



POLK COUNTY, WISCONSIN

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Minutes

General Government Committee

County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday, May 16th, 2017

Meeting called to order by Vice Chair Arcand at 2:03 p.m.
Members present

Attendee Name	Title	Status
Brian Masters	Chair	Absent
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Andrea Jerrick, Deputy County Administrator/Employee Relations Director; Tim Anderson, County Planner; members of the public and member of the press.

Approval of Agenda- Vice Chair Arcand called for a motion to approve agenda. **Motion** (Johansen/Jepsen) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Vice Chair Arcand called for a motion to approve the minutes of the April 13th, 2017 meeting. **Motion** (Jepsen/Johansen) to approve the April 13th, 2017 minutes. **Motion** carried by unanimous voice vote.

Public Comment – Committee received public comment.

Announcements

Committee received information from Administrator Frey regarding update on General Government 2017 work plan.

Committee received updates and information from Administrator Frey regarding the need for emergency shelters and the availability of shelters in Polk County. Committee received a proposed amendment to Resolution 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program from Administrator Frey with information regarding the content of the amendment. Consideration of the amendment will be taken up with action items later in the agenda.

Committee received PowerPoint presentation from Administrator Frey regarding process of policy making and setting priorities for County to guide departments as to focus for budget preparation. Committee received General Government Committee Priorities and Key Strategies hand-out from Administrator Frey detailing General Government Committee priorities and key strategies for 2017 as determined in 2016. Committee will review and set priorities for General Government Committee for 2018.

Committee received Key Issues Identification hand-out with issues identified as top priorities of General Government Committee for the County in 2016 from Tim Anderson, County Planner. Committee discussed and identified new/additional issues for the focus of the County in the upcoming year. Tim Anderson, County Planner compiled the following updated list of key issues identified by the committee:

General Government Committee
May 16th, 2017

Key Issues Identification

- 1) Mental Health
 - a. Community safety
 - b. How to get dignified places for residences for those with mental health issues
- 2) Aging population
 - a. Reduce hunger in aging population
 - b. Housing for elderly
- 3) Updating county services for the future
- 4) Improve higher education opportunity in the county
- 5) County relationship with municipalities
 - a. Specifically the impact the county has on the Village of Balsam Lake
- 6) Youth leaving the county
 - a. They leave due to
 1. Life amenities like trails, recreation opportunities, etc. that are available elsewhere.
 2. What can we do about this and how could we capitalize on providing opportunities that would keep the youth here
- 7) Staying on top of providing and maintaining necessary county infrastructure
 - a. Like roads: keep all of them in good condition with proper maintenance
 - b. County Fair and Grounds
- 8) Land use balance
 - a. How to accommodate additional people and development while maintaining the rural life and aspects of rural life that attract people here and keep people here.
- 9) Economic Development
 - a. Need good jobs with good pay

- 10) Connection between economic development and education/post-secondary educational opportunities
- 11) Technology/Communication services
 - a. Need for high-speed internet more universally
 - b. Phone connectivity
 - c. Improve communication of what the county does to citizens
- 12) Substance abuse reduction
 - a. Specifically meth
- 13) Reduce Homelessness
- 14) Increase tourism and improve parks
 - a. For increased sales tax revenue
- 15) Improve security for staff and public at county facilities

Action Items

Committee received information from Todd Demers, Information Technology Director regarding a request for a contingency fund transfer to the Clerk of Court budget due to the immediate need for replacement of nonfunctional audio visual equipment in Branch 2 courtroom of the Justice Center. Committee received a copy of AV Proposal and Contract Agreement from Kiedinger, Inc for installation of a temporary mobile video conferencing system for Branch 2 courtroom. A permanent upgrade to the AV system will follow in 2018. **Motion** Nelson/Jepsen to approve contingency fund transfer to the Clerk of Court Budget not to exceed \$19,000 for purchase of the mobile video conferencing system. **Motion** for contingency fund transfer carried by unanimous voice vote.

Committee reviewed proposed Resolution 16-17: Resolution to Amend 2017 County Budget to Provide for Consulting Services Concerning the Repair or Restoration of the Polk County Fairground Grandstand. Per Administrator Frey, action on Resolution 16-17 has been postponed by Ad Hoc Committee on Fairgrounds Grandstand Infrastructure, resulting in postponement by General Government Committee.

Recommendation on Proposed Resolution 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program was discussed.

Proposed amendment to Resolution 17-17 and the possibility of forming an Ad Hoc committee to address the need for emergency housing and provide adequate supply of emergency housing was discussed. **Motion** (Johansen/Jepsen) to approve and recommend passage of amendment to Resolution 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program as follows:

Page 2, line 38 immediately after the word RESOLVED, insert: “, Notwithstanding subchapter 5.6., of the County Finance Policy”,

Page 2, line 40, strike “a rental amount and term of lease as provided by policy and upon other terms” and strike line 41 and insert “for a period beginning immediately and ending June 30, 2020, on the same financial conditions and terms as the lease which expired on March 1, 2017.”

Page 2, after line 44, insert two new paragraphs to read:

“BE IT FURTHER RESOLVED that the County Administrator serve as a liaison between the government of the Village of Balsam Lake and the Salvation Army to mediate any issues related to the operation of Serenity House/Home.

BE IT FURTHER RESOLVED that an ad hoc committee be formed comprised of __ members of the Polk County Board of Supervisors appointed by the Chair and ___ citizen members appointed by the County Administrator and that committee be assigned the responsibility of addressing the need for emergency housing in Polk County, both to reduce the need for this housing and to provide for adequate supply of this housing, including a permanent location or locations for clients now served by Serenity House, with a report to the Board of Supervisors on or before March 1, 2018, incorporating a recommendation for extension of this committee beyond April 2018.”

Renumber the lines accordingly.

Motion to approve and recommend passage of the **amendment** to Resolution 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program to the County Board carried by unanimous voice vote.

Motion Jepsen/Johansen to approve and recommend passage of Resolution 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program with amendments to the County Board. **Motion** to approve and recommend passage of Amended Resolution 17-17 to the County Board carried by unanimous voice vote

Recommendation on Resolution 27-17: Resolution to Grant Emergency Access Easement to Village of Clayton was discussed. **Motion** (Jepsen/Johansen) to approve and recommend passage to County Board. **Motion** to approve and recommend passage of Resolution 27-17 to the County Board carried by unanimous voice vote.

Recommendation on Resolution 28-17: Resolution to Grant Lakeland Communications Right of Way Easement was discussed. **Motion** (Johansen/Jepsen) to approve and recommend passage to County Board. **Motion** to approve and recommend passage of Resolution 28-17 to the County Board carried by unanimous voice vote.

Recommendation on Resolution 29-17: Resolution to Authorize Memorandum of Understanding with Polk County Historical Society was discussed. **Motion** (Johansen/Jepsen) to approve and recommend passage to County Board. **Motion** to approve and recommend passage of Resolution 29-17 to the County Board carried by unanimous voice vote.

Recommendation on Resolution 35-17: Resolution to Amend 2017 Budget to Incorporate Carry-forward Funds was discussed. **Motion** (Jepsen/Johansen) to approve and recommend passage to County Board. **Motion** to approve and recommend passage of Resolution 35-17 to the County Board carried by unanimous voice vote.

Discussion Items

Committee reviewed and received information from Administrator Frey regarding the Memorandum of Understanding /Agreement Between Polk County and the Polk County Fair Society for the Management and Use of the Polk County Fairground Land.

Future Agenda Items

Next meeting Thursday, June 8th, 2017 at 10:00 a.m.

June: Government Center Security, Customer Service, Cash Handling, Needs of outside agencies

July: Annual Reports, Annual Audit, Accounts Receivable, Succession Planning

Other items on Work Plan: Paper Reduction, Capital improvement planning, IT developments and innovation, Employment issues and trends

Adjourn

Motion (Johansen/Jepsen) to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 3:43 p.m.

Respectfully submitted,

Sharon Jorgenson
County Clerk



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AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, May 16th, 2017 at 2:00 p.m.

A quorum of the County Board may be present

Materials: April 13th, 2017 Minutes, Key Issues Identification hand-out, Copy of Agreement Between Polk County and the Polk County Fair Society for the Management and Use of the Polk County Fairground Land, Draft MoU with Historical Society

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|------|--|--|
| 2:00 | 1. Call to order | Brian Masters |
| | a. Approval of agenda | |
| | b. Approval of minutes for April 13 th , 2017 | |
| 2:05 | 2. Public comment (3 minutes) | |
| 2:10 | 3. Announcements and committee information | |
| | a. Amendments to Resolution 17-17 (Serenity House) and overview of the issues concerning the provision of emergency housing services in Polk County | Dana Frey |
| | b. Discussion of County priorities in the area of General Government – Key Issues Identification | Dana Frey, Andrea Jerrick & Tim Anderson |
| 2:20 | 4. Action Items | |
| | a. Resolution No. 16-17: Resolution to Amend 2017 County Budget to Provide for Consulting Services Concerning the Repair or Restoration of the Polk County Fairground Grandstand | Dana Frey |
| | b. Resolution 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program | |
| | c. Resolution 27-17: Resolution to Grant Emergency Access Easement to Village of Clayton | |
| | d. Resolution 28-17: Resolution to Grant Lakeland Communications Right of Way Easement | |
| | e. Resolution 29-17: Resolution to Authorize Memorandum of Understanding with Polk County Historical Society | |
| | f. Resolution No. 35-17: Resolution to Amend 2017 Budget to Incorporate Carry-forward Funds | |
| | g. Contingency Fund transfer to Clerk of Court budget for urgent replacement of nonfunctional AV equipment in Branch 2 | |
| 3:30 | 5. Discussion Items | |
| | a. Review Memorandum of Understanding/Agreement between Polk County and the Polk County Fair Society for | Dana Frey |

the Management and Use of the Polk County Fairground
Land

3:50 **6. Identification of Subject Matters for Upcoming Meetings**

4:00 **7. Adjourn**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
General Government Committee
County Board Room
Balsam Lake, WI 54810
2:00 p.m. Thursday, April 13th, 2017

Meeting called to order by Chair Masters @ 2:00 p.m.
Members present

Attendee Name	Title	Status
Brian Masters	Chair	Present
Russ Arcand	Vice Chair	Present
Dean Johansen	Supervisor	Present
Larry Jepsen	Supervisor	Present
Chris Nelson	Supervisor	Present

Also present: Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Jeff Fuge, Corporation Counsel; Andrea Jerrick, Deputy County Administrator/Employee Relations Director; members of the public and member of the press.

Approval of Agenda- Chair Masters called for a motion to approve agenda. **Motion** (Jepsen/Nelson) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Masters called for a motion to approve the minutes of the March 9th, 2017 meeting. **Motion** (Arcand/Nelson) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment - None

Announcements

Committee received information from Mr. Frey from Environmental Services Committee meeting regarding consideration of donating the Polk County Museum and grounds to the Historical Society. Committee received copy of information from Environmental Services Committee meeting. Frey will advise Environmental Services Committee that this would require a resolution from Environmental Services Committee.

Mr. Frey spoke regarding update on items to be considered as priorities for General Government 2017 work plan.

Action Items

Committee reviewed proposed Resolution 16-17: Resolution to Amend 2017 County Budget to Provide for Consulting Services Concerning the Repair or Restoration of the Polk County Fairground Grandstand. Discussion followed. Supervisor Jepsen informed committee members of upcoming Ad Hoc Committee on Fairgrounds Grandstand Infrastructure meeting on May 4th, 2017 in which committee will exercise due diligence in consideration of all available options for the fairgrounds grandstand. **Motion (Nelson/Johansen)** to postpone recommendation on Resolution 16-17 until May General Government committee meeting. **Motion** to postpone recommendation on Resolution 16-17 carried by unanimous voice vote.

Recommendation on Proposed Resolution 23-17: Resolution to Authorize Cancellation of Outstanding County Orders Issued by Polk County Jail was discussed. **Motion** (Jepsen/Johansen) to approve and recommend to County Board. **Motion** to approve and recommend passage to the County Board carried by unanimous voice vote

Supervisor Nelson provided information on proposed Resolution 31-17: Resolution in Support of Legislation to Expand Technical College Educational Programs and Services to Underserved Counties. **Motion (Nelson/Jepsen)** to approve and recommend to County Board. **Motion** to approve and recommend passage to the County Board carried by unanimous voice vote.

Discussion Items

Dana Frey discussed and provided information as to lease structure, procedures, policies, and history of leases by County. Procedures will include Leases or Memorandums of Understanding for county properties with annual reviews.

Future Agenda Items

Next meeting May 11th, 2017 @ 10:00 a.m.

Supervisor Arcand requested County-Wide Paperless Initiative be added on future agenda. Administrator Frey said that would be included in budget.

Adjourn

Motion (Johansen/Nelson) to adjourn. **Motion** carried by unanimous voice vote.

Meeting adjourned 2:40 p.m.

Respectfully submitted,

Sharon Jorgenson
County Clerk

To all County Board Committees and Boards -- May 2017

Public Safety and Highway Committee

May 3, 2016

Key Issues Identification

- 1) New Highway Shop
 - a. Gain efficiencies in the building systems compared to existing
 - b. Vehicles can last longer is the facility allows for better care and storage areas for them indoors
- 2) What is the County's role in tourism?
 - a. Is agri-tourism an option?
 - b. What are the regulatory impediments to increased tourism?
 - c. What can be done at the county?
 - d. ATV's and Trails are opportunities
- 3) Parks
 - a. We have nice parks
 - b. Existing county parks lack camping facilities, especially for 5th wheel, travel trailer style camping
- 4) Public Safety working on mental health issues
 - a. Options other than prison time or incarceration for those dealing with mental health issues
 - b. Suicide prevention
- 5) Law Enforcement Coverage
 - a. Is there enough support; are staffing levels correct?
 - b. Costs of providing current level of service?
 - c. Cost of providing increased level of service?
 - d. Response times
 - e. Other options/solutions that could be explored to improve or achieve desired coverage
- 6) Road Conditions
 - a. What is the most appropriate rating system to achieve the goals of good roads?
 - b. Allocate proper funding to maintain desired road conditions
 - c. Look at overall condition of roads and reducing the number of low-quality roads
 - d. Is the rating system and level appropriate to achieve the road conditions we want
 - e. Condition of the state highway fund

Environmental Services Committee

May 4th, 2016

Key Issues Identification

- 1) What policies, plans, ordinances, etc., need to be updated and when?
 - a. Schedule of when they need to be updated including:
 1. Date adopted

2. Date update is due

- 2) Template of workplan from Dana's presentation with info from outside agencies (WestCAP, West Central Regional Planning Commission, etc.)
- 3) Impact of Stillwater Bridge
- 4) Transportation
 - a. Commuting facilities and options
- 5) Drug Use and Substance abuse
- 6) Issues around the aging population
 - a. Services provided

Health and Human Services Committee

May 10th, 2016

Key Issues Identification

- 7) Mental Health
 - a. Why is suicide rate double?
- 8) Transportation
 - a. Effectiveness of roads and bridges
 - b. Cost of maintenance of roads and bridges
 - c. Replacement costs
- 9) Public Protection
 - a. Providing safety through cooperation with towns, cities and villages
- 10) Recreation
 - a. More sales tax money
 - b. Tourism
- 11) Maintain and Improve Water Quality
 - a. Will help improve and increase tourism
- 12) Big Box Stores versus Downtown Revitalization
 - a. How do they compete?
- 13) Senior Citizens and Veterans
 - a. Facilities to serve their needs
 - b. Lack of resources
- 14) Educational Opportunities
 - a. Why is school enrollment declining?
 - b. Post-secondary school/education in the county
 - c. Cooperation of area high schools and WITC
 - d. Senior educational opportunities
 - e. Community educational opportunities
 - f. Strong internet and communication facilities/services needed for distance learning and use of telemedicine to remotely connect on health issues
- 15) Substance abuse problems/issues

- a. Drug and alcohol addictions
- 16) Marketing and promotion of the county
- 17) Clear identification of the county role on issues
- 18) How can the county partner with other units of government, non-profits, etc. to achieve desired outcomes?
- 19) Increased vector-borne disease due to climate change

General Government Committee

May 12th, 2016

Key Issues Identification

- 1) Mental Health
 - a. Community safety
 - b. How to get dignified places for residences for those with mental health issues
 - c. Homelessness
- 2) Aging population
- 3) Updating county services for the future
 - a. Improving services
- 4) Lack of higher education opportunity in the county
- 5) Relationship of the county with municipalities
 - a. Specifically the impact the county has on the Village of Balsam Lake
- 6) Youth leaving the county
 - a. They leave due to
 - 1. Life amenities like trails, recreation opportunities, etc. that are available elsewhere.
 - 2. What can we do about this and how could we capitalize on providing opportunities that would keep the youth here
- 7) Staying on top of providing and maintaining necessary county infrastructure
 - a. Like roads: keep all of them in good condition with proper maintenance
- 8) Land use balance
 - a. How to accommodate additional people and development while maintaining the rural life and aspects of rural life that attract people here and keep people here.
- 9) Economic Development
 - a. Need good jobs with good pay
- 10) Connection between economic development and education/post-secondary educational opportunities
- 11) Technology/Communication services
 - a. Need for high-speed internet more universally
 - b. Phone connectivity
 - c. Others
- 12) Housing for the elderly

County Board Priority: Mental Health

Department	Program	Key Strategy for 2017	Key Strategy for 2018
District Attorney	District Attorney	1. Work with Polk County Justice Collaborating Counsel to sync cases with their programs including Mental Health Court, Drug Court, Diversion Court.	
District Attorney	District Attorney	2. Transition Drug Court to coincide with Mental Health Court	
District Attorney	District Attorney	3. Continue developing Diversion Program	
District Attorney	District Attorney		1. Develop and get funding for more treatment programs to include with the Polk County Justice Collaborating Counsel.
Human Services	Behavioral Health	1) Implement the recommendations of Diamond Healthcare Corporation.	
Human Services	Behavioral Health		1. Will develop based on Diamond Healthcare recommendations

County Board Priority: Senior citizens and veterans

Department	Program	Key Strategy for 2017	Key Strategy for 2018
ADRC	Program information and assistance	1. Address the increased demands on the program by increasing I&A time available. Thereby allowing the agency to assist the public on a more timely manner. One on one meeting with individuals to problem solve to maintain independence in the community and increased community education on the issues the elders face as well as the community to address the increased population.	
ADRC	Program information and assistance	2. Develop cooking/nutrition hands on classes at meal sites to educate consumers to improve health to remain at home longer.	
ADRC	Program information and assistance		1. The focus will be on developing Dementia Friendly communities. This will take place by increasing the public knowledge on what to expect in the future and how to deal with the changes
ADRC	Nutrition	1. Improve the quality of congregate meals by limitedly cooking meals on site. This is to increase usage and improve health of the elders in the community.	
ADRC	Nutrition		2. Expand "home cooked" meals to all sites pending proven cost effectiveness. This is to increase usage and improve health of the elders in the community.

County Board Priority: Senior citizens and veterans (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
ADRC	Transportation	1. Change the software provider of dispatch system to increase efficiency of the administrative process.	
			2. Expand programming with the van to include more social activities per requests. This is to improve the interaction of elders in the community and their mental health.
UW - Extension	UW-Extension	1. Increase knowledge of end-of-life issues	
UW - Extension	UW-Extension	2. Help family caregivers better care for aging loved one or children	
Golden Age Manor	Long-term care	1. To achieve census of 92% or greater (and by so doing show public support of out programs)	
			1. To achieve census of 92% or greater
Golden Age Manor	Short-term rehabilitation	1. To achieve census of 92% or greater	
Golden Age Manor	Short-term rehabilitation	2. To increase utilization of 6 newly renovated private Medicare A suites through word of mouth and positive outcomes.	
Golden Age Manor	Short-term rehabilitation		1. To achieve census of 92% or greater
Golden Age Manor	Dementia unit	1. To achieve census of 92% or greater	
Golden Age Manor	Dementia unit		1. To achieve census of 92% or greater
Veterans Services	Veterans Services	3. Maintain current level of Claims Despite Decrease in Veteran Population	
Veterans Services	Veterans Services	Promote all WDVA benefits	
Veterans Services	Veterans Services	4. Develop procedures for new CVSO Grant Program	

County Board Priority: Senior citizens and veterans (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Veterans Services	Veterans Services	5. Work towards improving CVSO/WDVA relationship	
Veterans Services	Veterans Services	6. Continue increased advertisement of office function to public	
Veterans Services	Veterans Services	7. Better use of State programs to assist local (County) emergency assistance (VSC)	
Veterans Services	Veterans Services	8. Continue close relationship with ADRC	
Veterans Services	Veterans Services		1. Strategies for 2018/19 will remain static with 2017;

County Board Priority: Updating county services for the future and improving services

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Administration	Financial management	1. Consolidate financial systems for efficiency.	
Administration	Financial management	2. Work towards elimination of the three "standard" major audit findings.	
Administration	Financial management		1. Advance towards less dependency on our auditors to do the year end closing and financial statements.
Administration	Administration	1. Revised monthly reports to improve budget transparency including key performance indicators.	
Administration	Administration	2. Contractual and risk management review of all vendor relationships to Polk County to reduce potential liability.	

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Administration	Administration	3. Move to a paperless process with employee reimbursements providing a database of all reimbursements.	
Administration	Administration	4. Continued improvement in the budget document with gradual shift of responsibility to Administration staff for purposes of sustainability.	
Administration	Administration	5. Review of government center security and citizen customer service enhancement	
Administration	Administration	6. Revamp the general ledgers in Community Services and Golden Age Manor for a more consistent and accurate process.	
Administration	Insurance	1. Increase the review all reports to insurance companies for accuracy of our financials, wages, and property values. These values influence our premium as well as the number and severity of claims of each policy.	
Administration	Insurance	2. Expand the use of insurance company services: safety audit, safety training, property inspections, and continued policy evaluations to reduce costs and liability.	
Administration	Insurance		1. Research premium reduction and the benefits of consolidating policies.
Buildings	Buildings	Improve overall energy efficiency through installation of new lighting technologies	
Buildings	Buildings		Develop space use plan for the Government Center

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Buildings	Recycling	2. Providing a quality preventive maintenance program to extend the life of county assets	
Buildings	Recycling	3. Ensure all staff are customer focused through training and review	
Buildings	Forestry	2. Develop improved service efficiency for the public (acquiring firewood permits, maps, places to hunt, etc...) by providing alternatives to telephone contact (the forestry office is a field office).	
Buildings	Museum	1. Developing a business plan to include a fiscal plan for subsidizing museum finances.	
Buildings	Fair		Develop long-term plan for facility maintainance and replacement, all facilities
Clerk of Court	Clerk of Court	1. Prepare for e-filing of all case types.	
Clerk of Court	Clerk of Court	2. Continue procedure of scanning old files and purging of all case types.	
Clerk of Court	Clerk of Court	3. Continue collections on owed monies along with incresed use of tax intercept.	
Clerk of Court	Clerk of Court		1. Mandatory e-filing of all case types.

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Corporation Counsel	Corporation Counsel	1. Develop and Leverage staff proficiencies in automated delivery of legal services to meet state mandate for electronic filing and services of court documents.	
Corporation Counsel	Corporation Counsel		1. Provide increased educational opportunities to staff to maintain professionalism and enhance proficiencies and responsiveness consistent with changes in the need for legal services.
Corporation Counsel	Child Support	1. Maintain and Exceed Performance Measures and Increase Federal and State allocations to County Program through strong succession planning and increased involvement in State program policy development	
County Clerk	County Clerk	1. Continued training in the marriage program and the rules and regulations to allow for a better application experience	
County Clerk	County Clerk	2. Continue to improve the working relationships between departments, the board and the residents of Polk County through Improved technology.	
County Clerk	County Clerk	3. Continue to work closely with the local municipalities to increase the numbers of licensed dogs	
County Clerk	Elections	1. Develop increased proficiency in the new statewide voter registration system "WisVote"	

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
District Attorney	Victim Witness	2. Collection of restitution and payout defined through Court, Clerk of Court, District Attorney, and Corrections.	
Employee Relations	Employee Relations	1. Vary type and number of wellness activity options provided to employees	
Employee Relations	Employee Relations	2. Increase engagement and participation in formal online wellness tracking system	
Employee Relations	Employee Relations	3. Educate employees and managers on total rewards program options and the relation of program to their daily work.	
Employee Relations	Employee Relations	4. Expanded training opportunities for management and staff	
Employee Relations	Employee Relations	5. Develop clear career path opportunities through identification and alignment of like jobs and job characteristics throughout the organization	
Employee Relations	Employee Relations	6. Continue to update handbook	
Employee Relations	Employee Relations	7. Provide training on changes and refresher for all employees	
Employee Relations	Employee Relations	8. Maintain participation in wellness at higher requirement level	
Employee Relations	Employee Relations		1. Vary type and number of wellness activity options provided to employees
Employee Relations	Employee Relations		2. Increase engagement and participation in formal online wellness tracking system

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Employee Relations	Employee Relations		3. Educate employees and managers on total rewards program options and the relation of program to their daily work.
Employee Relations	Employee Relations		4. Expanded training opportunities for management and staff
Employee Relations	Employee Relations		5. Develop clear career path opportunities through identification and alignment of like jobs and job characteristics throughout the organization
Employee Relations	Employee Relations		6. Update handbook
Employee Relations	Employee Relations		7. Provide training on changes and refresher for all employees
Employee Relations	Employee Relations		8. Maintain participation in wellness at higher requirement level
Highway Department	Construction and reconstruction of county roads	1. Develop a Highway Face Book page to enhance communication with the public so they can travel more efficiently by knowing road closures and travel conditions	
Highway Department	Construction and reconstruction of county roads		1. Optimize funding by long term planning for highway construction projects to lengthen the life of a highway, such as new asphalt mix designs.
Highway Department	Road maintenance and repair	3. Assist the general public in traveling more efficiently and safer by providing up-to-date road closures and conditions via Highway's to-be-developed Face Book page.	
Highway Department	Road maintenance and repair		2. Completion of the new Highway facility will allow highway trucks and equipment to be stored indoors and have access to a washing facility, increasing the life of the equipment.

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Human Services	Behavioral Health	2) Implement the electronic health record	
Human Services	Economic Support	1. Same as 2016 key program strategies unless State contract changes for 2017 as well as funding	
Human Services	Economic Support		1. 2018-2019 strategies depend on state contract with consortiums as well as funding
Information Technology	Information Technology	1. Advance our network security posture to be more proactive, versus reactive with regards to external threats. As security threats are more complex, we must be vigilant in our efforts to thwart the persistent attacks	
Information Technology	Information Technology	2. Enhance security awareness through an aggressive training program, which is derived from Polk County's Privacy and Security Administration Manual and compliant with the HIPAA/HITECH rules.	

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Information Technology	Information Technology	3. Enhance the security and management of county-owned mobile devices. Current McAfee Enterprise Mobile Manager (EMM) is at end of life and we are forced to implement another tool that can protect mobile devices from cyber threats.	
Information Technology	Information Technology	4. Reduce the number of applications that are currently needed in order to patch computer, servers and applications. We currently use 3 separate applications to complete the updates / patching tasks. This is cumbersome, time-consuming and leads to unpatch equipment.	
Information Technology	Information Technology	5. Advance our teleworker initiative to allow technical support to be performed anywhere and anytime of day. To all citizens to receive professional help for medical needs from qualified staff at any time, day or night.	

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Information Technology	Information Technology	6. Enhance our Internet broadband capabilities to align with the increase in cloud-hosted applications for various departments. Current bandwidth levels are not sufficient to maintain an acceptable threshold of performance and interoperability with outsourced vendors and clients.	
Information Technology	Information Technology	7. Need to resolve the issues of lost revenues, 4 disparate data systems and gross inefficiencies on client management processes. Work with Community Services to define, design and deploy a department-wide client care solution	
Information Technology	Information Technology	8. Upgrade global applications within no more than one version behind latest version. This is to improve security, functionality and productivity for nearly all users and ensure that software security, functional and interoperability are supported by product vendors. Many software vendors will not support software older than one version from current released version.	

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Information Technology	Information Technology		1. Create a disaster recover plan that includes an emergency operating center and methods to mitigate disruption of vital services during a disaster
Information Technology	Information Technology		2. Technical support for county-owned hardware, software and network infrastructures is perpetual. The quantity and complexity of technical support requests are correlated the demands and strategies initiated by the other 22 departments. We continue to look at technologies to make our levels of support more responsive and less costly.
Information Technology	Information Technology		3. Cloud-based solutions -- As departmental needs shift from internal sources to outsourcing, the I.T. department's paradigm will change for more of facilitation and interconnectivity based. This will move our support strategies to a web-based structure.
Information Technology	Information Technology		4. We need to move toward Windows 10, MS Office 2016 or Office 365.
Information Technology	Information Technology		5. We plan to advance our data backup / disaster recovery strategies to cloud solutions
Law Enforcement	Emergency Communications	1. Upgrade communication equipment/software looking forward 15 to 20 years	
Lime Quarry	Lime Quarry	1. Increase efficiency of crushing construction materials.	
Lime Quarry	Lime Quarry	2. Finish reclaiming south pit and purchase/deed back the land.	
Lime Quarry	Lime Quarry	3. Work with auditors to develop better accounting procedure to accurately determine costs.	

County Board Priority: Updating county services for the future and improving services (contd)

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Lime Quarry	Lime Quarry		1. Continue to increase efficiency of crushing operation.
Lime Quarry	Lime Quarry		2. Provide cross training on office accounting procedure.
Register of Deeds	Recording and Vital Records	1. Implement changes required by WI Department of Revenue/WI State Vital Records Office efficiently and effectively	
Register of Deeds	Recording and Vital Records	2. Continue to index digitized documents and populate the on-line system.	
Treasurer	Treasurer	1. All data will be sent electronically to the printer. The printer will manipulate the data to keep tax bills at a one page maximum.	
Treasurer	Treasurer		1. As more information is added to the tax bills, to continue to work with the municipalities and the printer to insure that we are to keep our format and still provide the required data
Veterans Services	Veterans Services	1. Continue Office Transformation to Paperless and Best Practices	
Veterans Services	Veterans Services	2. Increase Public Interaction/Visibility	

County Board Priority: Relationship of county with municipalities

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Highway Department	Road maintenance and repair	2. Provide outreach to local towns and municipalities to let them know of the services Highway can provide and programs available to them, such as spraying of woody vegetation and invasive plants.	
Law Enforcement	Emergency Management		3. Continue Planning and Disaster Preparedness outreach to Municipalities and Citizens

County Board Priority: Youth leaving the county

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Law Enforcement	Field Services		1. Improve efforts in building relationships with the youth of Polk County

County Board Priority: Transportation, road conditions and infrastructure

Department	Program	Key Strategy for 2017	Key Strategy for 2018
Buildings	Buildings		Develop space use plan for the Government Center
Highway Department	Construction and reconstruction of county roads		1. Optimize funding by long term planning for highway construction projects to lengthen the life of a highway, such as new asphalt mix designs.
Highway Department	Road maintenance and repair	1. Develop a county-wide spraying program to control woody vegetation and invasive plants in the highway right-of-way.	
Highway Department	Road maintenance and repair	3. Assist the general public in traveling more efficiently and safer by providing up-to-date road closures and conditions via Highway's to-be-developed Face Book page.	

County Board Priority: Transportation, road conditions and infrastructure

Department	Program	Key Strategy for 2017	Key Strategy for 2018
UW - Extension	UW-Extension	9. Partner with area educators to provide services as needed to Polk County Ag community	
Lnad Information	Lnad Information	1. Implement new land use ordinances; help policy makers work through new flood plain, sanitary, and subdivisions ordinances.	
Lnad Information	Lnad Information	2. Completion of PLSS restoration project, and finish parcel mapping dataset	
Lnad Information	Lnad Information	4. Promote and encourage orderly land use development by guiding a strategic planning process	
Lnad Information	Lnad Information		1. Assure compliance with ordinances and issue permits within 10 days of completed application.
Lnad Information	Lnad Information		2. Upgrade survey GPS equipment as to carry out requirements of Surveyor's Offices and to maintain the PLSS corners that have been restored
Lnad Information	Lnad Information		3. Maintain and enhance County GIS Enterprise by using LiDAR technology to create a new datasets with increased accuracy
Lnad Information	Lnad Information		4. Promote and encourage orderly development by working with Polk County constituents to identify portions of the Comprehensive Plan that may not meet the strategies put in place by the County Board.

County Board Priority: Economic development

Department	Program	Key Strategy for 2017	Key Strategy for 2018
UW - Extension	UW-Extension	6. Provide economic development education	

County Board Priority: Educational opportunities

Department	Program	Key Strategy for 2017	Key Strategy for 2018
UW - Extension	UW-Extension	7. Provide education regarding surface and ground water quality	
UW - Extension	UW-Extension	9. Partner with area educators to provide services as needed to Polk County Ag community	
UW - Extension	UW-Extension	10. Train Master Gardeners to meet the Horticulture needs of Polk County residents	
UW - Extension	UW-Extension	11. 4-H Community Club will be vehicle for educational programs.	
UW - Extension	UW-Extension	12. Volunteers will maximize educational experiences for youth.	

Key Issues Identification

- 1) Mental Health
 - a. Community safety
 - b. How to get dignified places for residences for those with mental health issues
- 2) Aging population
 - a. Reduce hunger in aging population
 - b. Housing for elderly
- 3) Updating county services for the future
- 4) Improve higher education opportunity in the county
- 5) County relationship with municipalities
 - a. Specifically the impact the county has on the Village of Balsam Lake
- 6) Youth leaving the county
 - a. They leave due to
 1. Life amenities like trails, recreation opportunities, etc. that are available elsewhere.
 2. What can we do about this and how could we capitalize on providing opportunities that would keep the youth here
- 7) Staying on top of providing and maintaining necessary county infrastructure
 - a. Like roads: keep all of them in good condition with proper maintenance
 - b. County Fair and Grounds
- 8) Land use balance
 - a. How to accommodate additional people and development while maintaining the rural life and aspects of rural life that attract people here and keep people here.
- 9) Economic Development
 - a. Need good jobs with good pay
- 10) Connection between economic development and education/post-secondary educational opportunities
- 11) Technology/Communication services
 - a. Need for high-speed internet more universally
 - b. Phone connectivity
 - c. Improve communication of what the county does to citizens
- 12) Substance abuse reduction
 - a. Specifically meth
- 13) Reduce Homelessness
- 14) Increase tourism and improve parks
 - a. For increased sales tax revenue
- 15) Improve security for staff and public at county facilities

Br 2



KIEDINGER, INC.

Data and Voice Network Cabling

Mr. Todd Demers
Government Center
100 Polk County Plaza
Balsam Lake, Wisconsin 54810

May 16, 2017

Re: AV Proposal and Contract Agreement

Thank you for providing Kiedinger, Inc. the opportunity to submit an audio visual proposal and contract agreement to Polk County.

The project includes the installation of a mobile video conferencing solution.

Please consider and compare the components we are including in this quote: LG commercial grade monitors, Polycom Real Presence Group 500 with two remote microphones, Chief mobile cart, Elmo presenter document camera, Kramer speakers, and Atlona input switcher.

Polk County- Mobile Video Conferencing System

Qty	Description	Price	Extended
2	55" LG Commercial Grade monitors	\$880.00	\$1,760.00
1	Chief Mobile Video Conferencing Cart - GMP 350L TT2	\$2,150.00	\$2,150.00
1	RealPresence Group 500-720p: Group 500 HD codec, EagleEyeIV-12x camera, mic array, univ. remote, NTSC/PAL. Cables: 2 HDMI 1.8m, 1 CAT 5E LAN 3.6m, 1 HDCI digital 3m, Power: AMER-Type B, NEMA 5-15. Maintenance Contract Required.	\$8,840.00	\$8,840.00
1	GOLDSEAL Partner Premier, 1YR, RealPresence	\$1,290.00	\$1,290.00
1	RealPresence tabletop Microphone Array: Contains one Microphone Array and one 7.6m/25' CLink 2 cable. Compatible with Group Series, Centro and SoundStructure.	\$580.00	\$580.00
1	Elmo MX-1 Visual Presenter	\$460.00	\$460.00
1	Kramer Tavor 5-0 Powered Speaker, 2-Way, Wall-Mount, 5.25"	\$170.00	\$170.00
1	Atlona (2) hdmi and (1) vga input switcher, scaler for content sharing (doc cam, laptop, or DVD)	\$425.00	\$425.00
	Services		
1	Installation materials (cables, connectors, adapters, misc.)		\$250.00
1	Labor (includes mobile VC assembly, installation, testing and training)		\$2,750.00
	Total Mobile VC System		\$18,675.00

This proposal does not include any electrical work that may be required.

1 Polk County Board of Supervisors

2 Resolution No. 16 -17

3 Resolution To Amend 2017 County Budget To Provide For Consulting Services Concerning the
4 Repair or Restoration of the Polk County Fairground Grandstand;

5 TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF
6 POLK:

7 Ladies and Gentlemen:

8 WHEREAS, in adopting Resolution No. 2-17, the Polk County Board of Supervisors established the
9 Polk County Ad Hoc Committee on Fairgrounds Infrastructure to investigate cost estimates relating
10 to the repair or restoration of the Fair grandstand and to provide report and recommendation to the
11 County Board at the March 2017 regular meeting; and

12 WHEREAS, upon review of preliminary information at its February 28, 2017 meeting, the Ad Hoc
13 Committee on Fairgrounds Infrastructure recommended that the County Board authorize and
14 appropriate for expenditure the sum of \$21,000 for a structural evaluation of the grandstand to
15 accurately determine the repair or restoration costs.

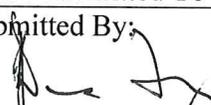
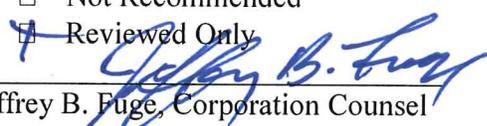
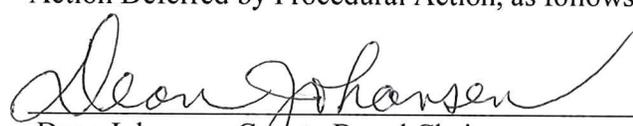
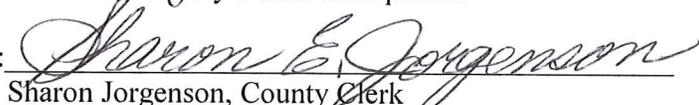
16 NOW, THEREFORE, BE IT RESOLVED that, pursuant to Wisconsin Statute Section 65.90(5)(a),
17 the Polk County Board of Supervisors authorizes an amendment to the 2017 County Budget to
18 transfer the sum of \$21,000 from County Fund Balance to the Fair Operating Budget – Other
19 Professional Services 101-20-55460-219), said sum to be expended toward the purchase of a
20 structural evaluation and other consulting services on the design of the repairs or restoration of the
21 grandstand.

22 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 65.90(5)(a), the Polk
23 County Board of Supervisors directs the Clerk to publish this resolution by Class 1 notice under
24 Sections 985.02 and 985.07(1) within 15 days of passage and post the adopted resolution on the
25 County's website.

(Continued on Page 2)

Polk County Board of Supervisors
Resolution No. 16-17

Resolution To Amend 2017 Budget To Provide For Consulting Services Concerning the Repair or Restoration of the Polk County Fairground Grandstand

Funding Source/ Funding Amount:	Fund Balance: \$
Date Reviewed as to Appropriations:	March 9, 2017 General Government Committee
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage and Publication
Dated Submitted To County Board	March 21, 2017
Submitted By: 	_____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  _____ Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate:	
At its regular business meeting on the ____ of _____, 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. <u>16</u> 17: Resolution To Amend 2017 County Budget To Provide For Consulting Services Concerning the Repair or Restoration of the Polk County Fairground Grandstand; as follows:	
<input type="checkbox"/> Enacted by two-thirds majority of the board of supervisors by a vote of _____ in favor and _____ against. <input type="checkbox"/> Enacted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____	
SIGNED BY:  Dean Johansen, County Board Chairperson	
Attest:  Sharon Jorgenson, County Clerk	

1 Polk County Board of Supervisors
2 Resolution No. 17-17
3 Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity
4 House/Transition Housing Program

5 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
6 WISCONSIN:

7 Gentlemen:

8 WHEREAS, pursuant to Resolution No. 13-06, the Polk County Board of Supervisors had authorized
9 lease of the Old County Jail, 200 Polk County Plaza, Balsam Lake, Wisconsin, to the Salvation Army
10 for the purposes of making available transitional housing to those persons incarcerated in the Polk
11 County Jail; and

12
13 WHEREAS, the Lease Agreement between Polk County and Salvation Army for lease of the Old
14 County Jail expired on February 28, 2017; and

15 WHEREAS, on February 15, 2017, the County received the written request of the Salvation Army
16 seeking to continue the lease arrangement on mutual agreeable terms; and

17 WHEREAS, pursuant to Wisconsin Statute § 59.52(6)(c), the County Board may direct the leasing of
18 County facilities on terms that it determines as appropriate; and

19 WHEREAS, pursuant to the County Finance Policy, Subchapter 5.6 **Management of County**
20 **Owned (Non-Tax Forfeiture) Real Estate**, Section 1.06, the County Administrator is delegated the
21 responsibility to negotiate the terms of leases of county property to outside agencies according to the
22 following criteria:

23 a. *Amount of lease payment.* For other than nonprofit agencies unless otherwise
24 authorized by the County Board, the rental amount for leased property must
25 not be less than the market rental value in the area. For nonprofit agencies,
26 the rental amount must not be less than the different between the mothballed
27 costs and the cost to the County if occupied.

28 b. *Term of lease.* All lease agreements must be for a period of one calendar year,
29 subject to automatic renewal, unless otherwise authorized by the County
30 Board.

31 WHEREAS, consistent with policy, the County Administrator has recommended the Old County Jail
32 be used under lease agreement by the Salvation Army for its operation of the Serenity House
33 program and the provision of transitional housing programming; and

34 WHEREAS, the General Government Committee has received and considered the request of the
35 Salvation Army to lease the Old County Jail for the continuation of the Serenity House transitional
36 housing program and has provided an advisory recommendation in support of leasing said county
37 property consistent with County policy.

38 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes and
 39 directs the County Administrator to negotiate a lease agreement with the Salvation Army for lease of
 40 the Old County Jail a rental amount and term of lease as provided by policy and upon other terms and
 41 conditions determined by the County Administrator as being in the interest of the County.

42 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk
 43 County Board of Supervisors directs the County Clerk to execute a lease agreement to the Salvation
 44 Army for lease of the Old County Jail on terms and conditions negotiated by County Administrator.

45 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the
 46 Polk County Parks and Buildings Director to administer the lease authorized herein.

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	March 21, 2017
Submitted By:	_____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its regular business meeting on the _____ of _____ 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program, as follows:

Enacted by simple majority by a vote of _____ in favor and _____ against.
 Enacted by unanimous vote.
 Defeated by a vote of _____ in favor and _____ against.
 Defeated by voice vote.
 Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____

Sharon Jorgenson, County Clerk

_____ moves to amend to Resolution No. 17-17: Resolution to Authorize Lease of Old County Jail to Salvation Army for Continuation of Serenity House/Transition Housing Program as follows:

Page 2, Line 38, immediately after the word RESOLVED, insert “, Notwithstanding subchapter 5.6., of the County Finance policy”,

Page 2, line 40, strike “a rental amount and term of lease as provided by policy and upon other terms” and strike line 41 and insert “for a period beginning immediately and ending June 30, 2020, on the same financial conditions and terms as the lease which expired on March 1, 2017.”

Page 2, after line 44, insert two new paragraphs to read:

“BE IT FURTHER RESOLVED that the County Administrator serve as a liaison between the government of the Village of Balsam Lake and the Salvation Army to mediate any issues related to the operation of Serenity House/Home.

BE IT FURTHER RESOLVED that an ad hoc committee be formed comprised of ___ members of the Polk County Board of Supervisors appointed by the Chair and ___ citizen members appointed by the County Administrator and that committee be assigned the responsibility of addressing the need for emergency housing in Polk County, both to reduce the need for this housing and to provide for adequate supply of this housing, including a permanent location or locations for clients now served by Serenity House, with a report to the Board of Supervisors on or before March 1, 2018, incorporating a recommendation for extension of this committee beyond April 2018.”

Renumber the lines accordingly.

Summary:

This amendment is the recommendation of the Polk County Administrator on Resolution No. 17-17. It contains three major components:

- A new lease for Serenity Home ending June 30, 2020, or for a period of just over three years, on the exact same terms as the lease that expired on March 1, 2017;
- That the county administrator serves as the liaison between Polk County and the Village of Balsam lake on an issues that arise from occupancy in that period; and
- A committee be formed, composition to be decided by the May 23 County Board meeting, to address the issue of emergency housing in Polk County both to reduce the need for such housing and to help ensure an adequate supply, including a permanent location for clients now served by Serenity House.

The county administrator has also requested that the Salvation Army identify any unmet planning needs associated with this transition and provide a reasonable request for funding to the county by late August, 2017, for possible inclusion in the 2018 budget.

Polk County Board of Supervisors
 Resolution No. 27-17
 Resolution to Grant Emergency Access Easement to Village of Clayton

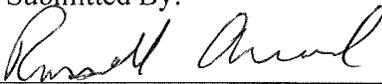
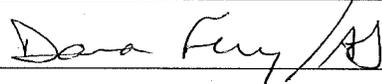
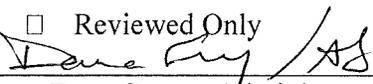
TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
 WISCONSIN:

Ladies and Gentlemen:

WHEREAS, the village of Clayton seeks an emergency access easement over and across that part of the Polk County All-Terrain Vehicle trail to provide ingress and egress of public safety vehicles to Village facilities in the provision of emergency services.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes the grant of easement to the Village of Clayton, as described in the Emergency Access Easement, attached hereto and incorporated herein.

BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk County Board of Supervisors directs the County Clerk to execute the easement authorized herein.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	April 18, 2017
Submitted By: 	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Jeffrey B. Gage, Corporation Counsel

Acknowledgement of County Board Action

At its regular business meeting on the ~~16~~^{23rd} day of May 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 27-17: Resolution to Grant Emergency Access Easement to Village of Clayton, as follows:

- Enacted by simple majority by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____

Sharon E. Jorgenson, County Clerk

EMERGENCY ACCESS EASEMENT

Document Number

THIS INDENTURE, made between POLK COUNTY (ATV TRAIL), "Owners" and the VILLAGE OF CLAYTON, a Wisconsin Municipal Corporation "Village".

WITNESSETH:

THAT, the Owner hereby conveys to the Village, its successors and assigns, for the benefit of the Village and any emergency service agency, an emergency access easement over the Easement Area described below for use by the Village and/or emergency vehicles. Said easement shall be for purposes of ingress and egress to provide, without limitation, fire and police protection, ambulances and rescue services and other lawful governmental or private emergency services to such premises, owners, occupants and invitees thereof as may be in need of such emergency services. The foregoing easement shall in no way be construed as a dedication of any roadways to the public.

THAT the land affected by this grant of Emergency Access Easement is described as follows:

Being part of the Existing Clear Lake to Clayton - Polk County ATV Trail located between the Southerly side of the intersection Wisconsin Avenue and the Trail and extending northerly 6500 feet to a point 1080 feet southerly of the Polk County line. The portion of the trail affected by this easement is located in part of Section 13 and part of Section 24, Township 33 North, Range 15 West, Village of Clayton, Polk County, WI.

The Owner hereby covenants with the Village that it is lawfully seized and possessed of the real estate above described and that it has good and lawful right to convey it.

IN WITNESS WHEREOF, the undersigned has executed this instrument this _____ day of _____, 2017.

(SEAL)

(SEAL)

Owner's representative

(SEAL)

(SEAL)

Owner's representative

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) SS
_____ COUNTY)

Personally came before me this _____ day of _____, 2017, the above named Owners representatives, to me known to be the persons who executed the foregoing instrument in such capacity and acknowledged the same under the authority of said corporation.

Notary Public, State of Wisconsin
Commission expires: _____

This document drafted by:
Dustin J. LaBlonde, PLS
Cedar Corporation
604 Wilson Avenue
Menomonie, WI

Recording Area

Name and Return Address
Dustin J. LaBlonde, PLS
Cedar Corporation
604 Wilson Avenue
Menomonie, WI

Parcel Identification Number (PIN)

Polk County Board of Supervisors
 Resolution No. 28-17
 Resolution to Grant Lakeland Communications Right of Way Easement

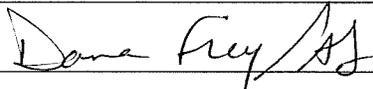
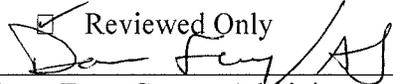
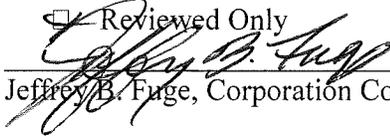
TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
 WISCONSIN:

Ladies and Gentlemen:

WHEREAS, Lakeland Communications seeks a right-of way easement to construct, operate and maintain an underground telecommunication cable and above ground equipment in and along County right of way on 220th Avenue/CTH G and service lines to 2159 and 2169 220th Avenue/CTH G, as described in the proposed Right of Way Easement For Communications Line.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes the grant of easement to Lakeland Communications as described in the Right of Way Easement for Communications Line, attached hereto and incorporated herein.

BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk County Board of Supervisors directs the County Clerk to execute the easement authorized herein.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	April 18, 2017
Submitted By: 	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its regular business meeting on the ^{23rd} ~~16th~~ day of May 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 28-17: Resolution to Grant Lakeland Communications Right of Way Easement, as follows:

- Enacted by simple majority by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

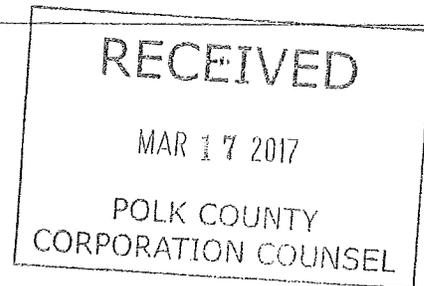
SIGNED BY:

Dean Johansen, County Board Chairperson

Attest: _____
Sharon E. Jorgenson, County Clerk

March 8, 2017

Polk County
100 Polk County Plaza
Balsam Lake, WI 54810



To Whom It May Concern:

Finley Engineering Company, Inc. of Altoona, Wisconsin, has been retained by Lakeland Communications Group, LLC of Milltown, Wisconsin, to design, engineer, and obtain right-of-way easements to place buried telecommunications cable in its various exchanges in Wisconsin.

Please find enclosed a copy of the "Right-of-Way Easement for Communications Line" that would allow Lakeland Communications Group, LLC to bury a telecommunications cable along the property you own on 220th Avenue/C.T.H. "G", and service lines to 2159 and 2169 220th Avenue/C.T.H. "G", in Polk County, Wisconsin. This cable is being placed to provide improved telecommunications service within the areas served by the telephone company. The construction of this cable will begin this Spring and continue throughout 2017. The main cable will be buried approximately 36 inches deep and the service lines 18 to 24 inches deep.

If everything is satisfactory, please sign the enclosed "Right-of-Way Easement for Communications Line" **in front of a notary public** and return it in the enclosed self-addressed, stamped envelope. If you are charged to obtain a notary, please send a receipt and you will be reimbursed for that charge. A copy of the easement will be sent to you once it has been recorded.

Thank you for your cooperation with this project. Please be assured that if any damages occur as a result of the installation of this cable, all restoration will be done. If you have any questions or concerns, please contact our field office at 715-857-3884 or our main office at 715-834-2605.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Lange".

Sandra Lange
Right-of-Way Specialist

Enclosures
MLTN-0069
WI573

1 Polk County Board of Supervisors

2 Resolution No. 29-17

3 Resolution to Authorize Memorandum of Understanding with Polk County Historical Society

4 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
5 WISCONSIN:

6 Ladies and Gentlemen:

7 WHEREAS, it is in the interest of the county to define by agreement between the County and the
8 various affiliated organizations which occupy County facilities so as to clarify and define the
9 respective duties and responsibilities concerning the use and management of those buildings and to
10 establish and provide for a means of accountability in the relationship with such organizations.

11
12 WHEREAS, since at least 1975, the County and the Polk County Historical Society (Society) have
13 collaborated in the operation of the Polk County Museum by the Society in the County owned Polk
14 County Museum building; and more recently, the Society has used the county Owned Lanesboro
15 School building to provide educational programming to the citizens and visitors of Polk County; and
16 such usage has been without any contractual agreement.

17 WHEREAS, consistent with County Policy, the County Administrator has recommended that the
18 County Board authorize the extension of an agreement to the Society for the continuation of the Polk
19 County Museum and its educational programs at the Lanesboro School.

20 WHEREAS, the General Government Committee has provided an advisory recommendation to
21 continue the collaboration of the County and the Society by agreement consistent with the County
22 Finance policy.

23
24 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes and
25 directs the County Administrator to negotiate a memorandum of understanding with the Society for
26 the occupancy and management of the Polk County Museum building and Lanesboro School
27 consistent with relevant provisions of the County Finance policy and upon other terms and conditions
28 determined by the County Administrator as being in the interest of the County.

29 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk
30 County Board of Supervisors directs the County Clerk to execute the memorandum of understanding
31 on terms and conditions negotiated by County Administrator.

32 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the
33 Polk County Parks and Buildings Director to administer the memorandum of understanding
34 authorized herein.

Resolution No. 29-17: Resolution to Authorize Memorandum of Understanding with Polk County Historical Society

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	April 18, 2017
Submitted By: <i>Russell E. Orland</i>	<i>Dana Frey / AS</i>
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Dana Frey AS</i> Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <i>Jeffrey B. Fuge</i> Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

At its regular business meeting on the ~~16~~^{23rd} day of May 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 29-17: Resolution to Authorize Memorandum of Understanding with Polk County Historical Society, as follows:

- Enacted by simple majority by a vote of _____ in favor and _____ against.
- Enacted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

 Dean Johansen, County Board Chairperson
 Attest: _____
 Sharon E. Jorgenson, County Clerk

Resolution No. 35-17

Resolution to Amend 2017 Budget to Incorporate Carry-forward Funds

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS:

Ladies and Gentlemen:

1 WHEREAS, events occur after the adoption of the annual budget that affect various program activities
2 and their appropriations for a given budget year, and

3 WHEREAS, the annual budget resolution provides for restricted, committed and assigned fund
4 carryovers, and

5 WHEREAS, some of the programs, projects, and activities that were planned for the 2016 budget year
6 did not take place, were not completed, or are on-going and it is appropriate and necessary to carry-over
7 the appropriation for 2016 into the next budget year, and

8 WHEREAS, the financial impact of these delays could not be determined at the time the adopted 2017
9 budget resolution was adopted and therefore money could not be re-allocated at that time, and

10 WHEREAS, the Finance Director has compiled a list designating those programs, projects, activities,
11 and corresponding such 2016 funds that should be carried forward and re-appropriated in the 2017
12 budget, and

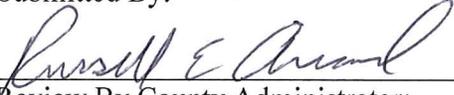
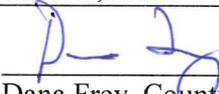
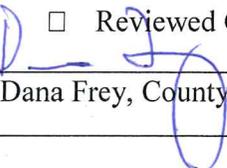
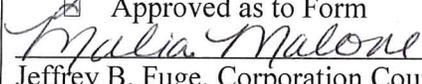
13 WHEREAS, Wisconsin Statutes and county policies authorizes and requires that the county board take
14 official action to approve the designation, carry-over, and the re-appropriation of funds in the interest of
15 full financial disclosure.

16 NOW, THEREFORE, BE IT RESOLVED that the following appropriations from the General
17 Fund/ADRC that were unexpended on December 31, 2016 due to delays or other considerations be
18 assigned and reappropriated for the year ending December 31, 2017 and that the 2017 budget be
19 amended accordingly:

- 20 • Buildings, Parks, and Recycling Department:
 - 21 ○ \$6,000 in the recycling equipment replacement account for recycling garage door; and
 - 22 ○ \$42,000 in the building improvement account to update Identipass; and
 - 23 ○ \$ 4,900 in the building conservation project account; and
 - 24 ○ \$12,564 in forest maintain roads account; and
 - 25 ○ \$ 1,197 in forest wildlife habitat account.
- 26 • Administration: \$ 2,433 in the employee recognition account (vending machine fund).
- 27 • Law Enforcement: \$22,449 in the law enforcement federal forfeiture account.
- 28 • Veteran’s Service Office:
 - 29 ○ \$11,987 in the veteran service grant account; and
 - 30 ○ \$13,816 in the veteran relief account.

- 31 • ADRC
- 32 ○ \$35,429 in ADRC for State of Wisconsin designation transportation account.

33 BE IT FURTHER RESOLVED that the Finance Director is directed to record such information in the
 34 official books of the County for the year ended December 31, 2016 and for the year ending December
 35 31, 2017 as may be required.

Funding Source/ Funding Amount:	Carry over in the amount of \$117,346 and 35,429 specified from the 2016 budget to the 2017 budget and amends the 2017 annual budget as stated.
Effective Date:	Upon Two-Thirds Majority Passage and Publication pursuant to Wisconsin Statute Section 65.90(5)(a).
Dated Submitted To County Board	June 20,2017
Submitted By: 	 Dana Frey, County Administrator
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Reviewed Only <input checked="" type="checkbox"/> Approved as to Form  Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on June 20, 2017 the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 35-17: Resolution to Amend 2017 Budget – Authorization of Designation, Carry-over, Transfer, and Re-appropriation of Specified Funds from 2016 to 2017, as follows:

- Adopted by a vote of _____ in favor and _____ against.
- Defeated by a vote of _____ in favor and _____ against.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

 Dean Johansen, County Board Chairperson

Attest:

 Sharon E. Jorgenson, County Clerk

Certification of Publication

Notice of the changes to the 2017 Budget as caused by Resolution No. 35-17: Resolution to Amend 2017 Budget – Authorization of Designation, Carry-over, Transfer, and Re-appropriation of Specified Funds from 2016 to 2017, was published in the Inter-County Leader on the _____ day of _____, 2017.

Dated this _____ day of _____, 2017.

SIGNED BY: _____
Sharon E. Jorgenson, County Clerk

POLK COUNTY, WISCONSIN

Received for record this

22nd day of May

AD 2003 at 12:30PM

and recorded in volume 931

of records page 215

Document Number 657746

Ret. Jeff Faye

Jonnie Hallberg
Register of Deeds

**Agreement Between Polk County and the Polk County Fair Society
for the Management and Use of the Polk County Fairground Land**

1. WHEREAS, Polk County is a body corporate pursuant to Wis. Stat 59.01 and Polk County holds title to the lands, commonly known as the Polk County Fairground Lands, that have a legal description as contained in Exhibit A, which is attached hereto and incorporated herein.
2. WHEREAS, Polk County Fair Society, Inc. (hereinafter "Polk County Fair Society"), is a non-profit corporation, formed in 1973 in accordance with state statutes.
3. WHEREAS, a group of about 100 people organized the first Polk County Fair in 1861, in Farmington Township. It was held in that area until 1886 when the Polk County Fair Society was organized. This organization acquired land in St. Croix Falls, for locating the present fairgrounds. The Polk County Fair Society was officially organized as an agricultural society in accordance with state statutes July 7, 1894.
4. WHEREAS, a change of ownership was deemed beneficial to both parties, Polk County Fair Society sold the Polk County Fairgrounds to Polk County for the sum of one dollar.
5. WHEREAS, Polk County and the Polk County Fair Society entered into an agreement dated April 16, 1975 for the purpose of managing and using the Polk County Fairgrounds, situated on the Polk County Fairground Lands, for the Polk County Fair and other uses as permitted by the Polk County Fair Society.
6. WHEREAS, upon mutual agreement, Polk County and the Polk County Fair Society deem it appropriate to revise the agreement of April 16, 1975.
7. THEREFORE, for the valuable consideration set forth herein, Polk County and the Polk County Fair Society enter into this agreement for the management and use of the Polk County Fairground Lands.

ARTICLE I

General Provisions

1. The April 16, 1975 agreement is hereby terminated and this agreement replaces and supercedes the April 16, 1975 agreement. The April 16, 1975 agreement terminates immediately upon signatures of the parties.
2. The agreement shall be recorded with the Register of Deeds, Polk County. Polk County shall be responsible for recording costs.

ARTICLE II

Fairgrounds Land Description and Definitions

1. The Polk County Fairground Lands is the property described in Exhibit A, which is attached hereto and incorporated herein.
2. The Polk County Fairground means the grounds and all facilities situated on the Polk County Fairground Lands. The Polk County Fairgrounds includes all Facilities consistent with this agreement.
3. An aerial map showing the Polk County Fairground Lands, grounds and facilities, as they exist at the time of the agreement is attached hereto and incorporated herein as Exhibit B.

ARTICLE III

Ownership

1. The Polk County Fairground Lands and facilities are owned and shall continue to be owned by Polk County.
2. Any new fairground facilities constructed on the Polk County Fairground Lands shall be owned by Polk County.

ARTICLE IV

Management and Use of Fairgrounds and Fairground Facilities

1. It is the intent of the parties that the Polk County Fair Society shall have exclusive control of the management and use of the Polk County Fairgrounds consistent with the terms of this agreement. No committee, sub-committee or Department of Polk County shall make or allow any land, structure, or operational changes on

afore described property without the mutual agreement of the Polk County Fair Society and the Polk County Property, Forestry and Recreation Committee.

2. Polk County will provide fairground facilities, including buildings, grounds, grandstand, fences, walkways and roads, that are adequate for the Polk County Society's needs to conduct the Polk County Fair as herein provided.
3. New facilities of the Polk County Fairgrounds will be constructed as the need is determined by mutual agreement of the Polk County Property, Forestry and Recreation Committee and the Polk County Fair Society according to the Polk County Purchasing Policy.
4. The Polk County Fair Society may take such action to repair or replace equipment or materials without consulting the Polk County Property, Forestry and Recreation Committee whenever the Polk County Fair Society Board determines that there exists either an emergency or conditions that may cause a threat to safety of create further damage to buildings and grounds.
5. The Polk County Fair Society shall conduct an annual Polk County Fair and other uses as permitted by the Polk County Fair Society consistent with this agreement. The Polk County Fair Society is responsible for making all arrangements with users of the Polk County Fairgrounds.
6. The Polk County Fair Society will develop standard contracts and rental fee schedules applicable to the use of the Polk County Fairgrounds for the Polk County Fair and for other non-fair uses.
7. Users of fairgrounds shall arrange for security as needed for events.
8. The Polk County Fair Society shall prepare through its Buildings and Grounds Committee a facilities maintenance plan and related budget requests to the Polk County Property, Forestry and Recreation Committee no later than August 31st of each year. This maintenance plan will be developed in conjunction with the Polk County Parks and Buildings Department.
9. Polk County Fair Society will comply with City of St. Croix Falls ordinances, Polk County ordinances, State of Wisconsin statutes and Federal regulations.
10. Polk County Fair Society will comply with legally established Polk County documented policies.
11. Polk County Fair Society will cooperate with Polk County governmental agencies and departments.

ARTICLE V

Financial Responsibilities

1. Polk County is responsible for special assessment costs attributable to the Polk County Fairground Lands.
2. Polk County shall be responsible for the cost of any federal, state or local permit required to construct, repair or improve the Polk County Fairgrounds. Polk County shall obtain any and all permits necessary.
3. The Polk County Fair Society is responsible for the cost of electricity and telephone attributable to the operation of the Polk County Fairgrounds for the Polk County Fair and other uses. Polk County shall be responsible for water and sewer usage costs.
4. The Polk County Fair Society shall seek federal, state and local aid, where available, to conduct and operate the Polk County Fair.
5. Polk County shall provide financial aid to Polk County Fair Society to the extent state aid does not cover exhibit premium costs. Such financial support shall continue in order to assure the continuation for the annual Polk County Fair. This budget cost shall be submitted to the Finance Committee by August 31st each year.
6. The Polk County Fair Society will work with Polk County and its various committees in developing fairgrounds related funding requests to be included in the Polk County Budget each year. The Polk County Fair Society shall submit its budget request consistent with the budgetary and purchasing policies of Polk County.
7. Polk County waives any right to the income that the Polk County Fair Society receives through the Polk County Fair and other non-fair events conducted on the Polk County Fairgrounds as permitted by the Polk County Fair Society. Polk County Fair Society shall retain in its treasury all user fees received, less operational expenses.
8. The Polk County Fair Society shall use income from all sources for the purposes of conducting the annual Polk County Fair and to carry out its obligations under this agreement in managing, using and maintaining the Polk County Fairgrounds.

ARTICLE VI

Insurance

1. Polk County will include property damage and premises liability coverage for the Polk County Fairgrounds and provide the Polk County Fair Society with a certificate of such coverages.
2. The Polk County Fair Society will maintain liability insurance that covers bodily injury and property damage in an amount not less than \$100,000 per occurrence and \$500,000 policy limits. The liability coverage of the Polk County Fair shall extend to premises liability and such coverage shall be primary to Polk County's coverage on the same.
3. The Polk County Fair Society shall maintain workers compensation insurance coverage in an amount not less than \$100,000 per occurrence.
4. The Polk County Fair Society shall provide Polk County with a certificate of said coverages.
5. The Polk County Fair Society shall require a certificate of insurance on liability coverage from any user of the Fairground for uses and events other than the Polk County Fair.

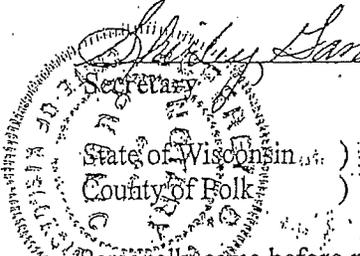
Polk County Fair Society, Inc.

David Berglund
President

May 7, 2003
Date

Shirley Gantner
Secretary

May 7, 2003
Date



State of Wisconsin)
County of Polk)

Personally came before me this 7th day of May, 2003, the above named David Berglund, President, and Shirley Gantner, Secretary, of the Polk County Fair Society, Inc., to me known to be the persons who executed the foregoing instrument and acknowledge the same.

John W. Lusk
Notary Public, Polk County, Wisconsin
My Commission: 5 Permitted

Polk County

Chairperson

County Clerk

Date

Date

State of Wisconsin)
County of Polk)

Personally came before me this 22nd day of May, 2003, the above named Donald Gutschel, Chairperson, and Cathy Albrecht, County Clerk, of Polk County, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Tomma J. Belvedere
Notary Public, Polk County, Wisconsin.
My Commission: 2/11/07

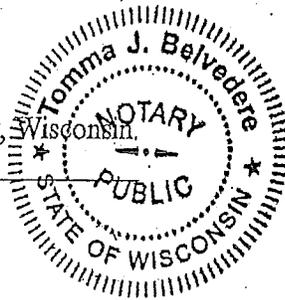


Exhibit A - Legal Description of Fairground Lands

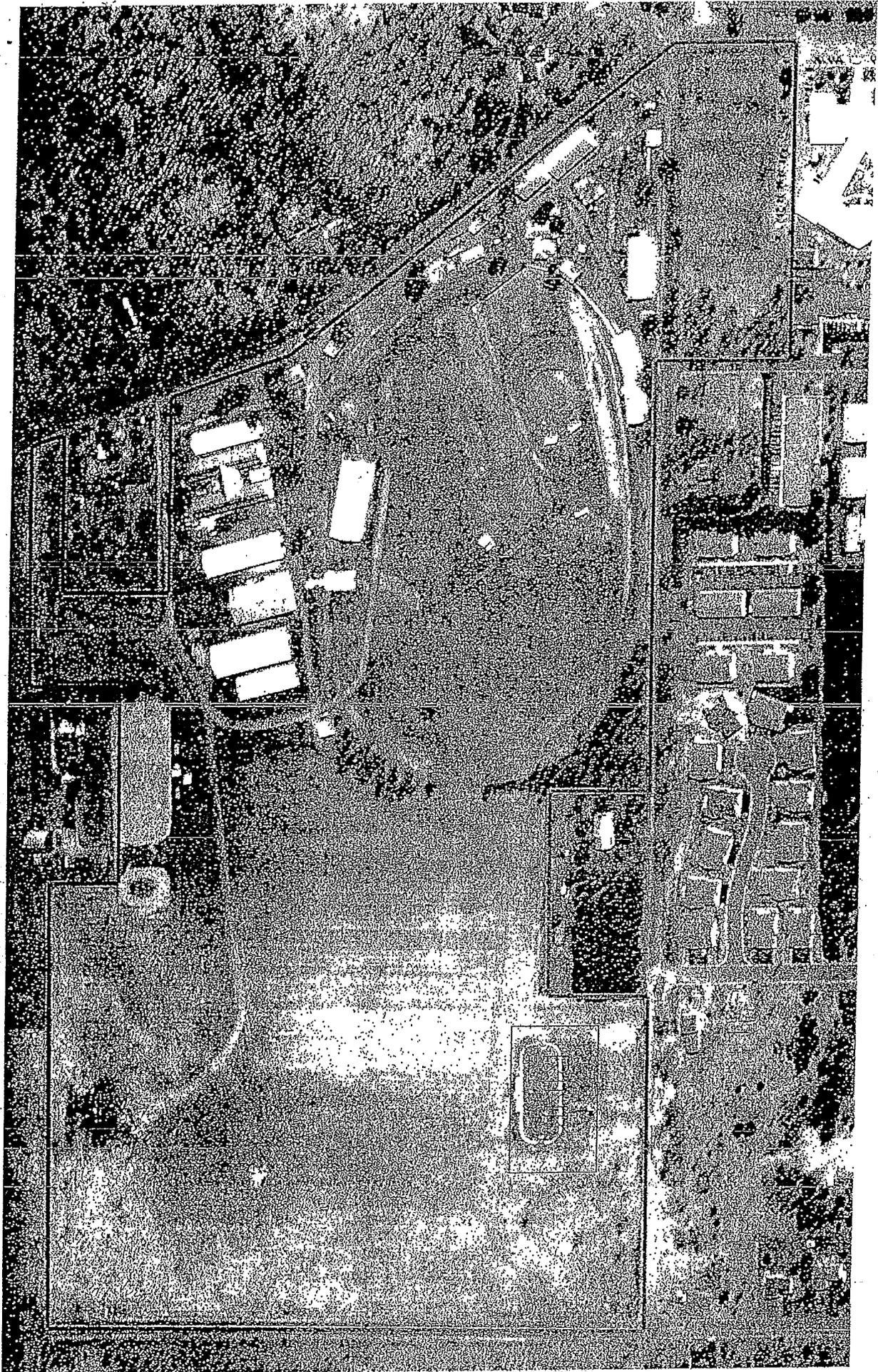
The Polk County Fair Ground Lands consist of the property having the legal description as follows:

1. Outlot Twenty-One (21);
2. The East 235 feet of Outlot Sixty-Two (62);
3. Outlot Sixty-Five (65), except the West 180 feet thereof;
4. Outlot Sixty-Seven (67);
5. The North 188.58 feet of the outlot Sixty-Eight (68);
6. All of outlot Twenty-Two (22), except:
 - a. A parcel of land in the Southeast corner of said outlot Twenty-Two (22) more particularly described as follows: Commencing at the Southeast corner of outlot Twenty-Two (22), thence West along the South line of outlot Twenty-Two (22) 149.75 feet, thence North parallel to the East line of outlot Twenty-Two (22) a distance of 400 feet, thence East along a line parallel to the South line of outlot Twenty-Two (22), a distance of 149.75 feet to the East line of outlot Twenty-Two (22), thence South along the East line of outlot Twenty-Two (22) a distance of 400 feet to the point of beginning; and
 - b. A parcel of land in outlot Twenty-Two (22) as particularly described in Volume 1 of Certified Survey Maps, page 60, as Instrument No. 306653; and
 - c. A parcel of land in outlot Twenty-Two (22) described in Volume 288 of Deeds on page 281, as Document No. 324143.
7. Outlot Sixty-Nine (69);
8. A parcel of land located in outlot Seventy-One (71) more particularly described as follows: Commencing at the Southwest corner of said outlot Seventy-One (71), thence North along the West line of outlot Seventy-One (71) to the Northwest corner of outlot Seventy-One (71), thence East along the North line of outlot Seventy-One (71) a distance of 41.25 feet, thence South parallel with the West line of outlot Seventy-One (71) a distance of approximately 496.8 feet to the North line of Louisiana Street (South line of outlot Seventy-One (71)), thence Southwest along the North line of Louisiana Street (South line of outlot Seventy-One (71)) to the point of beginning.

All said parcels located in the City of St. Croix Falls, County of Polk, State of Wisconsin,

EXHIBIT
B

657746



Alt. Parcel #: 281 - CITY OF ST CROIX FALLS
 Current POLK COUNTY, WISCONSIN
 Creation Date Historical Date Map # Sales Area Application # Permit # Permit Type # of Units
 0

Tax Address: POLK COUNTY 100 POLK COUNTY PLAZA BALSAM LAKE WI 54810		Owner(s): O = Current Owner, C = Current Co-Owner O - POLK COUNTY	
Districts: SC = School SP = Special Type Dist # Description SC 5019 ST CROIX FLS SCHOOL DIST SP 0104 ST. CROIX FIRE DISTRIC.		Property Address(es): * = Primary	
Legal Description: Acres: 0.760 OUTLOT 69 & THE W 41.25' OF OUTLOT 71 ASSESSOR'S PLAT		Notes: *	
		Parcel History: Date Doc # Vol/Page Type 05/22/2003 647746 931/215 AGREEMENT 10/05/1978 388396 411/527 WD 05/30/1975 363691 375/403 WD	

Plat: * = Primary Tract: (S-T-R 40% 160% GL) Block/Condo Bldg:
 * ASCF-ASSESSORS PLAT ST CROIX FA 20-34N-18W

2016 SUMMARY Bill #: Fair Market Value: Assessed with:
 0

Valuations: Last Changed: 10/15/2014

Description	Class	Acres	Land	Improve	Total	State	Reason
COUNTY	X3	0.760	0	0	0	NO	
Totals for 2016:							
General Property		0.000	0	0	0		
Woodland		0.000	0		0		
Totals for 2015:							
General Property		0.000	0	0	0		
Woodland		0.000	0		0		

Lottery Credit: Claim Count: 0 Certification Date: Batch #:

Specials:

User Special Code	Category	Amount
Total	Special Assessments	0.00
	Special Charges	0.00
	Delinquent Charges	0.00