



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
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***AMENDED AGENDA AND NOTICE OF MEETING**

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Thursday, April 12, 2018, at 10:00 a.m.

A quorum of the County Board may be present

Materials: March 19, 2018, Minutes

- | | | |
|-------|---|--|
| 10:00 | 1. Call to order <ul style="list-style-type: none">a. Approval of agendab. Approval of minutes for March 19, 2018 | Brian Masters |
| 10:05 | 2. Public comment (3 minutes) | |
| 10:10 | 3. Announcements and committee information | |
| | 4. Discussion items <ul style="list-style-type: none">a. Review of 2018 Operating and Capital Budget Bookb. Serenity Home Lease and Homeless Initiativec. Updates on County administrator search processd. Governor's Budget and Impact on Government Programse. 2018 Workplanf. *Scheduling of Program Reviews | Jeff Fuge

Andrea Jerrick
Jeff Fuge |
| | 5. Action Items <ul style="list-style-type: none">a. Organizational Matters: Recommendations Concerning Committee Duties, Responsibilities and Assigned Functionsb. *Recommendation of Proposed Amendments to Polk County Board Rules of Order Ordinancec. Recommendation Concerning Revision of Fairgrounds Management Agreement | Jeff Fuge |
| 11:00 | | |
| 12:00 | 6. Identification of Subject Matters for Upcoming Meetings | |
| | 7. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

*Amended this 5th day of April, 2018.



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MINUTES
General Government Committee
County Board Room
Balsam Lake, WI 54810
10:00 a.m. Monday, March 19, 2018

Meeting called to order by Vice Chair Arcand @10:00 a.m.
Members present

Attendee Name	Title	Status
Brian Masters	Chair	Absent
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Absent
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; Jeff Fuge, Interim County Administrator/Corporation Counsel; Andrea Jerrick, Deputy County Administrator/Employee Relations; Supervisor Route, Supervisor LaBlanc, Supervisor Bonneprise, Randy LaFaive, Construction Manager Representative from Market & Johnson; members of the public, and member of the press.

Approval of Agenda- Vice Chair Arcand called for a motion to approve agenda. **Motion** (Johansen/Nelson) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Vice Chair Arcand called for a motion to approve the minutes of the February 8, 2018 meeting as published. **Motion** (Johansen/Nelson) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment – Public comment was received by committee.

Announcements

Committee received information from Interim Administrator Fuge regarding County Administrator updates and need for added legal services for County.

Discussion Items

Serenity Home Lease – County is currently in a long term lease situation with Serenity Home.

Committee Meeting Times- Vice Chair Arcand announced that committee meeting times will be decided after the April election.

Administrator succession plan – Chair Arcand called upon Andrea for update. Committee received information regarding recommendation to have recruiter/search firm perform search for both County Administrator with Community Services Director position. Request for Proposal is prepared and may be released on Wednesday 3/21.

Committee received update on Governor's Budget and potential impact on government programs from Interim Administrator Fuge.

2018 Workplan – Committee will review 2018 workplan at next meeting.

Revision of Fairgrounds Management Agreement – Vice Chair Arcand called upon Interim Administrator Fuge to give committee information regarding Fairgrounds Agreement which dates back to 2003 and needs update.

Action Items

Recommendation on proposed Resolution 29-18: Resolution to Amend 2018 Budget for the Rental of Bleachers for Fairgrounds. Committee received information from Interim Administrator Fuge regarding resolution. Supervisor Nelson opposes renting bleachers as issue was to be resolved last year through Ad Hoc Fairgrounds Committee and others. **Motion (Johansen/Arcand)** to approve Resolution 29-18 and recommend to County Board. **Motion** to approve Resolution 29-18 and recommend for passage to the County Board carried by majority voice vote with one voting nay (Supervisor Nelson opposed).

Award Contract for Demolition of Fairgrounds Grandstand: Vice Chair Arcand called upon Randy LaFaive, Construction Manager Representative from Market & Johnson to provide information regarding Bid Package Summary for Polk County Fairgrounds Grandstand Demolition. Committee received Bid Package Summary sheet from Randy LaFaive. LaFaive stated that a DNR permit and testing for lead/asbestos/other hazards will be needed before demolition can begin. Supervisor Nelson asked that minutes reflect that the scope of work for demolition bids was done without input from Fair Society. LaFaive suggested having contractor meet with County and Fair Board to discuss practicable demolition plan and make determination/decisions as to practicable salvage procedure. **Motion** (Nelson/Johansen) to approve and award bid to lowest bidder Haas Sons Inc. and recommend to County Board. **Motion** to award bid carried by majority voice vote with one opposed (Supervisor Arcand voting no). **Motion** Nelson/Johansen that balance of money appropriated for demolition (\$17,020.00) be held for contingency or other phases of project until completion of fairgrounds demolition. **Motion** carried by unanimous voice vote.

Recommendation on Proposed Resolution 23-18: Resolution to Set Compensation for Elected Officials for Term 2018-2021 – Sheriff and Clerk of Court. Vice Chair Arcand called upon Deputy County Administrator Jerrick to present information regarding salary adjustments. Committee received information showing comparable compensation amounts for Clerk of Circuit Court and Sheriff elected offices. **Motion** (Arcand/Johansen) to approve salary adjustment per Deputy Administrator Jerrick's recommendation for Clerk of Circuit Court for 2019 through 2022 and recommend to County Board. **Motion** to approve salary adjustment and four year salary schedule for Clerk of Circuit Court and recommend passage to the County Board carried by majority voice vote with one opposed (Supervisor Nelson voting no).

Motion (Arcand/Johansen) to approve salary adjustment for Sheriff per Deputy Administrator Jerrick's recommendation and recommend to County Board. **Motion** to approve salary adjustment and four year

salary schedule for Sheriff and recommend passage to the County Board carried by unanimous voice vote.

Recommendation on Proposed Ordinance 10-18: Ordinance Establishing Cut-Off Times for Filing and Recording Documents in the Register of Deeds Office was discussed. **Motion** (Nelson/Johansen) to approve and recommend to County Board. **Motion** to approve and recommend passage to the County Board carried by unanimous voice vote

Recommendation on Proposed Ordinance 11-18: Amending Self-Organized Ordinance to Repeal Meeting Limitation on Per Diem Compensation was discussed. **Motion** (Johansen/Nelson) to approve and forward to County Board without recommendation. **Motion** to approve and forward to County Board without recommendation to the County Board carried by unanimous voice vote

Future Agenda Items

Next meeting April 12, 2018 @ 10:00 a.m.

Operational review of assigned functions.

Serenity Home Lease

County Administrator updates

Governor's budget and potential impact on government programs

Adjourn

Motion (Johansen/Nelson) to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 12:00 p.m.

Respectfully submitted,

Sharon Jorgenson
County Clerk