



POLK COUNTY, WISCONSIN

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Sharon Jorgenson, County Clerk
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Phone (715) 485-9226 Email Sharon.Jorgenson@co.polk.wi.us

MINUTES

PUBLIC SAFETY AND HIGHWAY COMMITTEE

County Board Room
Balsam Lake, WI 54810
2:00 P.M. Tuesday, October 3rd, 2017

Meeting called to order by Chair Luke at 2:00 p.m.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Andrea Jerrick, Deputy Administrator; Emil Norby, Highway Commissioner; and member of the press.

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Bonneprise/Jepsen) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the September 7th, 2017 meeting minutes. **Motion** (Jepsen/Route) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment

Time was given for public comment. No public comment was received.

Announcements and Committee Information

Committee received information and announcements from Administrator Frey.

Discussion Items

- A. Committee received status report/updates from Emil Norby, Highway Commissioner regarding Highway Facility project. Informational conference for contractors was held October 3, 2017 regarding Bid Package 2 with 16 contractors attending. Bid Package two is due on 10/13/17. Work will start on former Bishop Building on 10/9/17.

Action Items

- B. Committee received Resolution 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes and information from Highway Commissioner Norby regarding purpose of resolution. **Motion** (Demulling/Jepsen) to approve and recommend passage of Resolution 57-17 to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve and move Resolution 57-17 to County Board carried by unanimous voice vote.
- C. Committee received hand-out outlining Technical Amendments and Policy Amendments to 2018 Budget Ceilings from Administrator Frey. Committee received information regarding amendments from Administrator Frey. **Motion** (Jepsen/Demulling) to approve technical amendments for Highway Department as presented and move to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve and move Highway Technical amendments to County Board carried by unanimous voice vote.

Committee received information regarding Policy Amendments – Highway Policy 1: State Aid Increase. **Motion** (Route/Jepsen) to approve Policy Amendment to Highway Policy 1: State Aid Increase (\$190,000) and move to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve Policy Amendment – Highway Policy 1: State Aid Increase and move to County Board carried by unanimous voice vote.

Motion (Bonneprise/Route) to approve Highway Policy 2: Funding for ATV Signs to provide funding for 10 new ATV segments on County Highways at \$1000 each and move to County board. Chair Luke called for a voice vote on the motion. **Motion** to approve and move Policy Amendment- Highway Policy 2: Funding for ATV Signs to County Board carried by unanimous voice vote.

Motion (Jepsen/Bonneprise) to approve Technical Amendments: Law Enforcement Technical 1 and Law Enforcement Technical 2 and move technical amendments for Law Enforcement to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve Technical Amendments for Law Enforcement: Law Enforcement Technical 1 and Law Enforcement Technical 2 and move to County Board carried by unanimous voice vote.

Motion (Bonneprise/Demulling) to approve and move Policy Amendments for Law Enforcement Policy 1: Funding for long-range rifles and Law Enforcement Policy 2 – Funding for electronic law library to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve Policy Amendments: Law Enforcement Policy 1 and Law Enforcement Policy 2 and move to County Board carried by unanimous voice vote.

Motion (Jepsen/Bonneprise) to approve and move Technical Amendments for Clerk of Court to County Board. Chair Luke called for a voice vote on the motion. Motion carried by unanimous voice vote.

Motion (Route/Bonneprise) to approve Policy Amendment: Clerk of Court Policy 1 and move to County Board and to postpone recommendation on Clerk of Court Policy 2 amendment to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve Clerk of Court Policy 1 Amendment and move to County Board and postpone recommendation to County Board on Clerk of Court Policy 2 Amendment carried by unanimous voice vote.

Motion (Bonneprise/Jepsen) to approve and move District Attorney Technical Amendments to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve District Attorney Technical amendments and move to County Board carried by unanimous voice vote.

Motion (Bonneprise/Jepsen) to approve and move technical amendments regarding Corporation Counsel budgetary changes to County Board. Chair Luke called for a voice vote on the motion. **Motion** to approve Corporation Counsel Technical amendments and move to County Board carried by unanimous voice vote.

- D. Committee received Resolution 66-17: Resolution to Authorize Lease Agreement with Wisconsin Department of Transportation (Road Salt Storage Facility) and information regarding resolution from Highway Commissioner Norby. Recommendation on Resolution 66-17 was discussed. **Motion** (Bonneprise/Route) to approve and recommend passage of Resolution 66-17 to County Board at October 17, 2017 meeting. Chair Luke called for a voice vote on the motion to approve and recommend passage of Resolution 66-17 to County Board. **Motion** to approve and recommend passage of Resolution 66-17 to County Board carried by unanimous voice vote.

Matters for Upcoming Meetings

November: Next meeting: Tuesday, November 7th, 2017 at 2:00 p.m.

Budget

Upcoming conferences/meetings: October 31 – Highway Commissioner Meeting, Hayward, WI.
Road school –highway conference set for January 2018 at Chula Vista, Wisconsin Dells, WI

Chair Luke called for a motion to adjourn. **Motion** (Bonneprise/Jepsen) to adjourn. **Motion** carried by unanimous voice vote. Chair Luke declared meeting adjourned at 3:02 p.m.

Respectfully submitted,

Sharon Jorgenson, County Clerk



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AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810
County Board Room

Tuesday October 3rd, 2017 at 2 p.m.

A quorum of the County Board may be present

Materials: September 7th, 2017 Minutes

Functional Classification information

- | | | |
|--------|---|-----------|
| :05PM | 1. Public comment (3 minutes) | |
| 2:10PM | 2. Announcements and committee information | Dana Frey |
| 2:20PM | 4. <u>Discussion Items:</u> | |
| | A. Highway Facility update | Moe Norby |
| | <u>Action Items :</u> | |
| | B. Functional Classification Resolution No. 57-17 and recommendation | Moe Norby |
| | C. Develop Recommendations and Proposed Amendments Concerning the 2018 County Budget in Functional Areas Assigned to the Committee; Highway; Sheriff's Department; County Judicial System; Clerk of Courts; District Attorney; and Child Support Program. | Dana Frey |
| | D. Recommendation on Resolution to Authorize Salt Shed Lease Agreement with Wisconsin Department of Transportation | Moe Norby |
| 2:45PM | 5. Identification of Subject Matters for Upcoming Meetings | |
| | | Dana Frey |
| 3:00PM | 6. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



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MINUTES

PUBLIC SAFETY AND HIGHWAY COMMITTEE

County Board Room
Balsam Lake, WI 54810
2:00 P.M. Thursday, September 7th, 2017

Meeting called to order by Chair Luke at 2:00 p.m.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Sharon Jorgenson, County Clerk; Dana Frey, County Administrator; Malia Malone, Assistant Corporation Counsel; Judge Jeffery Anderson, Branch 2 Circuit Court Judge; Emil Norby, Highway Commissioner; Pete Johnson, Sheriff; and member of the press.

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Jepsen/Demulling) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the August 1st, 2017 meeting minutes. **Motion** (Jepsen/Route) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment

Time was given for public comment. No public comment was received.

Announcements and Committee Information

Committee received information and announcements from Administrator Frey.

Discussion Items

- A. Committee received presentation and information on Resolution 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes from Emil Norby, Highway Commissioner for review only. Resolution will be presented to County Board for first reading at September 19th meeting, then presented to the committee in October for recommendation.

- B. Committee received budget presentation, timeline, and recommendations from Administrator Frey. Administrator Frey answered questions regarding budget.
- C. Committee received status report/updates from Emil Norby, Highway Commissioner regarding Highway Facility.
- D. Committee received presentation regarding Drug Endangered Children (DEC) from Assistant Corporation Counsel Malia Malone. DEC helps coordinate law enforcement and social worker efforts when calls come in regarding endangered children. DEC is a collaboration of several entities with a variety of resources including grants available to assist individuals with recovery from drug abuse.
- E. Committee received presentation concerning proposed legislation creating additional Judgeship from Judge Jeffery Anderson. Judgeship bill will be submitted in October. Need resolution passed by County Board showing support of creation of judgeship in order to qualify for consideration for additional Judge.
- F. Committee received information regarding proposed Resolution 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court which supports legislation creating additional Judgeship and adding a third branch to the Polk County Circuit Court. **Motion** (Jepsen/Luke) to accept and move Resolution 61-17: Resolution Affirming Support of Proposed Judgeship Legislation to Establish Third Branch of Polk County Circuit Court to County Board for review and approval. **Motion** to approve and move Resolution 61-17 to County Board carried by unanimous voice vote.

Matters for Upcoming Meetings

October: Next meeting: Tuesday, October 3rd, 2017 at 2:00 p.m.

Budget

Road school –highway conference set for January 2018 at Chula Vista, Wisconsin Dells, WI

Chair Luke called for a motion to adjourn. **Motion** (Bonneprise/Route) to adjourn. **Motion** carried by unanimous voice vote. Chair Luke declared meeting adjourned at 3:09 p.m.

Respectfully submitted,

Sharon Jorgenson, County Clerk

Polk County Board of Supervisors
Resolution No. 57-17
Resolution Delegating to Highway Commissioner Approval Authority for Functional
Classification Changes

WHEREAS, Functional Classification is the process by which streets and highways are grouped into classes according to the character of service they are intended to provide; and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) uses functional classification for general transportation planning, to reference highway and street construction standards, and to determine eligibility for the rural or urban surface transportation program;

WHEREAS, the Wisconsin Department of Transportation (WisDOT), Bureau of Planning and Economic Development (BPED) and Division of Transportation Systems Development (DTSD) conducts the functional classification review with the cooperation of county and municipal governments; and

WHEREAS, the review of functional classifications by local governments is conducted by a qualified individual(s); and

WHEREAS, in accordance with federal regulations, proposed changes to the functional classification system are required to be approved by a county board; and

WHEREAS, in June 2016, WisDOT had issued a policy that clarifies that the approval authority for functional classification of county board may by resolution be delegated to a committee or a local expert consistent with the county's organizational structure; and

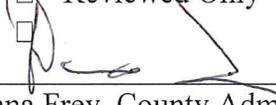
WHEREAS, pursuant to Wisconsin Statute Sections 83.01(7)(b) and 83.015(2)(b), in counties with a county highway commissioner appointed and supervised by a county administrator, the highway commissioner performs all duties required under law of the county board and highway committee and the highway committee performs policy making functions.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors delegates to the Polk County Highway Commissioner its authority to approve proposed functional classification changes.

BE IT FURTHER RESOLVED, the Polk County Board of Supervisors directs that the Polk County Highway Commissioner shall:

1. Conduct review and approval of the functional classification proposal consistent with the Timeframes for Review of Functional Classification and Boundary Changes policy.
2. Submit to the Polk County Board of Supervisors written notification of the approved changes at its regular meeting held following the approved change.

BE IT FURTHER RESOLVED that upon presentation of the written notification of the approved functional classification changes the same shall be acknowledged and received by formal resolution of the Polk County Board of Supervisors and be reflected in the meeting minutes.

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	First Reading: September 19, 2017 Second Reading: October 17, 2017
Submitted By: 	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only <input type="checkbox"/>  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
<p>At its regular business meeting on the ____ of _____ 2017, the Polk County Board of Supervisors adopted the above resolution, Resolution No. 57-17: Resolution Delegating to Highway Commissioner Approval Authority for Functional Classification Changes.</p> <p>SIGNED BY:</p> <p>_____</p> <p>Dean Johansen, County Board Chairperson</p> <p>Attest: _____</p> <p>Sharon E. Jorgenson, County Clerk</p>	

Department of Clerk of Circuit Court

Jobie Bainbridge, Clerk of Circuit Court

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
Revenue					
General Property Tax	648,680	670,867	677,559	648,819	(28,740)
State Aids	186,640	174,705	174,705	174,705	-
Fine and Forfeitures	155,630	185,000	170,000	175,000	5,000
Public Charge for Services	175,692	174,135	174,272	174,272	-
Misc Revenue	503				
Carryover Balance	49,895				-
Total Revenue	1,217,040	1,204,707	1,196,536	1,172,796	(23,740)
Expense					
Personnel Services	729,267	760,752	781,284	734,113	(47,171)
Contractual Services	329,321	279,901	265,688	284,119	18,431
Supplies & Expenses	40,838	34,054	34,564	34,564	(0)
Fixed Charges					-
Grants, Contributions, Indem	50,000	50,000	50,000	50,000	-
Cost Reallocation	93,333	80,000	65,000	70,000	5,000
Total Expenditures	1,242,759	1,204,707	1,196,536	1,172,796	(23,740)
Net Revenue and Expenditures	(25,719)	-	-	(0)	

Explanations for changes in Budget Amounts are as follows:

REVENUES:

General Property Tax	change in levy
Other Taxes	
State Aids	
Fine and Forfeitures	changes to jail assessment fund and drivers improvement fund
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

EXPENSES:

Personnel Services	Staffing Changes
Contractual Services	Guardian ad litem, Global software and Computer repair and replace
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	changes in jail assessment fund and drivers improvement fund

EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
FTE Employees				
Officials/Administrators	1	1	1	1
Professionals	1	1	1	1
Administrative Support	10	10	10	10
Total	12	12	12	12

Department of District Attorney and Victim/Witness Services

Jeff Kemp, District Attorney

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
Revenue					
General Property Tax	394,897	419,755	433,028	447,709	14,681
State Aids	65,791	65,791	65,791	65,791	-
Fine and Forfeitures	2,050	2,050	2,050	2,050	-
Public Charge for Services	36,455	36,455	36,455	36,455	-
Other Financing Sources					-
Total Revenue	499,193	524,052	537,325	552,006	14,681
Expense					
Personnel Services	439,411	463,384	475,759	489,849	14,090
Contractual Services	23,680	24,035	24,396	24,988	592
Supplies & Expenses	35,303	35,833	36,370	36,369	(1)
Fixed Charges	800	800	800	800	-
Total Expenditures	499,194	524,052	537,325	552,006	14,681
Net Revenue and Expenditures	(0)	(0)	-	0	

Explanations for changes in Budget Amounts are as follows:

REVENUES:

General Property Tax	increase in levy
Other Taxes	
State Aids	
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

EXPENSES:

Personnel Services	change in staffing
Contractual Services	IT Global software and computer repair and replace
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	

EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
FTE Employees				
Officials/Administrators	4	4	4	4
Administrative Support				
Professionals	1			
First/Mid Level Officials and Managers		1	1	1
Technicians/Para-Professionals	2	2	2	2
Total	7	7	7	7

Department of Law Enforcement

Peter M. Johnson, Sheriff

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actuals	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
Revenue					
General Property Tax	7,310,883	7,278,378	7,404,817	7,681,608	276,791
State Aids	106,886	132,573	132,915	132,915	-
Public Charge for Services	291,721	273,850	261,850	271,850	10,000
Intergovernmental Revenue	93,589	57,100	62,000	62,000	-
Misc Revenue	51,750	38,500	39,500	39,500	-
Other Financing Sources	38,510	47,449	25,000	25,000	-
Total Revenue	7,893,340	7,827,850	7,926,082	8,212,873	286,791
Expense					
Personnel Services	6,427,484	6,359,322	6,474,733	6,598,311	123,578
Contractual Services	707,603	763,878	732,503	865,904	133,401
Supplies & Expenses	296,758	410,365	447,007	447,007	(1)
Fixed Charges	-	4,060	4,060	4,060	-
Grants, Contributions, Indem	1,198	2,750	2,750	2,750	-
Capital Outlay	214,585	193,000	193,000	290,641	97,641
Cost Reallocation	72,028	94,475	72,028	4,200	(67,828)
Total Expenditures	7,719,656	7,827,850	7,926,082	8,212,873	286,791
Net Revenue and Expenditures	173,684	-	-	(0)	

ns for changes in Budget Amounts are as follows:

REVENUES:

General Property Tax	change in levy
Other Taxes	
State Aids	increase in revenue from Board of Prisoner review
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

EXPENSES:

Personnel Services	staffing changes
Contractual Services	Increase in maintenance agreement, IT Global Hardware, Computer Repair/Replace
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	Portective vests, tasers, handguns, interview room equipment, jail tasers, and police vehicles
Cost Reallocation	due to reduction from Tyler payback

EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
FTE Employees				
Officials/Administrators	1	1	1	1
Professionals	4			
Technicians/Para-Professionals	11.65	11.65	11.65	11.65
First/Mid Level Officials and Managers		5	5	5
Administrative Support	5	5	5	5
Skilled Craft/Service Maintenance				
Protective Service Workers	55.44	55.44	58.44	58.44
Total	77.09	78.09	81.09	81.09

Department of Corporation Counsel and Child Support

Jeff Fuge, Corporation Counsel Malia Malone, Child Support Director

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION					
	2016 Actual	2017 Budget	2018 Projected Budget	2018 Working Budget	Difference
Revenue					
General Property Tax	282,502	303,665	322,818	309,247	(13,571)
State Aids	558,527	519,511	519,511	519,511	-
Public Charge for Services	746	3,320	3,710	3,710	-
Total Revenue	841,775	826,496	846,039	832,468	(13,571)
Expense					
Personnel Services	757,695	759,095	779,650	758,275	(21,375)
Contractual Services	27,719	40,374	40,337	48,141	7,804
Supplies & Expenses	17,115	26,827	25,852	25,852	0
Fixed Charges	-	200	200	200	-
Capital Outlay	19,029	-	-	-	-
Total Expenditures	821,558	826,496	846,039	832,468	(13,571)
Net Revenue and Expenditures	20,217	-	-	-	-

Explanations for changes in Budget Amounts are as follows:

REVENUES:

General Property Tax	Reduction in levy
Other Taxes	
State Aids	
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

EXPENSES:

Personnel Services	Staffing changes
Contractual Services	IT Global Software and Computer repair/replace
Supplies & Expenses	
Fixed Charges	
Grants, Contributions, Indem	
Capital Outlay	
Cost Reallocation	

EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
FTE Employees				
Officials/Administrators	1	1	1	1
Professionals	2	2	2	2
Technicians/Para-Professionals	5			
Administrative Support	1	6	6	6
First/Mid Level Officials and Managers				
Total	9	9	9	9

Highway Department

Emily Norby, Highway Commissioner

DEPARTMENT REVENUE AND EXPENDITURES BY ECONOMIC CLASSIFICATION

	2016 Actual	2017 Budget	2018 Proposed Budget	2018 Working Budget	Difference
Revenue					
General Property Tax	3,147,027	3,200,150	3,263,439	3,225,955	(37,484)
State Aids	1,946,456	1,596,426	1,648,268	1,596,300	(51,968)
Intergovernmental Revenue	2,464,716	2,421,676	2,421,676	2,319,976	(101,700)
Misc. Revenue	63,421	49,200	49,200	49,200	-
Other Financing Sources	-	-	-	-	-
Total Revenue	7,621,620	7,267,452	7,382,583	7,191,431	(191,152)
Expense					
Operating Expense	-	20,000	10,000	10,000	-
Personnel Services	2,661,403	2,659,884	2,716,331	2,646,279	(70,051)
Contractual Services	1,087,210	1,270,515	1,298,892	1,106,207	(192,685)
Supplies & Expenses	2,647,587	2,337,412	2,398,979	2,573,640	174,661
Fixed Charges	754,606	751,910	717,410	749,210	31,800
Other Grant Contributions	140,842	-	-	-	-
Capital Outlay	19,530	32,680	15,000	0	(15,000)
Cost Reallocation	161,071	13,825	214,670	106,095	(108,575)
Total Expenditures	7,472,247	7,086,226	7,371,282	7,191,431	(179,851)
Net Revenue and Expenditures	149,373	181,226	11,301	-	(11,301)

Explanations for changes in Budget Amounts are as follows:

REVENUES:

General Property Tax	change in levy
Other Taxes	reduction in cty hwy revenue, increase in state aid
State Aids	reduction in revenue
Public Charge for Services	
Intergovernmental Revenue	
Misc Revenue	

EXPENSES:

Personnel Services	changes in salary
Contractual Services	It global and Repair and Replacement
Supplies & Expenses	material cost reallocated based on projected highway projects
Fixed Charges	value of equipment and buildings and depreciation changes
Grants, Contributions, Indem	
Capital Outlay	removed Bridge Aid figures from budget Announced in October
Cost Reallocation	funds reallocated based on projected highway projects

EMPLOYMENT BY JOB CLASSIFICATION

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
FTE Employees				
Officials/Administrators	1	1	1	1
Professionals	3			
Technicians/Para-Professionals	3			
First/Mid Level Officials and Managers		3	3	3
Administrative Support	1	1	1	1
Skilled Craft/Service Maintenance	29.45	32.45	32.45	32.45
Total	37.45	37.45	37.45	37.45

SUMMARY	Circuit Court 02-101	Jail Assmt 02-201	Fam Court 02-202	Drivers Imp 02-204	DA 05-101	Clerk 06-101	Dog License 06-805	Buildings 07-101	Fleet 07-140	Snowmobile 07-243	Lake Imp 07-807
Revenues											
General Property Tax	648,819	-	-	-	447,709	351,130	-	2,135,382	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
State Aids	174,705	-	-	-	65,791	-	-	176,124	-	111,290	-
License & Fees	-	-	-	-	-	400	23,894	-	-	-	-
Fines & Forfeitures	105,000	40,000	-	30,000	2,050	-	-	-	-	-	-
Public Charge for Services	165,000	-	9,272	-	36,455	26,100	-	302,500	-	-	-
Intergovernmental Revenue	-	-	-	-	-	38,000	-	20,000	167,494	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	10,463	-	-	-
Total Income	1,093,524	40,000	9,272	30,000	552,006	415,630	23,894	2,644,469	167,494	111,290	-
Expenditures											
Operating - 000	-	-	-	-	-	-	-	-	-	-	-
Personnel	734,113	-	-	-	489,849	285,226	-	925,819	17,558	-	-
Professional Services	274,847	-	9,272	-	24,988	49,789	1,854	904,694	7,211	98,640	-
Supplies & Expenses	34,564	-	-	-	36,369	78,914	1,140	197,293	41,209	10,900	15,000
Fixed Charges	-	-	-	-	800	1,700	400	-	101,516	1,750	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	50,000	-	-	-	-	-	20,500	82,000	-	-	-
Capital Outlay	-	-	-	-	-	-	-	504,200	-	-	-
Transfers	-	40,000	-	30,000	-	-	-	30,463	-	-	-
Total Expenditures	1,093,524	40,000	9,272	30,000	552,006	415,630	23,894	2,644,469	167,494	111,290	15,000
Net Revenue and Expenditures	-	-	-	-	-	-	-	-	-	-	(15,000)

FTE	Circuit Court 02-101	Jail Assmt 02-201	Fam Court 02-202	Drivers Imp 02-204	DA 05-101	Clerk 06-101	Dog License 06-805	Buildings 07-101	Fleet 07-140	Snowmobile 07-243	Lakes Imp 07-807
Officials/Administration	1.000	-	-	-	-	1.000	-	1.000	-	-	-
First/Mid Level Officials & Mngrs	-	-	-	-	1.000	-	-	-	-	-	-
Professionals	1.000	-	-	-	-	-	-	-	-	-	-
Technicians/Para-Professionals	-	-	-	-	2.000	-	-	2.840	-	-	-
Administrative Support	10.000	-	-	-	4.000	1.450	-	0.900	0.100	-	-
Skilled Craft/Service Maintenance	-	-	-	-	-	-	-	11.850	0.160	-	-
Protective Service Workers	-	-	-	-	-	-	-	-	-	-	-
Total	12.00	-	-	-	7.00	2.45	-	16.59	0.26	-	-

SUMMARY	Park Ded 07-808	ROD 08-101	Treas 09-101	Law Enf 11-101	Outside Ag 13-101	PH 14-101	WHEPP 14-208	Bioterror 14-209	Birth to 3 14-218	WIC 14-221	Prenatal 14-222	Tobacco 14-223
Revenues												
General Property Tax	-	(20,025)	44,587	7,681,608	150,274	879,982	-	-	132,562	-	-	-
Other Taxes	-	120,000	25	-	-	-	-	-	-	-	-	-
State Aids	-	-	103,000	132,915	-	3,782	-	152,702	88,837	208,247	-	139,035
License & Fees	-	-	-	-	-	50,000	-	-	-	-	-	-
Fines & Forfeitures	-	-	32,000	-	-	-	-	-	-	-	-	-
Public Charge for Services	-	250,000	175	271,850	-	148,100	-	-	52,361	-	40,478	-
Intergovernmental Revenue	-	-	-	62,000	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	100,000	39,500	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	25,000	-	-	-	-	-	-	-	-
Total Income	-	349,975	279,787	8,212,873	150,274	1,081,864	-	152,702	273,760	208,247	40,478	139,035

Expenditures

Operating - 000	-	-	-	-	-	-	-	7,057	-	-	-	-
Personnel	-	293,884	210,697	6,598,311	-	956,718	-	120,043	166,480	189,368	38,544	123,539
Professional Services	38,000	47,489	21,037	865,904	-	85,236	-	12,601	100,733	10,061	154	10,213
Supplies & Expenses	-	8,602	44,773	447,007	-	38,845	-	12,375	4,748	7,373	1,400	4,323
Fixed Charges	-	-	2,880	4,060	-	765	-	626	1,800	1,445	380	960
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	-	-	400	2,750	150,274	300	-	-	-	-	-	-
Capital Outlay	-	-	-	290,641	-	-	-	-	-	-	-	-
Transfers	-	-	-	4,200	-	-	-	-	-	-	-	-
Total Expenditures	38,000	349,975	279,787	8,212,873	150,274	1,081,864	-	152,702	273,760	208,247	40,478	139,035
Net Revenue and Expenditures	(38,000)	-	-	-	-	-	-	-	-	-	-	-

FTE	Park Ded 07-808	ROD 08-101	Treas 09-101	Law Enf 11-101	Reg Plan 13-101	PH 14-101	WHEPP 14-208	Bioterror 14-209	Birth to 3 14-218	WIC 14-221	Prenatal 14-222	Tobacco 14-223
Officials/Administration	-	1.000	1.000	1.000	-	1.600	-	-	-	-	-	-
First/Mid Level Officials & Mngrs	-	-	-	5.000	-	1.000	-	-	-	-	-	-
Professionals	-	-	-	-	-	5.610	-	1.000	1.000	1.200	0.500	1.350
Technicians/Para-Professionals	-	-	-	11.650	-	-	-	-	-	0.320	-	-
Administrative Support	-	3.000	2.000	5.000	-	3.300	-	-	1.000	1.250	-	-
Skilled Craft/Service Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
Protective Service Workers	-	-	-	58.440	-	-	-	-	-	-	-	-
Total	-	4.00	3.00	81.09	-	11.51	-	1.00	2.00	2.77	0.50	1.35

SUMMARY	Repro Health 14-224	Immun 14-226	Consolid 14-227	Enviro 14-228	Radon 14-229	GAM 15-601	DCF 16-215	DHS 16-216	Vets 18-101	Museum 20-101
Revenues										
General Property Tax	-	-	-	-	-	-	2,401,923	1,506,332	168,712	21,063
Other Taxes	-	-	-	-	-	-	-	-	-	-
State Aids	45,537	-	100,463	-	9,600	-	2,414,268	2,330,005	14,000	-
License & Fees	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-
Public Charge for Services	79,391	46,630	-	226,898	-	8,376,149	268,000	610,925	-	-
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	30,000	-	-
Total Income	124,928	46,630	100,463	226,898	9,600	8,376,149	5,084,191	4,477,262	182,712	21,063

Expenditures

Operating - 000	-	-	-	-	-	1,851,596	-	-	-	-
Personnel	102,924	17,232	79,320	175,486	6,321	6,054,977	3,121,160	2,076,670	143,756	-
Professional Services	4,252	2,737	7,400	11,704	1,155	58,917	1,714,409	1,654,348	4,901	18,063
Supplies & Expenses	15,635	26,262	11,710	25,347	2,059	2,865	88,556	235,499	17,055	-
Fixed Charges	2,117	400	1,033	14,361	65	43,117	149,585	94,333	-	3,000
Debt Service	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	-	-	1,000	-	-	-	10,480	416,412	17,000	-
Capital Outlay	-	-	-	-	-	200,000	-	-	-	-
Transfers	-	-	-	-	-	164,677	-	-	-	-
Total Expenditures	124,928	46,630	100,463	226,898	9,600	8,376,149	5,084,191	4,477,262	182,712	21,063
Net Revenue and Expenditures	-	-	-	-	-	-	-	-	-	-

FTE	Repro Health 14-224	Immun 14-226	Consolid 14-227	Enviro 14-228	Radon 14-229	GAM 15-601	DCF 16-215	DHS 16-216	Vets 18-101	Museum 20-101
Officials/Administration	-	-	-	-	-	1.000	1.000	-	1.000	-
First/Mid Level Officials & Mngrs	-	-	-	-	-	-	4.000	3.000	-	-
Professionals	0.850	0.200	0.900	0.940	0.070	9.000	17.000	13.000	-	-
Technicians/Para-Professionals	-	-	-	-	-	21.600	1.000	-	-	-
Administrative Support	0.300	-	-	1.200	-	4.200	17.750	7.250	1.000	-
Skilled Craft/Service Maintenance	-	-	-	-	-	74.050	2.000	-	-	-
Protective Service Workers	-	-	-	-	-	-	-	-	-	-
Total	1.15	0.20	0.90	2.14	0.07	109.85	42.75	23.25	2.00	-

SUMMARY	Extension 21-101	LWRD 22-101	Lime 23-602	Land Info 24-101	Housing 24-206	WI Septic 24-806	Fair 26-101	Corp Counsel 27-101	Forester 28-101	Forester 28-241	Highway 29-701
Revenues											
General Property Tax	286,298	366,067	-	448,034	-	-	23,103	309,247	(61,428)	-	3,225,955
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
State Aids	6,753	248,534	-	51,000	-	10,000	-	519,511	52,302	8,350	1,596,300
License & Fees	10	21,600	-	347,719	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Public Charge for Services	6,050	52,800	664,100	125,000	-	-	-	3,710	151,032	-	-
Intergovernmental Revenue	-	5,000	-	-	-	-	-	-	-	-	2,319,976
Miscellaneous Revenue	-	2,500	-	-	5,076	-	-	-	-	-	49,200
Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-
Total Income	299,111	696,501	664,100	971,753	5,076	10,000	23,103	832,468	141,906	8,350	7,191,431
Expenditures											
Operating - 000	-	-	-	-	-	-	-	-	-	-	10,000
Personnel	108,673	574,604	322,572	818,513	-	-	-	758,275	109,315	-	2,646,279
Professional Services	161,486	59,366	134,244	40,517	2,576	-	12,103	48,141	4,611	-	1,106,207
Supplies & Expenses	28,952	62,431	82,958	27,404	-	-	-	25,852	27,980	8,350	2,573,640
Fixed Charges	-	-	6,600	320	-	-	-	200	-	-	749,210
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Other Grants Contributions	-	100	-	-	2,500	10,000	11,000	-	-	-	-
Capital Outlay	-	-	35,000	85,000	-	-	-	-	-	-	-
Transfers	-	-	70,000	-	-	-	-	-	-	-	106,095
Total Expenditures	299,111	696,501	651,374	971,753	5,076	10,000	23,103	832,468	141,906	8,350	7,191,431
Net Revenue and Expenditures	-	-	12,726	-	-	-	-	-	-	-	-

FTE	Extension 21-101	LWRD 22-101	Lime 23-602	Land Info 24-101	Housing 24-206	WI Septic 24-806	Fair 26-101	Corp Counsel 27-101	Forester 28-101	Forester 28-241	Highway 29-701
Officials/Administration	-	1.000	1.000	1.000	-	-	-	1.000	-	-	1.000
First/Mid Level Officials & Mngrs	-	-	-	1.000	-	-	-	1.000	-	-	3.000
Professionals	-	5.000	-	3.000	-	-	-	-	1.000	-	-
Technicians/Para-Professionals	-	-	-	3.000	-	-	-	1.000	-	-	-
Administrative Support	1.800	1.000	-	1.000	-	-	-	6.000	-	-	1.000
Skilled Craft/Service Maintenance	-	-	3.100	-	-	-	-	-	-	-	32.450
Protective Service Workers	-	-	-	-	-	-	-	-	-	-	-
Total	1.80	7.00	4.10	9.00	-	-	-	9.00	1.00	-	37.45

SUMMARY	Admin 30-101	Admin-Cont 30-102	Admin-Asset 30-110	Admin - Debt 30-301	Hwy Facility 30-459	Info Tech 32-101	Emp Relations 34-101	ADRC 36-212
Revenues								
General Property Tax	(3,435,634)	-	-	2,808,126	-	678,914	393,808	110,785
Other Taxes	466,120	-	-	-	-	-	-	-
State Aids	597,556	-	-	-	-	-	-	1,403,292
License & Fees	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-
Public Charge for Services	24,000	-	-	-	-	-	-	116,468
Intergovernmental Revenue	-	-	-	-	-	468,245	-	-
Miscellaneous Revenue	481,885	-	-	-	-	-	-	600
Other Financing Sources	3,220,000	-	187,200	15,000	-	-	21,677	-
Total Income	1,353,927	-	187,200	2,823,126	-	1,147,159	415,485	1,631,145

Expenditures								
Operating - 000	-	-	-	-	-	-	-	-
Personnel	704,029	-	-	-	-	503,479	374,215	857,199
Professional Services	264,616	-	-	-	-	492,226	33,055	71,459
Supplies & Expenses	14,682	-	-	-	-	14,164	8,215	210,096
Fixed Charges	366,600	-	-	-	-	-	-	27,720
Debt Service	-	-	-	2,823,126	-	-	-	-
Other Grants Contributions	4,000	-	-	-	-	-	-	464,671
Capital Outlay	-	-	404,000	-	-	137,290	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures	1,353,927	-	404,000	2,823,126	-	1,147,159	415,485	1,631,145
Net Revenue and Expenditures	-	-	(216,800)	-	-	-	-	-

FTE	Admin 30-101	Admin-Cont 30-102	Admin-Asset 30-110	Admin-Debt 30-301	Hwy Facility 30-459	Info Tech 32-101	Emp Relations 34-101	ADRC 36-212
Officials/Administration	1.05	-	-	-	-	1.00	0.950	1.000
First/Mid Level Officials & Mngrs	1.00	-	-	-	-	-	1.000	-
Professionals	-	-	-	-	-	1.00	-	6.600
Technicians/Para-Professionals	-	-	-	-	-	3.00	-	1.000
Administrative Support	3.50	-	-	-	-	-	2.000	2.000
Skilled Craft/Service Maintenance	-	-	-	-	-	-	-	2.300
Protective Service Workers	-	-	-	-	-	-	-	-
Total	5.55	-	-	-	-	5.00	3.95	12.90

SUMMARY	Totals
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Revenues	
General Property Tax	21,703,333
Other Taxes	586,145
State Aids	10,763,900
License & Fees	443,623
Fines & Forfeitures	209,050
Public Charge for Services	12,053,445
Intergovernmental Revenue	3,080,715
Miscellaneous Revenue	678,761
Other Financing Sources	3,509,340
Total Income	53,028,312

Expenditures	
Operating - 000	1,868,653
Personnel	30,705,150
Professional Services	8,471,215
Supplies & Expenses	4,494,546
Fixed Charges	1,577,743
Debt Service	2,823,126
Other Grants Contributions	1,243,387
Capital Outlay	1,656,131
Transfers	445,435
Total Expenditures	53,285,386
Net Revenue and Expenditures	(257,074)

FTE	Totals
Officials/Administration	19.60
First/Mid Level Officials & Mngrs	21.00
Professionals	70.22
Technicians/Para-Professionals	47.41
Administrative Support	82.00
Skilled Craft/Service Maintenance	125.91
Protective Service Workers	58.44
Total	424.58

PUBLIC SAFETY AND HIGHWAY COMMITTEE

AMENDMENTS TO 2018 BUDGET CEILING, HIGHWAY DEPARTMENT

TECHNICAL AMENDMENTS:

- **Highway Technical:**

Recommend budgetary changes (see attached sheet)

POLICY AMENDMENTS:

- **Highway Policy 1: State Aid Increase**

Revenue: Increase State Aids by \$190,000

Expenditure: Increase construction materials by \$190,000

Explanation: The state budget approved two weeks ago increased State Aid by approximately \$190,000. County Administration is supporting the Highway Department's request that this additional funding be used to accelerate the County Highway W repaving project, moving the 2019 phase of the project to 2018.

- **Highway Policy 2: Funding for ATV Signs**

Revenue: Increase General Property Tax by \$10,000

Expenditure: Increase Supplies & Expenses by \$10,000

Other action: Reduce transfer to Contingency Fund by \$10,000

Explanation: Would provide funding for 10 new ATV segments on County highways at \$1,000 each, funded by reducing the transfer to the Contingency Fund

PUBLIC SAFETY AND HIGHWAY COMMITTEE

AMENDMENTS TO 2018 BUDGET CEILING, LAW ENFORCEMENT

TECHNICAL AMENDMENTS:

- **Law Enforcement Technical 1:**

Jail Sergeants (two additional staff):	\$141,120
911 Shift Supervisors (salary adjustment):	\$6,550
Protective vests	\$16,800
Taser replacement	\$26,641
Handgun replacements	\$19,200
Interview room equipment	\$30,000

- **Law Enforcement Technical 2:**

All other (see attached sheet)

POLICY AMENDMENTS:

- **Law Enforcement Policy 1:** Funding for long-range rifles

Revenue: Increase General Property Tax by \$8,500

Expenditure: Increase Capital Outlay by \$8,500

Other action: Reduce transfer to Contingency Fund by \$8,500

Explanation: Provides funding for long-range precision rifles funded through a reduction in the transfer to the Contingency Fund

- **Law Enforcement Policy 2:** Funding for electronic law library

Revenue: Increase General Property Tax by \$5,000

Expenditure: Increase supplies and expenses by \$5,000

Other action: Reduce transfer to Contingency Fund by \$5,000

Explanation: Provides funding for an electronic law library for jail inmates

PUBLIC SAFETY AND HIGHWAY COMMITTEE

AMENDMENTS TO 2018 BUDGET CEILING, CLERK OF CIRCUIT COURT

TECHNICAL AMENDMENTS:

- **Clerk of Court Technical:**
Recommend budgetary changes (see attached sheet)

POLICY AMENDMENTS:

- **Clerk of Court Policy 1:** Increase Court Commissioner services
Revenues: Increase General Property Tax \$15,000
Expenditures: Increase Professional Services \$15,000
Other action: Reduce transfer to Contingency Fund by \$15,000
Explanation: Increases Court Commissioner from 50% to 75%
- **Clerk of Court Policy 2:** Clerk of Court Office revamping
Revenues: Increase General Property Tax \$15,000
Expenditures: Increase Professional Services \$15,000
Other action: Reduce transfer to Contingency Fund by \$15,000
Explanation: Provides funding for new furniture for the Clerk of Court's office

PUBLIC SAFETY AND HIGHWAY COMMITTEE

AMENDMENTS TO 2018 BUDGET CEILING, DISTRICT ATTORNEY

TECHNICAL AMENDMENTS:

- **District Attorney Technical:**
Recommend budgetary changes (see attached sheet)

AMENDMENTS TO 2018 BUDGET CEILING, CORPORATION COUNSEL

TECHNICAL AMENDMENTS:

- **Corporation Counsel Technical:**
Recommended budgetary changes (see attached sheet)