



MINUTES

Polk County Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, September 12, 2017

Meeting called to order by Chair Bonneprise at 10:00 a.m. .

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Absent
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Sharon Jorgenson, County Clerk; Gretchen Sampson, Administrator, Community Services Division; Lisa Lavasseur, Behavioral Health Director; Tonya Eichelt, Business & Finance Operations Director; Judge Jeffery Anderson, Branch 2 Circuit Court Judge; Michelle Gullickson, CJCC Coordinator; John Dinnies, Medical Examiner; and Dana Frey, County Administrator.

Approval of Agenda-Chair Bonneprise called for a motion to approve agenda. **Motion/Second by (Demulling/Route)** to approve agenda. The **motion carried by unanimous voice vote.**

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the August 8th, 2017 meeting. **Motion/Second by (Route/DeShaw)** to approve the minutes. The **motion carried by unanimous voice vote.**

Public Comment – Time was given for public comment. No public comment was received.

Discussion Items

Board received announcements from Administrator Frey regarding budget structure and process. Board received budget presentation and information from Administrator Frey. County Board members may propose amendments to budget, preferably in committee for recommendation to County Board.

Timeline for budget process: October 10 Health & Human Services Board votes on amendments discussed and any additional amendments offered, October 17th Board Meeting County Board considers all amendments, November 14th budget is finalized and levy set for 2018.

Board received update from Ms. Sampson regarding communicable disease surveillance and control program reporting through electronic program WEDSS – Wisconsin Electronic Disease Surveillance System. Board received Cumulative Report on numbers of confirmed or probable diseases reported January through June 2017.

Board received information from Gretchen Sampson regarding 2017 Work Plan: upcoming agenda items - annual budget amendments in October. Board received general staffing information and updates, including Health Director interviews scheduled for September 20, 2017.

Board received information/presentation from Judge Jeffery Anderson regarding the Criminal Justice Collaborating Council. Board was introduced to Criminal Justice Collaborating Council (CJCC) Coordinator; Michelle Gullickson informed of duties of her position and programs she is working with.

Board received informational hand-out detailing statistics of annual caseload/deaths and presentation from John Dinnies, Medical Examiner regarding the role of the medical examiner.

Future Agenda items:

October – Annual budget amendments, Drug Endangered Children (DEC) presentation

November – Finalize Budget, Legislative event report, if applicable

December – Work plan for 2018, Update on Division Strategic Plan Progress.

Next meeting date is Tuesday, October 10, 2017 at 10:00 A.M.

Motion/Second by (Edgell/Lagus)to adjourn. **Motion** carried by unanimous voice vote. Chair Bonneprise declared meeting adjourned at 11:56 a.m.

Respectfully submitted

Sharon E. Jorgenson
Polk County Clerk



AGENDA AND NOTICE OF MEETING
BOARD OF HEALTH AND HUMAN SERVICES

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
Conference Room A&B

Tuesday, September 12, 2017 at 10:00 a.m.
A quorum of the County Board may be present

Materials: August 8, 2017 Minutes

10:00	1. Call to order A. Approval of agenda B. Approval of minutes for August 8, 2017	Chair Bonneprise
10:05	2. Public comment (3 minutes)	
10:10	3. Announcements and committee information	Dana Frey
10:20	4. Action Items A. Budget Presentation and Recommendation	Dana Frey
10:55	5. Discussion Items A. Communicable Disease Update B. 2017 Board Workplan	Gretchen Sampson All
11:10	6. Informational Presentations A. Criminal Justice Collaborating Council (tentative)	Judge Jeff Anderson
11:30	B. Role of the Medical Examiner	Jonn Dinnes
12:00	7. Adjourn	

Items on the agenda not necessarily presented in the order listed. This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Cumulative Report

Date Type: Closed

Date Range: 01/01/2017 to 06/30/2017

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

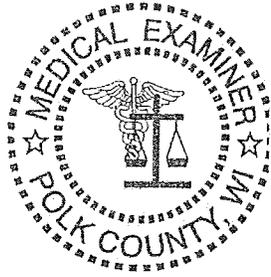
Fax: 9848999801

All diseases except HIV and Lead

<u>Disease Name</u>	<u>Number of Incidents</u>
CAMPYLOBACTERIOSIS	4
CHLAMYDIA TRACHOMATIS INFECTION	46
COCCIDIOIDOMYCOSIS	2
EHRlichiosis, E. chaffeensis	1
EHRlichiosis/ANAPLASMOSIS, A. phagocytophilum	8
EHRlichiosis/ANAPLASMOSIS, undetermined	1
GIARDIASIS	2
GONORRHEA	2
HEPATITIS B, CHRONIC	2
HEPATITIS C, ACUTE	1
HEPATITIS C, CHRONIC	13
INFLUENZA-ASSOCIATED HOSPITALIZATION	30
LYME DISEASE (B.BURGDORFERI)	15
METHICILLIN- or OXICILLIN RESISTANT S. AUREUS (MRSA/ORSA)	1
PERTUSSIS (WHOOPING COUGH)	7
STREPTOCOCCAL DISEASE, INVASIVE, GROUP A	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	2
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	5

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

OFFICE OF THE MEDICAL EXAMINER



Chief Medical Examiner

Jonn B. Dinnies, ABMDI

jonnd@co.polk.wi.us

100 Polk County Plaza, Suite 180 · Balsam Lake, WI 54810

Phone: 715 485-9218 · Fax: 715 485-9272

Thank you for the opportunity to offer this presentation to you. My name is Jonn Dinnies. I am Polk County's Medical Examiner having been appointed in January 2005 after my Coroner term (2003-2005) expired. In the State of Wisconsin, counties under a population of 500,000 must have either an elected Coroner or an appointed Medical Examiner. In January 2005 Polk County switched from the Coroner system to the ME system. This change allowed Polk County to set employment standards such as education and job requirements not previously allowed under the elected Coroner System.

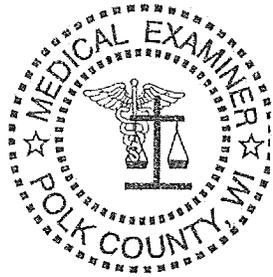
Most people have no idea of what the County Medical Examiner's job is. I've put together a brief outline of the duties and responsibilities of the Medical Examiner for your review:

1. Conduct a thorough and independent investigation of deaths in Polk County which fall within his/her jurisdiction under state statute 979.01 and 979.10.
Wisconsin Statute 979 mandates Reportable deaths:
 - a. All deaths in which there are unexplained, unusual or suspicious circumstances.
 - b. All homicides
 - c. All suicides.
 - d. All accidental deaths, whether the injury is or is not the primary cause of death and regardless of the time span when death occurred.
 - e. Maternal deaths following an abortion.
 - f. All deaths due to poisoning (toxicity or overdose) whether homicidal, accidental or suicidal in nature.
 - g. When there is no physician or accredited practitioner, who has attended or treated the decedent within 30 days preceding death.
 - h. When the physician caring for the decedent refuses to sign the death certificate.
 - i. When, after reasonable efforts, a physician cannot be obtained to sign the death certificate.
 - j. All deaths of inmates or in the custody of law enforcement.

Although the above cases must be reported per State Statute, The Medical Examiner has the authority to accept or decline jurisdiction on a case-by-case basis. When the jurisdiction is declined, the attending physician signs the death certificate.

2. Issue necessary permits for final disposition, i.e. cremation, embalming or disinterment permits
3. Perform administrative duties
 - a. Develop and update Policies and Procedures for the Office
 - b. Develop and present an annual budget
 - c. Develop personnel duties
 - d. Appoint, supervise and train competent deputies to act on behalf of the Medical Examiner in his/her absence
 - e. Develop written guidelines for reporting deaths within the County and pronouncement of death outside of a hospital or nursing home
 - f. Provide a written bloodborn pathogen disease control plan for all deputies
 - g. Prepare a county plan of action for the mortuary section of the county emergency government plan and act as the mortuary officer in the event of a multiple fatality disaster.

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4. Make decisions with respect to the necessity of an autopsy, toxicology or other testing that may be necessary to determine the cause and manner of death
5. Obtain biological samples in a method consistent with medical and legal standards
6. Properly document every case investigated and all property recovered and released to the next of kin
7. Properly complete the medical certification on a death certificate for every case reported under State Statute 979.01 (the medical certification must comply with the standards for timeliness and completeness as issued by the State Registrar per State Statute 69.18)
8. Compassionately deal with the family and loved ones of the deceased in a professional manner which includes death notification and appropriate release of all information regarding the cause and manner of death.
9. Upon request from a court, give accurate and complete testimony as to the method of investigation used in a case and the findings of that investigation

Currently, I have three deputy medical examiners working with me to provide 24/7/365 coverage for Polk County. We generally are not needed constantly but when we are needed, IT IS NOW. Tony Peterson is an advanced EMT who lives in Frederic. Russ Grimsby is an emergency room RN with the Amery Hospital and Tiffany Steele is an emergency Room Technician in Regions Hospital Emergency Department but lives in Frederic.

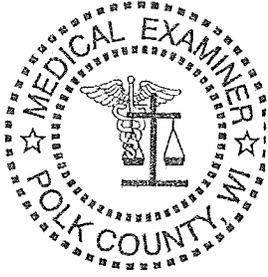
I would like to spend a few minutes on the trends I'm seeing in the Medical Examiner Office. Specifically I would like to focus on cremations. According to the National Funeral Directors Association, in 2016, just over half (50.2%) of Americans chose cremation for a final disposition. Cremation rates vary across the country, peaking in Washington State where 76.4% of the dead were cremated during 2015. Wisconsin was just over 51% in 2013. The lowest rates for cremations are found in Mississippi, at 20.9%. Many Americans of Japanese descent, for example, routinely opt for cremation just as they might in Japan, where cremation is nearly universal. Other nations with high cremation rates -- 80% or higher -- include Taiwan, Hong Kong, Switzerland, Sweden, South Korea, the Czech Republic and Thailand.

By 2035 the current cremation rate is expected to grow to 78.3%. In 2015, 1.33 million were cremated. This is expected to rise to 1.88 million by 2025 and 2.76 million by 2035. Compare this to 1.00 million in 2010.

Why the increase? Many factors but the leading reason is the cost of cremation compared to a traditional funeral. The average cost of a traditional burial funeral in the U.S. is \$7045 (according to the NFDA 2012). This does not include any cemetery fees. This also varies largely on the type of casket you select, cemetery plot and grave marker. Basic funeral director's services for a traditional burial can be found for around \$4500 in Wisconsin.

A typical cremation funeral service will cost in the region of \$3200 (depending upon the ancillary services/products you select). This is the type of cremation service that replaces a full traditional funeral. However, it is possible to arrange a cremation for considerably less than this. A direct cremation is the least expensive cremation option for families. A direct cremation means that there are no services, the cremation is conducted after the mandatory waiting period of 48 hours and all the cremation documentation has been completed.

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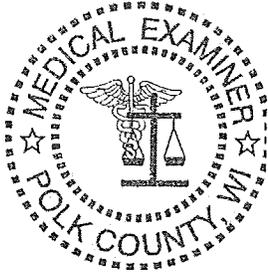
Why am I spending so much time discussing cremation permits? In the State of Wisconsin, no one can be cremated without the medical examiner issuing a permit. Our office, like others in the State of Wisconsin, has been inundated with requests for cremation permits. The process necessary for a cremation permit can be complicated. The medical examiner is required to make a personal inquiry into the cause and manner of the death. This involves obtaining and reviewing all necessary medical records, establishing that the death falls within his/her jurisdiction and the medical examiner is required to view the body. All must be completed within 48 hours.

Cremation permit requests for Polk County have skyrocketed similar to the rest of the state and nation. Below is the number of cremation permits issued in our County from 2004 to 2016:

1. 2004	141
2. 2005	153
3. 2006	172
4. 2007	149
5. 2008	183
6. 2009	186
7. 2010	214
8. 2011	185
9. 2012	206
10. 2013	217
11. 2014	225
12. 2015	237
13. 2016	285

In addition to the issuing of cremation permits, we, of course, have our other cases which need to be investigated. Largely because of the dramatic increase in cremation permit requests, our annual case load has concomitantly increased in number. In addition, because of the increase in population specifically the aging population of Polk County, we have more deaths each year. This is expected to continue to rise in the coming ten years due to the aging "baby boomers". Below are statistics related to our case numbers from 2003 to 2016.

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Annual Cases handled over the previous 14 years

1. 2003	205
2. 2004	206
3. 2005	189
4. 2006	215
5. 2007	212
6. 2008	262
7. 2009	276
8. 2010	282
9. 2011	277
10. 2012	282
11. 2013	344
12. 2014	338
13. 2015	350
14. 2016	362

2016 was the busiest year on record. We handled a total of 362 cases. We had 21 cases that required autopsy. We have a contract with the Anoka County Midwest Medical Examiner's Office in Ramsey, Minnesota. They provide Polk County with forensic pathology services when needed as well as training for my deputies and me. In 2016, 325 of the deaths reportable to the ME Office were natural, 28 were related to "accidental causes" and we had 7 suicides. We issued a record 285 cremation permits.

Approximately, two years ago the Medical Examiner's Office was moved from District Attorney's Office to Public Health as the DA needed more office space. The Medical Examiner's Office has now been integrated into the Community Services Division of Polk County with Public Health, Mental Health and Social Services. This has been a very good move as so much of my duties involve public health issues...which are an entire presentation in its self.

Thank you for the opportunity to speak with you today.

Jonn Dinnies

Polk County Medical Examiner



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Polk County Health and Human Services Board

Government Center, Conf. Room A&B

Balsam Lake, WI 54810

10:00 a.m. Tuesday, August 8, 2017

Meeting called to order by Chair Bonneprise at 10:02 A.M.

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Absent
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Marilyn Blake, Deputy County Clerk; Dana Frey, County Administrator; Gretchen Sampson, Administrator, Community Services Division; Member of the Press

Approval of Agenda-Chair Bonneprise called for a motion to approve agenda. **Motion/Second by Edgell/DeShaw** to approve agenda. The **motion carried by unanimous voice vote.**

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the July 11, 2017 meeting. **Motion/Second by Demulling/Route** to approve the minutes. The **motion carried by unanimous voice vote.**

Public Comment – None Offered

Discussion Items

Dana Frey advised the board that the 2018 budget process is beginning. The goal is to have all department budgets submitted so that the initial budget can be presented to the County Board in September. He explained that the need for the public hearing on the Human Services Budget is a state requirement. Gretchen added that the state has already been asking if the public hearing has been held. There is no budget yet prepared for Human Services but the public hearing should take place as noticed on the agenda.

Gretchen Sampson handed out and discussed a Division Annual Report. She indicated that by next year she hopes to have all divisions annual reports combined into one document.

Gretchen distributed a draft of the “Healthy Polk County, Community Health Improvement Plan” and discussed the components of community health improvement planning... In the past it had been done every five years and now it is required by the IRS regulations for hospitals every three years. This plan is drafted with good cooperation of local hospitals. She asked the members to review the plan and offer any ideas or suggestions for improvement that they may have.

Public Hearing

At 10:25 A.M. Chairman Bonneprise called for a Public Hearing on the Human Services Budget. Mr. Frey again explained that there was no budget prepared at this time for Human Services. There was no public comment as there were no members of the public in attendance. At 10:30 A.M. **Motion/Second by Lagus/Demulling that the public hearing be closed. The motion passed on unanimous voice vote.**

Chair Bonneprise called for a 5 minute break from 11:00-11:10 and the meeting resumed at 11:10 A.M.

Continuation of Discussion Items

Gretchen discussed some of the recent grants that were approved. One grant is a Dementia Crisis Intervention Grant. This was the second round of funding. This will help reduce the need to make emergency detentions. Another grant was for Environmental Health to provide carbon monoxide poisoning awareness. The goal is to provide public awareness and to distribute CO detectors to low income residents of Polk County.

The Board Work Plan was reviewed and discussed with no additional items added.

Action Items

The recommendation of the 2018 fee schedules were distributed for Community Services and discussed. **Motion/Second Alleva/Edgell** to recommend the 2018 fee schedules to the County Board. **The motion passed by unanimous voice vote.**

Motion/Second by Edgell/Demulling to adjourn. Meeting adjourned at 11:45 P.M.

Future Agenda Items –
Sept
Annual Budget Review
Medical Examiner Update
Other priorities

Respectfully submitted

Marilyn M. Blake
Polk County Deputy County Clerk