to participate in the study. Committee received hand-out regarding housing study/analysis done in Barron County.

The cost for the County to participate in the study would be approximately \$10,000 for 2019.

Motion (Jepsen/Arcand) for the County Administrator and Economic Development Corporation Coordinator to develop a resolution regarding having Polk County participate in the proposal for a County-wide housing study. Chairman Masters called for a voice vote on said motion. **Motion** carried by unanimous voice vote.

Committee received program overview of Employee Relations Department and an overview of the Budget process from Employee Relations Director/Deputy County Administrator Jerrick. Committee received information regarding cross section and demographics of current and future workforce. Committee received information regarding the budget process and timeline of budget process.

Committee received information regarding Accounts Receivable and Collections Policies and practices from Finance Director Maggie Wickre. Committee received an Accounts Receivable Aging Report and a report detailing departments that are using the State Debt collection system for outstanding amounts owing. Committee received information from Finance Director Wickre regarding the use of the State Debt collection system by various departments. Committee received information from Interim Administrator Fuge regarding collections policies and amounts owed to Golden Age Manor.

Committee received report on Emergency Housing Initiative from Interim Administrator Fuge.

Recommendations on Proposed Resolutions

Recommendation on proposed Resolution No. 52-18: Resolution Concerning the Closure of Lime Quarry Operations and the Future Use or Disposition of Lime Quarry Assets. Committee received information from Interim Administrator Fuge regarding resolution. Sponsor of Resolution No. 52-18 agreed to pull resolution due to proposed Resolution No. 67-18: Resolution Concerning Business Plan for Continuing Operation of Lime Quarry.

Recommendation on proposed Resolution No. 67-18: Resolution Concerning Business Plan for Continuing Operation of Lime Quarry. Committee received information from Interim Administrator Fuge regarding the resolution. **Motion** (Arcand/Nelson) to approve Resolution No. 67-18 and recommend for passage to the County Board. Chairman Masters called for a voice vote on the motion to recommend Resolution No. 67-18 to the County Board. **Motion** to approve Resolution No. 67-18 and recommend for passage to the County Board carried by unanimous voice vote.

Recommendation on proposed Resolution No. 68-18: Resolution to Lease "Little Red Schoolhouse" on County Fairgrounds to the St Croix Falls Historical Society. Committee received information from Interim Administrator Fuge regarding the resolution. Supervisor Prichard, sponsor of Resolution No. 68-18 asked that the resolution be deferred so he can present information to the committee regarding the resolution. Resolution No. 68-18 will be placed on September agenda.

Chairman Masters called for a recess at 11:32 a.m. Chairman Masters called meeting back to order at 11:35 a.m.

Recommendation on proposed Resolution No. 73-18: Resolution to Adopt Master Fee Schedule for 2019 Budget Proposal. Committee received fee schedules and information from Interim Administrator Fuge regarding resolution. **Motion** (Jepsen/Johansen) to approve Resolution No. 73-18 and recommend for passage to the County Board. Chairman Masters called for a voice vote on the motion to recommend Resolution No. 73-18 to the County Board. **Motion** to approve Resolution No. 73-18 and recommend for passage to the County Board carried by unanimous voice vote.

Recommendation on proposed Resolution No. 74-18: Resolution to Authorize Agreement with Polk County K-9 Association for Allocation of Donations in Support of Polk County Sheriff K-9 Unit. Committee received information from Interim Administrator Fuge regarding resolution. **Motion** (Nelson/Arcand) to approve Resolution No. 74-18 and recommend for passage to the County Board. Chairman Masters called for a voice vote on the motion to recommend Resolution No. 74-18 to the County Board. **Motion**

to approve Resolution No. 74-18 and recommend for passage to the County Board carried by unanimous voice vote.

Next agenda:

Resolution No 68-18: Resolution to Lease “Little Red Schoolhouse” on County Fairgrounds to the St Croix Falls Historical Society

Solid Waste/Recycling Center financial analysis

Consideration of 2019 Budget

Next meeting September 6, 2018 @ 10:00 a.m.

Adjourn

Motion (Johansen/Nelson) to adjourn. Chairman Masters called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 11:51 a.m.

Respectfully submitted,

Sharon Jorgenson
County Clerk