



POLK COUNTY, WISCONSIN

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Dana Frey, County Administrator
100 Polk Plaza, Suite 220, Balsam Lake, WI 54810
Phone (715) 485-9212 Email dana.frey@co.polk.wi.us

AGENDA AND NOTICE OF MEETING PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center
County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday June 10, 2014

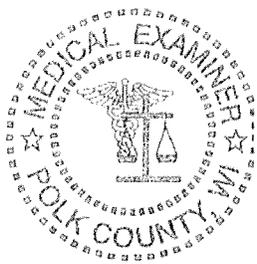
Purpose: *Review and action on selected items as listed below*

Documents: *Minutes of May 6 , 2014 Public Safety and Highway Committee meeting
Monthly reports*

ITEM	LEAD PERSON
CALL TO ORDER	Committee Chair
APPROVAL OF AGENDA	
APPROVAL OF MINUTES	
PUBLIC COMMENT	
Questions on written monthly reports	County Administrator
NEW BUSINESS	
1. Potential use of signage for OWI prevention program	Robert Rasmussen Bill Alleva
2. Develop Recommendation of Resolution on Ad Hoc Committees the Local Byrne Memorial Justice Assistance Grant (JAG) for the Law Enforcement Dept.	Sheriff Johnson
3. Receipt of Annual Reports	
4. Highway system overview and tour	Highway Commissioner
FUTURE AGENDA ITEMS	Committee members
ADJOURN	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.

OFFICE OF THE MEDICAL EXAMINER



Chief Medical Examiner

Jonn B. Dinnies, ABMDI

jonnd@co.polk.wi.us

100 Polk County Plaza, Suite 180 · Balsam Lake, WI 54810

Phone: 715 485-9218 · Fax: 715 485-9272

Monthly Activity Report
Public Protection Committee
June 3, 2014

Cases in May, 2014	22
Natural deaths	20
Disinterment permits	1
Accidental	1
a. Complications from hip fracture	
Cremation permits	18
Total Cases YTD	138
Autopsies	7
Hospice deaths	50
Accidental deaths	10
Hip fracture complications	4
MVC	1
Pedestrian vs. MVC	3
Snowmobile crashes	2

Comparisons (TYD) with previous years

2004	99
2005	82
2006	84
2007	88
2008	113
2009	123
2010	121
2011	117
2012	114
2013	140

Dana,

Here is the short report from Emergency Management:

EM Coordinator participated in the NW Regional Healthcare Coalition Tabletop Exercise on May 16 in New Richmond. The focus of the exercise was Fatality Management. Other partner agencies participating were the Polk County Health Department, Amery Regional Medical Center, Osceola Medical Center and St. Croix Regional Medical Center. I am currently working on a Fatality Management Plan for Polk County in cooperation with the Health Department, the Medical Examiner and local Funeral Home Directors.

OFFICE OF THE DISTRICT ATTORNEY
Polk County Justice Center

District Attorney
Daniel P. Steffen



Assistant District Attorneys
Stephen C. Dorrance
Daniel J. Tolan
Kenneth Sortedahl II

Victim Coordinator/Office Manager
Belinda C. Cash

Monthly Report, May 2014

Prosecution:

- 94 new cases filed which includes the following: 36 felony cases, 40 misdemeanor criminal cases, and 8 criminal traffic. We have also filed 10 juvenile related cases (Delinquency & CHIP cases).
- Continue to work with courts to train on Evidence Based Sentencing Procedures to be used in Polk County.
- Working with Victim Witness, Sheriff Department, and Human Services to establish a Drug Endangered Children team.

Victim Witness

- Worked with CRA and Judicial Committee to develop new conditions on lifting no contacts on bonds. New procedure requires the accused to take a domestic violence class.
- Training with Sheriff's department and Clerk of Courts to implement new state aligned Vine Protection Order which will notify respondent of when restraining order has been served.

Office Procedures / Staff:

- Continue to train staff in using paperless procedures with all 2014 criminal, juvenile, and traffic files. Staff is scanning all paperwork into our Protect Software. District Attorneys are using laptops in court.

Administrative / Financial

- Analyzing 2014 budget and planning for 2015.

Call For Service By Month

Print Date/Time: 06/02/2014 15:24
 Login ID: j.stoffel
 Source: All
 Layer: All
 Areas: All

From Date: 05/01/2014
 To Date: 05/31/2014
 Call Type: All

Agency Type: Police, Fire, EMS

Call For Service Type	JAN		FEB		MAR		APR		MAY		JUNE		JULY		AUG		SEP		OCT		NOV		DEC		TOTALS			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
10-46	0	0.0	0	0.0	0	0.0	0	0.0	70	2.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	70	
911 Hang Up	0	0.0	0	0.0	0	0.0	0	0.0	186	5.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	186	
Alarm	0	0.0	0	0.0	0	0.0	0	0.0	78	2.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	78	
Animal - Found	0	0.0	0	0.0	0	0.0	0	0.0	41	1.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	41	
Animal - Lost	0	0.0	0	0.0	0	0.0	0	0.0	16	0.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16	
Animal Complaint	0	0.0	0	0.0	0	0.0	0	0.0	104	3.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	104	
Assault	0	0.0	0	0.0	0	0.0	0	0.0	9	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	
Assist Other Agency	0	0.0	0	0.0	0	0.0	0	0.0	47	1.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	47	
ATL	0	0.0	0	0.0	0	0.0	0	0.0	21	0.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	21	
Burglary	0	0.0	0	0.0	0	0.0	0	0.0	7	0.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	
Car/Deer	0	0.0	0	0.0	0	0.0	0	0.0	32	1.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	32	
CH51	0	0.0	0	0.0	0	0.0	0	0.0	10	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10	
Citizen Assist	0	0.0	0	0.0	0	0.0	0	0.0	113	3.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	113	
Civil Matter	0	0.0	0	0.0	0	0.0	0	0.0	28	0.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	28	
Controlled Burn	0	0.0	0	0.0	0	0.0	0	0.0	305	9.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	305	
CP	0	0.0	0	0.0	0	0.0	0	0.0	54	1.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	54	
Disorderly	0	0.0	0	0.0	0	0.0	0	0.0	72	2.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	72	
DNR Call	0	0.0	0	0.0	0	0.0	0	0.0	25	0.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	25	
Domestic	0	0.0	0	0.0	0	0.0	0	0.0	28	0.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	28	
Drugs	0	0.0	0	0.0	0	0.0	0	0.0	29	0.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	29	
Extra Patrol	0	0.0	0	0.0	0	0.0	0	0.0	18	0.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18	
Fight	0	0.0	0	0.0	0	0.0	0	0.0	3	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	
Fire	0	0.0	0	0.0	0	0.0	0	0.0	33	1.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33	
Fire - Grass	0	0.0	0	0.0	0	0.0	0	0.0	3	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	
Fire - Structure	0	0.0	0	0.0	0	0.0	0	0.0	6	0.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	

Call For Service By Month

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Call For Service Type	JAN		FEB		MAR		APR		MAY		JUNE		JULY		AUG		SEP		OCT		NOV		DEC		TOTALS			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Fireworks	0	0.0	0	0.0	0	0.0	0	0.0	5	0.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5	
Follow Up	0	0.0	0	0.0	0	0.0	0	0.0	114	3.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	114	
Fraud	0	0.0	0	0.0	0	0.0	0	0.0	10	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10	
Juvenile	0	0.0	0	0.0	0	0.0	0	0.0	61	1.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	61	
LEMS Check	0	0.0	0	0.0	0	0.0	0	0.0	31	1.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	31	
Littering	0	0.0	0	0.0	0	0.0	0	0.0	4	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	
Lost & Found Property	0	0.0	0	0.0	0	0.0	0	0.0	9	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	
Medical	0	0.0	0	0.0	0	0.0	0	0.0	294	9.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	294	
Medical - Juvenile	0	0.0	0	0.0	0	0.0	0	0.0	4	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	
Mental Health	0	0.0	0	0.0	0	0.0	0	0.0	9	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	
Missing Person	0	0.0	0	0.0	0	0.0	0	0.0	12	0.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12	
New Call	0	0.0	0	0.0	0	0.0	0	0.0	9	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	
Noise Complaint	0	0.0	0	0.0	0	0.0	0	0.0	19	0.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	19	
Other	0	0.0	0	0.0	0	0.0	0	0.0	103	3.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	103	
Pager Test	0	0.0	0	0.0	0	0.0	0	0.0	4	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	
Property Damage	0	0.0	0	0.0	0	0.0	0	0.0	18	0.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18	
Protection Order Violation	0	0.0	0	0.0	0	0.0	0	0.0	7	0.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	
Rec	0	0.0	0	0.0	0	0.0	0	0.0	2	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	
Sex Offense	0	0.0	0	0.0	0	0.0	0	0.0	9	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	
Suicidal Subject	0	0.0	0	0.0	0	0.0	0	0.0	18	0.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18	
Suspicious	0	0.0	0	0.0	0	0.0	0	0.0	95	2.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	95	
Theft	0	0.0	0	0.0	0	0.0	0	0.0	85	2.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	85	
Threats/Harassment	0	0.0	0	0.0	0	0.0	0	0.0	44	1.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	44	
Traffic	0	0.0	0	0.0	0	0.0	0	0.0	120	3.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	120	
Traffic Crash	0	0.0	0	0.0	0	0.0	0	0.0	56	1.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	56	

Call For Service By Month

Print Date/Time: 06/02/2014 15:24
 Login ID: j.stoffel
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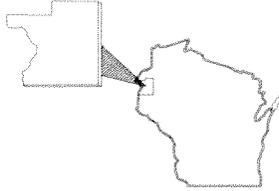
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Call For Service Type	JAN		FEB		MAR		APR		MAY		JUNE		JULY		AUG		SEP		OCT		NOV		DEC		TOTALS					
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%				
Transport	0	0.0	0	0.0	0	0.0	0	0.0	46	1.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	46	
Transport CH51	0	0.0	0	0.0	0	0.0	0	0.0	2	0.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	
Trespass	0	0.0	0	0.0	0	0.0	0	0.0	7	0.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	
TS	0	0.0	0	0.0	0	0.0	0	0.0	586	18.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	586	
Warrant	0	0.0	0	0.0	0	0.0	0	0.0	78	2.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	78	
Weapons Offense	0	0.0	0	0.0	0	0.0	0	0.0	6	0.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	
Weather	0	0.0	0	0.0	0	0.0	0	0.0	12	0.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12	
Welfare Check	0	0.0	0	0.0	0	0.0	0	0.0	27	0.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	27	
Totals	0	0.0	0	0.0	0	0.0	0	0.0	3244	100.0	0	0.0	3244																	

2014	Inmates booked	Inmates released	Avg. daily pop.	Fees charged	Fees collected	%	Inmates seen for sick call
January	122	121	84	\$5774.26	\$4264.11	74%	127
February	128	132	92	\$4744.70	\$4448.52	94%	120
March	105	119	79	\$5332.12	\$5112.23	96%	114
April	113	104	76	\$17,737.39	\$6551.05	37%	
May	118	110	84	\$8168.24	\$8182.41	101%	
June							
July							
August							
September							
October							
November							
December							
YEAR:							

- April's "Fees charged" is so high due to billing of several large, outstanding hospital bills.
-



Polk County Highway Department

518 Main Street ▪ PO Box 248 ▪ Balsam Lake WI 54810
Phone (715) 485-8700 ▪ Fax (715) 485-8702

Steve Warndahl, Commissioner

Jim Pankonien – Patrol Superintendent
Emil "Moe" Norby – Technical Support Manager

Steve Mullenbach – Fleet Supervisor
Kathy Bohn – Supervisor of Hwy Administration

MONTHLY REPORT MAY 2014

CONSTRUCTION & RECONSTRUCTION OF COUNTY ROADS

CURRENT:

- CTH W1 – wedge June 23-24, surface July 14-16, shoulder July 28-30
- CTH 01 - prep work for 2015 August 4-7, wedge with remaining 2014 CIP October 20-21
- CTH GG1 – prep culverts and wedge August 18-28
- CTH I6 and I7 chip seals are scheduled for July 2014
- All 2014 projects have been re-estimated using current bid prices.
- Consulted with Monarch Paving regarding proper applications for all 2014 projects

UPCOMING:

- Permit process for safety enhancement project on CTH F at Lake Wapogasset
- Continue to review construction methods to make the Highway's CIP go further and do more
- Update the department's road construction plan

ROAD MAINTENANCE & REPAIR

CURRENT:

- Crack sealing CTH I6 and I7 in preparation for 2014 chip seals
- Spray patching on county and town roads
- Culvert inspection program has been completed on 25% of the county road system
- Intersections have been swept of winter materials
- Road side debris and rocks have been removed
- Received MSHA training and hearing tests at no cost to the department through County Mutual
- Winter-downed trees are cleaned up
- Continue to work on signs downed during winter

UPCOMING:

- New crack seal/fiber fill product will be used on the county road system
- Continue culvert inspection program
- Continue to work with towns on maintenance activities such as spray patching, chip seals, DNR permits, bridges and drainage issues
- Remove plows and sanders to ready the truck fleet for summer construction and maintenance

OTHER NOTES:

The department is very pleased to finally have the new overhead hoist installed in the shop. Safety was a main factor in this improvement and several issues were addressed with the update.





POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

CHILD SUPPORT AGENCY

Malia T. Malone, Director and Assistant Corporation Counsel
1005 West Main Street, Suite 100, Balsam Lake, WI 54810
Phone (715) 485-9210 Email malia.malone@co.polk.wi.us

Monthly Report, June 2014

Training and Education Update

- “There Goes My Life” presentation at Unity School. Educates teens on how the child support program works; what steps are involved in setting paternity and establishing and enforcing child support orders.
- The Director of the Agency participated in the May Commencement Ceremony at Hamline University for her Masters in Public Administration degree.

Upcoming

- Intergovernmental Roundtable meeting in Eau Claire on June 11. Topics to include – clarification of policy; synergy of new ideas, new perspectives; and networking to learn new ideas and practices.
- Focus Group for Child Support training needs will meet in Shell Lake on June 20-- Statewide meetings to discuss areas of training needs for new workers, and future training initiatives by the Bureau of Child Support.
- WCSEA Board meeting in Madison, July 10-11.
- WCSEA Fall Conference in Cable, October 1-3.

Inter-County Training and Assistance

- Polk County Child Support Financial Specialist traveled to Jackson County to assist in training a new worker, and answer questions on CORE reports and the Child Support Budget Process.
 - Worked with new Child Support Agency financial worker in understanding and processing reports, suspense adjustments, account reconciliations and audits, and online adjustments.
 - Worked with Financial Services Manager to help understand and calculate DCF DES CORE reports with regard to child support funding.
 - Worked with Financial Services Manager and Human Services Director to help understand and calculate child support funding for the yearly budget process.
 - Discussed best practices in relation to collections and order entry used by Polk County with Jackson County CSA staff.

Technology Updates

- Began updates to CPU towers in the child support agency to move from Windows XP to Windows 7. New towers also allow updates to KIDS access via HOD 11 from HOD 10. Previous CPU towers will be reused by I.T. staff for use in other departments throughout the county.
- Meeting with I.T. Director to discuss future technology needs of CSA for remote access to programs and files within the courtrooms and away from office.