

**POLK COUNTY, WISCONSIN**WWW.CO.POLK.WI.US

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AGENDA AND NOTICE OF MEETING**HEALTH AND HUMAN SERVICES BOARD**

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, June 11, 2019 at 10:00 a.m.

A quorum of the County Board may be present

Packet: Agenda/Notice of Meeting; Minutes of May 14, 2019 Meeting; 2019 Work Plan,

1. Call to Order-Chairman Bonneprise
2. Approval of Agenda
3. Approval of Minutes for the May 14, 2019 Meeting
4. Public Comment
5. Receipt of Information from Supervisors Not Seated as Committee Members
6. Announcements and Committee Information
7. Medical Examiner Update – Jonn Dinnies, ABMDI
8. Update on Housing Study
9. Legislative Event Report
10. Budget Priorities Discussion
11. Approval of Community Health Needs Assessment (CHA)
12. Resolution 26-19 Methamphetamine Resolution (Copy of Resolution will be circulated on the floor)
13. Identify Subject Matters for July 9th Meeting
14. Adjourn

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**MINUTES****Health and Human Services Board**

Government Center, County Board Room

Balsam Lake, WI 54810

10:00 a.m. Tuesday, May 14, 2019

Meeting called to order by Chair Bonneprise at 10:00 a.m.

Members present:

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Absent
Jim Edgell	Supervisor	Present
Michael Larsen	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Pete Raye	Citizen	Present
Sabrina Meddaugh	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present: Lisa Ross, Deputy County Clerk, Tonya Eichelt, Community Services Director; Kathy Gingras, Community Services Business Operations Manager; Lisa Lavasseur, Behavioral Health Director; Diane Jorgensen, CCS Service Facilitator; Jennifer Williams, CCS Service Facilitator; Maddie Kortess, Interim Clinical Coordinator & Behavioral Health Therapist; Dave Vollendorf Interim IT Director, Nick Osborne, County Administrator; Member of the Press, Members of the Public.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Raye/Larson) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the April 9, 2019 meeting. **Motion** (Alleva/Meddaugh) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment - None

Receipt of Information from Supervisors Not Seated as Committee Members - No information was received by the committee from Supervisors not seated as committee members.

The Board received a presentation from Lisa Lavasseur on the Behavioral Health Program, Comprehensive Community Services (CCS). Maddie Kortess, Interim Clinical Coordinator & Behavioral Health Therapist, and CCS Service Facilitators Diane Jorgensen and Jennifer Williams provided information to the board regarding the client focused services of the CCS programs.

The Board received a demonstration from Kathy Gingras and Lisa Lavasseur on the Electronic Health Record (EHR) program, Epitomax, which was implemented in the Community Services Division one year ago. The demonstration outlined features of Epitomax and how the program is being used throughout the division's many different services and programs they offer. Benefits seen by the division and their clients as a result of implementing the EHR were also highlighted during the presentation.

Administrator Osborne and Tonya Eichelt discussed Budget Priorities with the Board. The Board Received information regarding the 2018 County Board Priorities as related to Community Services. Budget Priorities will be discussed at the next HHSB meeting in June. Supervisor Prichard exited the meeting at 11:17 a.m.

Items for the next Agenda – Legislative Event Report, Department Annual Reports, Medical Examiner Update, Budget Priorities Discussion.

Next meeting - Tuesday June 11, 2019 @ 10:00 a.m.

Chair Bonneprise called for a motion to adjourn. **Motion** (Larson/Alleva) to adjourn.

Motion carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 11:20 a.m.

Respectfully submitted,

Lisa Ross, Deputy County Clerk

**COUNTY BOARD PRIORITIES AND RESULTANT KEY STRATEGIES
WITH BUDGET ALLOCATIONS**

Rank	Area	Budget Allocation or Key Strategies
1	Transportation/Road Conditions/Infrastructure	Highway building included in capital budget recommendation
	Recreation/Tourism/Parks	Additional funding approved for ATV road usage; Additional funding for tourism promotion; Funding for electrical systems upgrade for County Fair
	Substance abuse problems/issues	Restructuring and improvements to Behavioral Health department (includes AODA services)
	Communications and services/Rural Broadband	Funding for 911 system upgrades and reverse 911 system
	New Highway Shop	<i>Included in capital budget recommendations</i>
2	Economic Development	Additional funding for Polk County Economic Development Corporation
3	Senior Citizens and Veterans	Increase information and assistance through ADRC Offer new cooking and nutrition classes at meal sites Expand outreach for veterans
4	Educational Opportunities	Lease of County space by Unity School District for non-traditional education program Administration initiative to improve Coordination with Indianhead Technical College to provide services to residents
	Updating county services for the future and improving services	Funding for 911 system upgrades
5	Mental Health	Restructuring and improvements to Behavioral Health department
	Maintain and Improve Water Quality	Explore new watershed councils and recruit potential council members
	Land use balance	Promote and encourage orderly land use development by guiding a strategic planning process
6	Public Protection	Funding for 911 system upgrades and reverse 911 system
	Relationship of county with municipalities-both positive & negative	Administration initiative to improve communication with cities, villages, towns and school districts within Polk County
7	Marketing and promotion of the county	Additional funding for Polk County Economic Development Corporation
	Impact of Stillwater Bridge	Maintain and enhance County GIS Enterprise by using LiDAR datasets with increased accuracy to improve land use
	Youth leaving the county	Administration initiative to improve Coordination with Indianhead Technical College to provide services to residents Additional funding for Polk County Economic Development Corporation
8	Public health concerns	Release new Community Health Improvement Plan and continue to facilitate workgroups that address implementation

Budget Priorities

Budget Priorities for Veteran Services

Technology Limitations

- Filling out forms by hand at home visits

Improving Communication with Outside Agencies

- Local hospitals and clinics not properly billing VA

Improving Relationships with Other Government Agencies

- The VA not paying for authorized community care

Community Services Division (CSD) Budget Priorities

The two core/root issues impacting the Polk County citizens that CSD serves are **substance use** and **mental illness**.

The issues of substance abuse and mental illness spawn operational issues for CSD under the categories listed below.

Substance Abuse, Unfunded Mandates

- CSD's focus is on helping those currently experiencing issues related to substance use and mental illness. As these numbers have increased, staff has been added, but key leadership roles have not yet been filled (e.g., DCF Director), and processes/systems are not yet in place to assure maximum efficiency and effectiveness.
- Because the focus is on helping those who currently require mandated services, *primary prevention* has not been prioritized; consequently some CSD units/depts are in reactive mode, and prevention-focused efforts such as Polk United are have no operational budget.

Staffing Issues

- CSD departments such as DCF have experienced dramatic change over the past (year) in terms of leadership, scope of work, and staffing. There is concern within DCF that client-to-staff ratios remain too high; a priority for the new DCF Director will be to determine if process changes can deliver increased efficiency.
- CSD staff could use more training. This is due to being required to provide mandated services that strain staff for time and limit funding.

Technology

6

- Phone system, information technology, equipment, and office furniture could be more functional to improve operations.

Unmet Community Needs

- There are unmet community needs in the County/region that have a negative impact on the populations that CSD serves, including:
 - Lack of transportation resources
 - Lack of low income housing
 - Lack of local providers/resources such as crisis beds, adult family homes etc.
 - Lack of local crisis services, especially for children under age 10, vulnerable adults and elderly
 - Lack of services and/or access to services for youth and families not mandated/connected to funded programs
 - Lack of resources for high need and volatile children
 - Lack of quality and/or regulated child care

Improve Marketing and Promotion of the County

- County residents not aware of CSD services including those related to prevention

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues
January	<ul style="list-style-type: none"> • Finalize 2019 Work Plan • BHHS accomplishments-table until March • BHHS Satisfaction Survey-table until March 	<ul style="list-style-type: none"> • Finalize plan for program evaluation • Unity Model-Unity School Social Worker, Unity Staff, DCF staff • Public Health 140, Level III Review • Introduce Andrew Butzler, Polk County VSO • Capital Improvement Planning and Operational Assessment • Update of Transition of Criminal Justice Collaborating Program
February	No meeting	
March	<ul style="list-style-type: none"> • 2018 Division Performance Measures Report ? • Legislative Event report from January • GAM and VSO Updates • BHHS accomplishments • BHHS Satisfaction Survey 	<ul style="list-style-type: none"> • Program Evaluation– PHAB and Level III Health Department Overview • Community Services Division Trauma Informed Agency roll out • Housing shortage for aging population-Vince N., Clear Lake housing model (Ridgeview Apartments), West Cap, Impact 7
April	<ul style="list-style-type: none"> • Division Strategic Plan Update • Preliminary End of Year Financial Report 	<ul style="list-style-type: none"> • Social Determinants of Health
May	<ul style="list-style-type: none"> • Legislative Event Report • Budget Priorities Discussion 	<ul style="list-style-type: none"> • Program Evaluation – Behavioral Health-Comprehensive Community Services • Electronic Health Record demo
June	<ul style="list-style-type: none"> • Department Annual Reports • Medical Examiner Update 	
July	<ul style="list-style-type: none"> • VSO and GAM mid-year reports 	<ul style="list-style-type: none"> • Program Evaluation - DCF-Family Support Workers

August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule and leases • Community Health Improvement Plan Update • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Public Hearing *9:30 start
September	<ul style="list-style-type: none"> • Annual Budget Review • Program Evaluation • Legislative event 	<ul style="list-style-type: none"> • Program Evaluation-Child Support
October	<ul style="list-style-type: none"> • Annual Budget Amendments • 	
November	<ul style="list-style-type: none"> • Legislative Event Report if applicable 	<ul style="list-style-type: none"> • Program Evaluation-Veterans • Hold meeting at GAM ?
December	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •