



POLK COUNTY, WISCONSIN

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MINUTES

PUBLIC SAFETY AND HIGHWAY COMMITTEE

Justice Center Community Room
Balsam Lake, WI 54810
11:00 A.M. Tuesday, May 2, 2017

Meeting called to order by Chair Luke at 11:04 A.M.

Committee Members Present:

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Sharon Jorgenson, County Clerk, Dana Frey, County Administrator, Emil Norby, Highway Commissioner, Tim Anderson, County Planner, Pete Johnson, Polk County Sheriff, and Wes Revels, Chief Deputy.

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Bonneprise/Jepsen) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the March 7, 2017 meeting. **Motion** (Jepsen/Demulling) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment

No public comment was offered.

Announcements and Committee Information

Committee received PowerPoint presentation from Administrator Frey regarding process of policy making and setting priorities for County to guide departments as to focus for budget preparation.

Discussion Items

Committee received Key Issues Identification hand-out with issues identified as top priorities from Public Safety and Highway Committee for the County in 2016 from Tim Anderson, County Planner. Committee discussed and identified new/additional issues for the focus of the County. Tim Anderson compiled the following updated list of key issues identified:

Public Safety and Highway Committee

May 2nd, 2017

Key Issue Identified:

- 1) Alternative transportation options to reduce intra-county and inter-county trips
- 2) Quality road infrastructure at all government levels within Polk County
- 3) New Highway Shops
- 4) Improve Mental Health Outcomes
- 5) Capitalize on tourism opportunities
- 6) Ensure Proper Law Enforcement Coverage

Commissioner Norby provided update on highway facility progress.

Discussion regarding updating/reviewing ATV trail signage. Highway Commissioner Norby indicated that 80% of signage for ATV trails is complete. Committee received handout on ATV routes from Supervisor Route requesting to add routes noted on the hand-out and to eliminate route in Sterling township G - 250th Street to River Road. Committee will take up amendment to ATV Resolution to add or eliminate routes/segments at June committee meeting.

Action Items

Chair Luke called for motion on Resolution 30-17: Resolution to Authorize Memorandum of Understanding with Polk County Criminal Justice Collaborating Council. **Motion** (Bonneprise/Route) to approve and recommend passage to County Board. **Motion** to recommend resolution 30-17 to County Board carried by unanimous voice vote.

Resolution XX-17 – Resolution to Amend the 2017 Polk County Budget to Provide Funding for a Public Work Bridge Replacement on County Road J will go to County Board for first reading on May 23, 2017.

Matters for Upcoming Meetings

June: Next meeting: Tuesday June 13th, 2017 at 2:00 p.m. (due to Committee members attending Highway conference on June 5 & 6).

Discuss updates/issues related to corrections impact on community, including issues involving offenders released such as mandated interstate compact fee.

Criminal Justice Coordinating Council, Drug Court, and Treatment Court

Amend current ATV Resolution to Add ATV/UTV routes and possible elimination of one route.

Chair Luke called for a motion to recess to tour dispatch, jail, and eat lunch prepared by jail food service personnel followed by adjournment of meeting. **Motion** (Bonneprise/Jepsen) to adjourn after tour and lunch. **Motion** passed by unanimous voice vote. Chair Luke declared meeting adjourned at 12:10 p.m.

Respectfully submitted: Sharon Jorgenson, County Clerk



AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Justice Center, 1005 West Main Street, Balsam Lake, WI 54810

JUSTICE CENTER – COMMUNITY ROOM

Tuesday, May 2nd, 2017 at 11 a.m.

A quorum of the County Board may be present

Materials: March 7th, 2017 Minutes

- | | | |
|-------|---|------------|
| 11:00 | 1. Call to order | Chair Luke |
| | A. Approval of agenda | |
| | B. Approval of minutes for March 7 th , 2017 | |
| 11:05 | 2. Public comment (3 minutes) | |
| 11:10 | 3. Announcements and committee information | Dana Frey |
| 11:20 | 4. Discussion Items: | |
| | A. Consideration/reconsideration of County Board priorities in transportation and public safety | |
| | B. Update/Review ATV Trail Signage | |
| 11:45 | 5. Action Items: | |
| | A. Resolution 30-17 – Resolution to authorize Memorandum of Understanding with Polk County Criminal Justice Collaborating Council – to be considered by committee and, if recommended, moved to County Board meeting on 5/23. | Dana Frey |
| | B. Resolution XX-17 – Resolution to amend the 2017 Polk County budget to provide funding for a public work bridge replacement on County Road J | Emil Norby |
| | 6. Identification of Subject Matters for Upcoming Meetings | |
| 12:00 | 7. Jail Tour, Review 911 System and Lunch | |
| 1:00 | 8. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE
Government Center County Board Room

Balsam Lake, WI 54810
2:00 P.M. Tuesday, March 7, 2017

Meeting called to order by Chair Luke at 2:00 P.M.

Attendance

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Absent
Larry Jepsen	Supervisor	Present

Also present Marilyn Blake, Deputy County Clerk, Dana Frey, County Administrator, Emil Norby, Highway Commissioner, and Gregg Westigard, Press

Approval of Agenda-Chair Luke called for a motion to approve agenda. **Motion** (Bonneprise/Route) to approve the agenda. **Motion** carried by unanimous voice vote.

Approval of Minutes- Chair Luke called for a motion to approve the minutes of the January 3, 2017 meeting. **Motion** (Jepsen/Route) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment

No public comment was offered.

Announcements and Committee Information

Emil Norby advised the committee that the "Big 10" Regional Meeting for Highway Commissioners and Committee members will be held in Hayward, WI, on Thursday, March 23, 2017 at 9 A.M.

Mr. Norby also advised the committee that April 3-7, 2017 is declared National Work Zone Safety Week.

Discussion Items

The committee received two handouts from Mr. Frey including: an Outline of Potential Changes to the Rules of Order and the Public Safety & Highway Committee 2017 Work Plan.

Mr. Frey reviewed the Potential Changes to the Rules of Order and the committee discussed these items.

The committee members reviewed the 2017 Work Plan and prioritized the items and scheduled several for future meetings.

Mr. Frey gave a Power Point presentation on the Governor's budget in the area of public safety. The board discussed the issues with Mr. Frey as to how it may impact Polk County. Mr. Frey discussed how the committee may wish to make recommendations to the legislature if they have any comments they would like to make regarding the budget.

It appears that there might be a slight increase in highway funding from the state in the 2017 budget.

Matters for Upcoming Meetings

April:

Consideration/reconsideration of County Board priorities in transportation and public safety

May:

Jail Tour, Law enforcement staffing, Review crime statistics and review new 911 system

June:

Criminal Justice Coordinating Council, Drug Court, and Treatment Court

Chair Luke called for a motion to adjourn. Motion (Bonneprise/Jepsen) to adjourn. Motion passed by unanimous voice vote.

The meeting adjourned 3:23 P.M.

Public Safety and Highway Committee

May 2nd, 2017

Key Issues Identified:

- 1) Alternative transportation options to reduce intra-county and inter-county trips
- 2) Quality road infrastructure at all government levels within Polk County
- 3) New Highway Shops
- 4) Improve Mental Health Outcomes
- 5) Capitalize on tourism opportunities
- 6) Ensure Proper Law Enforcement Coverage

Georgetown	G	80 th Str. to Bake Rd.
Milltown	G	140 th Str. to Dau Dr.
Luck	GG	Entirety of CTH GG
Milltown	GG	Entirety of CTH GG
Bone Lake	GG	State Rd. 48 to CTH G
Georgetown	GG	Entirety of CTH GG
Bone Lake	I	250 th Str. to 250 th Street
→ Sterling	G	250 th Str. to River Rd. (Elim)
Osceola	M	200 th Str. to Nye Lane
Laketown	Z	240 th Ave. to CTH N
Lincoln	H	105 th Ave. to 110 Str.
Apple River	H	120 th Ave. to Mains Crossing
Balsam Lake	I	160 th Str. To 160 th Str.
Osceola	MM	90 th Ave. to 90 th Ave.
Osceola	K	Big Lake Dr. to CTH M
Osceola	F	CTH MM to 210 th Street
Lincoln	F	Deronda to CTH CC
Lincoln	C	CTH F to 68 th Ave.
Beaver	T	160 th Avenue to South Horseshoe Dr.

3.02 Operation of Utility Terrain Vehicles. Pursuant to § 23.33(1m)(b)1, Wis. Stats., this ordinance shall apply to the operation of UTV's. Any route designated in subsection 5, above, shall be designated for the operation of a UTV.

BONE LAKE Georgetown	I	250th AVE to 238th AVE.
LAKETOWN	N	230th AVE to 240th AVE.
APPLE RIVER LINCOLN	H	MAINS Crossing to 100th AVE.

1 Polk County Board of Supervisors
2 Resolution No. 30-17

3 Resolution to Authorize Memorandum of Understanding with Polk County Criminal Justice
4 Collaborating Council

5 TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK,
6 WISCONSIN:

7 Ladies and Gentlemen:

8 WHEREAS, it is in the interest of the County to define by agreement between the County and the
9 various affiliated organizations which occupy County facilities so as to clarify and define the
10 respective duties and responsibilities concerning the use and management of those buildings and to
11 establish and provide for a means of accountability in the relationship with such organizations.

12 WHEREAS, since 2009, Polk County Criminal Justice Collaborating Council (CJCC) has
13 carried out its mission by working in collaboration with State and Polk County agencies to
14 ensure offender accountability, rehabilitative programming and support the rights and needs of
15 victims and to promote public safety, and efficient and effective administration of the criminal
16 justice system by the establishment of a restorative justice system and the continuation of the
17 Drug Court.

18 WHEREAS, consistent with County Policy, the County Administrator has recommended that the
19 County Board authorize the extension of an agreement to the CJCC for the continuation of such
20 collaboration.

21 WHEREAS, the General Government Committee has provided an advisory recommendation to
22 continue the working relation with the CJCC by agreement consistent with the County Finance
23 policy.

24 NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes and
25 directs the County Administrator to negotiate a memorandum of understanding with the CJCC for the
26 occupancy and usage of the Polk County Justice Center and Polk County Government Center and
27 defines the respective roles and responsibilities in the County support of the mission of the CJCC
28 consistent with relevant provisions of the County Finance policy and upon other terms and conditions
29 determined by the County Administrator as being in the interest of the County.

30 BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(6)(c), the Polk
31 County Board of Supervisors directs the County Clerk to execute the memorandum of understanding
32 on terms and conditions negotiated by County Administrator.

33 BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes and directs the
34 Polk County Parks and Buildings Director to administer the lease provisions memorandum of
35 understanding authorized herein.

Resolution No. 30-17: Resolution to Authorize Memorandum of Understanding with Polk County Criminal Justice Collaborating Council

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	April 18, 2017
Submitted By:	_____
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
<p>At its regular business meeting on the 16th day of May 2017, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 30-17: Resolution to Authorize Memorandum of Understanding with Polk County Criminal Justice Collaborating Council, as follows:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Enacted by simple majority by a vote of _____ in favor and _____ against. <input type="checkbox"/> Enacted by unanimous vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by voice vote. <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____ <p>SIGNED BY:</p> <p style="margin-left: 100px;">_____</p> <p style="margin-left: 100px;">Dean Johansen, County Board Chairperson</p> <p style="margin-left: 100px;">Attest: _____</p> <p style="margin-left: 100px;">Sharon E. Jorgenson, County Clerk</p>	

To all County Board Committees and Boards -- May 2017

Public Safety and Highway Committee

May 3, 2016

Key Issues Identification

- 1) New Highway Shop
 - a. Gain efficiencies in the building systems compared to existing
 - b. Vehicles can last longer is the facility allows for better care and storage areas for them indoors
- 2) What is the County's role in tourism?
 - a. Is agri-tourism an option?
 - b. What are the regulatory impediments to increased tourism?
 - c. What can be done at the county?
 - d. ATV's and Trails are opportunities
- 3) Parks
 - a. We have nice parks
 - b. Existing county parks lack camping facilities, especially for 5th wheel, travel trailer style camping
- 4) Public Safety working on mental health issues
 - a. Options other than prison time or incarceration for those dealing with mental health issues
 - b. Suicide prevention
- 5) Law Enforcement Coverage
 - a. Is there enough support; are staffing levels correct?
 - b. Costs of providing current level of service?
 - c. Cost of providing increased level of service?
 - d. Response times
 - e. Other options/solutions that could be explored to improve or achieve desired coverage
- 6) Road Conditions
 - a. What is the most appropriate rating system to achieve the goals of good roads?
 - b. Allocate proper funding to maintain desired road conditions
 - c. Look at overall condition of roads and reducing the number of low-quality roads
 - d. Is the rating system and level appropriate to achieve the road conditions we want
 - e. Condition of the state highway fund

Environmental Services Committee

May 4th, 2016

Key Issues Identification

- 1) What policies, plans, ordinances, etc., need to be updated and when?
 - a. Schedule of when they need to be updated including:
 1. Date adopted

2. Date update is due

- 2) Template of workplan from Dana's presentation with info from outside agencies (WestCAP, West Central Regional Planning Commission, etc.)
- 3) Impact of Stillwater Bridge
- 4) Transportation
 - a. Commuting facilities and options
- 5) Drug Use and Substance abuse
- 6) Issues around the aging population
 - a. Services provided

Health and Human Services Committee

May 10th, 2016

Key Issues Identification

- 7) Mental Health
 - a. Why is suicide rate double?
- 8) Transportation
 - a. Effectiveness of roads and bridges
 - b. Cost of maintenance of roads and bridges
 - c. Replacement costs
- 9) Public Protection
 - a. Providing safety through cooperation with towns, cities and villages
- 10) Recreation
 - a. More sales tax money
 - b. Tourism
- 11) Maintain and Improve Water Quality
 - a. Will help improve and increase tourism
- 12) Big Box Stores versus Downtown Revitalization
 - a. How do they compete?
- 13) Senior Citizens and Veterans
 - a. Facilities to serve their needs
 - b. Lack of resources
- 14) Educational Opportunities
 - a. Why is school enrollment declining?
 - b. Post-secondary school/education in the county
 - c. Cooperation of area high schools and WITC
 - d. Senior educational opportunities
 - e. Community educational opportunities
 - f. Strong internet and communication facilities/services needed for distance learning and use of telemedicine to remotely connect on health issues
- 15) Substance abuse problems/issues

- a. Drug and alcohol addictions
- 16) Marketing and promotion of the county
- 17) Clear identification of the county role on issues
- 18) How can the county partner with other units of government, non-profits, etc. to achieve desired outcomes?
- 19) Increased vector-borne disease due to climate change

General Government Committee

May 12th, 2016

Key Issues Identification

- 1) Mental Health
 - a. Community safety
 - b. How to get dignified places for residences for those with mental health issues
 - c. Homelessness
- 2) Aging population
- 3) Updating county services for the future
 - a. Improving services
- 4) Lack of higher education opportunity in the county
- 5) Relationship of the county with municipalities
 - a. Specifically the impact the county has on the Village of Balsam Lake
- 6) Youth leaving the county
 - a. They leave due to
 - 1. Life amenities like trails, recreation opportunities, etc. that are available elsewhere.
 - 2. What can we do about this and how could we capitalize on providing opportunities that would keep the youth here
- 7) Staying on top of providing and maintaining necessary county infrastructure
 - a. Like roads: keep all of them in good condition with proper maintenance
- 8) Land use balance
 - a. How to accommodate additional people and development while maintaining the rural life and aspects of rural life that attract people here and keep people here.
- 9) Economic Development
 - a. Need good jobs with good pay
- 10) Connection between economic development and education/post-secondary educational opportunities
- 11) Technology/Communication services
 - a. Need for high-speed internet more universally
 - b. Phone connectivity
 - c. Others
- 12) Housing for the elderly