



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
100 Polk Plaza, Suite 110, Balsam Lake, WI 54810
Phone (715) 485-9226 Email Sharon.Jorgenson @co.polk.wi.us

Minutes

General Government Committee

County Board Room
Balsam Lake, WI 54810

10:00 a.m. Thursday, November 9, 2017

Meeting called to order by Chair Masters at 10:03 a.m.

Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Absent
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Andrea Jerrick, Deputy County Administrator/Employee Relations Director; Pete Johnson, Sheriff; Wes Revels, Chief Deputy; and member of the press. Jeff Fuge, Corporation Counsel joined meeting at 10:12 a.m.

Approval of Agenda- Chair Masters called for a motion to approve amended agenda as noticed. **Motion** (Johansen/Arcand) to approve agenda. Chair Masters called for a voice vote on the motion to approve amended agenda as noticed. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Masters called for a motion to approve the minutes of the October 12, 2017 meeting. **Motion** (Johansen/Masters) to approve October 12, 2017 minutes as published. Chair Masters called for a voice vote on the motion to approve October 12, 2017 minutes. **Motion** carried by unanimous voice vote.

Public Comment – Time was given for public comment. No public comment was received.

Chair Masters declared Closed Session will be next item on agenda.

***CLOSED SESSION* -- 10:04 a.m. – (Minutes Separate and under seal)**

Motion (Arcand/Johansen) to go into closed session pursuant to Wisconsin Statute Section 19.85(1)(e) at 10:04 a.m. Chair Masters called for a voice vote on the motion to go into closed session. **Motion** carried by unanimous voice vote.

Reconvened in Open Session at 11:28 a.m.

Announcements

Committee received information and updates on the Highway Facility from Deputy Administrator Jerrick. Dirt work is being completed and footings scheduled for November 13, 2017. Supervisor Nelson asked that change orders be emailed to Board members. Committee received print out of Subchapter 5.6 Management of County Owned Real Estate from Administrator Frey that sets forth procedures for disposition of tax deed property and outlines changes to provide consistent means of handling county owned real estate.

Action Items

Recommendation on Resolution No. 75-17: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and to Set the 2018 Tax Levy

Motion (Johansen/Masters) to amend Resolution No. 75-17 as follows:

Page 5, after line 39, insert a new paragraph to read:

BE IT FURTHER RESOLVED that, notwithstanding any appropriation to any nonprofit in this resolution and any indirect funding through subsidized costs for space utilization, the county administrator may not allocate funding to any nonprofit or renew any lease for space utilization pending a finding that this appropriation or lease complies with Wisconsin Statutes, with such finding reported to the County Board.

Chair Masters called for a voice vote on the motion to amend Resolution No. 75-17 and recommend passage of amendment to County Board. **Motion** carried by unanimous voice vote.

Motion (Johansen/Nelson) to further amend Resolution No. 75-17 to recommend technical amendments to 2018 Budget Ceiling –Administration Technical Amendment 1 – Revenues: Increase State of Wisconsin Shared Revenues by \$6,387 and Decrease Levy Support by \$6,387 and Administration Technical Amendment 2 – revenues: Increase levy by \$6,387.

Chair Masters called for a voice vote on the motion to further amend Resolution No 75-17 recommending technical amendments to 2018 Budget Ceiling to County Board. **Motion** carried by unanimous voice vote.

Motion (Johansen/Masters) to recommend Resolution No. 75-17 as amended for passage to County Board. Chair Masters called for a voice vote on the motion to recommend Resolution No. 75-17 as amended for passage to County Board. **Motion** carried by majority voice vote with one no vote (Nelson voting no).

Recommendation on Resolution No. 76-17: Resolution Concerning Pheasants Forever Acquisition of Lands Located in the Town of Alden – Knowles-Nelson Stewardship Program Funds.

Motion (Johansen/Masters) to move Resolution 76-17 to County Board with no recommendation. Chair Masters called for a voice vote on the motion to move Resolution 76-17 to County Board with no recommendation. **Motion** carried by unanimous voice vote.

Motion (Arcand/Johansen) to bring Ordinance No. 58-17 to floor for consideration and recommendation. Chair Masters called for a voice vote on the motion. **Motion** carried by unanimous voice vote.

Committee received copy of Ordinance No. 48-13: Ordinance to Declare the County of Polk Self-Organized and Resolution No.46-15: Resolution to Fix Compensation of County Board Supervisors and Citizen Committee Members Commencing April 2016 Term from Corporation Counsel Fuge for information regarding per diems and compensation.

Recommendation on Ordinance 58-17: Amending Ordinance to Declare the County of Polk Self-Organized (County Board Compensation for Term 2018-2020) was discussed. **Motion** (Nelson/Masters) to move to Committee of the Whole for further discussion and to County Board for action without committee recommendation. **Motion** to move Resolution 58-17 to the County Board without recommendation carried by unanimous voice vote.

Compensation of Board of Supervisors for 2018 to 2020 term to be discussed in Committee of the Whole at County Board Meeting.

Future Agenda Items

Next meeting Thursday, December 14, 2017 at 10:00 a.m.

Adjourn

Motion (Johansen/Arcand) to adjourn. Chair Masters called for a voice vote on the motion to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 12:28 p.m.

Respectfully submitted,

Sharon E. Jorgenson
County Clerk



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****SECOND AMENDED* AGENDA AND NOTICE OF MEETING**

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Thursday, November 9th, 2017 at 10:00 a.m.

A quorum of the County Board may be present

Materials: October 12th, 2017, Minutes

- 10:00 1. **Call to order**
- a. Approval of agenda
 - b. Approval of minutes for October 12, 2017
- Brian
Masters
- 10:05 2. **Public comment (3 minutes)**
- 10:10 3. **Announcements and committee information**
- a. Updates on Highway Facility
 - b. Procedure for disposition of tax deed property
- Dana
Frey
4. **Action Items**
- a. Recommendation on Resolution 75-17: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy
 - b. Resolution No. 76-17: Resolution Concerning Pheasant Forever Acquisition of Lands Located in the Town of Alden - Knowles-Nelson Stewardship Program Funds
 - c. *Compensation of Board of Supervisors for 2018 to 2020 Term
 - d. * Ordinance No. 58-17: Amending Ordinance to Declare the County of Polk Self-Organized (County Board Compensation for Term 2018-2020) – Re-referred from October 17, 2017, County Board meeting
5. **** Closed Session:**
- a. Pursuant to Wisconsin Statute Section 19.85(1)(e), the Committee may convene in closed session for purposes of considering collective bargaining strategy, review and/or negotiation of labor agreement benefits/contracts including negotiation of WPPA – Field Services labor agreement commencing January 1, 2018:, the conduct of said specified public business, due to competitive or bargaining reasons, require a closed session. Following the closed session, the Committee will convene in open session to give an announcement on matters considered in closed session and to consider and act upon matters noticed herein for consideration and action in open session.
- Andrea
Jerrick
- 11:00 6. **Identification of Subject Matters for Upcoming Meetings**
7. **Adjourn**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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***AMENDED* AGENDA AND NOTICE OF MEETING**

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County Board Room

Thursday, November 9th, 2017 at 10:00 a.m.

A quorum of the County Board may be present

Materials: October 12th, 2017, Minutes

- 10:00 1. **Call to order**
- a. Approval of agenda
 - b. Approval of minutes for October 12th, 2017
- 10:05 2. **Public comment (3 minutes)**
- 10:10 3. **Announcements and committee information**
- a. Updates on Highway Facility
 - b. Procedure for disposition of tax deed property
4. **Action Items**
- a. Recommendation on Resolution 75-17: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy
 - b. Resolution No.76-17: Resolution Concerning Pheasant Forever Acquisition of Lands Located in the Town of Alden - Knowles-Nelson Stewardship Program Funds
 - c. *Compensation of Board of Supervisors for 2018 to 2020 Term
 - d. * Ordinance No. 58-17: Amending Ordinance to Declare the County of Polk Self-Organized (County Board Compensation for Term 2018-2020) – Re-referred from October 17, 2017, County Board meeting
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Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Thursday, November 9th, 2017 at 10:00 a.m.

A quorum of the County Board may be present

Materials: October 12th, 2017, Minutes

- | | | |
|-------|--|------------------|
| 10:00 | 1. Call to order <ul style="list-style-type: none">a. Approval of agendab. Approval of minutes for October 12th, 2017 | Brian
Masters |
| 10:05 | 2. Public comment (3 minutes) | |
| 10:10 | 3. Announcements and committee information <ul style="list-style-type: none">a. Updates on Highway Facilityb. Procedure for disposition of tax deed property | Dana
Frey |
| | 4. Action Items <ul style="list-style-type: none">a. Recommendation on Resolution 75-17: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levyb. Resolution No. 76-17: Resolution Concerning Pheasants Forever Acquisition of Lands Located in the Town of Alden - Knowles-Nelson Stewardship Program Funds | |
| 11:00 | 5. Identification of Subject Matters for Upcoming Meetings | |
| | 6. Adjourn | |

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Minutes

General Government Committee

County Board Room
Balsam Lake, WI 54810
3:00 P.M. Thursday, October 12, 2017

Meeting called to order by Chair Masters at 3:00 P.M.

Members present:

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Absent
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Stephanie Fansler, Deputy County Clerk; Dana Frey, County Administrator; Andrea Jerrick, Deputy County Administrator/Employee Relations Director; Jeff Fuge, Corporation Counsel; Maggie Wickre, Finance Director; Emil Norby Highway Commissioner; and members of the public and of the press.

Approval of Agenda- Chair Masters called for a motion to approve agenda. **Motion** (Jepsen/Masters) to approve agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Masters called for a motion to approve the minutes of the September 14, 2017 meeting. **Motion** (Masters/Jepsen) to approve September 14, 2017 minutes. **Motion** carried by unanimous voice vote.

Public Comment –One public comment received.

Announcements-Committee received information from Administrator Frey regarding the Highway resolutions - they have been through the other committees.

- a. Commissioner Norby talked about construction bid packet #2.
- b. Supervisor Nelson shared information about his visit to the Polk County Information Center and expressed his concern about the information received at the September 14, 2017 committee, from the Tourism director having no ties to what the committee requested. Nelson asked the record reflect that he thought the information received from the Tourism Director was misleading.

Discussion Items-Finance options for the new Highway facility. Administrator Frey provided an in-depth Power Point presentation of options for financing the construction of the New Highway facility.

Action Items –

Recommendation on the 2018 capital and operation budget including amendments to the administration’s recommendation:

- **Motion** (Arcand/Jepsen) to recommend \$25,000 for computer and board room technology for the board members carried by unanimous voice vote.
- **Motion** (Arcand/Jepsen) to not recommend \$10,000 for County Clerk office security (redundant) carried by unanimous voice vote.
- **Motion** (Nelson/Arcand) to not recommend \$10,000 to provide planning assistance to Salvation Army (non-compliance with outside agency policy) carried on voice vote of 3-1.
- **Motion** (Jepsen/Masters) to recommend all 5 IT technical amendments carried by unanimous voice vote.
- **Motion** (Nelson/Masters) to recommend a reduction in the Tourism budget by \$14,000 failed on a 2-2 voice vote.
- **Motion** (Masters/Arcand) to not recommend \$2,500 for Tourism to create a new web site carried on a 3-1 voice vote.
- **Motion** (Jepsen/Masters) to recommend the General Government budget as amended and recommend passage to the full Polk County Board carried on a 3-1 voice vote.
- **Motion** (Jepsen/Masters) to recommend passage of all other committee budgets, as presented, to the full County Board carried by unanimous voice vote.

Ordinance 58-17- **Motion** (Jepsen/Masters) Amending Ordinance to Declare the County of Polk Self-Organized and recommend passage to the full Polk County Board. Discussion. Motion failed on a 1-3 voice vote.

Resolution 59-17 **Motion** (Jepsen/Arcand) to Affirming Polk County as Sponsor and Managing Coordinator of the Stower Seven Lakes State Trail and recommend passage to the full county board. **Motion** carried by unanimous voice vote.

Resolution 60-17 – **Motion** (Nelson/Arcand) to authorize Demolition of Polk County Fairground Grandstand. Discussion. **Motion** (Jepsen/Masters) to amend the resolution as follows: Page1, line 22, strike “public improvement project” and insert “the County Administrator to collect bids”. Page 1, line 22, after “Fairgrounds” insert “with options to salvage material as practical”. Page 1, strike lines 23 through 24.

Motion carried by unanimous voice vote. **Motion** (Nelson/Arcand) to recommend passage of Resolution 60-17, as amended, to the full Polk County Board carried by unanimous voice vote.

Resolution 66-17- **Motion** (Nelson/Masters) to recommend Resolution to Authorize Lease Agreement with the WI DOT. Discussion. **Motion** (Jepsen/Nelson) to amend the resolution by adding Road Salt Storage Facility after line 22. Motion carried by unanimous voice vote. **Motion** (Nelson/Masters) to recommend Resolution to Authorize Lease Agreement with the WI DOT, as amended, carried by unanimous voice vote. **Motion** (Jepsen/Masters) to send this resolution on to the Executive Committee without a recommendation. Motion carried by unanimous voice vote.

Resolution 68-17-**Motion** (Jepsen/Masters) to send resolution to Adopt Project Budget and to Authorize Expenditures for Highway Garage Project on to the Executive Committee without recommendation. Motion carried by unanimous voice vote.

Resolution 71-17 – **Motion** (Arcand/Masters) to recommend Resolution 71-17 to Transfer Funds from the Sales Tax Fund to the General Fund and to Transfer General Fund Unassigned Fund Balance to the Highway Facility Capital Project Account. Discussion. **Motion** (Nelson/Masters) to amend the resolution by adding \$1,000,000 of cash from the General Fund was defeated by 2-2 voice vote. Motion to recommend Resolution 71-17 to the full Polk County Board was defeated by a voice vote of 2-2.

Resolution 69-17 – By unanimous consensus of the members present, the committee recommended Resolution 69-17 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$18,385,000 General Obligation Promissory Notes, Series 2017 be sent to the Executive Committee.

Resolution 72-17 – **Motion** (Arcand/Nelson) to recommend resolution 72-17 Authorizing Involvement in Opioid Litigation, to the full Polk County Board. Motion carried by unanimous voice vote.

Identification of Subject Matters for Upcoming Meetings – none identified.

Motion (Arcand/Jepsen) to adjourn. Chair Masters declared the meeting adjourned at 6:30 P.M.

Respectfully submitted

Stephanie M. Fansler,
Deputy Polk County Clerk

Resolution No. 75- 2017

Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

- 1 WHEREAS, it is the responsibility of the Polk County Board of Supervisors to adopt a
2 budget for the operation and fiscal management of the County of Polk for the year
3 commencing January 1, 2018; and
- 4 WHEREAS, pursuant to Wisconsin Statute Section 59.18(5) and Policy 880, *Budget*
5 *Preparation and Execution*, the County Administrator did prepare, submit and offer for
6 review proposed 2018 budget by the County Board at its meeting of September 13, 2017;
7 and
- 8 WHEREAS, as part of the proposed 2018 budget, the County Administrator did submit a
9 staffing plan with respect to each county department in accordance with Polk County
10 Policy No. 881, *Staffing and Position Administration*; and
- 11 WHEREAS, each county board standing committee has reviewed the proposed budget
12 for every department and forwarded that budget with any recommendations to the
13 General Government Committee; and
- 14 WHEREAS, the Polk County Board of Supervisors did consider amendments to the
15 budget at its meeting of October 17, 2017; and
- 16 WHEREAS, on October 25, 2017, the Polk County Board of Supervisors did publish for
17 public review a summary of the proposed 2018 budget and did notice and conduct a
18 public hearing on the proposed 2018 budget in conformity with the laws of the State of
19 Wisconsin; and
- 20 WHEREAS the Wisconsin Department of Revenue delivers the Statistical Report on
21 Equalized Value of Polk County for 2018 and the Polk County Board of Supervisors
22 accepted the report on November 14, 2017, which sets the Equalized Value of Polk
23 County for taxing purposes at \$4,376,021,300 exclusive of value in Tax Increment
24 Districts; and
- 25 WHEREAS, for purposes of satisfying the requirements of the state imposed county tax
26 levy rate limit formula, the budget for 2018 is in compliance with Wisconsin Statute
27 Sections 59.605 and 66.0602; and
- 28 WHEREAS, the Polk County Budget for the Calendar Year 2018 is a financial plan for
29 the operational needs of the County and was developed in accordance with the Uniform

1 Chart of Accounts for Wisconsin Municipalities and the pronouncements of the
2 Governmental Accounting Standards Board(GASB); and

3 WHEREAS, this resolution constitutes Polk County Operating and Capital Budget for the
4 Calendar Year 2018 and is defined as the County Budget pursuant to Wisconsin Statute
5 Section 65.90.

6 NOW, THEREFORE, BE IT RESOLVED that in accordance with Wisconsin Statute
7 Section 65.90, the Polk County Board of Supervisors does hereby adopt the 2018
8 Operating and Capital Budget of the County of Polk, in the amount of \$ **53,135,321**
9 including departmental appropriations and revenues and use of fund balance as amended
10 following the public hearing held on November 14, 2017.

11 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors does
12 authorize and appropriate such revenues and expenditures for calendar year 2018 as
13 designated in the Operating and Capital Budget for calendar year 2018.

14 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs that all
15 appropriations for 2017 shall lapse to the general fund as undesignated fund balance at
16 the end of calendar year 2017 and that any other fund balance determined to exist at the
17 end of 2017 shall be transferred to general fund balance to the extent said appropriation
18 has not been expended or appropriation or other fund balance been determined by the
19 County Administrator to be nonspendable, restricted, committed, or assigned as defined
20 by GASB Rule 54.

21 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms the
22 existence of the committed or assigned fund balances in the attached documentation.

23 BE IT FURTHER RESOLVED that, notwithstanding any other policy to the contrary, the
24 Polk County Board of Supervisors adopts the submitted departmental staffing plans and
25 authorizes for calendar year 2018 those positions and the corresponding expenditures
26 identified in said staffing plans and that any position not so identified will be considered
27 eliminated from the 2018 department budget.

28 BE IT FURTHER RESOLVED that the 2018 fee schedule as incorporated in the 2018
29 budget is hereby adopted, including rentals for the use of County-owned property.

30 BE IT FURTHER RESOLVED that Wisconsin State taxes, in conformity with and as
31 provided in Wisconsin Statute Section 70.58, be levied in the amount of \$0 for State
32 Forestation on taxable property of Polk County.

33 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors levies against
34 all real property within Polk County for 2017, as follows:

35 A. County Levy:

36 1. General County Operations: \$ 19,046,216

37 2. Debt Levy: \$ 2,808,126

38 Total 2018 County Levy \$ 21,854,342

39 B. State Required Levy on Behalf of Other Agencies

1	3. Town Bridge Construction:	\$ <u>25,288</u>
2	4. Library Support – Act 150:	\$ <u>749,481</u>
3	5. Total 2018 Levy, All Purposes:	\$ <u>22,629,111</u>

4 BE IT FURTHER RESOLVED that the County Administrator is authorized to make any
5 technical corrections to the budget that are necessary for the County Budget to comply
6 with all state law and regulations.

7 BE IT FURTHER RESOLVED that the department heads of the various County
8 departments are authorized to enter into and to execute on behalf of the respective County
9 department intra-county cooperative agreements and service agreements that are
10 authorized and necessary under federal and state programs to provide services to other
11 County departments and to secure and to account for reimbursements for those expenses
12 that incurred by other County departments in the performance of services required by
13 those cooperative agreements or service agreements.

14 BE IT FURTHER RESOLVED that notwithstanding any policy to the contrary, with the
15 adoption of this resolution the Polk County Board of Supervisors authorizes departments
16 to apply for and accept any grant incorporated in this budget and identified on the grant
17 schedule attached hereto and incorporated herein or any revenue incorporated in this
18 budget and to accept, with the concurrence of the County Administrator, any contract
19 with the State of Wisconsin whose revenues and expenditures are incorporated in this
20 budget.

21 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the
22 Parks, Buildings and Solid Waste Director to act on its behalf to submit an application to
23 the Department of Natural Resources for financial assistance under Wisconsin Statutes
24 sec. 287.23 and Wisconsin Administrative Code chapters NR 542, 544 and 549, to sign
25 necessary documents and to submit a final report.

26 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
27 Parks, Buildings and Solid Waste Director or her/his designee to act on behalf of the
28 County of Polk to submit an application to the State of Wisconsin Department of Natural
29 Resources for any financial aid that may be available and incorporated in this budget, to
30 submit reimbursement claims along with necessary supporting documentation within six
31 months of project completion date, to submit necessary signed documents and to take
32 necessary action to undertake, direct and complete the approved project.

33 BE IT FURTHER RESOLVED that the County of Polk will comply with state or federal
34 rules for the programs to the general public during reasonable hours consistent with the
35 type of facility; and will obtain from the State of Wisconsin Department of Natural
36 Resources or the National Park Service, as appropriate, approval in writing before any
37 change is made in the use of the project site.

38 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and
39 directs the Director of Polk County Land and Water Resources Department to act on behalf
40 of the County to submit requests and applications for grants funding or financial assistance

1 from the Wisconsin Department of Natural Resources with respect to the specific grant
2 and or financial assistance program, as follows:

- 3 1. The Aquatic Invasive Species Control Grant Program;
- 4 2. The Lake Management Grant Program; and
- 5 3. The Lake Protection and Classification Grant Program.

6 BE IT BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves
7 and authorizes on behalf of the County of Polk an application for grant funding or financial
8 assistance under each respective identified program.

9 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
10 Director of the Polk County Land and Water Resources Department to act on behalf of
11 the County of Polk as grant administrator to sign and submit an application to the State of
12 Wisconsin for financial aid for aquatic invasive species control purposes, lake planning
13 purposes, and lake protection purposes; to sign a grant agreement between the county and
14 the DNR as well as other necessary documents; to take necessary action to undertake,
15 direct, and complete an approved aquatic invasive species control grant, an approved lake
16 planning grant, and an approved lake protection grant; to submit quarterly and/or final
17 reports to the DNR to satisfy the grant agreement; and to submit reimbursement claims
18 along with necessary supporting documentation within six months of project completion
19 date.

20 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors affirms that
21 Polk County will meet the obligations under any aquatic invasive species control grant,
22 lake planning grant, and lake protection grant including timely publication of the results,
23 compliance with state rules for the program, and will meet the financial obligations under
24 the grant including the prompt payment of the required County's commitment to the
25 project costs of 25 to 33 percent depending on the program.

26 BE IT FURTHER RESOLVED that the Polk County Land and Water Resources
27 Department desires to receive grant funding from the Wisconsin Department of Natural
28 Resources (WDNR) –Target Runoff Management (TRM) program pursuant to ss. 281.65
29 or 281.66, Wis. Stats., and chs. NR151, 153, and 155, Wis. Adm. Code, for the purpose
30 of implementing measures to control nonpoint source water pollution and the Landowner
31 agrees to contribute the local share (also called the “match”) needed for projects that are
32 ultimately grant-funded by the WDNR.

33
34 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the
35 Director of the Land and Water Resources Department to submit a signed grant
36 application to the WDNR; to submit a signed Environmental Hazard Assessment form to
37 the WDNR, if applicable; to sign a grant agreement between Polk County and the
38 WDNR; to submit signed quarterly and final report forms to the WDNR; and to submit
39 signed grant reimbursement requests to the WDNR.

40
41 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes
42 and directs the Director of the Polk County Land and Water Resources Department to

1 apply for and administer Joint Allocation Plan Staffing and Cost Share Grants, Farmer
2 Written Nutrient Management Program Grants, and Producer Led Watershed Protection
3 Grants from the Wisconsin Department of Agriculture, Trade, and Consumer Protection
4 and the Wisconsin Department of Natural Resources under the Nonpoint Source
5 Program, pursuant to Wisconsin Statutes Chapters 92 and 281, and as outlined in the
6 Administrative Rule ATCP 50.

7
8 BE IT FURTHER RESOLVED that the Polk County Sheriff can apply and administer
9 the County/Tribal Law Enforcement Assistance grant for 2018 from the State of
10 Wisconsin Department of Justice. In accordance with Section 165.90 of the Wisconsin
11 Statutes a county/tribal law enforcement assistance program is created and the Polk
12 County Sheriff is responsible for the formulation of a joint plan for 2018.

13
14 BE IT FURTHER RESOLVED that, pursuant to Section 66.0303, the Polk County Board
15 of Supervisors authorizes the Polk County Medical Examiner to contract on behalf of
16 Polk County with Anoka County, Minnesota for the procurement of medical examiner
17 services.

18
19 BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the
20 Polk County Conservationist to submit a signed grant application to the WDNR; to
21 submit a signed Environmental Hazard Assessment form to the WDNR, if applicable; to
22 sign a grant agreement between Polk County and the WDNR; to submit signed quarterly
23 and final report forms to the WDNR; and to submit signed grant reimbursement requests
24 to the WDNR.

25
26 BE IT FURTHER RESOLVED that, pursuant to Section 28.11(5)(b), the Polk County
27 Board of Supervisors authorizes the approval of the 2018 Polk County Forest Annual
28 Work Plan and budget developed by the Polk County Forest Administrator and presented
29 to the Environmental Services Committee on November 1, 2017, hereby attached.

30 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes and
31 delegates to the discretion to the Golden Age Manor Administrator to, after consultation
32 with the County Administrator, to provide for and to implement a compensation increase
33 or bonus for 2018, should projections indicate that the ending balance, after receipts of all
34 state aid, exceeds \$50,000.

35
36 BE IT FURTHER RESOLVED that Polk County Board of Supervisors authorizes the
37 Polk County Administrator to hold allocation of resources for UW Extension for vacant
38 positions until such time as the Polk County Board of Supervisors makes a determination
39 as to services to be provided Polk County through UW Extension.

40 BE IT FURTHER RESOLVED that the complete budget, as adopted, be placed on file in
41 the office of the County Clerk and County Administrator.

Funding Amount and Source: As Provided in Submitted, Received and Amended
2018 Budget Proposal of Polk County

Date General Government Committee Advised: November 9, 2017

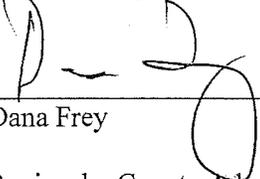
General Government Committee Recommendation: _____

Effective Date: Upon Passage Unless Specified Herein

Date Submitted to County Board: November 14, 2017

County Board Action: _____

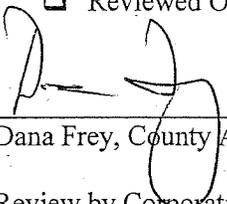
Submitted Upon Recommendation by the County Administrator



Dana Frey

Review by County Administrator:

- Recommended
- Not Recommended
- Reviewed Only



Dana Frey, County Administrator

Review by Corporation Counsel:

The above-resolution is approved as to form. It is the recommendation of the Corporation Counsel that the Polk County Board of Supervisors adopt the above resolution.

- As Approved as to Form*
- Recommended
 - Not Recommended
 - Reviewed Only



Jeffrey B. Fuge, Corporation Counsel

COUNTY BOARD ACTION

At its annual business meeting on November 14, 2017, the Polk County Board of Supervisors did, pursuant to Section 65.90 and after public hearing on the same, adopt the above-entitled resolution, Resolution No. 75- 2017: Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2018 and To Set the 2018 Tax Levy, by a majority vote of _____ in favor and _____ against.

Dean Johansen, County Board Chairperson

Attest:

Sharon Jorgenson, Polk County Clerk

TABLE 3

SUMMARY BY ECONOMIC CLASSIFICATION

2015 - 2020

SUMMARY	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Revenue				
General Property Tax	21,170,122	21,470,176	21,611,424	21,854,342
Other Taxes	688,441	726,906	536,145	586,145
State Aids	11,193,431	11,193,752	11,054,703	10,954,664
License & Fees	347,374	382,203	322,653	443,623
Fine and Forfeitures	189,551	176,913	219,050	209,050
Public Charge for Services	11,639,526	11,913,469	12,092,008	12,053,445
Intergovernmental Revenue	3,176,143	3,075,161	2,973,805	3,080,715
Misc Revenue	899,457	587,978	524,823	678,761
Other Financing Sources	5,307,560	3,625,322	4,332,111	3,509,340
Unknown Revenue	0	14,658	0	0
Total Income	54,611,604	53,166,536	53,666,722	53,370,085
Expense				
Personnel Services	29,217,363	29,504,655	30,268,488	30,705,150
Operating - 000	1,836,111	2,312,991	1,887,338	1,868,653
Contractual Services	8,056,782	7,902,629	9,302,283	8,509,215
Supplies & Expenses	3,825,976	4,196,146	4,313,375	4,695,310
Fixed Charges	1,440,869	1,561,803	1,595,840	1,574,743
Debt Service	5,550,207	3,325,316	2,258,255	2,823,126
Grants, Contributions, Indel	1,244,882	1,539,218	1,199,723	1,244,787
Capital Outlay	963,760	629,866	879,229	2,449,631
Cost Reallocation	1,881,585	622,767	1,350,936	445,435
Total Expense	54,017,535	51,595,390	53,055,466	54,316,050
Net Revenue and Expenditures	594,069	1,571,146	611,257	(945,965)

TABLE 3

SUMMARY BY ECONOMIC CLASSIFICATION

2015 - 2020

	2015 Actual	2016 Actual	2017 Budget	2018 Budget
SUMMARY				
FTE				
Professionals	89.41	88.10	71.21	70.22
Technicians/Para-Professionals	68.65	55.70	48.57	47.41
Administrative Support	66.18	77.40	82.00	82.00
Skilled Craft/Service Maintenance	120.99	123.45	125.75	125.91
Protective Service Workers	54.94	56.44	56.44	58.44
Officials/Administrators	22.60	21.60	38.60	40.60
Total	422.77	422.69	422.57	424.58

Attachment 1

General Fund Restricted or Assigned Funds Budgeted in 2018

	Restricted	Assigned
Administration – Employee Recognition		10,000
Buildings, Parks, Recycling – Conservation Project	10,463	

Department	Type of Fee	2018 Fee Rate
District	Restitution Surcharge - percentage of total	0.10
Attorney	DJOC Fee	150.00
	District Attorney Fees (as stated below)	
	Discovery Photocopies	
	State Public Def per page	0.20
	Private Bar per page	0.50
	Discovery CD/DVD	
	State Public Def each	5.00
	Private Bar each	10.00
	101-06-46110	
	Discovery Photograph Reprints	
	State Public Def each max for 5x7 smaller	0.50
	State Public Def each max for 5x7 larger	1.00
	Private Bar each any size	2.00
	Discovery Counter Copies	
	State Public Def each	0.20
	Private Bar each	2.00
County Clerk		
	Marriage License Fee	80.00
	Marriage Waiver Fee	10.00
	Passport Agent Fee	25.00
	Passport Photo Fee	10.50
	Temp Plate Fee- Counter Fee	5.00
	DMV Tabs & Plates per Application	17.30
	Large Assembly Permits	100.00
	SVRS Support Fees - population based	
	Population 1-599	300.00
	Population 600-999	400.00
	Population 1000-1499	500.00
	Population 1500-1999	600.00
	Population 2000-2999	700.00
	Any Special Election plus \$.25 per eligible voter	100.00
	excess HAVA fee posted to SVRS fee 2016	
	Park fees total	
Parks	Camping Fee per night	15.00
	camping fee electric per night	25.00

	Shelter reservations	40.00
	State Bike Passes	
	Annual Pass	25.00
	Daily Pass	5.00
Solid Waste	Solid Waste Revenue	
	Appliances Solid Waste	18.00
	Gas Ammonia appliance over 4'	204.00
	Gas Ammonia appliance under 4'	116.00
	Air conditioners	33.00
	Plastic Water Heaters	33.00
	Commercial Air conditioners	523.00
	Commercial Hot water	72.00
	Commercial Appliance per cu.ft.	
	Water softeners	28.00
	All Electronics	.45/lb
	Small Appliances	5.00
	Bulbs 4' and under	0.85
	5'and over	1.00
	Compacts	0.85
	U Shaped	0.85
	Broken Bulbs	4.00
	Ultra Violet	8.00
	HID	4.00
	Ballast	4.00
	Propane cylinders 4-40 lb	8.00
	Propane cylinders 100 lb	14.00
	Oil filters	0.75
	Tires per lb	0.15
	Off Road Tire per lb	0.30
	Car and Truck with Rim	plus 2.00 2.5/lb
	Heavy Truck Rim	12.00 plus .15 for rim and tire
	Confidential Shredding per lb.	.15/lb
	Mattress	15.00
Register of Deeds	Recording Real Estate Documents	30.00
	Plats/Subdivisions/Condo	50.00
	Transportation Project Plats	25.00
	Document Copies - per page	\$2.00/\$1.00
	Vital Records per person/per copy	\$20.00/\$3.00
	Real Estate Transfer Fees	\$3 per 1000

	Laredo Contract & Copy Fees	
	Tapestry Searches & Copy Fees	n/a
Treasurer	Tax Deed Fee	175.00
Treasurer	Copies	0.25
Law	Civil Process	
	Paper Service	75.00
	Writ of Eviction/Assistance	100.00/65.00
	Writ of Replevin	100.00/65.00
	Writ of Execution	100.00/65.00
	Notarized Affidavit	10.00
	Sheriff's Sale Foreclosure/Execution	150.00
	Jail Division	
	Out-of-County Huber Fees/day	25.00
	Huber Fees /day	15.00
	Out of County Boarding/day	45.00
	Booking Fees	25.00
	Alarm Fees	
	False Alarm Fees 1st/2nd/3rd/subsequent	0/50.00/50.00/100/0
	Records	
	Digital Audio Media (create/duplicate)	40.00/10.00
	Digital Video Media (create/duplicate)	30.00/10.00
	Digital Photo Media (duplicate)	10.00
	Paper Photo Sheet	2.00
	Paper Copies	0.25
	Drug Kits	5.00
	Outside Requests for Services	
	Fees 1st hours/2nd and subsequent hours	100.00/65.00
General	ABC for Health Rent	\$4,800.00
Public Health	Case Management (rate is per hour; includes B-3/PNCC)	\$50.00
	Influenza Vaccination	\$30.00
	Pneumonia Vaccination	
	Hepatitis B	\$60.00
	Mantoux	\$15.00
	Jail Nurse (rate is per hour)	\$50.00
	Jail LPN (rate is per hour)	\$40.00
	School Nursing (1st 12 hours exempt)	\$50.00
	Speech Therapy Visit (Birth to 3)	\$150.00
	Occupational Therapy Visit (Birth to 3)	\$150.00

Reproductive Health		
	Nursing Services	
	New - 10"	\$33.00
	New - 20"	\$55.00
	New - 30"	\$67.00
	New - 45"	\$84.00
	Est - 5"	\$18.00
	Est - 10"	\$33.00
	Est - 15"	\$45.00
	Est - 25"	\$52.00
	New Prevention 12 - 17	\$80.00
	New Prevention 18 - 39	\$80.00
	New Prevention 40 - 64	\$80.00
	Est Prevention 12 - 17	\$65.00
	Est Prevention 18 - 39	\$65.00
	Est Prevention 40 - 64	\$65.00
	Lab Services	
	Chlamydia	\$62.00
	GC	\$62.00
	VDRL	\$28.50
	Hepatitis C	\$55.00
	Herpes	\$135.00
	Hemoglobin	\$10.00
	U/A gluc	\$10.00
	U/A Chem	\$10.00
	KOH	\$15.00
	HPV DNA	\$62.00
	Thin Prep	\$45.00
	HIV	\$35.00
	Pregnancy Test	\$13.00
	Colletion/Handl	\$10.00
	Injection Fee	\$8.00
	Destruction of lesions	
	HPV tx 14	\$52.00
	HPV tx 15+	\$60.00
	Supplies	
Nuva Ring	\$50.00	
Oral Contraceptives	\$40.00	
Depo Provera	\$100.00	
Evra Patch	N/A	
Condoms per 12	\$11.00	

	Fe Condoms	\$5.50
	Plan B	\$60.00
	Antibiotics	
	Metronidazole	\$25.00
	Azithromycin	\$25.00
	Ceftriaxon	\$25.00
	Fluconazol	\$10.00
Environmental Health		
	Restaurant (License Fee+State Surcharge) Total	
	Prepackaged	\$116.00
	Simple	\$253.00
	Moderate	\$363.00
	Complex	\$594.00
	Temp	\$100.00/\$50.00/\$25.00
	Pre-inspection	
	Prepackaged	\$150.00
	Simple	\$200.00
	Moderate	\$300.00
	Complex	\$400.00
	Other	
	Church	SAME AS REGULAR LICENSING FEES FOR THESE
	Caterer	
	Civic or Fraternal	
	Schools	
	Simple Food Service	
	Moderate Food Service	
	Lodging (License Fee+State Surcharge) Total	
	5-30 Rooms	\$226.00
	31-99 Rooms	\$308.00
	100-199 Rooms	\$391.00
	200+ Rooms	\$539.00
	Bed/Breakfast - 8 or less Rooms	\$143.00
	Tourist Rooming House 1-4 Rooms	\$143.00
	Pre-inspection	
	5-30 Rooms	\$200.00
	31-99 Rooms	\$250.00
	100-199 Rooms	\$350.00
200+ Rooms	\$450.00	
Bed & Breakfast	\$150.00	
Tourist Rooming House	\$150.00	

Recreational Facilities (License Fee + State Surcharge) Total		
Campground 1-25 Sites		\$193.00
Pre-inspection		\$200.00
Special Event Campground 1-25 Sites		\$175.00
Campground 26-50 Sites		\$275.00
Pre-inspection		\$250.00
Special Event Campground 26-50 Sites		\$250.00
Campground 51-100 Sites		\$336.00
Pre-inspection		\$300.00
Special Event Campground 51-100 Sites		\$305.00
Campground 100-199 Sites		\$391.00
Pre-inspection		\$350.00
Special Event Campground 100-199 Sites		\$355.00
Campground 200+ Sites		\$451.00
Pre-inspection		\$400.00
Special Event Campground 200+ Sites		\$410.00
Rec/Ed Campground		\$556.00
Pre-inspection		\$400.00
Swimming Pool		\$165.00
Tattoo/Body Piercing		\$149.00
Pre-inspection		\$140.00
Combination Tattoo/Piercing		\$242.00
Pre-inspection		\$145.00
DNR Transient Well Program (Fee per well tested)		\$40.00
Radon Kits		\$8.00
Serve Safe Course		
Initial Certification		\$130.00

ENV HEALTH	DATCP Licenses	New Program 07/01/2017
	Very Large Potentially Hazardous Food	\$754.00
	Medium/Large Potentially Hazardous Food	\$754.00
	Large Potentially Hazardous Food	\$754.00
	Small Potentially Hazardous Food	\$292.00
	Very Small Potentially Hazardous Food	\$66.00
	Large Non Potentially Hazardous Food	\$209.00
	Very Small Non Potential Hazardous Food	\$66.00
	Non Processing	\$50.00

Medical Examiner	Medical Examiner Fees	
	Cremation Fee/Records Disinterment	175.00
	Death Certificate Signing Fee	100.00
	Release of Med Records	50.00

Golden Age Manor	Semi Private Room skilled care	225.00
	Private Room skilled care	242.00
	Semi Private Room- Judy's Cottage (Secure/Alzheimers)	235.00
	Private Room- Judy's Cottage (Secured/Alzheimers)	252.00
	Intensive Skilled care	235.00
Community Services	Psychiatric Services/hr	325.00
	Psychotherapy (Masters Level Clinician)/hr	200.00
	Psychotherapy (Bachelors Level Clinician)/hr	200.00
	Group Therapy/hr	50.00
	OWI Assessment (Self-pay in advance, No Sliding Fee)/hr	300.00
	IDIP Intoxicated Driver Intervention Program)	250.00
	Voluntary AODA Assessment/hr	250.00
	Assessment (Masters Level Clinician)/hr	250.00
	Assessment (Bachelors Level Clinician)/hr	250.00
	Group Sessions/hr	50.00
	Crisis Intervention per hour	175.00
	Crisis Intervention per diem	350.00
	Case Management/CSP	175.00
	Standard UA Test	
	Alcohol Test	
	Marjuanna Test	
	Add oxycodone to any of the above	
	Marjuanna Test	
	Add oxycodone to any of the above	
	Confirmation Drug Test	
	Smart Start Install	300.00
	Smart Start Download	
	Smart Start Disconnect	
	Drivers Safety Plan Reinstatement	150.00
	Drivers Safety Plan Extension	\$75.00
	Monthly Room and Board, Owner Operated Adult Family Home	\$623.00
	Monthly Room and Board, Corporate AFH/CBRF	\$727.00
	Monthly/Room and Board, RCAC	\$828.00
Veteran Services	N/A	
Extension	Education Workshops/person	10.00-40.00
	Pesticide Applicator Trainin/person	35.00
	Annual Bee (\$1.00 a yard, max \$5.00)	1.00
	Family Living- Divorce Education/person	30.00

	Bulletins/Educational Materials	actual price
LWRD	Manure Pit Permit Fee	675.00
	Nonmetallic Mining Reclamation	
		100.00
		190.00
		386.00
		582.00
		777.00
		900.00
		967.00
	New Mine Reclamation Plan Review Fee	560.00
	Plan Review Fee for Amended Plans	370.00
	Expedied New Mine Reclamation Plan Review Fee	2234.00
	Reclamation Plan Review Fee Hard Rock Quarry Mine & Frac Sand Mine (zoned)	8937.00
	Sand Mine (unzoned)	13405.00
	Storm Water Erosion Control	
		288.00
		230+28/unit
		459+39/lot
		691+112/acre>2
		575+23/lot
		0.18/ft
	Conservation Fees From Other Counties	wages & benefits =10%
	LWRD Charge for Services	wages & benefits =10%
	Tree Sales	1.20
		1.20
		1.20
		1.20
		1.20
		1.20
		1.30
		1.20
		1.20

		1.20
		1.20
		11.50
		10.00
Lime Quarry		
	50-59 /ton	9.50
	60-69 /ton	11.00
	Slag/ton	6.00
	Class 5/ton	8.25
	Class 5 (discount)/ton	7.46
	Deco/ton	13.50
	2"Clean/ton	12.75
	3/4" Clean/ton	15.50
	3" Clean/ton	12.75
	Trail & Paddock Mix (3/8" -)/ton	7.50
	Rip Rap/ton	32.00
	Pit Run/ton	20.00
	3/4 " Unclassified/ton	10.00
	Boulders/ton	40.00
	Flat Rock/ton	40.00
	Utility Rock/ton	12.00
	2" Unclassified/ton	10.00
	Unclassified Deco/ton	10.00
	Packer Blend/ton	11.00
	Pickups	25.00
	Rental Income	3000.00
LAND	Conventional Septic Tank Fee	440.00
INFORMATION	Holding Tank Septic Fee	620.00
	In-Ground Pressure, Mound, Experimental System	440.00
	Sanitary Reconnection Fee (established 8/18/2015)	150.00
	Sanitary Inspection	250.00
	Non-plumbing Sanitary System (Privy, Composting & Incinerating Toilet)	150.00
	Wis. Fund Grant Application for Sewer System Replacement	125.00
	Land Use	
	Houses, Commercial, Special Exceptions	390.00
	Signs	200.00
	501C-3 Signs	50.00
	Additions to Dwellings	260.00

	Additioins to Dwellings - 144 sq ft or less	75.00
	Accessory Buildings	155.00
	Accessory Buildings 144 sq ft or less	75.00
	Accessory Structures (retaining walls,stairs)	75.00
	Temporary Permit	210.00
	Run-off Rating Review	100.00
	Removal of vegetation in buffer zone, Landscaping	50.00
	Telecommunication Tower 120ft or less	500.00
	Telecommunication Tower 121ft to 160ft	1200.00
	Telecommunication Tower 161ft to 200ft	2100.00
	Telecommunication Tower 201ft & Up	3000.00
	Bunkhouse	390.00
	Seasonal Travel Trailer Permit	210.00 + 150.00
	Permitted Uses	390.00
	Grading and Filling	390.00
	Permit for Wireless Comm. Facility	350.00
	Plat Review / per lot - Preliminary Plat	600, +50/lot
	Plat Review / per lot - Final Plat	600.00
	Plat Review / Metes & Bounds Description - Combo Lots	400.00
	Minor Plat Certified Survey Map	400.00
	Subdivision Ord / WLIA Land Records Fees/document	6.00
	Subdivision Ord / WLIA Land Records Internet /document	2.00
	Subdivision Ord / Base Mapping/parcel	11.00
	Hearings - Committee	500.00
	Hearings - Board of Adjustment	500.00
	GIS Mapping Fees	
	Plotted - Drawing or Aerial Photos, etc...	
	8 1/2" X 11"	5.00
	11" X 17"	7.50
	18" X 18" or 16" X 21"	12.00
	24" X 24"	15.00
	30" X 30" or 21" X 33"	20.00
	36" X 36" or 33" X 43"	35.00
	Laser Printer (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	1.00
	Standard Copier (8 1/2" X 11" - 8 1/2" X 14" - 11" X 17")	0.25
	Digital Data	
	Parcel Data	time/material
	All Other GIS Data/per MB	time/material
	<i>Orthophotos: Natural Color 2015 (6" Resolution)</i>	
	Tif image, per 2X2 section tile, per image tile	50.00

	MrSID image, per 2X2 section tile, per image tile	25.00
	Tif image, per 2X2 section tile, per town	350.00
	MrSID image, full county	750.00
	Tif image, full county (portable hard drive necessary)	1000.00
	<i>Orthophotos: Natural Color 2010 (12" Resolution)</i>	
	Tif image, per 2X2 section tile, per image tile	50.00
	MrSID image, per 2X2 section tile, per image tile	25.00
	Tif image, per 2X2 section tile, per town	350.00
	MrSID image, full county	750.00
	Tif image, full county (portable hard drive necessary)	1000.00
	<i>Orthophotos: Natural Color 2006 (12" Resolution)</i>	
	Tif image, per 1X2 section tile, per image tile	25.00
	Tif images, per 1X2 section tiles, per town	350.00
	MrSID image, per town	100.00
	MrSID image, full county	750.00
	Tif image, full county (portable hard drive necessary)	1000.00
	<i>Orthophotos: B&W 2001 (18" Resolution)</i>	
	Tif image, per 3X3 section tile, per image tile	15.00
	Tif images, per 3X3 section tiles, per town	40.00
	MrSID image, full county	500.00
	<i>Orthophotos: B&W 1996 (1 Meter)</i>	
	Tif image per town tile, per image tile	40.00
	Tif image, per town tile, per town	40.00
	Tif images, per town tile, full county	500.00
	<i>LIDAR (Light Detection and Rangin) Data: 2015</i>	
	2-foot contours, per 5,000' x 5,000' tile	20.00
	2-foot contours, entire county	200.00
	Bare Earth, per 5,000' x 5,000' tile	20.00
	Bare Earth, entire county	200.00
	Classified Point Cloud, per 5,000' x 5,000' tile	20.00
	Classified Point Cloud, entire county	200.00
	Hydro-flattened breaklines, entire county	100.00
	Digital Elevation Model (DEM), per 5,000' x 5,000' tile	20.00
	Digital Elevation Model (DEM), entire county	200.00
	Digital Surface Model (DSM), per 5,000' x 5,000' tile	20.00
	Digital Surface Model (DSM), entire county	200.00
	Intensity Images, per 5,000' x 5,000' tile	20.00
	Intensity Images, entire county	200.00
	Bundled LiDAR, entire county	500.00
Corporation Counsel	Attorney Fees	300.00
Child Support Agency	Non-IV-D SVCS	25.00

Forestry	Personal Firewood Permit	\$8/cord
Highway	Access Permits	
	Housing Developments	515.00
	Residential	295.00
	Field Access	180.00
	Field Visit Only	100.00
	Minor Modifications	55.00
	Utility Permits	
	Basic Permit	50.00
	Open Cut Pavement	250.00
	*Bore Pre & Post Inspections	0.00
	*Trenching	0.00
	*Imp in Hwy Intersections	0.00
	*Plowing	0.00
	Oversize Overwidth Permits	
	Single Trip	30.00
	Multiple Trips	110.00
	Housemoving	50.00

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	State ID Number	Federal CFDA ID Number	Start Date of Grant	End Date of Grant	2018 Budget Amount	2018 Local Match	Comments
		TIEOUT DURING TAXES					\$8,587,808.50		
		TIEOUT DURING TAXES					\$1,382,480.63		
2	JOBIE	STATE AID COURTS			1/1/2018	12/31/2018	\$140,205.00		This varies every year.
2	JOBIE	ST AID GUARDIAN AD LITEM			1/1/2018	12/31/2018	\$34,500.00		This varies every year.
5	BELINDA	VICTIM/WITNESS ASSISTANCE PROGRAM	455.532		1/1/2018	12/31/2018	\$65,791.49		
7	DEBBIE	ST AID CLEAN SWEEP	115.040000		1/1/2018	12/31/2018	\$14,000.00		
7	DEBBIE	ST AID RECYCLING	370.670000		1/1/2018	12/31/2018	\$159,674.00		
7	DEBBIE	ST AID CONSERVATION PROJECT	370.563000		1/1/2018	12/31/2018	\$2,450.00	\$2,450.00	This is in Forestry
7	DEBBIE	ST AID SNOWMOBILE TRAILS	370.575		7/1/2017	6/30/2018	\$85,850.00		
7	DEBBIE	ST AID ATV/UTV	370.577		7/1/2017	6/30/2018	\$25,440.00		
9		FED AID LIEU OF TAXES		N/A	1/1/2018	12/31/2018	\$5,000.00		
9		PILT PAYMENTS FR DISTRICTS		N/A	1/1/2018	12/31/2018	\$80,000.00		
9		RESOURCE AID PAYMENT	370.566000		1/1/2018	12/31/2018	\$18,000.00		
11	KATHY	HAZARD MITIGATION GRANT			1/1/2018	6/30/2018	\$23,180.06		
11	KATHY	ST AID LEPC TRAINING		20.703	1/1/2018	12/31/2018	\$500.00		
11	PETE	ST AID LE DNA SAMPLES	455.221000		1/1/2018	12/31/2018	\$900.00		
11	PETE	ST AID LAW ENFORCEMENT TRAINING	455.231000		1/1/2018	12/31/2018	\$9,280.00		
11	PETE	ST AID INDIAN LAW ENF GRANT	455.263		1/1/2018	12/31/2018	\$15,700.00		
11	PETE	ST AID WATER PATROL	370.550000		1/1/2018	12/31/2018	\$12,000.00		
11	PETE	ST AID SNOWMOBILE PATROL	370.552		5/1/2017	4/30/2018	\$3,500.00		
11	KATHY	ST AID LEPC EMER PLAN	465.337		10/1/2017	9/30/2018	\$11,330.00		

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	State ID Number	Federal CFDA ID Number	Start Date of Grant	End Date of Grant	2018 Budget Amount	2018 Local Match	Comments
11	KATHY	ST AID EMERG GOV'T EMA		97.042	10/1/2017	9/30/2018	\$44,713.00		
11	KATHY	EMA EMERG FOOD & SHELTER		97.024	1/1/2018	12/31/2018	\$3,000.00		
11	PETE	ST AID LAW ENF ATV	370.551		5/1/2017	4/30/2018	\$8,812.00		
11	PETE	BOARD OF PRISONERS REV	410.XXX		1/1/2018	12/31/2018	\$85,944.32		
14	GRETCHEN	ST AID FLORIDE SUPPLEMENT	435.151734		1/1/2018	12/31/2018	\$3,682.00		
14	GRETCHEN	ST AID MOUTH RINSE	435.151735		1/1/2018	12/31/2018	\$100.00		
14	GRETCHEN	ST AID BIOTERRORISM CONSORTIUM		93.069	1/1/2018	12/31/2018	\$152,702.25		
14	GRETCHEN	ST AID BIRTH TO 3	435.550		1/1/2018	12/31/2018	\$88,837.00	\$128,073.00	
14	GRETCHEN	ST AID FARMERS MARKET	435.154720		1/1/2018	12/31/2018	\$1,484.00		Split up with program code
14	GRETCHEN	WIC PEER COUNSEL	10.557		1/1/2018	12/31/2018	\$10,816.00		
14	GRETCHEN	ST AID WIC	10.557000		1/1/2018	12/31/2018	\$177,655.00		
14	GRETCHEN	FIT FAMILY		93.507	10/1/2017	9/30/2018	\$18,292.00		Split up with program code
14	GRETCHEN	ST AID W1 WINS	435.158127		1/1/2018	12/31/2018	\$19,841.00		
14	GRETCHEN	MJC TOBACCO GRANT		93.243	1/1/2018	12/31/2018	\$119,194.00		
14	GRETCHEN	ST AID FAMILY PLANNING	435.159321		1/1/2018	12/31/2018	\$45,537.00		
14	GRETCHEN	ST AID IMMUNIZATION		93.268	1/1/2018	12/31/2018	\$12,476.00		
14	GRETCHEN	ST AID MATERNAL CHILD HEALTH	435.159320		1/1/2018	12/31/2018	\$18,038.00		
14	GRETCHEN			157010	7/1/2017	6/30/2018	\$58,253.00		
14	GRETCHEN	ST AID PREVENTION HEALTH SERVICES		93.991	1/1/2018	8/30/2018	\$7,103.00		
14	GRETCHEN	ST AID LEAD GRANT	435.157720		1/1/2018	12/31/2018	\$4,593.00		

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	State ID Number	Federal CFDA ID Number	Start Date of Grant	End Date of Grant	2018 Budget Amount	2018 Local Match	Comments
14	GRETCHEN	ST AID RADON GRANT		66.032	1/1/2018	12/31/2018	\$9,600.00		
16	BONNIE	BCA	437.356100		1/1/2018	12/31/2018	\$591,899.00		3561
16	BONNIE	BCA	437.356100	93.667	1/1/2018	12/31/2018	\$68,605.00		
16	BONNIE	KINSHIP BENEFIT GRANT		93.558	1/1/2018	12/31/2018	\$94,495.00		3377
16	BONNIE	KINSHIP CARE GRANT		93.558	1/1/2018	12/31/2018	\$7,610.00		3380
16	BONNIE	GRC IM FUNDS	435.283000		1/1/2018	12/31/2018	\$94,559.00		
16	BONNIE	FED SHARE IM FUNDS & CO MOE		93.778	1/1/2018	12/31/2018	\$416,464.00		
16	BONNIE	PPACA			1/1/2018	12/31/2018	\$300,371.00		
16	BONNIE	WHEAP GRANT	505.371000		10/1/2017	9/30/2018	\$83,861.00		
16	BONNIE	YOUTH AIDS	437.341300	93.645	1/1/2018	12/31/2018	\$379,655.00		3413
16	BONNIE	SAFE & STABE FAMILIES		93.556	1/1/2018	12/31/2018	\$42,827.00		3306
16	BONNIE	CHILD COP CLTS	435.367000		1/1/2018	12/31/2018	\$127,245.00		
16	BONNIE	CIP GRANT	437.341000		7/1/2017	6/30/2018	\$7,090.00		3410
16	BONNIE	CHILD CARE		93.596	1/1/2018	12/31/2018	\$27,544.00		831
16	BONNIE	CHILD CARE		93.558	1/1/2018	12/31/2018	\$53,985.00		852
16	BONNIE	IV-E FOSTER PARENT TRAINING PASS THRU		93.658	1/1/2018	12/31/2018	\$2,276.00		3395
16	BONNIE	CST		73.958	1/1/2018	12/31/2018	\$60,000.00		
16	BONNIE	CLTS OTHER ADMIN GPR	435.877000		1/1/2018	12/31/2018	\$11,520.00		
16	BONNIE	CLTS OTHER ADMIN FED	435.878000	93.778	1/1/2018	12/31/2018	\$12,214.78		
16	BONNIE	CLTS GPR AUTISM	435.880000		1/1/2018	12/31/2018	\$4,480.00		
16	BONNIE	CLTS FED	435.881000	93.778	1/1/2018	12/31/2018	\$4,480.00		
16	BONNIE	JJ AODA	437.341100	93.645	1/1/2018	12/31/2018	\$7,688.00		3411
16	BONNIE	CHILDCARE CERTIFICATION FEE COLLECTED		93.596	1/1/2018	12/31/2018	\$15,399.00		
16	BONNIE	BCA	435.561000	93.667	1/1/2018	12/31/2018	\$664,770.00		
16	BONNIE	BCA	435.561000	93.667	1/1/2018	12/31/2018	\$17,259.00		
16	BONNIE	BCA	435.561000		1/1/2018	12/31/2018	\$552,972.00		
16	BONNIE	WIMCR			1/1/2018	12/31/2018	\$27,200.00		

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	State ID Number	Federal CFDA ID Number	Start Date of Grant	End Date of Grant	2018 Budget Amount	2018 Local Match	Comments
16	BONNIE	WIMCR			1/1/2018	12/31/2018	\$16,227.00		
16	BONNIE	WIMCR			1/1/2018	12/31/2018	\$45,009.00		
16	BONNIE	WIMCR			1/1/2018	12/31/2018	\$84,447.00		
16	BONNIE	WIMCR			1/1/2018	12/31/2018	\$124,568.00		
16	BONNIE	MH BLOCK GRANT		93.958	1/1/2018	12/31/2018	\$17,164.00		569
16	BONNIE	COMMUNITY MH			1/1/2018	12/31/2018	\$137,286.00		
16	Bonnie	SUBSTANCE ABUSE BLOCK GRANT		93.959	1/1/2018	12/31/2018	\$68,628.00		570
16	BONNIE	METH GRANT		93.959	1/1/2018	12/31/2018	\$60,000.00		544
16	BONNIE	MENDOTA			1/1/2018	12/31/2018	\$25,000.00		
16	BONNIE	WINNEBAGO			1/1/2018	12/31/2018	\$75,000.00		
16	BONNIE	COMPREHENSIVE COMM SERVICES			1/1/2018	12/31/2018	\$15,000.00		
16	BONNIE	COMPREHENSIVE COMM SERVICES			1/1/2018	12/31/2018	\$200,558.00		
16	BONNIE	COMPREHENSIVE COMM SERVICES			1/1/2018	12/31/2018	\$12,592.00		
16	BONNIE	TAD GRANT			1/1/2018	12/31/2018	\$66,300.00		
16	BONNIE	DEMENTIA CRISIS GRANT	G-2017-9676-48		1/1/2018	12/31/2018	\$30,243.00		
16	BONNIE	STATE/CO MATCH	435.681000		1/1/2018	12/31/2018	\$12,000.00		
16	BONNIE	APS GRANT	435.312000		1/1/2018	12/31/2018	\$37,856.00		
16	BONNIE	ALZHEIMER GRANT	435.381000		1/1/2018	12/31/2018	\$21,902.00		
16	BONNIE	ELDER ABUSE GRANT	435.560490		1/1/2018	12/31/2018	\$18,024.00		
18	RICK	ST AID VETERANS SERVICE OFFICE	485.001		7/1/2017	6/30/2018	\$10,000.00		
18	RICK	ST AID TRANSPORTATION GRANT	485.001		7/1/2017	6/30/2018	\$4,000.00		
21	GAIL	UW EXTENSION					\$6,753.00		
22	PATTI JO	ST AID LAND/WATER RESOURCE	115.15		1/1/2018	12/31/2018	\$145,834.00		
22	PATTI JO	ST AID WILDLIFE DAMAGE	370.553000		1/1/2018	12/31/2018	\$60,200.00		
22	PATTI JO	ST AID LONG TRADE 1	370.663000		2/15/2016	6/30/2019	\$6,500.00	\$2,145.00	
22	PATTI JO	ST AID LONG TRADE 2	370.663000		2/15/2016	6/30/2019	\$6,500.00	\$2,145.00	
22	PATTI JO	ST AID MAGNOR LAKE	370.663000		TBD	TBD	\$10,000.00	\$3,300.00	

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	State ID Number	Federal CFDA ID Number	Start Date of Grant	End Date of Grant	2018 Budget Amount	2018 Local Match	Comments
22	PATTI JO	ST AID BALSAM LAKE	370.663000		TBD	TBD	\$7,500.00	\$2,475.00	
22	PATTI JO	ST AID AIS5	370.663000		TBD	TBD	\$10,000.00	\$2,500.00	
22	PATTI JO	ST AID HEALTHY LAKES	370.663000		2/15/2017	6/30/2018	\$2,000.00	\$990.00	
24	SARA	ST AID LAND INFO	505.118000		1/1/2018	12/31/2018	\$1,000.00		
24	SARA	ST AID LAND INFO	N/A		1/1/2018	12/31/2018	\$50,000.00		WLIP Strategic Initiative Grant; Potential for additional money from base budget if recording fees are less than \$100,000
24	SARA	LAND/ZONING			1/1/2018	12/31/2018	\$10,000.00		
27	JEFF	ST AID TITLE IV-E		93.658	1/1/2018	12/31/2018	\$14,480.00		
27	JEFF	ST AID INDIRECT COST REIMB		437.7502	1/1/2018	12/31/2018	\$54,073.00		
27	JEFF	ST AID CHILD SUPPORT		93.563	1/1/2018	12/31/2018	\$450,958.00		
28	JEREMY	ST AID FOREST ADMINISTRATOR	370.572		1/1/2018	12/31/2018	\$48,980.27	\$51,621.53	Annual grant pays for half of salary, benefits and WCFA dues.
28	JEREMY	ST AID CO FOREST ROADS	370.563000		1/1/2018	12/31/2018	\$2,465.00		Annual grant pays for maintenance of 7.61 miles of county forest roads
28	JEREMY	STATE AID WILDLIFE HABITAT	370.564		1/1/2018	12/31/2018	\$857.00		Annual grant used for wildlife habitat projects
28	JEREMY	ST AID FORESTRY	370.567000		1/1/2018	12/31/2018	\$8,350.00		Annual loan used for operating expenses on county forest
29	KATHY	ST AID CTHS	N/A		1/1/2018	12/31/2018	\$1,780,664.00		
29	KATHY	ST AID LOCAL ROAD IMPROVEMENT	N/A		1/1/2018	12/31/2018	\$6,400.00		
30		SHARED TAXES FROM STATE	N/A		1/1/2018	12/31/2018	\$87,500.00		
30		SHARED TAXES FROM STATE	N/A		1/1/2018	12/31/2018	\$495,317.00		
30		ST AID EXEMPT COMPUTER	N/A		1/1/2018	12/31/2018	\$14,739.00		
36	LAURA	ST AID NUTRITION	435.XXX	93.044	1/1/2018	12/31/2018	\$75,887.00	\$8,338.00	
36	LAURA	ST AID NUTRITION	435.560350	93.045	1/1/2018	12/31/2018	\$203,284.00	\$22,587.00	
36	LAURA	ST AID NUTRITION	435.560360	93.045	1/1/2018	12/31/2018	\$51,170.00	\$5,686.00	
36	LAURA	ST AID NUTRITION	435.XXX	93.043	1/1/2018	12/31/2018	\$5,909.00	\$657.00	
36	LAURA	ST AID NUTRITION	435.XXX	73.052	1/1/2018	12/31/2018	\$30,161.00	\$10,054.00	

Polk Co Dept Number	Dept Grant Contact Person	Polk Co Dept Description	State ID Number	Federal CFDA ID Number	Start Date of Grant	End Date of Grant	2018 Budget Amount	2018 Local Match	Comments
36	LAURA	ST AID NUTRITION	435.560381		1/1/2018	12/31/2018	\$11,426.00		
36	LAURA	ST AID NUTRITION	435.560024		1/1/2018	12/31/2018	\$56,430.00	\$6,270.00	
36	LAURA	ST AID NUTRITION	435.560330		1/1/2018	12/31/2018	\$13,907.00	\$1,545.00	
36	LAURA	ST AID NUTRITION	435.XXX	93.324	1/1/2018	12/31/2018	\$6,075.00		
36	LAURA	ST AID NUTRITION	435.XXX	93.053	1/1/2018	12/31/2018	\$39,488.00		
36	LAURA	ST AID NUTRITION	435.560327		1/1/2018	12/31/2018	\$7,729.00		
36	LAURA	ST AID ELDERLY/HANDIC TRANSPORTATION	395.101000		1/1/2018	12/31/2018	\$117,668.00	\$23,059.00	
36	LAURA	ST AID ACRC	435.560100	93.778	1/1/2018	12/31/2018	\$784,158.00		

2018 ANNUAL WORK PLAN



POLK COUNTY FORESTRY DEPARTMENT

GOVERNING COMMITTEE

ENVIRONMENTAL SERVICES

Kim O'Connell – Chairperson

Brad Olson – Vice Chair

Jim Edgell

Tracy LaBlanc

Kate Isakson

Dale Wood – Citizen Member

FOREST ADMINISTRATOR

Jeremy Koslowski

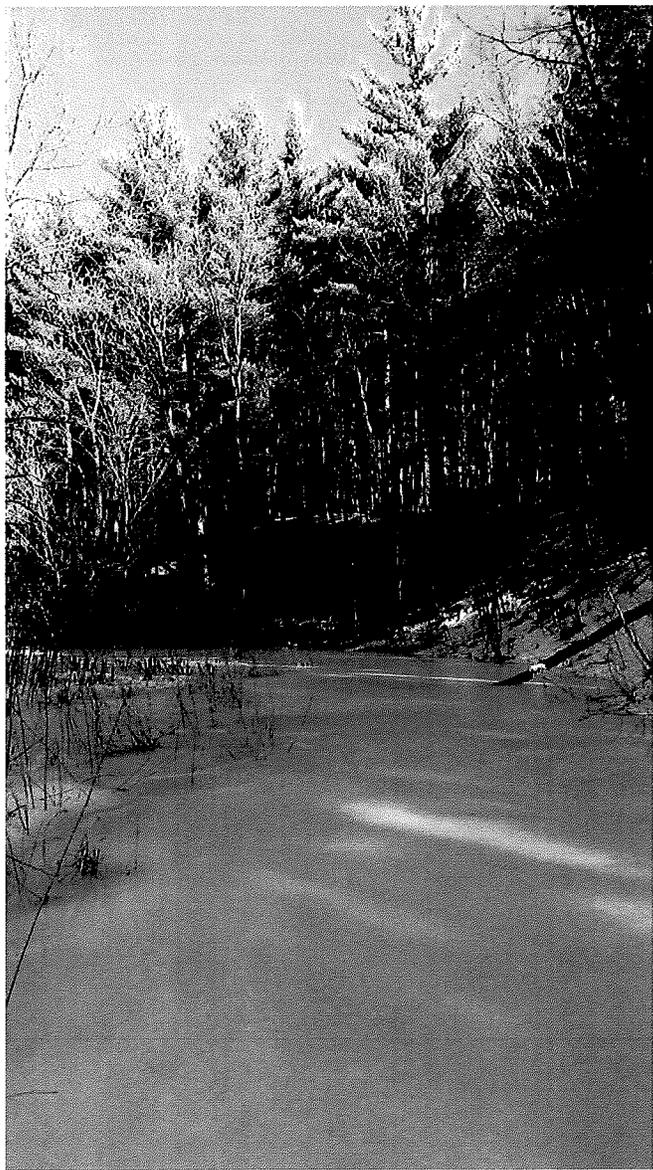
WI-DNR LIAISON FORESTER

Paul Heimstead

Following is the annual Polk County Forest work plan for the calendar year 2018. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

REFERENCES

1. Annual Integrated Planning Meeting held on September 12, 2017.
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

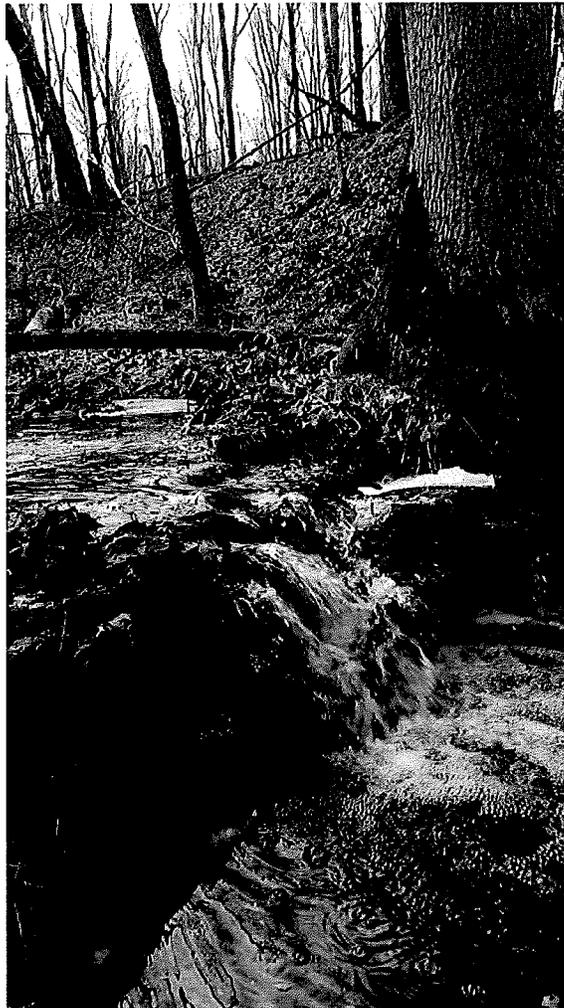


THE POLK COUNTY FOREST MISSION STATEMENT

Natural resources, such as those provided by the Polk County Forest (PCF), are the base for addressing the ecological and socioeconomic needs of society. The mission of the Polk County Forest is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

PCF resources should be protected from natural catastrophes such as fire, insect and disease outbreaks, and from human threats such as encroachment, over-utilization, environmental degradation, and excessive development. While managed for environmental needs including watershed protection, protection of rare plant and animal communities, and maintenance of plant and animal diversity, these same resources must also be managed and provide for sociological needs, including provisions for recreational opportunities and the production of raw materials for wood-using industries.

Management must balance local needs with broader state, national and global concerns through integration of sound forestry, wildlife, fisheries, endangered resources, water quality, soil, and recreational practices. Management will provide a variety of products and amenities for the future through the use of sustainable forest management practices.



POLK COUNTY FOREST

The Polk County Forest is 17,166.10 acres in size and includes acreage in seven townships throughout Polk County.

The following list shows the acreage of forest land by its type classification:

Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Forested Acres
	A	ASPEN	122	3,716	23 %
	BW	WHITE BIRCH	2	15	0 %
	MR	RED MAPLE	3	34	0 %
	NH	NORTHERN HARDWOODS	22	597	4 %
	O	OAK	56	3,508	22 %
	OX	SCRUB OAK	147	4,108	25 %
	PJ	JACK PINE	81	2,417	15 %
	PR	RED PINE	51	1,405	9 %
	PW	WHITE PINE	6	134	1 %
	SB	BLACK SPRUCE	1	4	0 %
	SH	SWAMP HARDWOODS	4	86	1 %
	SW	WHITE SPRUCE	2	27	0 %
	T	TAMARACK	4	67	0 %
Total:			501	16,118	100 %

Non-Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Non-Forested Acres
	G	UPLAND GRASS	10	48	5 %
	GH	HERBACEOUS VEGETATION	4	15	2 %
	ICG	CAMPGROUND	1	19	2 %
	K	MARSH	2	51	5 %
	KB	MUSKEG BOG	3	46	5 %
	KEV	EMERGENT VEGETATION	5	179	18 %
	KG	LOWLAND GRASS	2	19	2 %
	KH	LOWLAND HERBACEOUS VEGETATION	1	100	10 %
	L	WATER	3	74	8 %
	LB	LOWLAND BRUSH	3	64	7 %
	LBA	LOWLAND BRUSH - ALDER	7	105	11 %
	LM	MINOR LAKE	6	126	13 %
	LMS	MINOR STREAM	2	57	6 %
	ROW	RIGHT OF WAY	8	39	4 %
	UB	UPLAND BRUSH	3	29	3 %
Total:			60	971	101 %

The following list shows current and future anticipated forest stand conditions:

Timber Text	Acres Past	Acres Present	Acres Future
	(1977)	(2017)	
ASPEN	1,896	3,716	3,591
BLACK SPRUCE	0	4	4
JACK PINE	6,260	2,417	2,678
NORTHERN HARDWOODS	2,941	597	3,440
OAK	1,887	3,508	761
RED MAPLE	0	34	64
RED PINE	324	1,405	1,446
SCRUB OAK	877	4,108	3,756
SWAMP HARDWOODS	24	86	86
TAMARACK	97	67	67
WHITE BIRCH	0	15	6
WHITE PINE	0	134	219
WHITE SPRUCE	0	27	27
Total :	14,306	16,118	16,145

TIMBER SALE ADMINISTRATION

Timber sale administration is a vital part of effective forest management. The Forest Administrator is responsible for the establishment, sale, contract compliance, closeout, and all record keeping on County Forest timber sales. Most PCF sales are sold as combination mill scale for pulp products and woods scale for logs. PCF is shifting to more lump sum sales to lower the burden of office work required during administration of the timber sales.

ANNUAL DNR TIME STANDARDS

Each year, the WI-DNR provides Polk County a certain number of technical assistance hours to use on the County Forest. Every five years, these 'time standards' are set and then become the minimum hours the DNR will provide the county during each DNR fiscal year (July 1-June 30). The Forest Administrator meets with various DNR staff during the Annual Integrated Planning Meeting and part of the discussion revolves around the availability of DNR staff and resources for the upcoming year. Currently the DNR provides a minimum of *536 hours per year of assistance on the PCF at no cost*. Historically, the DNR has met or exceeded the 'time standards' each year. These hours are needed by Polk County to address the ever increasing workload on the County Forest.

TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year in perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2018 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year. These acreage goals do not include salvage sales that may occur due to unforeseen circumstances such as: insect and disease outbreaks, weather phenomena, and wildland fire.

15 Year Total (acres)	15 Year Average (acres)	Forest Type Description
271	18	ASPEN
9	1	WHITE BIRCH
436	29	NORTHERN HARDWOODS
2,610	174	OAK
1,079	72	SCRUB OAK
1,255	84	JACK PINE
778	52	RED PINE
134	9	WHITE PINE
6,572	439	

Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department directly at the following:

Polk County Forestry Department
 100 Polk County Plaza, Suite 40
 Balsam Lake, WI 54810
 (715) 485-9265
Jeremy.Koslowski@co.polk.wi.us

FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 20 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a stand is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2018 we will work towards entirely updating at least one of the 34 compartments of the PCF.

Property Name	Total Acres	Forested Acres	Acres of Recon by age and % of Total Acres*									
			< 5 years		5-10 years		11-15 years		16-20 years		21-30 years	
			(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)
POLK COUNTY FOREST	17,089	16,118	6,167	36.09	6,893	40.34	2,710	15.86	1,300	7.61	0	0.00
Total:	17,089	16,118	6,167	36.09	6,893	40.34	2,710	15.86	1,300	7.61	0	0

TIMBER STAND IMPROVEMENT

Timber stand improvement (TSI) projects that are most likely to happen for 2018 include hand release of naturally regenerated and planted Red Pine on PCF located in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

REFORESTATION

In 2018 funds and resources allocated for planting will be used to conduct site prep work (power disc trenching) on approximately 100 acres. Sites for pre-sale blade scarification for natural Jack Pine regeneration will be identified and completed. Bud capping of some existing sites may also be accomplished in the fall but will need to be identified after snowmelt.

Currently, we collect our own Jack Pine seed from the PCF. This seed is sourced for growing seedlings which are used in our planting operations. We will continue to collect native Jack Pine seed each year and have that seed grown into seedlings for planting. All future Jack Pine plantings will be stock grown from our own seed source. PCF currently has a 'seed bank' of roughly ½ million seeds.

For the third year in a row, PCF acquired Deer Damage Tags from the WI-DNR to use on specific regeneration sites. These sites have been heavily browsed by deer in recent years and this has not allowed for adequate regeneration of the hand planted stock. The tags were valid from January thru April and the program was administered by the Forest Administrator's office. Fall regeneration surveys have shown promising numbers after the first 3 years of the program. Early indications show we have had success on 3 of the 4 original sites. Once the seedlings establish themselves above the browse line and the site is considered fully stocked, the program can be discontinued. This program will continue.

FOREST PROTECTION

We will continue to cooperate with the WI-Department of Natural Resources by:

1. Improving and maintaining fire lanes
2. Continue annual meetings to evaluate County Forest operations
3. Support fire suppression efforts when needed
4. Monitor insect and disease issues and take appropriate action when necessary

COUNTY FOREST ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2018 include brushing, grading and hauling additional gravel to sustain current traffic levels.

The County Forest has many miles of secondary forest roads that have been built primarily by logging contractors in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, horse trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

LAND ACQUISITION

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the County Administrator and the Environmental Services Committee that ownership of those lands would be beneficial to the citizens of Polk County.

SURVEYING

We will continue our property line maintenance and establishment with the aid of the Polk County Surveyor's office. Surveys are generally needed to prevent trespass, eliminate encroachments or to clarify boundaries in order to continue forest management activities.

WILDLIFE HABITAT PROJECTS

Polk County Forest will continue to develop and implement projects in cooperation with WI-DNR wildlife personnel. This year we will continue efforts to naturally regenerate Jack Pine in the Sterling Township, with the aid of “nickel per acre” wildlife grants.

MISCELLANEOUS

- A. Issue firewood cutting and miscellaneous gathering permits.
- B. Respond to public inquiries and issues as they arise.
- C. Increase signage on the Forest to identify boundaries, roads, and natural features.
- D. Provide education classes for students and adults and work with other internal departments for natural resource education opportunities.
- E. Recreation: The Forest Administrator is also the Parks Assistant. Work includes assisting with the oversight and management of the maintenance and operation of the county’s parks and recreation areas, public lake accesses, ski areas, and system of snowmobile, ATV, hiking and biking trails. Accomplishing this broad range of activities requires: attending meetings, clearing trails, permitting, grant writing, and acting as a trail liaison between interest groups and Polk County. Currently the Polk County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails (including the nationally designated Ice Age Trail).
- F. Attend all Wisconsin County Forest Association meetings and continue technical training sessions to aid in the management of the County Forest.
- G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification and make changes as necessary to comply with corrective actions.
- H. Investigate and address easement, land trade requests and encroachments as they arise.

GRANTS & FUNDING

County Forest Administration Grant

Polk County receives this grant annually. The grant pays 50% of administrator's salary and up to 50% of benefits so long as benefits don't exceed 40% of salary. In addition, covers a portion of Polk County's WCFA membership dues each year.

Wildlife Habitat Grant

Polk County receives this grant annually. The grant pays \$0.05 per County Forest acre to be used for wildlife habitat development on the County Forest.

County Forest Road Aid

Pays \$360.00 per mile of County Forest road for maintenance and improvement projects.

Interest Free Loans (2)

Variable Acreage Share Loan and Project Loans

These loans are interest free and are paid back at 20% of annual stumpage revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases. Neither loan has been applied for in 2018.

County Forest Sustainable Forestry Grant

Funds short term, unanticipated sustainable forestry projects. Funding awarded on a competitive basis.

Polk County Funds

The Forestry Department begins each year with a *negative levy amount*. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales, grant funding and miscellaneous revenues.

Attachment 1

General Fund Restricted or Assigned Funds Budgeted in 2018

	Restricted	Assigned
Administration – Employee Recognition		10,000
Buildings, Parks, Recycling – Conservation Project	10,463	

1
2 Resolution No. 76-17

3 Resolution Concerning Pheasants Forever Acquisition of Lands Located in the Town of Alden -
4 Knowles-Nelson Stewardship Program Funds

5 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
6 WISCONSIN:

7 Ladies and Gentlemen:

8 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) administers the
9 Knowles-Nelson Stewardship Program (Program), which, in part, provides grant funds for land
10 acquisitions by non-profit conservation organizations; and

11 WHEREAS, the grant approval process requires WDNR to notify the Polk County Board of
12 Supervisors of potential Program funded land acquisitions in the County; and

13 WHEREAS, state law gives discretion to the Polk County Board of Supervisors to adopt a
14 non-binding resolution in support of or opposition to those Program funded land acquisitions made
15 within the County and WDNR must consider such a resolution adopted within 30-days of such
16 notification; and

17 WHEREAS, on October 27, 2017, WDNR has notified Polk County that a grant from the
18 Program has been tentatively awarded to support the acquisition of forty (40) acres by Pheasants
19 Forever, Inc., located in the Town of Alden and having the physical address of 298 130th Avenue,
20 Amery, Wisconsin.

21 NOW, THEREFORE BE IT RESOLVED, the Polk County Board of Supervisors:

(County Board is to select one.)

22 _____ supports the potential land acquisition by Pheasants Forever, Inc.

23 _____ opposes the potential land acquisition by Pheasants Forever, Inc.

24 _____ declines to take a position on potential land acquisition.

25 BE IT FURTHER RESOLVED that the Clerk forward a copy of this resolution to the Wisconsin
26 Department of Natural Resources and Pheasants Forever, Inc.

Resolution No. 76-17

Resolution Concerning Pheasants Forever Acquisition of Lands Located in the Town of Alden - Knowles-Nelson Stewardship Program Funds

Funding Source/ Funding Amount:	Not Funding
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	November 14, 2017
Submitted By:	 _____ Dean Johansen
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its special business meeting on the 14th of November 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 76-17: Resolution Concerning Pheasants Forever Acquisition of Lands Located in the Town of Alden - Knowles-Nelson Stewardship Program Funds, as follows:

- Enacted by simple majority of all members, by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Sharon E. Jorgenson, County Clerk

Ordinance No. 58-17
Amending Ordinance to Declare the County of Polk Self-Organized

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
WISCONSIN:

Ladies and Gentlemen:

WHEREAS, pursuant to Ordinance No. 48-13, the Polk County Board of Supervisors declared Polk County a self-organized county; and

WHEREAS, pursuant to Wisconsin Section 59.10(1)(c), a county board of supervisors of a self-organized county has broad discretion to determine the compensation of supervisors; and

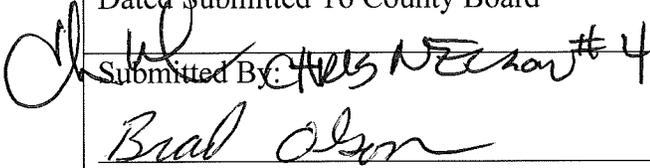
WHEREAS, it is in the interest of the County to establish a maximum amount of annual compensation for supervisors when setting the compensation for supervisors elected for the 2018-2020 term at the annual meeting to be held on or before November 14, 2017.

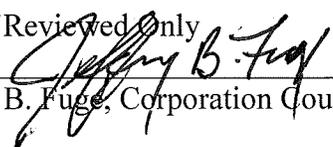
NOW, THEREFORE BE IT ORDAINED that, pursuant to Wisconsin Statute Section 59.10(1), the Polk County Board of Supervisors amends the Ordinance to Declare the County of Polk Self-Organized and creates Paragraph 3.d., to read as follows:

3. d. The maximum total amount of compensation of salary and/or per diems and reimbursements of travel and mileage expense that a supervisor, other than the chairperson, receive in any year may not exceed six thousand (\$6, 000.00) dollars.

BE IT FURTHER ORDAINED that the above amendment shall be effective with the first day of the 2018-2020 term of the Polk County Board of Supervisors.

(History: Ord. No. 48-13, December 17, 2013; Amended, Ordinance No. 58-17, October 17, 2017).

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	April 17, 2018
Dated Submitted To County Board	First Reading: September 19, 2017 Second Reading: October 17, 2017
Submitted By:  Brad Olson, Supervisor District#1	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended

<input checked="" type="checkbox"/> Reviewed Only <input type="checkbox"/> _____ Dana Frey, County Administrator	<input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel
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Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on the ____ of _____ 2017, the Polk County Board of Supervisors considered and voted on Ordinance No. 58-17: Amending Ordinance to Declare the County of Polk Self-Organized, , as follows:

- Enacted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Sharon Jorgenson, County Clerk

Certification of Publication

Ordinance No. 58-17: Amending Ordinance to Declare the County of Polk Self-Organized was published, pursuant to Wisconsin Statutes § 59.14(1), in the Inter-County Leader on the _____ day of _____, 2017.

Sharon Jorgenson, County Clerk

Dated: _____

SUBCHAPTER 5.6. MANAGEMENT OF COUNTY-OWNED (NON-TAX FORFEITURE) REAL ESTATE.

1.01. Scope. This chapter governs the management of real property other than forest land subject to Wisconsin Statutes Sec. 28.11 that is owned by or under the control of the Polk County Board of Supervisors.

1.02. Definitions. For the purposes of this chapter, the following terms have the meanings given:

- a. *Auction sale* means the public sale of a property through a recognized auction service both online and in person.
- b. *Improvements* mean buildings, driveways or roads, landscaping or grading, and similar permanent additions intended to increase the value of land.
- c. *Market value* means the price a willing and knowledgeable buyer would pay a willing and knowledgeable seller for the ownership and control of a property allowing sufficient time for the sale.
- d. *Market rent* means the rent currently paid in an area on properties similar to the subject property with comparable lease provisions.
- e. *Mothballed cost* means the cost of maintaining a facility at a level sufficient to prevent deterioration excluding utilities.
- f. *Operating cost* means the cost of maintaining a facility in its intended use to provide regular County services.

1.03. Responsibilities. For purposes of this chapter, the following responsibilities are assigned.

- a. *Buildings director.* The buildings director is responsible for the management of all County-owned property other than property under the management of the Highway Department.
- b. *Highway commissioner.* The highway commissioner is responsible for the management of County-owned property as assigned to the highway departments including facilities and rights of way but excluding buildings.
- c. *County treasurer.* Pursuant to Wisconsin Statutes, the county treasurer is responsible for issuing tax title and identification of all property for which a tax title has been issued.
- d. *County administrator.* The county administrator is responsible for the identification of all property owned by the County, preparation of the property inventory, and recommendations for the acquisition, use, and disposal of County-owned real estate.
- e. ~~*Conservation, development, recreation and education General government committee.*~~ The general government conservation, development, recreation and education committee or its successor is responsible for reviewing reports on property ownership, making recommendations to the County Board on purchase, ~~or leasing or disposition of~~ property, and regularly reviewing and making recommendations on any amendments to this chapter.
- f. ~~*General Government Committee.*~~ The General Government Committee or its successor is responsible for reviewing any acquisition, lease, or disposition of County property other than that acquired through tax forfeiture.

1.04. Report on County property. The county administrator must, by August 1 of every year, prepare an inventory of all real property owned or under the direct control of Polk County for submission to the County Board. This inventory must include location, area, a listing of improvements including condition, and an estimate of value. This report must also include a recommendation on the proposed use or disposition of this property, assessing

the current and possible future need for this property for the provision of County services according to the following categories:

- a. Essential. Property necessary for the current provision of services by Polk County, including timber management and parks.
- b. Reserved. Property determined to have a future use by Polk County, but no current use for this property is forecast for at least the following two years.
- c. Surplus. Property determined to not have any likely future use by Polk County.

1.05. Disposition of surplus property. The county administrator must make a recommendation for the disposition of all property determined to be surplus, including method of disposition and timetable for that disposition.

- a. Appraised value. For ~~non-tax forfeiture~~ properties to be sold at public auction, the county administrator must estimate the appraised value based on the assessed value and sales of comparable property. He or she may also contract with an independent appraiser for that purpose. All property with an estimated value of \$25,000 or more that is to be transferred through a private sale must be independently appraised by a certified property appraiser. The minimum bid for property to be sold at public auction is the lowest likely market value as determined by the buildings director.
- b. Occupied property. If a property-determined to be surplus is occupied by an outside agency through a lease agreement with the County, that agency must be provided at least 12 months' notice prior to any public sale and be offered the opportunity to purchase this property at its appraised value as determined by the County Board prior to any listing for public sale.
- c. Tax deed property. Upon obtaining a parcel of tax deed property, the county administrator must classify that property as provided in section 1.04. All tax deed property determined to be surplus must be offered for sale as soon as reasonably possible.

1.06. Lease of property. Property categorized as future use may be leased to outside agencies. The county administrator or his/her designee must negotiate the terms of a lease according to the following criteria.

- a. Amount of lease payment. For other than nonprofit agencies unless otherwise authorized by the County Board, the rental amount for leased property must not be less than the market rental value in the area. For nonprofit agencies, the rental amount must not be less than the different between the mothballed costs and the cost to the County if occupied.
- b. Term of lease. All lease agreements must be for a period of one calendar year, subject to automatic renewal, unless otherwise authorized by the County Board.

1.07. Reversion of leased property. The county administrator or his/her designee must review the County's potential use of leased property on an annual basis to determine whether it is in the best interest of the County for leased property to revert to County use. Should he or she make that determination, she or he must prepare a resolution for consideration by the County Board. This resolution must provide for the orderly reversion of such property, with a minimum notice of 12 months.

1.08. Acquisition of property. If the county administrator determines that it is in the interests of the County to acquire property through purchase, donation, or other means, he or she must prepare a resolution to that effect for consideration by the County Board. That resolution must be referred to the relevant governing committee or committees and,

where possible, initially presented at a regular County Board meeting or special County Board meeting prior to its final consideration at a subsequent regular County Board meeting. This resolution and accompanying materials must contain the rationale for that recommendation, the effect on County finances, the effect on the tax base of the County and of all affected political subdivisions, the net change in the share of public land in the County, and any proposed compensating sales or disposition of other public land.

1 POLK COUNTY ORDINANCE No. 48-13:
2 Ordinance To Declare the County of Polk Self-Organized
3 (Wisconsin Statute Section 59.10(1))

4 TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE POLK COUNTY BOARD
5 OF SUPERVISORS,

6 WHEREAS, pursuant to §59.10 (1), the Polk County Board of Supervisors is authorized to enact an
7 ordinance which declares the County of Polk, as a self-organized county government; and

8 WHEREAS, as a self-organized county, the Polk County Board of Supervisors would have greater
9 flexibility than provided in Wisconsin Statutes to establish and to determine administrative and
10 organizational features of county government; and

11 WHEREAS, an ordinance declaring the county of Polk must be enacted by affirmative majority vote
12 of the entire board membership and then the County Clerk must file a certified copy of such enacted
13 ordinance with the Wisconsin Secretary of State; and

14 WHEREAS, following requisite filing, the Polk County Board of Supervisors may adopt policies as
15 it determines appropriate regarding staggered terms, compensation for board members and the
16 method for filling county board vacancies.

17 NOW, THEREFORE, the Polk County Board of Supervisors ordains the above titled ordinance, as
18 follows:

- 19 1. This Ordinance is adopted under authority granted by §59.10, Wisconsin Statutes.
- 20 2. This ordinance shall be known as the Polk County Self-Organized County Ordinance.
- 21 3. For the purpose of improving the ability of the county government to organize its
22 administrative structure, Polk County elects and declares to become a self-organized county
23 and to avail itself of those provisions of §59.10 (1), Wisconsin Statutes.
 - 24 a. *Terms of office for and election of county supervisors.* Supervisors are county officers
25 and shall be elected for two-year terms at the election to be held on the first Tuesday
26 in April in even-numbered years and shall take office on the third Tuesday in April of
27 that year.
 - 28 b. *Method for filling vacancies on the county board.* ~~Vacancies in the office of county~~
29 ~~supervisor may be filled by appointment of the county board chairperson, subject to~~
30 ~~confirmation by the county board.~~ *See below.*
 - 31 c. *Compensation of county board.* The method of compensation for supervisors shall be
32 determined by the county board. The county board shall, at or before its annual
33 meeting, by a two-thirds vote of the members entitled to a seat, fix the compensation
34 of the board members to be next elected. The board may also, at or before its annual
35 meeting, by a two-thirds vote of the members entitled to a seat, provide additional
36 compensation for the chairperson. In addition to the salary, the supervisors shall
37 receive mileage for each attendance at board meetings and for each attendance at

b. "Supervisory district vacancies shall be filled by appointment by the Chairperson on an interim basis until the next regularly scheduled election."

38 committee meetings at the rate to be established by the board pursuant to section
39 59.22, Wis. Stats., as the standard mileage allowance for all county employees and
40 officers.

41 4. The County Clerk shall file a certified copy of the Self-Organized County Ordinance with the
42 Secretary of State, State of Wisconsin, upon passage by the County Board of Supervisors.

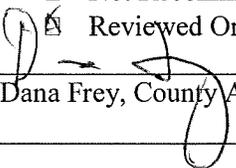
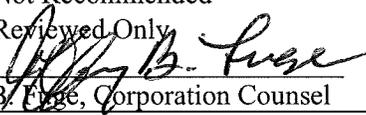
43 5. Any prior Polk County ordinance or parts thereof in conflict with the provisions of this
44 ordinance insofar as they regulate the establishment of Polk County as a self-organized
45 county are hereby repealed and rescinded effective with the effective date of this ordinance.

46 6. The provisions of this ordinance shall be deemed severable and it is expressly declared that
47 the County Board of Supervisors of Polk County would have passed the other provisions of
48 this ordinance irrespective of whether one or more provisions may be declared invalid, and if
49 any provisions of this ordinance, the application thereof to any person or circumstance is held
50 invalid, the remainder of the ordinance and the application of such provisions to other
51 persons or circumstances shall not be affected thereby.

52 7. This ordinance shall take effect upon passage, publication as provided by law and upon
53 filing.

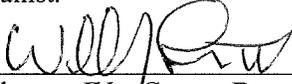
Funding Source/ Funding Amount: Not Applicable
Date Finance Committee Advised: Not Applicable
Finance Committee Recommendation: Not Required
Effective Date: Upon Passage, Publication and Filing
Date Submitted to the Polk County Board: December 17, 2013

Submitted By:  _____

<p>Review By County Administrator:</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input checked="" type="checkbox"/> Reviewed Only</p> <p> Dana Frey, County Administrator</p>	<p>Review By Corporation Counsel:</p> <p><input checked="" type="checkbox"/> Approved as to Form</p> <p><input type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input checked="" type="checkbox"/> Reviewed Only</p> <p> Jeffrey B. Fuge, Corporation Counsel</p>
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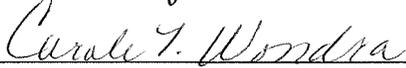
County Board Action

At its regular business meeting on December 17, 2013, after due and proper notice having been provided, the Polk County Board of Supervisors enacted the above ordinance: POLK COUNTY ORDINANCE No. 48 -13: Ordinance To Declare the County of Polk Self-Organized, by majority vote of the entire membership of the Polk County Board of Supervisors, 23 in favor and 0, against.



William F. Johnson, IV, County Board Chairperson

Attest:



Carole Wondra, Polk County Clerk

Certification of Publication

POLK COUNTY ORDINANCE No. 48 -13: Ordinance To Declare the County of Polk Self-Organized, was published in the Inter-County Leader on the 8th day of January, 2014.

 Dated: 1-9-14
Carole Wondra, County Clerk

Confirmation of Filing with Wisconsin Secretary of State

On the _____ day of _____, 2013 the State of Wisconsin Office of Secretary of State confirmed that on the _____, day of _____ 2013, the filing of a certified copy of the above entitled ordinance in said office.

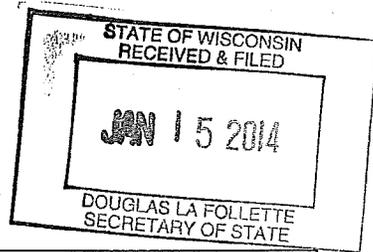
Dated: _____

Carole Wondra, County Clerk

CERTIFIED COPY OF THE POLK COUNTY ORDINANCE 48-13

I, Carole T. Wondra, Polk County Clerk due hereby certify that the attached hereto and incorporated herein is a full, true and correct copy of the Polk County Ordinance to Declare the County of Polk Self-Organized, adopted by the Polk County Board of Supervisors on the 17th day of December, 2013.

Carole T. Wondra 12-19-13
Carole T. Wondra, Polk County Clerk, Date



County Board Action

At its regular business meeting on December 17, 2013, after due and proper notice having been provided, the Polk County Board of Supervisors enacted the above ordinance: POLK COUNTY ORDINANCE No. 48 -13: Ordinance To Declare the County of Polk Self-Organized, by majority vote of the entire membership of the Polk County Board of Supervisors, 23 in favor and 0, against.

William F. Johnson, IV

William F. Johnson, IV, County Board Chairperson

Attest: *Carole F. Wondra*
Carole Wondra, Polk County Clerk

Certification of Publication

POLK COUNTY ORDINANCE No. 48 -13: Ordinance To Declare the County of Polk Self-Organized, was published in the Inter-County Leader on the 8th day of January, 2014.

Carole F. Wondra Dated: 1-9-14
Carole Wondra, County Clerk

Confirmation of Filing with Wisconsin Secretary of State

On the 15 day of January, 2014 the State of Wisconsin Office of Secretary of State confirmed that on the 15, day of January 2014, the filing of a certified copy of the above entitled ordinance in said office.

Carole F. Wondra Dated: 1-21-14
Carole Wondra, County Clerk

RESOLUTION 46-15Resolution To Fix Compensation of County Board Supervisors and Citizen Committee Members,
Commencing April 2016 Term

1 TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

2 WHEREAS, the Polk County Board of Supervisors establishes the compensation of the members to
3 be next elected at the annual meeting in accordance with the Polk County Self-Organized County
4 Ordinance; and

5 WHEREAS, it is in the interest of the County to review and to set the compensation of citizens
6 members appointed to the various County standing committees and administrative boards at the time
7 in which the Polk County Board of Supervisors acts to fix the compensation of members to be next
8 elected; and

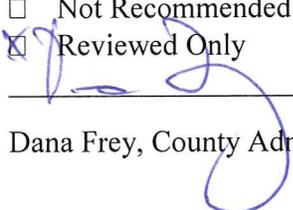
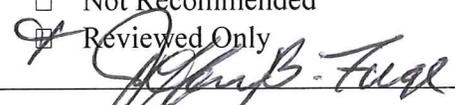
9 THEREFORE, NOW BE IT RESOLVED, that, pursuant to Polk County Ordinance No. 48-13, the
10 Polk County Board of Supervisors establishes the compensation for the Supervisors to the Polk
11 County Board of Supervisors for all services of the County, including service on standing
12 committees, as follows:

- 13 1. The Supervisor holding the office of Chairperson shall be compensated with a salary in the
14 annual amount of Six Thousand (\$6,000.00) Dollars, paid at the rate of \$500.00 per month.
- 15 2. Each of the Supervisors holding the office of Vice Chairperson shall be compensated with an
16 annual salary of One Thousand (\$1,000.00) Dollars, paid at the rate of \$83.33 per month.
- 17 3. Each Supervisor shall be compensated \$100 per diem for each County Board Meeting,
18 Committee of the Whole meeting and for each Standing Committee meeting attended.
- 19 4. In addition, each Supervisor, the County Board Chairperson and Vice Chairpersons shall be
20 paid a per diem of One Hundred(\$100.00) Dollars each day he or she attends a special
21 committee meeting, an ad hoc committee meeting, any convention, seminar or meeting
22 attended, and also be paid ½ per diem for travel for the day prior to the meeting, when said
23 meeting begins at 10:00 a.m. or earlier and where travel to said meeting is 150 or more miles
24 one way, at the direction or with the approval of the County Board Chairperson, provided
25 there are adequate funds available.
- 26 5. Each Supervisor shall receive mileage and travel expense reimbursement in accordance with
27 Polk County Policy 512, County Business Travel and Expense Reimbursement Policy.
- 28 6. Notwithstanding the mileage provisions of Policy 512, the County Board Chairperson and the
29 Vice Chairpersons shall receive mileage reimbursement at the IRS rate per mile for any travel
30 needed to carry out the duties and functions of the County Board Chairperson.

31 BE IT FURTHER RESOLVED that pursuant to Wisconsin Statute Sections 59.10(3)(g) and
32 59.22(3), the Polk County Board of Supervisors fixes the compensation for each citizen member of
33 an administrative board, standing committee, special committee and ad hoc committee, as follows:

- 34 7. Each citizen member of an administrative board and/or standing committee shall be paid a
 35 per diem of One Hundred (\$100.00) Dollars for each day he or she attends one scheduled
 36 meeting of a standing committee or administrative board of which he or she is a member.
- 37 8. Each citizen member of an administrative board, standing committee or ad hoc committee
 38 shall be paid a per diem of One Hundred (\$100.00) Dollars each day he or she attends a
 39 special committee meeting, an ad hoc committee meeting, any second or subsequent
 40 scheduled committee meeting or any convention, seminar or meeting attended and also be
 41 paid ½ per diem for travel for the day prior to the meeting, when said meeting begins at 10:00
 42 a.m. or earlier and where travel to said meeting is 150 or more miles one way, at the direction
 43 or with the approval of the County Board Chairperson, provided there are adequate funds
 44 available.
- 45 9. Each citizen member of an administrative board, standing committee, special committee
 46 and/or ad hoc committee shall receive mileage and travel expense reimbursement in
 47 accordance with Polk County Policy 512, County Business Travel and Expense
 48 Reimbursement Policy.

49 BE IT FURTHER RESOLVED that compensation authorized pursuant to Resolution No. 43-15
 50 shall continue until the above resolution becomes effective, the first day of the 2016-18 term,
 51 commencing in April 19, 2016.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	April 19, 2016
Dated Submitted To County Board	November 10, 2015
Submitted on Recommendation of the Committee of the Whole:	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its annual business meeting held on 10th of November 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 46-15: Resolution To Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2016 Term, as follows:

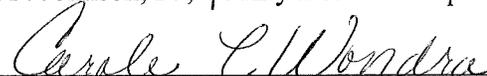
- Adopted by a vote of 10 in favor and 5 against.
- Adopted by majority voice vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by majority voice vote
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:



William F. Johnson, IV, County Board Chairperson

Attest:



Carole T. Wondra, County Clerk

POLK COUNTY BOARD OF SUPERVISORS

Minutes from Tuesday, November 10, 2015

Polk County Government Center – County Board Room

Balsam Lake, WI 54810

Chairman Johnson called the regular November 10, 2015 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johnson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting, was properly posted in three public buildings, published in the county's legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of November 2, 2015. In addition, the Office of the County Clerk distributed on October 30, 2015 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, section 2 of the County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the County Clerk satisfied the applicable provisions of Wisconsin Open Meetings Law.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. Roll call was taken with all 15 members present.

Chairman Johnson led the Pledge of Allegiance.

A moment of silence was held during Time of Reflection in honor of Veterans Day.

Chairman Johnson called for a motion to approve all points identified in the Consent Agenda, including November 10, 2015 Agenda and Minutes of October 16, 2015 County Board meeting. **Motion (Bonneprise/Jepsen) to approve the Consent Agenda. Motion carried** unanimous by voice vote.

Gretchen Sampson presented Dr. Marty Rimestad with the 2nd Annual Friend of Public Health award.

Time was given for public comment. None offered.

Time was given for Receipt and Discussion of Committee Reports.

Supervisor Russ Arcand requested the following be made a part of the published County Board meeting minutes:

On Nov. 10, 2015, the General Government Committee approved the transfer of funds from the Polk County Contingency Fund to: District Attorney's 2015 Budget for the purchase of additional professional services needed for upcoming trial, up to the amount of \$8,000 in Other Professional Services at the year end 2015 should the Department's annual expenditures exceed revenues. In accordance with Wisconsin Statute 65.90(5)(b).

Chairman's Report was received as presented by Chairman Johnson.

Chairman Johnson requested a motion to confirm the County Administrator's appointment. **Motion (O'Connell/Schmidt) to confirm the Administrator's appointment of Gretchen Sampson as Interim Human Services Director. Motion to confirm appointment, carried by unanimous voice vote.**

Chairman Johnson recognized Administrator Frey for the purposes of receiving the Administrator's Report and presentation on the Operating and Capital Budget for 2016.

Chairman Johnson declared open the Public Hearing on the proposed Operating and Capital Budget for Calendar Year 2016, at 7:00 p.m.

Chairman Johnson offered a time for public testimony regarding the 2016 budget. None offered.

Chairman Johnson declared the Public Hearing closed. 7:05 p.m.

Resolutions and Ordinances:

Chairman Johnson called to the floor, **Resolution No. 46-15**, Resolution to Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2016 Term. **Motion (Jepsen/Moriak) to approve Resolution No. 46-15.** Corporation Counsel addressed the resolution.

Motion (Sample/O'Connell) to amend Resolution 46-15 as follows:

Strike lines 13 -25 of Resolution No. 46-15 and replace with:

The Supervisor holding the office of Chairperson shall be compensated with a salary in the annual amount of Five Thousand One Hundred (\$5,100) Dollars, paid at the rate of \$425 per month.

The Supervisor elected as Chair of the Health and Human Services Board shall also serve as County Board Vice-Chair and receive an annual salary of One Thousand Five Hundred Dollars (\$1,500), paid at the rate of \$125 per month.

Each Supervisor shall be compensated \$100 per diem for each County Board meeting, Committee of the Whole meeting or Health and Human Services Board meeting.

Each Supervisor shall be compensated \$75 per diem for each Standing Committee attended.

Each Supervisor shall be compensated \$60 per diem for each AD-hoc Committee attended and an addition \$15 for each meeting that exceeds 3.5 hours in duration.

In addition, each Supervisor shall be paid a One Hundred Dollar (\$100) per diem each day he or she attends any authorized meeting, convention or seminar other than a Standing or Ad-hoc Committee which are compensated at their designated rates. In addition, each supervisor shall be paid ½ per diem for travel for the day prior to the meeting, when said meeting begins at 10:00 a.m. or earlier and where travel to said meeting is 150 miles one way, at the direction or with the approval of the County Board Chairperson, provided adequate funds are available.

Strike lines 34-44 of Resolution No. 46-15 and replace with:

Each citizen member shall be compensated \$100 for each Health and Human Services Board meeting attended.

Each citizen member shall be compensated \$75 for each Standing Committee attended.

Each citizen member shall be compensated \$60 for each Ad-hoc Committee attended.

In addition, each citizen shall be paid a One Hundred Dollar (\$100) per diem each day he or she attends any authorized meeting, convention, or seminar other than a standing or Ad-hoc Committee which are compensated at their designated rates. In addition, each citizen shall be paid ½ per diem for travel for the day prior to the meeting, when said meeting begins at 10:00 a.m. or earlier and where travel to said meeting is 150 or more miles one way, at the direction or with approval of the County Board Chairperson, provided adequate funds are available.

Chairman Johnson called for a vote on the amendment to Resolution No. 46-15. A ballot vote was requested. Motion to amend Resolution No. 46-15 as presented, failed by a ballot vote of 5 yes /10 no. Voting Yes: Suprs. Johansen, Hallberg, Sample, O'Connell & Arcand. Voting No: Suprs. Johnson, Schmidt, Moriak, Caspersen, Edgell, Jepsen, Luke, Nelson, Bonneprise & Demulling.

Motion to approve Resolution No. 46-15, carried by a ballot vote of 10 yes / 5 no. Voting Yes: Suprs. Johnson, Schmidt, Moriak, Caspersen, Edgell, Jepsen, Luke, Nelson, Bonneprise & Demulling. Voting No: Suprs. Johansen, Hallberg, Sample, O'Connell & Arcand. Resolution Adopted.

Chairman Johnson called to the floor, **Resolution No. 47-15, Resolution to Set Library Service Rates for Calendar Year 2016. Motion (Caspersen/Arcand) to approve Resolution No. 47-15. Supervisor Arcand addressed the resolution noting that on Line 35 of Resolution No. 47-15 the General Government Committee made no recommendation to increase the county levy, as stated in the resolution.** Chairman Johnson recognized the change to the resolution by general consent of the County Board Supervisors.

Time was given and offered for public comment on the proposed resolution.

Motion (Sample Luke) to amend Resolution No. 47-15 as follows:

Lines 38-41 would be amended to limit the opportunity for an increase in funding until the 2017 Budget. Chairman Johnson called for a vote on the amendment. A ballot vote was requested. Motion to amend Resolution No. 47-15 failed by a ballot vote of 7 yes /8 no. Voting Yes: Suprs. Johnson, Schmidt, Johansen, Sample, Caspersen, Jepsen & Luke. Voting No: Suprs. Hallberg, Moriak, Edgell, O'Connell, Nelson, Arcand, Bonneprise & Demulling

Chairman Johnson called for the vote on Resolution No. 47-15. Motion to approve Resolution No. 47-15, failed by a roll call vote of 4 yes/ 11 no. Voting Yes: Suprs. Caspersen, Jepsen, Nelson & Johnson. Voting No: Suprs. Schmidt, Johansen, Hallberg, Moriak, Sample, Edgell, O'Connell, Luke, Arcand, Bonneprise & Demulling.

Chairman Johnson called to the floor, **Resolution No. 48-15**, Resolution to Adopt the Polk County Operating and Capital Budget for the Calendar Year 2016 and To Set the 2016 Tax Levy. **Motion (Jepsen/Schmidt) to approve Resolution No. 48-15.** Administrator Frey addressed the resolution.

Motion (Sample/Demulling) to amend Resolution No. 48-15 as follows:

Technical Amendment 1. Adjustments to handout: 2016 Operating and Capital Budget Nov. 10, 2016

<u>Pg.</u>	<u>Fund</u>	<u>Dept.</u>	<u>Category</u>	<u>Line</u>	<u>Action</u>		<u>Increase/Decrease</u>	<u>Explanation</u>
4	14-208	PH-WHEPP	Revenue	State Aid	strike 157,500 insert 199,338		41,838	Additional Grant RTAC
			<u>Total Income</u>		strike 157,500 insert 199,338		41,838	Associated with WHEEP
			Expense	Professional Services	strike 130,050 insert 133,050		3,000	grant in 2016
				Supplies & Expenses	strike 27,298 insert 66,136		38,838	
			<u>Total Expenditures</u>		strike 157,500 insert 199,338		41,838	
7	29-701	Highway	Revenue	State Aids	strike 1,648,268 insert 1,698,913		50,645	
			<u>Total Income</u>		strike 7,264,012 insert 7,314,657		50,645	Reflects increased state
			Expense	Supplies & Expenses	strike 2,280,064 insert 2,330,709		50,645	aid, allocated to
			<u>Total Expenditures</u>		strike 7,255,162 insert 7,305,807		50,645	construction budget
7	30-101	Administration	Revenue	State Aids	strike 597,556 insert 598,436		880	
			<u>Total Income</u>		strike 1,265,089 insert 1,265,969		880	Minor state aid
			Net Revenues	Supplies & Expenses	strike - insert 880		880	adjustment

Motion to approve Amendment No. 1. carried, by unanimous voice vote.

Motion (Demulling/Bonneprise) to further amend Resolution No. 48-15 by adding resolved clauses to effectuate the name change and creation of county office as proposed at page 5, Lines 9-11 and Lines 18-24, referenced as: Technical Amendment No. 2, as follows:

BE IT FURTHER RESOLVED that within this resolution and is incorporated documents, including, but not limited to, the departmental budget, departmental staffing plan and fee schedule, that any reference to “Polk County Department of Human Services” be changed to “Polk County Department of Children and Families”.

BE IT FURTHER RESOLVED that within this resolution and its incorporated documents that any reference, authorization and directive charged to or upon the county office of Polk County Human Services Director be changed to the “Community Services Division Director” and be conferred upon the county office of Community Services Division Director.

Motion to approve Technical Amendment No. 2 carried, by unanimous voice vote.

Motion (Arcand/Sample) to further amend Resolution No. 48-15 to adjust pay for citizen members appointed to Inland Lake District Boards. Chairman Johnson declared that said motion was withdrawn on the consensus of the County Board. Motion withdrawn.

Chairman Johnson called for the vote on Resolution No. 48-15, as amended. Motion to approve Resolution 48-15 as amended, carried by unanimous voice vote. Resolution adopted.

Supervisor reports were received.

Motion (Luke/Schmidt) to adjourn. Motion carried by unanimous voice vote.
Chairman Johnson declared meeting adjourned 9:05 p.m.

Respectfully submitted,

Carole T. Wondra
Polk County Clerk